

Approved Regular Board Minutes
8-18-21

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, July 21, 2021 at Central Community Center Facility and Remote of said Park District. Vice President Tenuta called the meeting to order at 7:00 p.m.

Vice President Tenuta stated this meeting is open to the public wishing to attend in person; those who attend are strongly encouraged to socially-distance and to wear a face covering if not fully vaccinated.; however, those who wish to attend remotely may do so via the Zoom platform using this dial-in.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Roll Call	Present	Absent	Remote
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill, Director of Community Relations and Marketing

George Giese, Director of Administration

Nick Troy, Director of Recreation

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Brian Hecker, CCC Facility Coordinator

Joe Hoffman, IT Services/Registration Manager

Nancy Prosser, Facility Manager

Ben Kutscheid, Park Planner

Matthew Dziubinski, Superintendent of Parks & Planning

Kristina Winans, Early Childhood Youth Coordinator

Brad Wessel, Youth Athletic Coordinator

Jon Zgoda, IT Professional/ Remote Meeting Moderator

Approved Regular Board Minutes
8-18-21

Professionals Present or Remote

Aaron Gold, Speer Financial
Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O’Sullivan, GAI

Visitors :

MiMi Solt

PLEDGE OF ALLEGIANCE

Commissioner Massie led the Pledge of Allegiance

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda; seconded by Commissioner Massie

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

APPROVAL OF CONSENT AGENDA

Vice President Tenuta stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. Approval of Minutes for the Regular Board Meeting on July 21, 2021
- B. Approval of the Amended Regular Board Meeting Minutes for June 16, 2021
- C. Ratification of Accounts Payable for July 2021 in the amount of \$699,203.76
- D. Ratification of Payroll July 2021 in the amount of \$360,070.30

Approved Regular Board Minutes
8-18-21

MOTION

Commissioner Klicka motioned to approve the consent agenda; seconded by Commissioner Starr:

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

PUBLIC COMMENT

None

NEW BUSINESS

A. 2021 Bond Sale- Speer Financial Inc. (Presentation/Discussion)

Executive Director Jarog stated that Aaron Gold from Speer Financial will be reviewing the General Obligation Limited Tax Bond in preparation for the District's upcoming rollover Bond process, the 2021 Bond Sale and provide a review of the alternate planning model (optional funding strategy).

Aaron Gold discussed/reviewed the park district's current status and future options for issuance of long-term debt to fund large projects and answered questions from the Board about the upcoming bond issue that will take place.

PUBLIC HEARING

Bond Issue Notification Act (BINA) – Public Hearing concerning the intent of the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois to sell not to exceed \$3,300,000 General Obligation Limited Tax Park Bonds, the proceeds of which will be used for the building, maintaining, improving and protecting of District land and facilities, to provide for the payment of certain outstanding obligations of the District and for the payment of expenses incident thereto.

Vice President Tenuta stated: "I now call to order the Bond Issuance Notification Act public hearing, as advertised."

Approved Regular Board Minutes
8-18-21

The purpose of this hearing is to receive public comments on the proposal to sell not to exceed \$3,300,000 General Obligation Limited Tax Park Bonds the proceeds of which will be used for the building, maintaining, improving and protecting of District land and facilities, to provide for the payment of certain outstanding obligations of the District and for the payment of expenses incident thereto.

Vice President Tenuta asked for written or oral comments from Commissioners: There were none.

Vice President Tenuta asked for written or oral comments from the public: There were none.

Vice President Tenuta asked for additional comments from the public: There were none.

Vice President Tenuta asked for a motion to **finally adjourn** the Public Hearing.

MOTION

Commissioner Klicka made the motion to finally adjourn the Public Hearing, seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

Vice President Tenuta declares the hearing **finally adjourned**.

PUBLIC COMMENT

None

APPROVAL ITEM

A. Approval of Central Community Center HVAC Bid (Phase 3)

Matt Dziubinski, Superintendent of Parks and Planning reviewed the reasons and function for the rooftop unit (RTU) replacement for the Central Community Center, units 6, 8, and 11. He explained the bid packages were distributed to 17 contractors for the CCC Phase 3 RTU replacement with only 12

Approved Regular Board Minutes
8-18-21

contractors submitting a bid. The lowest bid was from Key West Metal Industries, Inc. for a base bid total of \$77,000.00 and then answered questions from the Board.

MOTION

Commissioner Massie moved to approve the base bid for the removal and replacement of Roof Top Units # 6, 8, and 11 at the Central Community Center in the amount of \$77,000 as submitted by Key West Metal Industries, Inc.; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		Motion passed

ADOPTION ITEMS

A. Resolution No. 799 - Resolution Ratifying the Assessment for Calendar Year 2021 as Recommended by the Board of Trustees of the Northwest Special Recreation Association
George Giese, Director of Administration explained annually the NWSRA Board of Trustees establishes assessment for its member districts, this year they opted for a 0% increase for member districts in the 2022 MDAA and used the 2019 EAV once again for the 2022 MDAA calculations. There will be no changes that will impact the Park District's assessment for 2022 MDAA and will remain the same as 2021 and then answered questions from the Board.

MOTION

Commissioner Starr moved to adopt Resolution #799 ratifying the assessment for calendar year 2022 as recommended by the Board of Trustees of the Northwest Special Recreation Association in the amount of \$360,825.27; seconded by Commissioner Massie

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		Motion passed

Approved Regular Board Minutes
8-18-21

- B. Resolution No. 800 - Resolution certifying and acknowledging that Mt. Prospect Park District has sufficient funds necessary to complete the pending OSLAD/LWCF project (FPC Renovation Project) within the timeframes specified in said State of Illinois/IDNR OSLAD/LWCF Project Application

Ben Kutscheid, Park Planner II explained the requirements for the OSLAD (Open Space Land Acquisition & Development) grant submission which is the OSLAD Grant Program Resolution of Authorization- OS/DOC-3. Sating this resolution certifies and acknowledges that the Mt. Prospect Park District will have sufficient funds and follow applicable rules and statutes related to the submission of the grant documents for the Rosemary S. Argus Friendship Park Redevelopment. Ben explained what the OSLAD Grant Application work would include:

- Site Furniture
- New Shelter at Playground
- New Fitness Stations
- Refurbish the Existing Pathways
- New Path-Connecting to the remainder of the park
- Refurbish Existing Tennis Courts and provide for ADA Access
- New 40X60 Shelter, pad and Electric at the Conservatory
- Improvements to the "Circle Gardens"
- New Drinking Fountain with Bottle Filler on Concession Building
- New Backstop, Infield Grading and Ballfield Access
- New Stand-alone Pickle Ball Courts
- Natural Planting

The OSLAD Grant Authorization is for \$952,000 and we are requesting \$400,000 of assistance from the State of Illinois. The overall project is \$1,273,814 with \$350,502 coming from ADA, \$400,000 from the State OSLAD Grant Program, \$410,812 from Capital Funds and \$112,500 from donations.

MOTION

Commissioner Doherty moved to approve the OSLAD Grant Program Resolution of Authorization- Form OS/DOC-that acknowledges that the MPPD has sufficient funds necessary to complete the OSLAD Rosemary S. Argus Friendship Park Redevelopment Project and further certifies the MPPD will comply with all terms and conditions of the Grant documents; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		

Approved Regular Board Minutes
8-18-21

Commissioner Doherty X
Commissioner Massie X
Commissioner Murphy X
Motion passed

FINANCIAL ADVISOR'S REPORT

Lee Howard, District CPA, reviewed the June financial statements highlighting the following areas:

- Property taxes will be due in September with all penalties waived until October 1 due to the COVID-19 pandemic. Last year the District received 1.2 million in July.
- Golf: This month's report shows golf revenues at 97% of the budget for the month of July and 113% year to date. Expenditures are 93% of year to date budget for a net that is \$235,386 better than budget and we are seven months through the year.
- Pools: Meadows pool revenue reached \$156,092. Expenditures at 53% of annual plan for a \$29,559 positive net for the first seven months. Rec Plex pool revenue at 114,475 is 110% of annual budget for a net cost at seven months \$78,178.
- RecPlex: Facility revenues through July are 114% of annual budget, with expenditures are 50%
- Programs: Program revenues hit 111 % of planned annual revenue for 2021.

EXECUTIVE REPORT

Executive Director Jarog reviewed upcoming events:

- August 21: 56 Artisan Fix 12-5pm Veterans Memorial Bandshell
- August 23: Youth Fall Outdoor Soccer League registration deadline
- September 6: Last day of the 2021 Season for Meadows Pool
- September 7: Fall Aquafit Unlimited schedule begins
- September 7: Registration deadline for new program of Adult Bags League
- September 8: Fall Dance classes begin
- September 14: RecPlex 30th Anniversary
- September 18: Fosjomg Derby Clearwater Park with 2 time slots
- September 19: Fitness in the Park, 7:30-10:15am, Veterans Memorial Bandshell
- September 19: 7th Heaven Concert, 4-5:30pm Veterans Memorial Bandshell

The Mt. Prospect Park District will celebrate the 30th Anniversary of RecPlex in September with activities, giveaways and special programs. The original cost of \$10 million dollars, RecPlex was a first of its kind facility. The vision was to consolidate recreation services under one roof while offering four season amenities, the facility won an architectural design award. Over it's 30 years of operation, RecPlex has celebrated 3,000 birthdays, choreographed 10,000 dances, welcomed 80,000 day campers and instructed 96,000 swimmers. On September 14, the official marks the 30th anniversary of the original grand opening celebration of the RecPlex Athletic Complex; we will be on site to host a grand re-opening celebration of the recently updated RecPlex Playground. Board members are welcome to attend.

Approved Regular Board Minutes
8-18-21

The Employee Committee and District Leadership Team are joining forces to honor our staff at an Employee Appreciation Event on September 17 at the Veterans Memorial Bandshell. Service recognition pins will be awarded to those employees with 5, 10, 15 or more years of service. All Commissioners are welcome to join us.

Commissioner Tenuta appreciated the comment about the Golf Course being the hero because the staff has done some remarkable things and should be so proud. The Golf Magazine listing our golf course as the 100 valued courses in the United States; highlighted Junior Golf with our premier junior location. Let's make the recreation program be the next hero, understanding COVID restriction there were some impressive revenue numbers and good things are happening in fitness-like fitness in the park. We have to look at the reasons why RecPlex pool was down in July and figure out ways to market this indoor pool but in saying this, many good things are happening and staff has worked hard in the recreation department, so continue the good work.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

None

MOTION

Commissioner Klicka motioned to adjourn from the Regular Board meeting at 8:20 pm; seconded by Commissioner Starr.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Respectfully submitted,

William J. Starr, Secretary