

**Approved**  
Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, May 19, 2021 at Central Community Center Facility and Remote of said Park District. Secretary Starr called the meeting to order at 7:00 p.m.

**Commissioner Starr calls Roll Call for the Board**

On roll call, the following commissioners were present/remote:

<u>Roll Call</u>	<b>Present</b>	<b>Absent</b>	<b>Remote</b>
Commissioner Kurka		X	
Commissioner Tenuta		X	
Commissioner Starr	X		
Commissioner Klicka			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

**Administrative Staff/Recreation Staff**

Jim Jarog, Executive Director  
Teri Wirkus, Executive Compliance Officer  
Mary Kiaupa, Human Resource & Risk Manager  
Ruth Yueill Director of Community Relations and Marketing  
Brett Barcel, Director of Golf Operations  
George Giese, Director of Administration  
Nick Troy, Director of Recreation  
Ann Zimmerman, Cultural Arts Manager  
Linda Zalewski, Aquatics Coordinator  
Joe Hoffman, IT Services/Registration Manager  
Brian Hecker, CCC Facility  
Nancy Prosser, Facility Manager  
Ben Kutscheid, Park Planner  
Matthew Dziubinski, Superintendent of Parks & Planning  
Kristina Winans, Early Childhood Youth Coordinator  
Brad Wesse;, Athletic Coordinator  
Jon Zgoda, IT Professional/ Remote Meeting Moderator

**Professionals Present**

Tom Hoffman, District Attorney  
Lee Howard, CPA

**Visitors :**

None

**PLEDGE OF ALLEGIANCE**

Commissioner Massie led the Pledge of Allegiance

**NOMINATIONS FOR CHAIRMAN pro tem**

Secretary Starr asked for nomination for the Chairman pro tem. Commissioner Massie nominated Commissioner Starr. No other nominations.

**CHANGES OR ADDITIONS TO AGENDA**

Chairman pro tem (Commissioner Starr) asked if there were any changes to the Agenda. Commissioner Doherty motion to delete the Adjournment Sine Die from the Agenda until the June 16, 2021 meeting; seconded by Commissioner Murphy

**Commissioner Starr called Roll Call Vote:**

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Commissioner Kurka			X
Commissioner Tenuta			X
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**Chairman pro tem reads the following determination statement:**

"As Chairman pro tem of the Park Board and in the absence of the President, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and not "in-person". It is my determination that it is neither practical nor prudent to have tonight's Board meeting "in-person", my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to

Approved Regular Board Minutes 5-16-21

hold tonight's Board meeting on an in-person basis at the regular location for Board meetings, Central Community Center.

Therefore tonight's Board meeting is being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

I wish to note for the record that I reasonably expect to make the same determination at the beginning of each subsequent remote-means meeting of the Park Board while the disaster declaration remains in effect. I invite any Commissioner who might instead wish to resume in-person Park Board meetings sooner than I am suggesting, to contact the President between Board meetings to inform him of such.

Thank you very much.

**APPROVAL OF CONSENT AGENDA**

Chairman pro tem stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. Approval of Regular Board Meeting Minutes for April 21, 2021
- B. Ratification of Accounts Payable for April 2021 in the Amount of \$937,958.17
- C. Ratification of Payroll for April 2021 in the Amount of \$362,765.69

**MOTION**

Commissioner Massie motioned to approve the consent agenda as presented; seconded by Commissioner Doherty

**Commissioner Starr called Roll Call Vote:**

<u>Roll Call Vote</u>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta			X
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**PUBLIC COMMENT**

None

**APPROVAL ITEMS**

**A. 2021 RECPLEX Fitness Center Flooring Project**

Director of Recreation Troy and Director of Administration Giese reviewed the 2021 RecPlex Fitness Center Flooring Project. Due to Covid in 2020 this approved capital project was delayed. In 2021 staff has been able to secure conditional approval from NWSRA's Leadership to utilize ADA funds up to 60.1% for a quality rubber flooring product that is specific to fitness centers. Keeping current with trends staff will have a 12' x 50' section of turf in the fitness center for more performance based training. The flooring itself was pre-bid through the National Cooperative Purchasing Alliance, which meets state requirements here in Illinois in terms of competitive pricing. The proposal that staff have received totaled \$49,275.40 and of that total- \$29,614.52 will be used from our ADA fund and \$19,660.88 from our capital fund. Staff is looking to get this scheduled toward the end of summer if approved, which would minimize downtime for our patrons. Director Troy and Director Giese took questions from the Board.

**MOTION**

Commissioner Massie motion to approve the proposal submitted by Direct Fitness Solutions for the purchase and delivery of flooring materials at RecPlex as listed in the amount of \$49,275.40; seconded by Commissioner Doherty

**Commissioner Starr called Roll Call Vote:**

<u>Roll Call Vote</u>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta			X
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

**B. Central Community Center Rink Conversion to Turf**

The Director of Recreation Troy along with Director of Administration Giese reviewed the CCC Rink conversion to Turf. The project was approved for this year's capital and staff (especially maintenance) and contracted vendors have tackled individual components of this project. The LED light conversion to sprinkler heads adjustments above the rink are completed and now at a point for the turf product and installation to be reviewed for approval. The Recreation department put a lot of research into the variety of turf materials that would be best suited for MPPD needs and how the turf would perform under many different activities and a quality product that will last. The product chosen was an Astro Turf

Approved Regular Board Minutes 5-16-21

product that has a grassy feel to it that is really unique. In order to guarantee the warranty on this product-installation must be handled by one of Astro Turf's certified installers, which is the rep in our area - All Sports Enterprises. Our product came in at \$115,800, based on feedback from other park districts, this is a product that should last us 10 years or more (perhaps even 15 years). The District's prime rental season runs from fall through winter and All Sports Enterprises is prepared to complete the job toward the end of summer-if approved. The turf would give staff options for additional programming on the rink space-from performance training and youth and adult soccer leagues, to lacrosse rentals, and more affiliate programming. The Directors also discussed the bid process as a possibility for this project versus utilizing SourceWell pricing (nationally-priced product that satisfies state requirements in terms of competitive pricing)and the possibility of construction costs that have gone up 12%. The timing impacts of the project was also discussed. Director Troy and Director Giese took questions from the Board.

**MOTION**

Commissioner Massie motion to approve the proposal submitted by All Sport Enterprises, Inc. for purchase and installation of turf surfacing at the Central Community Center in the amount of \$115,880.00; seconded by Commissioner Doherty.

**Commissioner Starr called Roll Call Vote:**

<u>Roll Call Vote</u>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta			X
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	

Motion passed.

**FINANCIAL ADVISOR'S REPORT**

Lee Howard CPA, Financial Advisor, updated the Board on current activities provided in the financial services area. The Management Discussion and Analysis section of the audit, for the year 2020 pandemic year, will be completed by Mr. Howard and Executive Director Jarog now that the audit first draft has been received. Mr. Howard also reviewed first quarter operating results, emphasizing Golf Course operations and comparing progress with this year's financial plan. Mr. Howard and Executive Director Jarog answered questions from the Board.

## **UNFINISHED BUSINESS**

### A. O'Hare CUP Site Lease Area discussion:

Executive Director Jarog reviewed the virtual meeting that took place on May 4th with MPPD Attorney Tom Hoffman and representative of Metropolitan Water Reclamation District (MWRD). The meeting discussed the status of the existing condition at the O'Hare CUP lease site and discussion for a 5th development amendment. Some of the items that were discussed during the meeting:

- Financial limitations of the Mt. Prospect Park District
- Site development challenges and possible funding partnerships
- The previously approved EOWA and if still applicable to the site
- Pending removal of the existing piles
- Development suggestions and possible opportunities for the site. A suggestion of maintaining a Natural area was suggested
- Possibility of subdividing the leasehold area
- Discussion of the MWRD Act
- Possible disconnection of the site from the Village of Elk Grove and pending TIF areas

## **EXECUTIVE REPORT**

Executive Director Jarog reviewed upcoming dates for May and June:

- May 17: Started reservation for the Meadows Pool-staff will re-evaluated if the state goes into Phase 5
- May 29: Opening Day for Meadows Pool
- May 31: Memorial Day Ceremony - 10:30am at the Veterans Memorial Bandshell
- June 1: Weekly Summer Day Camp begins at RecPlex
- June 5 and 6: Mt. Prospect School of Classical Ballet and Studio Impulse Recitals begin at the Veterans Memorial Bandshell
- June 7: Outdoor Adventure Camp begins at Friendship Park Conservatory
- June 12: Native Bees is a Family Event at Friendship Park Conservatory
- June 12: Covering the south side of Mount Prospect; Vaccination Clinic at Rec Plex in cooperation with the Mount Prospect Library and the offices of Representative Mark Walker and Senator Ann Gillespie

Sikich LLP, has completed the fieldwork for the District's fiscal year 2020 Annual Comprehensive Financial Report. Staff received the Draft report today and will then be reviewed by staff and a Management Discussion and Analysis letter will be provided for inclusion within the finalized report. The final version of the annual report will be brought before the Board at the June 16, 2021 board meeting for their review. This is the final year of the District's three year agreement with Sikich LLP. Lee Howard, Financial Advisor and Tom Hoffman, District Attorney will be preparing the appropriate Request for Proposal (R.F.D) to obtain proposals and interview new auditing firms later this year. A new agreement will then

Approved Regular Board Minutes 5-16-21

be brought before the Board for consideration later this year so a new agreement can be established in preparation for the FY2021 audit.

Next Regular Board Meeting will be held on Wednesday, June 16, 2021 at 7pm.

Commissioner Massie asked about fitness on demand classes and reservations at RecPlex. Directory Troy explained that more slots have been opened and after going into Bridge or Phase 5 that there no longer be reservations. Staff does evaluate classes on a daily basis.

**PUBLIC COMMENT**

None

**COMMENTS/MATTERS FROM COMMISSIONERS**

Commissioner Doherty thanked the Recreation Department for giving the Board such a clear picture in writing their Recreation Reports and it is really appreciated.

**ADJOURNMENT**

Commissioner Massie motioned to adjourn from the regular Board meeting at 7:45pm; seconded by Commissioner Murphy.

**Commissioner Starr called Roll Call Vote:**

<u>Roll Call Vote</u>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>
Commissioner Kurka			X
Commissioner Tenuta			X
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed.

Respectfully submitted,

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William J. Starr, Secretary