

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 21, 2021 at Central Community Center Facility and Remote of said Park District. President Kurka called the meeting to order at 7:00 p.m.

President Kurka reads the following statement:

"As President of the Park Board and due to the recent changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and not "in-person". It is my determination that it is neither practical nor prudent to have tonight's Board meeting "in-person", my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting on an in-person basis at the regular location for Board meetings, Central Community Center.

Therefore tonight's Board meeting is being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

I wish to note for the record that I reasonably expect to make the same determination at the beginning of each subsequent remote-means meeting of the Park Board while the disaster declaration remains in effect. I invite any Commissioner who might instead wish to resume in-person Park Board meetings sooner than I am suggesting, to contact me between Board meetings to inform me of such.

Thank you very much.

Commissioner Starr calls Roll Call for the Board

On roll call, the following commissioners were present/remote:

<u>Roll Call</u>	Present	Absent	Remote
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	

Administrative Staff/Recreation Staff

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill Director of Community Relations and Marketing
Brett Barcel, Director of Golf Operations
George Giese, Director of Administration
Nick Troy, Director of Recreation
Ann Zimmerman, Cultural Arts Manager
Mike Azzaretto, Aquatic & Fitness Manager
Linda Zalewski, Aquatics Coordinator
Joe Hoffman, IT Services/Registration Manager
Brian Hecker, CCC Facility
Nancy Prosser, Facility Manager
Ben Kutscheid, Park Planner
Matthew Dziubinski, Superintendent of Parks & Planning
Kristina Winans, Early Childhood Youth Coordinator
Jeff Langguth, PGA Head Professional
Jon Zgoda, IT Professional/ Remote Meeting Moderator

Professionals Present

Tom Hoffman, District Attorney
Lee Howard, CPA

Visitors :

None

Commissioner Starr led the Pledge of Allegiance.

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr motioned to approve the agenda; seconded by Commissioner Massie.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. Approval of Regular Board Meeting Minutes for March 17, 2021
- B. Ratification of Accounts Payable for March 2021 in the Amount of \$374,134.46
- C. Ratification of Payroll for March 2021 in the Amount of \$230,481.29

MOTION

Commissioner Starr motioned to approve the consent agenda as presented; seconded by Commissioner Massie

<u>Roll Call Vote</u>	Ayes	Nays	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

Attorney Tom Hoffman stated for the record, Commissioner Klicka will be attending remotely but is tied up for the moment.

PUBLIC COMMENT

None

FOUNDATION REPORT

Ruth Yueill, Executive Director of the Park Foundation reviewed information from the April 14th Foundation Meeting:

- The Foundation will award three scholarships at the July Board Meeting as part of the annual scholarship program. On May 3rd the applications will be available and are due back to the office no later than Monday, June 21.
- The Foundation will be collecting change for the tree replacement project in the District's parks at the FPC spring plant sale.
- There will be two new Foundation events in late August/September: Adult classic Movie night at the Conservatory with a cash bar. The second is a Halloween Movie Night at the Veterans Memorial Bandshell to engage younger families to come. The tentative dates are Friday and Saturday, October 15 and 16.
- IT will be looking into a donation option if a patron would like to donate to the Foundation when signing up for the District's programs- maybe this Fall or Spring of 2022.

President Kurka requested the Board be emailed concerning the movie nights at Friendship Park Conservatory.

ADOPTION ITEMS

A. ORDINANCE NO.797: RESOLUTION AUTHORIZING AND APPROVING A LEASE OF SPACE AND GROUND BETWEEN MT. PROSPECT PARK DISTRICT & PATRICK/LAUREN MISKELLA FOR A PRIVATE STORAGE SHED

Executive Director Jarog explained approval of the original lease was granted by the Park Board on October 21, 2015. The petitioners stated the existing shed acts as a screen to their yard to protect them from errant golf balls from the 9th tee. Staff has identified that the existing shed has been kept in good repair and there are no issues from staff with extending the lease for the next 5 years.

MOTION

Commissioner Starr motioned to adopt Ordinance No. 797: Resolution authorizing and approving a Lease of Space and Ground between Mt. Prospect Park District & Patrick/Lauren Miskella for a private storage shed on district property; seconded by Commissioner Massie.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion passed.

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor-GAI, updated the Board on current activities provided in the financial services area. The District is in the middle of the annual audit. Full accrual statements and the myriad of year end schedules and workpapers were sent to the auditors to start at the end of March. The auditors conducted fieldwork (record testing) on site this year. The Management Discussion and Analysis section of the audit will be completed by Mr. Howard and Executive Director Jarog when the audit first draft is received. Mr. Howard also reviewed first quarter operating results, emphasizing Golf Course operations and comparing progress with this year's financial plan. Mr. Howard and Executive Director Jarog answered questions from the Board.

NEW BUSINESS

A. O'Hare CUP Site Lease Area discussion:

As requested at the April Board meeting, Executive Director Jarog provided the Board with a brief history and update on the status of the O'Hare CUP Site lease area. On December 1, 2000, the Mt. Prospect Park District entered into a 50 year lease with Metropolitan Water Reclamation District (MWRD) for the O'Hare CUP site 55 acre parcel, with the intention of the site being developed into a recreation area. The lease included a development clause which has since been amended by MWRD on four occasions. Each amendment has consisted of a five year development extension. Most recently MWRD reached out to the Park District regarding the possibility of granting a fifth extension amendment which would extend the site development for a fifth time.

Discussion: The Board discussed what are the possible liabilities for this site and is it really feasible to develop this land in the next 10-15 years. They discussed the pros and cons of holding onto this site. There was a clarification that the lease was not coming up for renewal; it was the provision (development clause) that comes up every five years and now MWRD suggested the possibility of extending the provision from 5 years to 10 years. The Board discussed not developing the site but using as it exists, for example- motorbikes or outdoor events. They discussed what are the benefits of the site

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as it exists? Do we want to continue the lease and what would be our options? MWRD does realize this is a challenging site for development.

Attorney Tom Hoffman and Executive Director Jarog stated they will go back to MWRD and have a conversation with them and bring forth the Board's questions. After the MWRD meeting they will come back to the Board and provide an update.

EXECUTIVE REPORT

Executive Director Jarog commended staff on the fantastic job with the Mt. Melas event. The feedback was positive and the weather cooperated. Thank you again to our staff, especially Mike Azzaretto, Aquatic & Fitness Manager and Linda Zalewski, Aquatics Coordinator for putting everything together.

Executive Director Jarog went on to review the following upcoming events:

- Earth Day Celebration at Friendship Park Conservatory
- Summer Registration begins on April 26
- Shopping reservations will be accepted online for Friendship Park Conservatory Spring Plant Sale
- Baseball & Softball season is scheduled to begin on May 1, weather permitting.
- Spring Plant Sales will be held May 5 through the 8th at Friendship Park Conservatory

Executive Director Jarog stated as Mr. Howard mentioned earlier that the 2020 Annual Comprehensive Financial Report (ACFR) is nearing its completion. Because staff was well-prepared with the requested documents and files, Sikich was able to perform their work remotely for the majority of the week. The District's Annual Report will be finalized in the coming month and then brought before the Board for consideration and approval.

Staff will be bringing forth a proposal to the May Board meeting for the installation of a turf product to be installed for the CCC Rink. Prior to this staff will submit for pre-approval from the NWSRA Board for use of the appropriate funding from the District's Accessibility Fund. Once approved, staff would anticipate the turf conversion to be completed by mid-September 2021 in time for use for the winter months.

Commissioner Tenuta asked if staff had considered the possibility of branding the CCC Turf or a portion of the project externally with a community business. Director Yueill explained that along with Director Troy, there have been ongoing discussions on branding opportunities with different types of donors and many ideas are on the table for consideration. Director Yueill agrees with Commissioner Tenuta's point that it is a good opportunity for external branding at this time.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

None

ADJOURNMENT

Commissioner Tenuta motioned to adjourn from the Regular Board meeting at 8:07 PM; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call Vote:

<u>Roll Call Vote</u>	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Motion approved.

Respectfully submitted,

William J. Starr, Secretary