



Mt. Prospect Park District

Regular Board Meeting

October 20, 2021

6:30 p.m.

Central Community Center

Boardroom/Remote



MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2021

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 7:00 p.m.

January 20, 2021

February 10, 2021

March 17, 2021

April 21, 2021

May 19, 2021

June 16, 2021

July 21, 2021

August 18, 2021

September 22, 2021

***October 20, 2021**

***November 17, 2021**

December 15, 2021

***Denotes start time at 6:30 p.m.**

Approved: 11-18-2020

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REGULAR BOARD MEETING

October 20, 2021

AGENDA

- I. NEW BUSINESS**
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- V. FINANCIAL ADVISOR'S REPORT**
- VI. EXECUTIVE REPORT**



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: October 15, 2021

RE: REGULAR PARK BOARD MEETING (Remote or Board Room)
October 20, 2021- 6:30 P.M.
Central Community Center
1000 W. Central, Mount Prospect, IL

The meeting is open to the public wishing to attend in person; those who attend are strongly encouraged to socially-distance and to wear a face covering however, those who wish to attend remotely may do so via the Zoom platform using this dial-in:

Join Zoom Meeting

[https://us02web.zoom.us/j/84560245157?
pwd=QUE5aG01OGI3cHhpeINpQjVRTENTdz09](https://us02web.zoom.us/j/84560245157?pwd=QUE5aG01OGI3cHhpeINpQjVRTENTdz09)

Meeting ID: 845 6024 5157
Passcode: 830568

Phone Number: +1 312 626 6799 US (Chicago)

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

NEW BUSINESS

- A. FY 2022 Annual Capital Improvement Project List DRAFT (1st Review & Discussion)

UNFINISHED BUSINESS

- A. FY 2022-2026 Capital Replacement and Improvement Plan DRAFT (2nd Review & Discussion)

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

*Approval Of Minutes: Regular Board Meeting: September 22, 2021

*Ratification Of Accounts Payable September 2021 in the amount of: \$478,228.25

*Ratification Of Payroll September 2021 in the amount of: \$258,966.66

*APPROVAL OF MINUTES

REGULAR BOARD MEETING: August 18, 2021

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

PUBLIC COMMENT

ADOPTION ITEMS

- A. **ADOPTION OF RESOLUTION NO. 802:** A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Mt. Prospect Park District for the Levy Year 2021.

FINANCIAL ADVISOR'S REPORT

*RATIFICATION OF ACCOUNTS PAYABLE September 2021

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

*RATIFICATION OF PAYROLL September 2021

(PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA)

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT TO CLOSED SESSION

CLOSED SESSION

Section 2(c) (1): Personnel-To discuss the appointment, employment, compensation, discipline, performance, or dismissal of one or more specific employees of the public body.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

ADJOURNMENT



MEMORANDUM

To: Board of Park Commissioners

From: George Giese, Director of Administration

Date: October 20th, 2021

Re: FY 2022 Annual Capital Project List DRAFT / Park Board 1st Review

Cc: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

Each year in October, staff brings forth a draft list of anticipated capital requests for the next fiscal year - this follows the closure of a successful fall bond process. The Capital List list displays all known projects and requests by funding source, with additional fields for added detail and description.

This year's Capital List incorporates the first year of projects from the 5-Year Capital Improvement Plan (C.I.P.), previously presented to the Park Board in September, alongside our routine Annual Projects that are compiled for review each year. This is intended to provide Commissioners with a comprehensive view of proposed projects for the next year, both 5-Year C.I.P and Annual Projects.

All requests have gone through extensive review with the Executive Director and Leadership Team. Staff will be available for questions and additional information, if requested, on any proposed project included on the draft Capital List. Breakouts by Division and Funding Source are provided for additional detail.

Importantly, this year's budget for Capital includes not only \$1.3 million in bond proceeds (which is in line with previous years) but also a carry-over amount of \$532,981 in reallocated funds from prior issuances. The vast majority of reallocated funds derive from the PARC Grant that was pursued last year to fund the RecPlex Chiller project. As the PARC Grant did not come to fruition at the State-level, these funds were reallocated to this year's list and the RecPlex Chiller was added to the 5-Year C.I.P. in order to ensure funding. As always, staff will continue to pursue grants and funding opportunities as they arise in hopes of providing relief for other capital projects and needs.

This month's discussion is for review-only. Pending any modifications following the October meeting, the Capital List will return in November for consideration of Park Board approval.



BUDGET IMPACT:

<u>Capital Budget (without ADA, P&L, Other):</u>		<u>Notes:</u>
● 5-Year C.I.P. Projects	\$652,000	First year of the 5-Year Capital Improvement Plan
● Annual Projects	\$743,319	See breakouts by Division below
● Internal Service Fund	\$300,000	Annual ISF Allocation - Reduced from \$331,294
● Unallocated Reserve	\$137,572	Reserve funds for unanticipated needs/projects
● Total:	\$1,832,891	Matches funding total (Annual Bonds and Reallocation)

Allocated Capital Budget by Division:

● Administration	\$32,000
● Golf	\$15,113
● Parks & Planning	\$478,060
● Recreation	\$218,146
● Total:	\$743,319

Total Budget by Funding Source:

<u>Total Budget by Funding Source:</u>		<u>Notes:</u>
● Capital Budget	\$1,832,891	Includes \$743,319 Allocated and \$137,572 in Reserve
● Paving & Lighting	\$130,000	Full amount included in 5-Year C.I.P. Projects
● ADA	\$754,631	Includes 5-Year C.I.P. and applicable Annual Projects
● Other Funding	\$737,500	Grants, Donations, etc. in 5-Year C.I.P. Projects
● Total:	\$3,455,022	

DOCUMENTS ATTACHED

- 1) DRAFT FY 2022 Capital List

RECOMMENDATION:

None at this time - for Board consideration only.

Capital Request	Division	Department	Type	Location	Capital Year	Total Cost (All Columns)	Capital Budget	Paving & Lighting Budget	ADA Budget	Other Funding (Grants, TIF, Donations, Etc.)	Comments
Total: FY 2022 (Fund 71)						\$3,455,022.00	\$1,832,891.00	\$130,000.00	\$754,631.00	\$737,500.00	
Microsoft Office Upgrade	Administration	ADM-Admin/IT	Technology-Software & Development	Admin	FY 2022 (Fund 71)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	Microsoft Office Update District-Wide (Approx. 80 licenses at \$250 per license)
Technology/Equipment Services & Repair	Administration	ADM-Admin/IT	Technology-Equipment	Admin	FY 2022 (Fund 71)	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	Funds for technology/computer/equipment replacement and repairs
Bike Path - Algonquin to Linneman	5-Year C.I.P.	EXEC-Executive	Infrastructure-Parking & Pathways	Parks	FY 2022 (Fund 71)	\$180,000.00	\$0.00	\$67,500.00	\$112,500.00	\$0.00	Bike Paths - Algonquin to Linneman
Devonshire - Playground	5-Year C.I.P.	EXEC-Executive	Infrastructure-Playground	Parks	FY 2022 (Fund 71)	\$280,000.00	\$45,000.00	\$15,000.00	\$120,000.00	\$100,000.00	Park Property adjacent to Devonshire School
Friendship - Redevelopment (including Parking Lot)	5-Year C.I.P.	EXEC-Executive	Infrastructure-Project	FPC	FY 2022 (Fund 71)	\$1,275,000.00	\$385,000.00	\$27,500.00	\$350,000.00	\$512,500.00	Redevelopment of Friendship Park (including Parking Lot) - Other funds to include foundation donations and possible OSLAD Grant Submittal
Lions Park Grant Application & Misc. Expenses	5-Year C.I.P.	EXEC-Executive	Professional Services	LRC	FY 2022 (Fund 71)	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	Lions Park Grant Application & Misc. Expenses
Master Plan - District Wide	5-Year C.I.P.	EXEC-Executive	Professional Services	Admin	FY 2022 (Fund 71)	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	District Wide Master Plan - Professional Fees
Robert Frost - Playground	5-Year C.I.P.	EXEC-Executive	Infrastructure-Playground	Parks	FY 2022 (Fund 71)	\$370,000.00	\$85,000.00	\$20,000.00	\$140,000.00	\$125,000.00	Park Property adjacent to Robert Frost School
Golf Cart GPS (Annual)	Golf	GC-Golf Admin	Technology-Annual Fees	GC	FY 2022 (Fund 71)	\$12,244.00	\$5,113.00	\$0.00	\$7,131.00	\$0.00	Annual Golf GPS System Lease - total \$35,657.82 (Minus Projected Carry-over of \$23,414 in 700000-856502) and NWSRA 20%
Tent Carpeting	Golf	GC-Golf Admin	Facility Improvement	GC	FY 2022 (Fund 71)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	Replace Golf Tent Carpeting (from 2004)
CCC - Exit Doors (J, F and B)	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	CCC	FY 2022 (Fund 71)	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	CCC Exit Doors (J, F and B)
CCC - Phase 4 RTU Replacement (4 Units)	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	CCC	FY 2022 (Fund 71)	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	Phase 4 RTU Replacement at CCC (4 Units)
FPC - Apartment Remodel	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	FPC	FY 2022 (Fund 71)	\$12,960.00	\$12,960.00	\$0.00	\$0.00	\$0.00	FPC - Apartment Remodel
FPC - Automated Watering System Greenhouse	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	FPC	FY 2022 (Fund 71)	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	Automated Watering System - FPC Greenhouse
FPC - Water Pressure Booster	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	FPC	FY 2022 (Fund 71)	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	Water Pressure Booster
LRC - Bandshell Wood Beam & Hardware Refinish	Parks & Planning	P&P-Buildings	Professional Services	LRC Parks	FY 2022 (Fund 71)	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	LRC - Bandshell Wood Beam & Hardware Refinish
LRC - Fountain Irrigation Repair	Parks & Planning	P&P-Buildings	Professional Services	LRC Parks	FY 2022 (Fund 71)	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	LRC - Fountain Irrigation Repair
LRC - Multipurpose Room Floor Refinish	Parks & Planning	P&P-Buildings	Professional Services	LRC	FY 2022 (Fund 71)	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$0.00	Multipurpose Room Floor Refinish - LRC
Maintenance Software/Annual Lease	Parks & Planning	P&P-Buildings	Technology-Annual Fees	WCMF	FY 2022 (Fund 71)	\$10,800.00	\$10,800.00	\$0.00	\$0.00	\$0.00	Maintenance Software (First Year - Implementation Fee)
Meadows Pool - 45 KVA Transformer	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	Meadows	FY 2022 (Fund 71)	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	Meadows Pool - 45 KVA Transformer - Replacement
Meadows Pool - Structural Beam Study	Parks & Planning	P&P-Buildings	Professional Services	Meadows	FY 2022 (Fund 71)	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	Structural Beam Study at Meadows Pool (Water Runoff)
MPGC - RTU Replacement (3 Units/25 Tons)	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	GC	FY 2022 (Fund 71)	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	RTU Replacement (3 Units/25 Tons) at Golf Course Clubhouse
RecPlex - Interior LED Conversions	Parks & Planning	P&P-Buildings	Facility Improvement	RP	FY 2022 (Fund 71)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	RecPlex Interior LED Light Conversions (Phase 1)
RecPlex - Parking Lot Poles LED and Refinishing	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	RP	FY 2022 (Fund 71)	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$0.00	RecPlex - Parking Lot Poles LED and Refinishing
Studio - AHU Replacement	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	Studio	FY 2022 (Fund 71)	\$19,800.00	\$19,800.00	\$0.00	\$0.00	\$0.00	AHU Replacement at the Studio
Vacuums & Floor Buffers	Parks & Planning	P&P-Buildings	Equipment	WCMF	FY 2022 (Fund 71)	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	Vacuums and Floor Buffers (All Facilities)
WCMF - HVAC Controller	Parks & Planning	P&P-Buildings	Infrastructure-Buildings	WCMF	FY 2022 (Fund 71)	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	HVAC Controller
WCMF - Ice Machine	Parks & Planning	P&P-Buildings	Equipment	WCMF	FY 2022 (Fund 71)	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	Replacement of Ice Machine at WCMF
FPC - Utility Vehicle	Parks & Planning	P&P-Fleet Services	Equipment	FPC	FY 2022 (Fund 71)	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	Replacement FPC Utility Vehicle (1994 JD Gator)
MPGC - Fairway Mower	Parks & Planning	P&P-Fleet Services	Equipment	GC	FY 2022 (Fund 71)	\$61,500.00	\$61,500.00	\$0.00	\$0.00	\$0.00	Replacement of Fairway Mower (2000 Toro RM5200 #1) MD
MPGC - Utility Vehicles (2)	Parks & Planning	P&P-Fleet Services	Equipment	GC	FY 2022 (Fund 71)	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	Replacement of Utility Vehicles (2007 JD Gator #8 & #9)
Snow Blowers	Parks & Planning	P&P-Fleet Services	Equipment	WCMF	FY 2022 (Fund 71)	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	Replacement Snow Blowers (2012 621R-5x)
Clearwater Park - Tennis Court Crack Fill	Parks & Planning	P&P-Grounds	Professional Services	Parks	FY 2022 (Fund 71)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	Tennis Court Crack Fill at Clearwater Park
FPC - Courtyard Maintenance	Parks & Planning	P&P-Grounds	Professional Services	FPC	FY 2022 (Fund 71)	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	Courtyard Maintenance - FPC
Friendship Park - Light Pole Shrouds & 1 Additional Light Pole	Parks & Planning	P&P-Grounds	Equipment	FPC Parks	FY 2022 (Fund 71)	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	Light Pole Shrouds & 1 Additional Light Pole at Friendship Park

Capital Request	Division	Department	Type	Location	Capital Year	Total Cost (All Columns)	Capital Budget	Paving & Lighting Budget	ADA Budget	Other Funding (Grants, TIF, Donations, Etc.)	Comments
Total: FY 2022 (Fund 71)						\$3,455,022.00	\$1,832,891.00	\$130,000.00	\$754,631.00	\$737,500.00	
Hill Street Management	Parks & Planning	P&P-Grounds	Infrastructure-Project	Parks	FY 2022 (Fund 71)	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	Hill Street Tree/Land Improvements
Lions Memorial Park - Bandshell and Fountain Reseal	Parks & Planning	P&P-Grounds	Professional Services	LRC Parks	FY 2022 (Fund 71)	\$38,500.00	\$38,500.00	\$0.00	\$0.00	\$0.00	Lions Memorial Bandshell and Fountain Reseal
Lions Memorial Park - Fountain Floral Planting	Parks & Planning	P&P-Grounds	Equipment	LRC Parks	FY 2022 (Fund 71)	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	Lions Memorial Park - Fountain Floral Planting
Meadows Park - Baseball Field Drainage	Parks & Planning	P&P-Grounds	Professional Services	Meadows Parks	FY 2022 (Fund 71)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	Baseball Field Drainage (300') at Meadows Ballfields
Prospect Meadows Park - Shelter Roof Replacement	Parks & Planning	P&P-Grounds	Professional Services	Parks	FY 2022 (Fund 71)	\$23,500.00	\$23,500.00	\$0.00	\$0.00	\$0.00	Prospect Meadows Park - Shelter Roof Replacement
Tree Removal/Replacement	Parks & Planning	P&P-Grounds	Professional Services	Parks	FY 2022 (Fund 71)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	Tree Removal/Replacement Across All Parks
Meadows - Pool Chairs	Recreation	REC-Aquatics	Facility Improvement	Meadows	FY 2022 (Fund 71)	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	Additional Funding for Meadows Pool Chairs (add to existing \$14,000) - Price increase from 2019 to 2021.
Meadows - Pool Lane Line/Reel	Recreation	REC-Aquatics	Equipment	Meadows	FY 2022 (Fund 71)	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	Meadows - Pool Lane Line/Reel
RecPlex - Pool Dive Blocks	Recreation	REC-Aquatics	Facility Improvement	RP	FY 2022 (Fund 71)	\$31,500.00	\$31,500.00	\$0.00	\$0.00	\$0.00	Dive Blocks for RecPlex Pool
Batting Cages - (2) Central Community Center	Recreation	REC-Athletics	Facility Improvement	CCC	FY 2022 (Fund 71)	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	Batting Cages in CCC Gym for rentals; includes ceiling mount and protective flooring
Soccer Goals - (4) Athletic Fields	Recreation	REC-Athletics	Program Supply	Parks	FY 2022 (Fund 71)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	Soccer Goals for Athletic Fields
Studio - Washer/Dryer	Recreation	REC-Cultural Arts	Equipment	Studio	FY 2022 (Fund 71)	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	Studio - Washer/Dryer
RecPlex - Kids Klub and Preschool Room Renovations - Shelving, Tables & Chairs	Recreation	REC-Early Childhood & Youth	Facility Improvement	RP	FY 2022 (Fund 71)	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	Renovation of Kids Klub room with new tables, chairs and shelving
Smartboards (Preschool)	Recreation	REC-Early Childhood & Youth	Facility Improvement	RP	FY 2022 (Fund 71)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	Smartboard Learning Tools for Preschool Rooms
CCC - Commons/Check Point Renovation	Recreation	REC-Facilities	Facility Improvement	CCC	FY 2022 (Fund 71)	\$22,500.00	\$15,000.00	\$0.00	\$7,500.00	\$0.00	Renovation of CCC Commons and Check Point with new flooring, tables, chairs, etc. (Can use leftover funds from fitness center flooring, if available)
CCC - Gym Floor Resurfacing	Recreation	REC-Facilities	Facility Improvement	CCC	FY 2022 (Fund 71)	\$10,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	Resurface CCC gym floor, paint permanent pickleball lines, etc.
FPC - Headhouse Upgrades (Refrigerator, Prep Sink, Countertop, Epoxy Floor)	Recreation	REC-Facilities	Facility Improvement	FPC	FY 2022 (Fund 71)	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	FPC - Headhouse Upgrades (Refrigerator, Prep Sink, Countertop, Epoxy Floor)
FPC - Lighting	Recreation	REC-Facilities	Facility Improvement	FPC	FY 2022 (Fund 71)	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	FPC - Lighting - Internal Completion
FPC - Tables	Recreation	REC-Facilities	Equipment	FPC	FY 2022 (Fund 71)	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	FPC - Tables
RecPlex - Adjustable Backboards	Recreation	REC-Facilities	Facility Improvement	RP	FY 2022 (Fund 71)	\$16,971.00	\$16,971.00	\$0.00	\$0.00	\$0.00	Adjustable Backboards for RecPlex Gym
RecPlex - Babysitting Room Renovation	Recreation	REC-Facilities	Facility Improvement	RP	FY 2022 (Fund 71)	\$25,000.00	\$12,500.00	\$0.00	\$12,500.00	\$0.00	Babysitting room renovation, desk removal, flooring, etc.
RecPlex - Fitness Center Wall Graphics	Recreation	REC-Facilities	Facility Improvement	RP	FY 2022 (Fund 71)	\$4,175.00	\$4,175.00	\$0.00	\$0.00	\$0.00	RecPlex - Fitness Center Wall Graphics
RecPlex - Gym Wall/Staircase Padding	Recreation	REC-Facilities	Facility Improvement	RP	FY 2022 (Fund 71)	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	RecPlex - Gym Wall/Staircase Padding
Fitness Equipment	Recreation	REC-Fitness	Facility Improvement	CCCRP	FY 2022 (Fund 71)	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	New Treadmills, Elliptical Machines, Bikes and Equipment for CCC and RP Fitness Centers
Unallocated Reserve	Reserve	Reserve	Reserve	N/A	FY 2022 (Fund 71)	\$137,572.00	\$137,572.00	\$0.00	\$0.00	\$0.00	Unallocated Reserve Funds
Internal Service Fund	Internal Service Fund	ISF - Internal Service Fund	Internal Service Fund	ISF	FY 2022 (Fund 71)	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	Placeholder for ISF - \$300,000 Budget

Capital Funding Sources (without ADA, P&L, Other):

Annual Bonds (Rollover) for Capital:	\$ 1,300,000.00
Long Term Bonds	\$ -
Carry-Over (Reallocated) Capital:	\$ 532,891.00
Capital Total:	\$ 1,832,891.00

Capital Budget (without ADA, P&L, Other):

5-Year C.I.P. Projects	\$652,000.00
Annual Projects	\$743,319.00
Internal Service Fund	\$300,000.00
Unallocated Reserve	\$137,572.00
	\$1,832,891.00

Annual Projects - Division Totals:

Administration	\$32,000.00
Golf	\$15,113.00
Parks & Planning	\$478,060.00
Recreation	\$218,146.00
	\$743,319.00



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: October 20, 2021

Re: FY 2022-2026 Capital Replacement and Improvement Plan DRAFT / Park Board 2nd Review

Cc: George Giese, Director of Administration
Ben Kutscheid, RLA, Park Planner II, ASLA, PLA, CPSI
Lee Howard, CPA, Governmental Accounting, Inc.

SUMMARY & BACKGROUND:

Last month at the September 22nd Board meeting the Board was presented with the first draft of the District's proposed 5-Year Capital Improvement Plan (CIP). Once complete, the 5-Year CIP will address significant infrastructure needs that span multiple years which will enhance the District's focus on long-range capital planning. Many projects will utilize additional funding sources such as ADA, Paving & Lighting, Grant Funds and Donations.

Before the Board tonight is staff's second draft of the proposed 5-Year CIP for the Board's review and discussion. New this month is the addition of a 5-Year CIP program summary, which provides a brief overview of the District's capital planning process. Additionally, the scope of work for the next phase of the ComEd pathway replacement was expanded to allow for a better opportunity to obtain an IDNR Illinois Bike Path grant.

The 5-Year Capital Plan is an important tool which will assist the District on meeting its long-range capital needs. It is important to remember that a project's inclusion in the 5-Year CIP does not, in and of itself, commit the District to funding and accomplishing the project. The 5-Year CIP will be reviewed annually to include the most up-to-date information available and modified accordingly as funding and District priorities change.

Projects identified in FY 2022 of the 5-Year CIP take on special importance because they will be presented to the Board for consideration and approval at the November 17th regular Board meeting.

DOCUMENTS ATTACHED:

- 1) 2022-2026 Capital Replacement and Improvement Plan DRAFT (2nd Review 10.20.21)

RECOMMENDATION:

NONE AT THIS TIME / SECOND BOARD REVIEW AND DISCUSSION ONLY



2022-2026

CAPITAL REPLACEMENT AND IMPROVEMENT PLAN

DRAFT

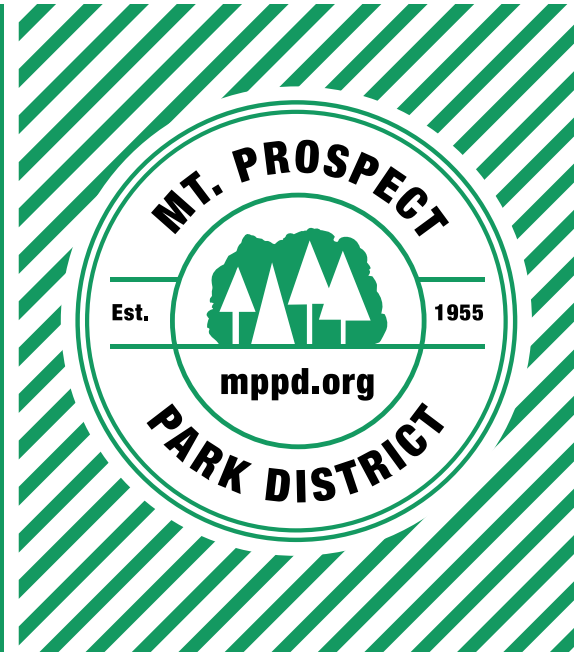


Our Mission:

To provide exceptional parks and recreation experiences that enrich the quality of life for present and future generations.

Our Vision:

To become the primary source of recreational opportunities while achieving the highest standards of customer service, instilling a culture of innovation, and exercising fiscal responsibility.



DRAFT

Presented to the
Board of Commissioners

September 22, 2021

Second Review
October 20, 2021

**1000 W. Central Rd.
Mount Prospect, IL 60056**

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5-Year CIP Program Summary

Capital improvements include necessary maintenance, expansions and enhancements of Park District infrastructure needed to provide services to our residents and patrons. In order to support new growth and development, as well as changing demographics and needs, the Park District maintains a Capital Improvement Plan (CIP) on a rolling five-year basis. The CIP details long-range capital improvement needs by year and funding source, with descriptions of projects to identify the proposed work.

The CIP is maintained and updated annually after extensive review with the Executive Director and Leadership Team. Projects on the 5-Year CIP must have a monetary value of \$10,000 or more, have a useful life of more than one year and not be considered as an annual capital request. As capital improvement projects are completed, the operation and maintenance of these projects are funded within the operating budget. In order to determine the scope, priority and phasing of potential projects, submissions must also meet the following criteria to be included in the CIP:

- Alignment of projects with available grant funds and donations
- Alignment of projects with available District funds
- Infrastructure needs
- Strategy of proactive timing and replacement at life expectancy
- Goal of reduction of maintenance and upkeep costs
- Advancement of the overall goals of the Park District as defined by the Park Board of Commissioners

The CIP requires careful financial planning in order to ensure proper funding across the District's available funding sources on an annual basis and into the future. These include:

- Operating Funds
- Capital Funds/Park Bonds
- Special Use Funds - including ADA and Paving & Lighting Funds
- Grants, Partnership Opportunities and Donations

A project's inclusion in the CIP does not, in and of itself, commit the District to fund and accomplishing it. The CIP simply identifies the District's capital needs. Available funds, taxing authority, and debt capacity may require that some projects ultimately be deferred beyond the years in which they are initially programmed for accomplishment in the CIP. Even so, the CIP will have served its purpose as a planning tool. However, projects programmed for the first year of the CIP (the year 2022 in the case of this 2022-2026 document) take on special importance as they must be addressed in the Districts FY 2022 capital budget.

Projects on the CIP are budgeted by year and funding source in order to ensure proper funding and maximize fiscal accountability. Projects, budgets and allocations by funding source may change on a year-to-year basis as opportunities present themselves and as the District evolves to meet the needs of our community in the dynamic field of recreation.



Once the Executive Director and Leadership team have identified, defined, prioritized and developed a cost budget for the projects, Finance/Accounting is tasked with reconciling this list to the timing of available funds, in the order of project priority.

A balanced plan of sources and uses of capital funds is prepared and must be reconciled by “earmarking” project budgets to available funds in the priority recommended by the Executive Director and Leadership Team.

Long-term bond issues provide most of the Districts CIP projects funding. First, the timing and sizing of available long-term debt issuance must be determined in consultation with the district’s bond advisors.

The 5-year CIP long term debt planning process must also allow for an ongoing continuity of funding for future plans. To that end, it was determined that the availability of a significant long-term bond issuance (6.3 million) must again become optional, at most, within 5 years after the last issuance of long-term debt planned in the current 5-year CIP.

In addition, a process which includes all capital funding sources must also consider and provide for any additional demands on these funds. This requires including:

- Annual Capital Request by Division
- Annual Internal Service Projects
- Annual NWSRA assessment

Due to the annually determined nature of these expenditures, these funds are earmarked in total and not subject to itemization at the time of the 5-year CIP creation.

The process of reconciliation is repeated until the Park Board of Commissioners agrees on the projects and their timing priority.

In addition to the Capital Improvement Plan contained herein, which includes major projects involving multiple funding sources, the Park District manages a detailed list of Annual Capital Requests by Division. Annual Capital Requests are compiled, prioritized and presented to the Park Board in October of each year. Beginning in 2021 and into the future, projects on the next fiscal year of the 5-Year CIP will be included alongside staff’s Annual Capital Requests to the Board each October. This will allow staff to present the full scope of proposed capital improvements for the next fiscal year. Following the review in October, the Park Board will be asked to consider the full Capital List for approval in November of each year.

The 5-Year Capital Improvement Plan is identified within the “Mapping Our Future” Strategic Plan. It is an important step in defining the long-term capital vision of the Mt. Prospect Park District while supporting fiscal and operational accountability to our Park Board and residents.

5- Year Capital Improvement Plan (2022-2026)

Proposed Project Descriptions

Proposed 2022 Projects

2022 - Rosemary S. Argus Friendship Park Redevelopment (including Parking Lot) (\$1,275,000) - The redevelopment of the Park includes new event space and shelter, play area shelter, tennis improvements, new pickleball courts, new fitness station, drinking fountain, ballfield improvements, pathway and parking lot repaving, landscaping and site furniture. Funding from the capital fund, paving and lighting, donations, ADA fund, and OSLAD Grant.

2022 - Frost School Playground and Park (\$370,000) - Redevelopment of playground and park amenities. The play area has been determined by staff to be in most need of replacement. We are working with District 59 to participate in the redevelopment. Funding through Capital, Paving and Lighting, ADA funds, and anticipated participation from District 59 at 50% funding of Playground.

2022 - Devonshire School Playground (\$280,000) - Redevelopment of playground and park amenities. The play area has been determined by staff to be in most need of replacement. We are working with District 59 to participate in the redevelopment. Funding through Capital, Paving and Lighting, ADA funds, and anticipated participation from District 59 at 50% funding of Playground.

2022 - ComEd Bike Path Algonquin to Linneman Rd. (\$180,000) - Repave the existing bike Path from Algonquin to Linneman Road. Funding from Paving and lighting and ADA and possible IDNR Illinois Trails Grant.

2022 - Master Plan - Districtwide (\$125,000) - The plan will create a roadmap for ensuring an appropriate balance of facilities and amenities throughout the park district now and into the future. The plan will provide a system-wide approach to evaluating parks and open space recreational facilities and amenities in order to develop goals, policies and guidelines along with achievable strategies in recreation, park and open space, operations and finance. Capital funds for the development of the master plan. This is also identified as part of the District's Strategic Plan

2022 - Lions Park Design and Grant Application (\$12,000) - Initial Design and Phasing. Assistance with Grant Application and submittal. This complex project will be broken up into many phases and this is the initial design phase to assure that future work will be sequenced to not impact other work. We anticipate submitting for an OSLAD grant for this project and will need some assistance in the creation of exhibits.

2022 - Annual Capital Projects (\$870,000) - A detailed list of annual capital projects will be brought forth for the Board's review each October with consideration for approval in November. This list is compiled by staff and includes projects that have become necessary over the preceding year and are not specifically identified within the 5- year CIP.

5- Year Capital Improvement Plan (2022-2026)

Proposed Project Descriptions

Proposed 2023 Projects

2023 - Lions Park - Playground and other improvements (\$1,282,000) - Redevelopment of the playground in conjunction with District 57, adjustments to the ballfield, new pathway alignment, new fitness station and pad, tennis court resurface and upgrades, new basketball court and landscape and amenities throughout. The funding will include money from capital, paving and lighting, ADA fund, School District 57 at 50% of playground and IDNR Grant funding.

2023 - Rec Plex Chiller (\$1,300,000)- The chiller has more than exceeded its useful life. We will submit for a PARC grant to partially fund up to 70% of the replacement. The project will include upgrades to building controls that maintain the interior temperatures within the facility. It may be necessary to replace the Chiller regardless of grant funding. Capital funds will be used for the replacement of the Rec Plex Chiller if no grant funding is available.

2023 - Rec Plex Splash Pad Schematic Design (\$40,000) - The design documents for the eventual construction of the splash pad for the rec plex. We would like to have the splash pad up and running before the demolition at Lions Park. Funding for this work will come from capital and ADA funds. This development would help address an aquatic need for the southern portion of the District and create a possible net revenue generating opportunity for the District.

2023 - Owen Playground / Park (\$260,000) - Redevelopment of Playground and Park Amenities. Funding from Capital and ADA

2023 - Emerson Playground and Park (\$275,000) - Redevelopment of Playground and Park Amenities. Funding from Capital, Paving and Lighting and ADA.

2023 - Clearwater Park Tennis Court Resurface (\$280,000) - Completely remove the tennis court and reconstruct the base and the court and install new fencing. Funded using Paving and Lighting, Capital funds

2023 - Rec Plex Parking (\$200,000) - Repave a portion of the rec Plex Parking Lot all funding from Capital

2023 - CCC Parking Lot Sealcoat and Stripe (\$20,000) - Funded through Paving and Lighting

2023 - Weller Basketball Circle Repave (\$20,000) - Remove one of the courts, repave and add an accessible route to the remaining court. Funded through paving and lighting.

2023 - Annual Capital Projects (\$1,000,000) - A detailed list of annual capital projects will be brought forth for the Board's review each October with consideration for approval in November. This list is compiled by staff and includes projects that have become necessary over the preceding year and are not specifically identified within the 5- year CIP.

5- Year Capital Improvement Plan (2022-2026)

Proposed Project Descriptions

Proposed 2024 Projects

2024 - Rec Plex Splash Pad (\$2,160,000) - Transform the sand volleyball area to a 5000 sf splash pad. This will include a stand alone entry/bath house, sun deck, splash pad with play events, a good connection to the pool and a rentable event shelter. This development would help address an aquatic need for the southern portion of the District and create a possible net revenue generating opportunity for the District. Funding from Capital, Paving and Lighting and ADA. Grant opportunities will also be considered by staff.

2024 - Countryside Playground / Park (\$400,000) - Redevelopment of playground and park including pathway, basketball, playground, add small shelter and planting and park amenities. Anticipate pursuing a OSLAD grant to assist with this development. Funding from Capital, Paving and Lighting, ADA and OSLAD funding

2024 - Lions Park Construction Documents (\$600,000) - This is the development of working drawings and plans for demolition and construction of new pool, changing rooms, deck space, splash pad, entry plaza, parking lot, cafe, building HVAC, landscaping and site furnishings. The work will include permitting, design and survey. A component to this work will include public input on the design of the amenities. Funding will include capital and ADA funds.

2024 - Sunrise Playground / Park (\$350,000) - Redevelopment of Playground and Park Amenities. Funding from Capital and ADA.

2024 - Melas Pathway repave (\$70,000) - Repave and restripe pathways at Melas Park. Funding from Capital, Paving and Lighting and ADA.

2024 - CCC Entrance Pavers Replacement (\$20,000) - Remove and replace degrading pavers at the CCC Entrance. Paving and Lighting and ADA

2024 - Golf Club Pathways repave (\$40,000) - Repave a limited amount of asphalt pathways, mainly in the Southwest corner and the northwest corner of the course using ADA monies.

2024 - Annual Capital Projects (\$1,400,000) - A detailed list of annual capital projects will be brought forth for the Board's review each October with consideration for approval in November. This list is compiled by staff and includes projects that have become necessary over the preceding year and are not specifically identified within the 5- year CIP.

5- Year Capital Improvement Plan (2022-2026)

Proposed Project Descriptions

Proposed 2025 Projects

2025 - Lions Park Demolition (\$900,000) - This is the removal of the bathhouse and concession buildings and the possible demolition of the pool. Demolition includes proper disposal, capping and placement. The funding will come exclusively from capital.

2025 - Golf Course Clubhouse Parking Lot Sealcoat and Stripe (\$30,000) - Sealcoating , crack filling and restriping of the clubhouse parking lot. Funding from Paving and Lighting.

2025 - Majewski Paving (\$75,000) - Repave all areas of asphalt paving. Funded through Paving and Lighting and ADA.

2025 - Annual Capital Projects (\$1,400,000) - A detailed list of annual capital projects will be brought forth for the Board's review each October with consideration for approval in November. This list is compiled by staff and includes projects that have become necessary over the preceding year and are not specifically identified within the 5- year CIP.

Proposed 2026 Projects

2026 - Lions Park and Lions Recreation Center (\$7,000,000) - The redevelopment of the aquatics and aquatic support buildings. The final design and layout is yet to be determined and would require Board input as well as the possible formation of an Aquatic Committee to acquire public input for the aquatic components of the project. The current cost estimate includes a new plaza entry from the parking area to the east side of the park, reconstruction to the parking lot, new HVAC units for the Lions Recreation Center, new concession building / bathhouse facility and new aquatic amenities (TBD). Funding from the capital fund, paving and lighting, ADA, donations, grants and possible TIF funding from the Village for a portion of the project.

2026 - CCC Phase 1 Roof Replacement (\$500,000) - The first of three phases of roofing replacement over the office areas at the Central Community Center.

2026 - Walter Cook Maintenance Facility - Crackfill and Sealcoat (\$40,000) - Funded through Paving and Lighting

2026 - Annual Capital Projects (\$1,150,000) - A detailed list of annual capital projects will be brought forth for the Board's review each October with consideration for approval in November. This list is compiled by staff and includes projects that have become necessary over the preceding year and are not specifically identified within the 5- year CIP.

5- Year Capital Improvement Plan (2022-2026)

Proposed Project Descriptions

Other Projects (Not assigned to 5- Year CIP)

Majewski Lighting Replacement (\$450,000) - Replace and Upgrade the ballfield Lights. The lights due to age were condemned and removed for safety reasons. Staff is awaiting recommendations from the forthcoming Park District Master Plan on field usage, light replacement and possible alternative development opportunities for the site.

Rosemary S. Argus Kolpin House / transform to Nature Center (\$750,000) - Remodel the main floor to be a nature center. This will provide year round programming space for after school programs. Add a deck at main floor height and provide an accessible route. Upgrade utilities. Staff has not seen a demonstrated need for nature center programming at this time.

New Parking Lot at the Friendship Conservatory (\$230,000) - Add about 60 Car Parking lot adjacent to the Kolpin House. Staff will evaluate the need for additional parking as new amenities come on line at the Conservatory.

Indoor Turf / Bubble Dome (\$1,000,000) - Build an air pressurized stand alone dome structure the size of a rink about 15,000 sf for an indoor turf facility. This will provide a year around facility for soccer, baseball training, and field hockey. Potentially constructed at the Rec Plex. To include indoor turf, locker rooms and connection to utilities. Staff are awaiting recommendations from the forthcoming Park District Master Plan and evaluate usage of the turf at the CCC for demonstrated need.

Paddle Tennis 4 Courts / Platform Tennis (\$860,000) - Construct an elevated aluminum plank platform with wire walls, observation building with restrooms and minimal storage, lighting and heaters. Include ramps for ADA access. This is identified under "Other Projects" as a possible option for pending future development at Lions Park.

Pickleball Courts / Stand Alone (\$200,000) - Construct stand alone pickleball courts if staff is not able to incorporate them into upcoming proposed projects. New courts could potentially be constructed at Lions or Rec Plex. There has been a significant demand for stand alone courts in recent years. Pickleball is a popular growing sport, while we are seeing interest in stand alone courts now, we will evaluate the potential courts at Friendship for guidance on the need.

CCC Roof Replacement / Phase 2&3 (\$1,100,000) - The roof at the Central Community Center is nearing the end of its life. It has been suggested replacement should occur over the next five to eight years. Staff has received the results of a recent roof inspection study which identified the condition of the roof and possible replacement options for future consideration.

Friendship Park Conservatory / Additional Restrooms (\$250,000) - We believe we could add 2-3 fixtures in each of the two bathrooms within the existing building footprint. Both Bathrooms would need to be upgraded to meet current standards and aesthetics. This option would only be considered for implementation if it was deemed necessary after the construction of the proposed outdoor shelter at the Friendship Park Conservatory.

5-Year Capital Improvement Plan / Long Range Capital Planning

PER Multiyear GAI Funding Sources and Uses Worksheet

Note: Other = Grants, Donations, TIF, Disbursement

Updated 10/13/2021

	Total Cost	Capital	P & L	ADA	Other
2022					
Friendship Redevelopment including Pkg Lot	\$ 1,275,000	\$ 385,000	\$ 27,500	\$ 350,000	\$ 512,500
Frost School Playground	\$ 370,000	\$ 85,000	\$ 20,000	\$ 140,000	\$ 125,000
Devonshire School Playground	\$ 280,000	\$ 45,000	\$ 15,000	\$ 120,000	\$ 100,000
Com Ed Bike Path / Algonquin-Linneman	\$ 180,000		\$ 67,500	\$ 112,500	
Master Plan - District Wide	\$ 125,000	\$ 125,000			
Lions Park grant App and Design	\$ 12,000	\$ 12,000			
2022 5-Year CIP Project Totals	\$ 2,242,000	\$ 652,000	\$ 130,000	\$ 722,500	\$ 737,500
2022 Annual Capital Project Funds	\$ 880,891	\$ 870,000	\$ -	\$ 32,131	
2022 All Project Totals	\$ 3,122,891	\$ 1,522,000	\$ 130,000	\$ 754,631	\$ 737,500
2023					
Lions - Playground and other improvements (including ballfield)	\$ 1,282,000	\$ 235,000	\$ 47,000	\$ 400,000	\$ 600,000
Rec Plex Chiller Replacement	\$ 1,300,000	\$ 1,300,000			
Rec Plex Schematic Design	\$ 40,000	\$ 30,000		\$ 10,000	
Owen Playground / Park	\$ 260,000	\$ 100,000		\$ 160,000	
Emerson Playground / Park	\$ 275,000	\$ 85,000	\$ 15,000	\$ 175,000	
Clearwater Tennis Resurface	\$ 280,000	\$ 230,000	\$ 50,000		
Rec Plex Parking - Repave portion	\$ 200,000	\$ 200,000			
CCC Parking - Seal Coat and Stripe	\$ 20,000		\$ 20,000		
Weller Basketball Circle Repaving	\$ 20,000		\$ 20,000		
2023 5-Year CIP Project Totals	\$ 3,677,000	\$ 2,180,000	\$ 152,000	\$ 745,000	\$ 600,000
2023 Annual Capital Project Funds	\$ 1,000,000	\$ 1,000,000			
2023 All Project Totals	\$ 4,677,000	\$ 3,180,000	\$ 152,000	\$ 745,000	\$ 600,000

5-Year Capital Improvement Plan / Long Range Capital Planning

PER Multiyear GAI Funding Sources and Uses Worksheet

Updated 10/13/2021

	Total Cost	Capital	P & L	ADA	Other
2024					
Note: Other = Grants, Donations, TIF, Disbursement					
Rec Plex Splashpad	\$ 2,160,000	\$ 1,850,000	\$ 20,000	\$ 290,000	
Countryside Playground / Park	\$ 400,000	\$ 100,000	\$ 20,000	\$ 80,000	\$ 200,000
Lions Construction Documents	\$600,000	\$575,000		\$25,000	
Sunrise Playground / Park	\$ 350,000	\$ 250,000		\$ 100,000	
Melas Majority of Pathways / Repave	\$ 70,000	\$ 21,900	\$ 20,000	\$ 28,100	
CCC Entrance Pavers Replace	\$ 20,000		\$ 10,000	\$ 10,000	
Golf Course - Pathways / Repave	\$ 40,000			\$ 40,000	
2024 5-Year CIP Project Totals	\$ 3,640,000	\$ 2,796,900	\$ 70,000	\$ 573,100	\$ 200,000
2024 Annual Capital Project Funds	\$ 1,400,000	\$ 1,400,000			
2024 All Project Totals	\$ 5,040,000	\$ 4,196,900	\$ 70,000	\$ 573,100	\$ 200,000
2025					
Lions Demolition	\$ 900,000	\$ 900,000			
Golf Clubhouse Seal Coat and Stripe	\$ 30,000		\$ 30,000		
Majewski Paving	\$ 75,000		\$ 55,000	\$ 20,000	
2025 5-Year CIP Project Totals	\$ 1,005,000	\$ 900,000	\$ 85,000	\$ 20,000	\$ -
2025 Annual Capital Project Funds	\$ 1,400,000	\$ 1,400,000			
2025 All Project Totals	\$ 2,405,000	\$ 2,300,000	\$ 85,000	\$ 20,000	\$ -
2026					
Lions including building HVAC	\$ 6,000,000	\$ 4,540,000	\$ 60,000	\$ 600,000	\$ 800,000
Lions Construction From Village TIF	\$ 1,000,000				\$ 1,000,000
CCC Phase 1 Roof Replacement	\$ 500,000	\$ 500,000			
WCMF - Crackfill/Seal Coat - Parking	\$ 40,000		\$ 40,000		
2026 5-Year CIP Project Totals	\$ 7,540,000	\$ 5,040,000	\$ 100,000	\$ 600,000	\$ 1,800,000
2026 Annual Capital Project Funds	\$ 1,150,000	\$ 1,150,000			
2026 All Project Totals	\$ 8,690,000	\$ 6,190,000	\$ 100,000	\$ 600,000	\$ 1,800,000
Years 2022-2026 5-Year CIP Project Totals	\$ 18,104,000	\$ 11,568,900	\$ 537,000	\$ 2,660,600	\$ 3,337,500
Years 2022-2026 Annual Project Funds	\$ 5,830,891	\$ 5,820,000	\$ -	\$ 32,131	\$ -
Years 2022-2026 All Project Totals	\$ 23,934,891	\$ 17,388,900	\$ 537,000	\$ 2,692,731	\$ 3,337,500

5-Year Capital Improvement Plan / Long Range Capital Planning

PER Multiyear GAI Funding Sources and Uses Worksheet

Updated 10/13/2021

OTHER PROJECTS	Total Cost	Capital	P & L	ADA	Other
Majewski Lighting Replacement	\$450,000	\$450,000			
Friendship Kolpin House Nature Center	\$750,000	\$600,000		\$150,000	
New Parking at Friendship Conservatory	\$230,000	\$110,000	\$100,000	\$20,000	
Indoor Turf (Rink Size) bubble dome	\$1,000,000	\$900,000		\$100,000	
Paddle Tennis - 4 Courts and Enclosed shelter	\$860,000	\$770,000		\$90,000	
Pickle Ball Courts - 8	\$200,000	\$160,000		\$40,000	
CCC Roof Replacement Phases 2 and 3	\$1,100,000.00	\$1,100,000.00			
Additional Bathrooms at Friendship	\$250,000.00	\$200,000.00		\$50,000.00	
Other Projects Total	\$4,840,000.00	\$4,290,000.00	\$100,000.00	\$450,000.00	



Funding Sources and Uses - Five Year Capital Improvement Plan

	Source of Funding							As of 10/12/21
	TOTAL	Annual Bonds	Long Term Bonds	NON-Bonds	Paving & Lighting*	ADA Funds*	Grant Funds*	
2020								
Fund Balance 12/31/20	4,135,870	2,406,031	-	23,981	151,992	1,553,866	-	
Allocated to Projects	(1,873,140)	(1,873,140)	-					
2021								
Unassigned Balance, Carryover	2,262,730	532,891	-	23,981	151,992	1,553,866	-	
Additions								
Bond Proceeds Net, October	1,300,000	1,300,000						
Taxes	787,500				87,500	700,000		
Grants/Assets Sold	757,500			20,000			737,500	
Allocation to Projects								
Internal Service	(300,000)	(300,000)						
NWSRA Assmt.	(458,100)					(458,100)		
Allocated to 2022 Annual Projects	(880,891)	(880,891)						
Allocated to 2022 5 Year C.I.P. Projects	(2,242,000)	(652,000)			(130,000)	(722,500)	(737,500)	Frnd,Frst Devon
2022								
Unallocated Balance, Carryover	1,226,739	-	-	43,981	109,492	1,073,266	-	
Additions								
Bond Proceeds Net, October	3,500,000		3,500,000					
Taxes	787,500				87,500	700,000		
Grants/Assets Sold	620,000			20,000			600,000	
Allocation to Projects								
Internal Service	(300,000)		(300,000)					
NWSRA Assmt.	(458,100)					(458,100)		
Allocated to 2023 Annual Projects	(1,000,000)		(1,000,000)					
Allocated to 2023 5 Year C.I.P. Projects	(3,677,000)	-	(2,180,000)		(152,000)	(745,000)	(600,000)	Lions Plygr
2023								
Unallocated Balance, Carryover	699,139	-	20,000	63,981	44,992	570,166	-	
Additions								
Bond Proceeds Net, October	5,500,000	670,000	4,830,000					
Taxes	787,500				87,500	700,000		
Grants/Assets Sold	220,000			20,000			200,000	
Allocation to Projects								
Internal Service	(300,000)	(300,000)						
NWSRA Assmt.	(458,100)					(458,100)		
Allocated to 2024 Annual Projects	(1,400,000)	(300,000)	(1,100,000)					
Allocated to 2024 5 Year C.I.P. Projects	(3,640,000)	-	(2,796,900)		(70,000)	(573,100)	(200,000)	Countryside



Funding Sources and Uses - Five Year Capital Improvement Plan

	<u>TOTAL</u>	<u>Annual Bonds</u>	<u>Long Term Bonds</u>	<u>NON-Bonds</u>	<u>Paving & Lighting*</u>	<u>ADA Funds*</u>	<u>Grant Funds*</u>	
2024								
Unallocated Balance, Carryover	1,408,539	70,000	953,100	83,981	62,492	238,966	-	
Additions								
Bond Proceeds Net, October	1,900,000	1,900,000						
Taxes	787,500				87,500	700,000		
Grants/Assets Sold	20,000			20,000				
Allocation to Projects								
Internal Service	(300,000)	(300,000)						
NWSRA Assmt.	(458,100)					(458,100)		
Allocated to 2025 Annual Projects	(1,400,000)	(1,400,000)						
Allocated to 2025 5 Year C.I.P. Projects	(1,005,000)	-	(900,000)		(85,000)	(20,000)	-	
2025								
Unallocated Balance, Carryover	952,939	270,000	53,100	103,981	64,992	460,866	-	
Additions								
Bond Proceeds Net, October	6,600,000	1,600,000	5,000,000					
Taxes	787,500				87,500	700,000		
Village TIF Funds Received, 10/15/25	1,000,000						1,000,000	
Grants/Assets Sold	820,000			20,000			800,000	
Allocation to Projects								
Internal Service	(300,000)	(300,000)						
NWSRA Assmt.	(458,100)					(458,100)		
Allocated to 2026 Annual Projects	(1,150,000)	(800,000)	(350,000)					
Allocated to 2026 5 Year C.I.P. Projects	(7,540,000)	(500,000)	(4,540,000)		(100,000)	(600,000)	(1,800,000)	Lions Const.
2026								
Unallocated Balance, Carryover	712,339	270,000	163,100	123,981	52,492	102,766	-	
Additions								
Bond Proceeds Net, October	1,700,000	1,700,000						
Taxes	787,500				87,500	700,000		
Grants/Assets Sold	20,000			20,000				
Allocation to Projects								
Internal Service	(300,000)	(300,000)						
NWSRA Assmt.	(458,100)					(458,100)		
Allocated to 2027 Annual Projects	(1,400,000)	(1,400,000)						



Funding Sources and Uses - Five Year Capital Improvement Plan

	<u>TOTAL</u>	Annual <u>Bonds</u>	Long Term <u>Bonds</u>	<u>NON-Bonds</u>	Paving & <u>Lighting*</u>	<u>ADA Funds*</u>	<u>Grant Funds*</u>
2027							
Unallocated Balance, Carryover	1,061,739	270,000	163,100	143,981	139,992	344,666	-
Additions							
Bond Proceeds Net, October	1,700,000	1,700,000					
Taxes	787,500				87,500	700,000	
Grants/Assets Sold	20,000			20,000			
Allocation to Projects							
Internal Service	(300,000)	(300,000)					
NWSRA Assmt.	(458,100)					(458,100)	
Allocated to 2028 Annual Projects	(1,400,000)	(1,400,000)					
2028							
Unallocated Balance, Carryover	1,411,139	270,000	163,100	163,981	227,492	586,566	-

* = Restrictions

Mount Prospect PD - Preliminary Financing Model
Prepared: 9/22/2021

Sources				Prior Obligations										Projected Capital			
Levy Year	Projected Rollover Length	DSEB ^{1,2}	The Rollover Bonds Proceeds (Net of COI) ^{1,3}	Bond Year	Series 2014A (Due 11/1 & 5/1)	Series 2014B (Due 11/1 & 5/1)	Series 2017B (Due 11/1)	Series 2019C (Due 11/1 & 5/1)	Series 2022A (Due 11/1 & 5/1) ¹	Series 2023A (Due 11/1 & 5/1) ¹	Series 2025A (Due 11/1 & 5/1) ¹	Series 2029A (Due 11/1 & 5/1) ¹	Less: Refunded Debt Service	Total ¹	Rollover Capital ¹	ARS Capital ¹	Total Capital ¹
2020	2yr	3,240,598	3,462,475	2021	416,381	125,700	557,744	562,647	-	-	-	-	-	1,662,472	1,800,003	-	1,800,003
2021	2yr	3,285,967	3,115,195	2022	585,869	121,900	569,892	537,531	-	-	-	-	-	1,815,191	1,300,004	-	1,300,004
2022	2yr	3,318,826	1,444,962	2023	266,931	123,000	571,144	530,840	242,660	-	-	(287,931)	-	1,446,644	(1,682)	3,500,000	3,498,318
2023	1yr	3,352,014	2,165,855	2024	380,063	119,000	576,244	528,861	324,750	68,250	-	(499,063)	-	1,498,105	667,750	4,830,000	5,497,750
2024	1yr	3,385,535	3,219,906	2025	755,069	115,000	-	526,583	654,725	136,500	-	(870,069)	-	1,317,808	1,902,098	-	1,902,098
2025	1yr	3,419,390	3,181,413	2026	743,738	115,900	-	528,938	846,600	136,500	71,775	(859,638)	-	1,583,813	1,597,600	5,000,000	6,597,600
2026	1yr	3,453,584	3,213,227	2027	1,119,694	116,600	-	-	850,100	328,575	345,475	(1,236,294)	-	1,524,150	1,689,077	-	1,689,077
2027	1yr	3,488,120	3,245,359	2028	1,087,453	112,200	-	-	848,075	327,650	344,250	(1,199,653)	-	1,519,975	1,725,384	-	1,725,384
2028	1yr	3,523,001	3,277,813	2029	1,039,363	-	-	-	885,000	326,575	342,875	(1,039,363)	-	1,554,450	1,723,363	-	1,723,363
2029	1yr	3,558,231	3,310,591	2030	1,005,988	-	-	-	915,350	325,350	346,275	975,600	(1,921,338)	1,647,225	1,663,366	6,300,000	7,963,366
2030	1yr	3,593,813	3,343,697	2031	624,269	-	-	-	949,125	328,900	344,450	1,036,300	(1,573,394)	1,709,650	1,634,047	-	1,634,047
2031	1yr	3,629,751	3,377,134	2032	614,019	-	-	-	986,175	327,225	342,475	1,036,900	(1,600,194)	1,706,600	1,670,534	-	1,670,534
2032	1yr	3,666,049	3,410,905	2033	607,600	-	-	-	1,011,575	325,400	345,275	1,036,700	(1,619,175)	1,707,375	1,703,530	-	1,703,530
2033	1yr	3,702,709	3,445,014	2034	604,800	-	-	-	1,050,250	328,350	342,850	1,035,700	(1,655,050)	1,706,900	1,738,114	-	1,738,114
2034	1yr	3,739,736	3,479,464	2035	336,600	-	-	-	1,086,975	326,075	345,200	1,033,900	(1,423,575)	1,705,175	1,774,289	-	1,774,289
2035	1yr	3,777,134	3,514,259	2036	-	-	-	-	1,116,825	328,575	342,325	1,036,200	(1,116,825)	1,707,100	1,807,159	-	1,807,159
2036	1yr	3,814,905	3,549,402	2037	-	-	-	-	1,159,650	325,850	344,225	1,037,500	(1,159,650)	1,707,575	1,841,827	-	1,841,827
2037	1yr	3,853,054	3,584,896	2038	-	-	-	-	1,116,500	327,900	345,825	1,037,800	(1,116,500)	1,711,525	1,873,371	-	1,873,371
2038	1yr	3,891,585	3,620,745	2039	-	-	-	-	-	324,725	342,200	1,037,100	-	1,704,025	1,916,720	-	1,916,720
2039	1yr	3,930,501	3,656,952	2040	-	-	-	-	-	326,325	343,350	1,035,400	-	1,705,075	1,951,877	-	1,951,877
2040	1yr	3,969,806	3,693,522	2041	-	-	-	-	-	327,625	344,200	1,037,600	-	1,709,425	1,984,097	-	1,984,097
2041	1yr	4,009,504	3,730,457	2042	-	-	-	-	-	328,625	344,750	1,038,600	-	1,711,975	2,018,482	-	2,018,482
2042	1yr	4,049,599	3,767,761	2043	-	-	-	-	-	329,325	345,000	1,038,400	-	1,712,725	2,055,036	-	2,055,036
2043	1yr	4,090,095	3,805,439	2044	-	-	-	-	-	324,800	340,025	1,037,000	-	1,701,825	2,103,614	-	2,103,614
2044	1yr	4,130,996	3,843,493	2045	-	-	-	-	-	-	-	1,034,400	-	1,034,400	2,809,093	-	2,809,093
2045	1yr	4,172,306	3,881,928	2046	-	-	-	-	-	-	-	1,035,500	-	1,035,500	2,846,428	-	2,846,428
2046	1yr	4,214,029	3,920,748	2047	-	-	-	-	-	-	-	1,035,200	-	1,035,200	2,885,548	-	2,885,548
2047	1yr	4,256,169	3,959,955	2048	-	-	-	-	-	-	-	1,038,400	-	1,038,400	2,921,555	-	2,921,555
2048	1yr	4,298,731	3,999,555	2049	-	-	-	-	-	-	-	1,035,100	-	1,035,100	2,964,455	-	2,964,455
2049	1yr	4,341,718	4,039,550	2050	-	-	-	-	-	-	-	1,035,300	-	1,035,300	3,004,250	-	3,004,250
#REF!	1yr	4,090,095	4,079,946	2051	-	-	-	-	-	-	-	-	-	-	4,079,946	-	4,079,946
					10,187,834	949,300	2,275,022	3,215,399	14,044,335	6,229,100	6,262,800	21,704,600	(19,177,709)	45,690,682			

Call Date:	11/1/2022	11/1/2022	NA	NA	11/1/2029	11/1/2032	11/1/2032	11/1/2037
Net Present Value Savings:	618,844	32,590						-1,207,799

¹ Preliminary, Subject to change.

² The DSEB is estimated to grow at a rate of 1.0% per year.

³ Future rollover bonds are estimated assuming a 3.0% net interest cost and costs of issuance equal to 1.5% of par.



2022 - 2026





CONSENT AGENDA

October 20, 2021

Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

*There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

This Month's Consent Agenda Items are as follows:

- A. Approval of the Regular Board Meeting Minutes for September 22, 2021
- B. Ratification of Accounts Payable for September 2021 in the Amount of \$478,228.25
- C. Ratification of Payroll for September 2021 in the Amount of \$258,966.66

SUGGESTED MOTION (Requested by Chair)

-Motion: "I move to approve the Consent Agenda as presented"

-Second

-Roll Call vote (Call the Roll on the pending motion)

*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s), I.E. "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.

Unapproved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 22, 2021 at Central Community Center Facility and Remote of said Park District. President Kurka called the meeting to order at 7:00 p.m.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Roll Call	Present	Absent	Remote
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy			X

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill, Director of Community Relations and Marketing

George Giese, Director of Administration

Nick Troy, Director of Recreation

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Brian Hecker, CCC Facility Coordinator

Joe Hoffman, IT Services/Registration Manager

Jeff Langguth, PGA Head Professional

Nancy Prosser, Facility Manager

Ben Kutscheid, Park Planner

Matthew Dziubinski, Superintendent of Parks & Planning

Kristina Winans, Early Childhood Youth Coordinator

Brad Wessel, Youth Athletic Coordinator

Jon Zgoda, IT Professional/ Remote Meeting Moderator

Rebekah Grant, FPC Coordinator

Brett Barcel, Director of Golf Operations

Kandice Newton, Early Childhood and Youth Coordinator

Unapproved Regular Board Minutes
9-22-21

Linda Zalewski, Aquatics Coordinator

Professionals Present

Aaron Gold, Speer Financial
Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O’Sullivan, GAI

Visitors :

MiMi Solt
John Rechke

PLEDGE OF ALLEGIANCE

Commissioner Massie led the Pledge of Allegiance

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda; seconded by Commissioner Klicka

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. Approval of Minutes for the Regular Board Meeting on August 18, 2021
- B. Ratification of Accounts Payable for August 2021 in the amount of \$465,273.20
- C. Ratification of Payroll August 2021 in the amount of \$342,170.44

MOTION

Commissioner Massie motioned to approve the consent agenda as presented; seconded by Commissioner Starr:

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

PUBLIC COMMENT

Mimi Solt addressed the Board representing Mt. Prospect Band with several requests- one being the reduction in fees as compared to other community bands in the area and requested resumption of the park district’s responsibility of band equipment to be moved to all concerts, on and off park district venues. Ms. Solt, Equipment Manager, handed the Board the Objective and outline of her and John Reschke, MPCB Board Presidents presentation. After their presentation, both Ms. Solt and Mr. Reschke stated they love the band and will continue to work with district staff and thanked the Board for their consideration in this matter. The Board asked a few questions and stated the Board appreciated the Band and hopes the Band will continue to work with our staff.

NEW BUSINESS

A. 5-Year Capital Improvement Plan/Introduction of Proposed 5-Year Capital Projects

Executive Director Jarog explained staff has been working on long range capital planning with emphasis on the development of a 5 Year Capital Improvement Plan (CIP) with significant infrastructure needs that span over several years with some projects that will utilize additional funding sources like ADA, Paving & Lighting, Grants and Donations. Ben Kutscheid, Park Planner II then proceeded to introduce the Board to proposed projects by year, starting in 2022 and through 2026. Lee Howard, reviewed the funding sources and uses from the 5 year Capital Improvement Plan's worksheet that was in the Board Packet, explaining the linking of the Funding Sources to the "Earmarking" of project priorities.

Commissioner Tenuta asked if the district will also be seeking corporate donations and the answer was that it definitely is in the plan.

B. Revised Funding Model/ 2021 Annual Bond Sale Results

Executive Director Jim Jarog introduced Aaron Gold, Speer Financial Inc.

Mr. Gold explained that bids were received on September 21, 2021 for the \$2,989,805 General Obligation Limited Tax Park Bonds, Series 2021A and noted that there were five bids received from various account managers. Upon examination, Speer Financial, Inc. was of the opinion that the bid of Busey Bank in Mount Prospect, Illinois, is the best bid received, favorable to the District, and should be accepted. Mr. Gold did state that after the sale, the issue size was increased by \$3,930 to \$2,993,735 Speer Financial, Inc. recommends that the Bonds be awarded to Busey Bank, Mount Prospect, Illinois, is the best bid with the revised price of \$2,993,735 being at a net interest rate of 0.339%. Mr. Gold answered questions from the Board and the attorney.

It was noted that the District's Corporate Fund is purchasing \$161,940 Taxable General Obligation Limited Tax Park Bonds, Series 2021B.

ADOPTION ITEM

- A. Adoption of An Ordinance # 801 providing for the issue of approximately \$3,151,745 General Obligation Limited Tax Park Bonds, Series 2021, of the Mt. Prospect Park District. Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale if said minds to the purchasers thereof.

Mr. Hoffman, Attorney reviewed the 2021 Series A and B proposed General Obligation Limited Tax Park Bonds Ordinance with the Board and answered questions.

Unapproved Regular Board Minutes
9-22-21

MOTION

Commissioner Tenuta moved to adopt Ordinance No. 801, being An Ordinance providing for the issue of \$3,155,675 General Obligation Limited Tax Park Bonds, Series 2021, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof; seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

APPROVAL ITEMS

A. Purchase of 2022 Golf Carts for Mt. Prospect Golf Club

Matthew Dziubinski, Superintendent of Parks & Planning explained that staff is requesting approval to purchase sixty-nine (69) 2022 Club Car electric golf carts utilizing the Omnia contract #EV2671-01. The district is a member of this purchasing cooperative and the program offers savings to the program participants. The contract allows for suppliers (Nadler Golf) to provide additional discounts and incentives to its customers and by using Omnia contract, the District has a great chance to receive the new carts by the beginning of 2022 golf season.

Motion

Commissioner Starr moved to approve the purchase of sixty-nine (69) 2022 Club Car Tempo Electric Golf Carts from Nadler Golf Car Sales, Inc. in the amount of \$234,940.00, utilizing Omnia contract #EV2671-01; seconded by Commissioner Tenuta.

Unapproved Regular Board Minutes
9-22-21

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

B. GPS Lease for the Golf Carts

Jeff Langguth, PGA Head Professional stated that with the new purchase of the golf carts, a lease agreement will be required to provide the updated Visage GPS units for the new carts. The units are going to 5g and this 48 month lease for the new Visage GPS units is less expensive than the current lease. The lease would be valid through the 2025 golf season.

MOTION

Commissioner Massie moved to approve the Visage GPS unit lease agreement with Club Car, LLC in the amount of \$35,657.82 per year, per the terms provided on the proposed lease agreement exhibit; seconded by Commissioner Starr.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

FINANCIAL ADVISOR'S REPORT

Lee Howard, District CPA, reviewed the August financial statements highlighting the following areas:

- Property Taxes: the second installment is beginning to be received and starting to reflect in next month's financial statements.
- August Golf Report: The August report shows golf revenues at 104% of budget for the month of August and 111% year to date. Expenditures are 90% of budget year to date for a net that is \$293,144 better than budget, 8 months through the year.
- August Pool Report: The Meadows pool revenue reaches \$167,630 surpassing it's previous record year of \$155,061 in 2017; RecPlex pool revenue at \$230,077 YTD is 176% of the annual budget plan for 2021.
- August RecPlex Facility Report: RecPlex facility revenue through August is 128% of the annual budget, expenditures are 58%.
- August Recreation Programs: Overall, the program revenues through August have hit 130% of planned annual revenue for 2021. In July 2019(Non-Covid) Revenue was 2,040,063 with net of 889,117 and in 2021 (Covid) revenue is 1,275,080 with net of 660,559.
- August Child Care Programming: Child Care Programs (Kids Klub, Day Camp and Preschool) have the eight month period outperformed expectations reaching \$405,493 in revenue or 160% of the annual budget plan.

EXECUTIVE REPORT

Executive Director Jarog reviewed upcoming events:

- Travel Basketball tryouts on September 29 & October 2
- Daddy Daughter Paint Night at the Art Studio on October 1
- Off School Specials offered on October 8 & 11
- Baseball tryouts will be held on October 11
- Mt. Prospect Parks Foundation Creature Features Movie Night Fundraisers on October 15 from 6-8:30pm at the Veterans Memorial Bandshell
- The District will be hosting the Elk Grove Township Paper Shredding Event(along with the Lions Club) at the RP Parking Lot on October 16
- Spooky Plant Spectacular Class will be held at FPC on October 18 & 19
- Trick or Treat Trail 9-4pm at RecPlex

Executive Director Jim Jarog reviewed the Compensation Report Update and explained that HR Source was chosen to carry out the District's compensation study. HR Source will utilize compensation information from the next Park and Recreation survey that will become available in January 2022. The study will take approximately 16 weeks to complete. Part of the process will analyze our full time and part time IMRF positions as well as several of our regular part time positions to determine and confirm the exemption status of those positions. Once Human Resources has received the final report from HR Source we will schedule a time to review the report and it's recommendations with the Board.

Unapproved Regular Board Minutes
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Commissioner Tenuta asked Director Yueill to speak on the highlights of the Foundation's upcoming fundraising event. Director Yueill gave details of the Creature Feature movie (Shrek) at the Veterans Memorial Bandshell on Friday, October 15th. Festivities begin at 6pm and the movie starts at 7pm. There is a code to purchase \$25 circles which holds up to 6 people. Proceeds benefit the Re-Green our Parks Tree Campaign. If Commissioner's would like to donate gift cards, money or gift baskets for the raffle it would be appreciated. Commissioner Tenuta also explained the Foundation took a hit during COVID when they couldn't do any fundraising so to continue the good work, they would appreciate any donations for the upcoming events.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Massie inquired about the schedule of the turf installation. Recreation Director Nick Troy explained that there was a manufacturing setback and staff is working with the provider to work through the problem. Staff has already reached out to some of our renters to continue to use the rink during the transition so we will still have some revenue coming in until the new turf is installed.

Commissioner Tenuta wanted to give a shout out to the Fitness Bootcamp instructor at the event in the Park on doing such a great job.

Commissioner Starr asked if there were any meetings with the coaches after the Baseball season and stated the All Star game participants were very happy and content with the program. Director Troy explained there are meetings after the season and the District is in constant contact with the coaches.

Commissioner Tenuta asked if the District maintains the baseball field at the middle school and asked staff to take a look at the condition of the field. Executive Director Jarog stated he will have staff check out the field. Commissioner Tenuta also wanted to give a shout out to Nick Aiello for helping a woman at the Dog Park who was locked in last Sunday-thank you.

MOTION

Commissioner Starr motioned to adjourn from the Regular Board meeting at 8:52 pm; seconded by Commissioner Klicka.

Unapproved Regular Board Minutes
9-22-21

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Respectfully submitted,

William J. Starr, Secretary

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
September-21

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify September Accounts Payable Checks and EFT's in the amount of \$ 478,228.25 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
9/1-9/5/2021	\$	111,976.31	198224-198240	Checks
9/6-9/12/2021	\$	150,430.37	198241-198277	Checks
9/13-9/19/2021	\$	89,124.15	198278-198300	Checks
9/20-9/30/2021	\$	126,697.42	198301-198323	Checks
			198352-198353	Checks - Refunds for 9/30
			198324-198351	October 1st Checks For Next Register
TOTAL AP	\$	<u>478,228.25</u>	Checks and EFT's	

PAYROLL

Suggested Motion: I move to ratify September Payroll Checks and Direct Deposits in the amount of \$ 258,966.66 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
9/3/2021	\$	122,956.95	38935-39142	DD Notification
	\$	5,706.11	1027227539- 1027227550	Checks
			39143-39147	Taxes, Transfers & Garnishments
9/17/2021	\$	125,763.77	39148-39362	DD Notification
	\$	4,539.83	1027364528- 1027364541	Checks
			39363-39367	Taxes, Transfers & Garnishments
TOTAL P/R	\$	<u>258,966.66</u>	Checks and Direct Deposits	

**Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 8/29/2021
Check Date 9/3/2021

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	7,970	220	178,687	36	22
	Full Time	51			

Pay Period Ending 9/12/2021
Check Date 9/17/2021

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	7,948	229	180,600	35	23
	Full Time	53			



MEMORANDUM

To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: October 20, 2021

Re: **Truth in Taxation Resolution No. 802**

Cc: Lee Howard, CPA, Governmental Accounting, Inc.
Tom Hoffman, Park District Attorney

SUMMARY & BACKGROUND:

The Truth in Taxation Act requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by the tax levy upon the taxable property in its district.

Prior to the adoption of the proposed levy of the Mt. Prospect Park District for the levy year 2021, the Board is required to adopt this Resolution which provides estimated levy amounts for the various funds (which comprise the “aggregate levy” of the District, as defined by PTELL) for which property taxes are levied.

Lee Howard, CPA from Governmental Accounting Inc. will be providing an overview of this process at our October 20th Regular Board Meeting. Both Lee and our Attorney Tom Hoffman will be on hand to answer any questions the Board may have.

DOCUMENTS ATTACHED:

- **2021 Tax Ley Worksheet**
- **Truth in Taxation Resolution No. 802**

RECOMMENDATION:

MOVE TO ADOPT RESOLUTION NO. 802, A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2021.

**MT PROSPECT PARK DISTRICT
2021 PROPOSED TAX LEVY WORKSHEET**

As of October 5, 2021

FUND	2019	2020	2020	Ext./Ext.	2021	Levy/Ext.	2021	Est. 2021	Ext./Ext.
	Extension	Levy Request	Extension	% Inc.	Levy Request	% Inc.	Levy + L&C	Extension	% Inc.
Corporate	2,359,832	2,498,354	2,455,964	4.07%	2,600,100	5.87%	2,678,103	2,465,321	0.38%
Recreation	1,361,263	1,687,504	1,638,172	20.34%	1,745,000	6.52%	1,797,350	1,616,091	-1.35%
Insurance	700,400	770,000	793,100	13.24%	770,000	-2.91%	793,100	793,100	0.00%
Imrf	875,500	651,000	670,530	-23.41%	690,000	2.90%	710,700	710,700	5.99%
Fica	489,250	350,000	360,500	-26.32%	475,000	31.76%	489,250	489,250	35.71%
Nwsra	662,102	691,578	712,325	7.59%	760,000	6.69%	782,800	782,800	9.89%
Paving& Lighting	82,763	85,000	87,550	5.78%	95,000	8.51%	97,850	97,850	11.76%
Conservatory	784,484	800,532	824,548	5.11%	780,000	-5.40%	803,400	803,400	-2.56%
Total	7,315,594	7,533,968	7,542,689	3.10%	7,915,100	4.94%	8,152,553	7,758,512	2.86%
		2.99%			4.94%				
Bonds	3,325,901	3,240,597	3,402,627	2.31%	3,285,967	-3.43%	3,450,265	3,450,265	1.40%
Total	10,641,495	10,774,565	10,945,316	2.86%	11,201,067	2.34%	11,602,818	11,208,777	2.41%

E.A.V.

	E.A.V.	E.A.V. Inc.		Allowed CPI
2021 Estimate	1,991,235,494	0.8%	'21	1.40%
2020 E.A.V.	1,975,432,038	1.5%	'20	2.30%
2019 E.A.V.	1,945,499,549	18.2%	'19	1.90%
2018 E.A.V.	1,645,671,872	-1.3%	'18	2.10%
2017 E.A.V.	1,667,332,206	0.9%	'17	2.10%
2016 E.A.V.	1,653,232,261	17.5%	'16	0.70%
2015 E.A.V.	1,406,791,767	-2.7%	'15	0.80%
2014 E.A.V.	1,446,086,836	2.3%	'14	1.50%

New Growth

		% of EAV		Notes
2021 Estimate	14,159,600	0.7%		
2020 New Prop.	6,573,806	0.3%	Tif Year	
2019 New Prop.	9,583,636	0.5%		a No rate limit
2018 New Prop.	14,082,762	0.9%		b Fund rate limit reached
2017 New Prop.	8,849,941	0.5%		c Less than 5%
2016 New Prop.	41,973,009	2.5%		
2015 New Prop.	7,811,684	0.6%		
2014 New Prop.	13,260,286	0.9%		

RESOLUTION NO. 802

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2021**

* * *

WHEREAS, the Truth in Taxation Law requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Mt. Prospect Park District and the Board of Commissioners thereof as follows:

Section 1: The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2021, are as follows:

General Corporate Fund.....	\$ 2,600,100
Recreation Fund	1,745,000
Conservatory Fund.....	780,000
Paving and Lighting Fund.....	95,000
Illinois Municipal Retirement Fund.....	690,000
Social Security Fund.....	475,000
Liability Insurance Fund.....	770,000
Special Recreation for the Handicapped Fund.....	760,000
TOTAL	<u>\$7,915,100</u>

Section 2: The amount extended upon the levy of the preceding year, exclusive of amounts for debt service and election costs, is \$7,542,689.

Section 3: The estimate made in Section 1 of this Resolution is less than 105 percent of the amount extended upon the levy of the park district, exclusive of amounts levied for debt service and election costs, for the preceding year.

PASSED: This 20th day of October, 2021.
APPROVED: This 20th day of October, 2021.
RECORDED: This 20th day of October, 2021.

VOTES: AYES:

NAYS:

ABSENT:

President
Mt. Prospect Park District
Cook County, Illinois

ATTEST:

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO. 802

MT. PROSPECT PARK DISTRICT

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED
TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2021**

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 20th day of October, 2021, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 20th day of October, 2021.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)



Financial Advisors Report

PROPERTY TAXES

The second installment was partially received in September, the balance will be received in October's financial statements.

September GOLF REPORT

The August report shows golf revenues at 112% of budget for the month of September and 112% year to date. Expenditures are 88% of budget year to date for a net that is \$357,629 better than budget, 9 months through the year.

September POOLS REPORT

Meadows pool revenue reaches \$169,844 surpassing it's previous record year of \$155,061 in 2017.

Recplex pool revenue at \$246,658 YTD is 186% of the annual budget.plan for 2021.

September RECPLEX FACILITY REPORT

Recplex facility revenues through August are 142% of the annual budget, expenditures are 63%.

September REC PROGRAMS

Overall, Program revenues through August have hit 143% of planned annual revenue for 2021. Covid (21) vs. Non-Covid (19),

Sept:	Revenue	Net
2019	2,237,531	977,459
2021	1,400,112	742,768
	63%	75%

Program YTD revenues remain constant at 63% of 2019. Net improves by 2% to 75% of 2019.

September CHILD CARE PROGRAMMING

Child Care Programs, better known at the District as Kids Klub, Day Camp and Preschool have for the nine month period outperformed expectations reaching \$451,609 in revenue or 178% of the annual budget plan in nine months. Day Camps accounting for 2/3 of this revenue category, normally 1/2.

2021 BUDGET PROGRESS

At this point through September, it looks like the possibility of a budget amendment we had discussed for 2021 will not be required.



MOUNT PROSPECT PARK DISTRICT
YTD SUMMARY - ALL FUNDS
For Nine Months Ended 9/30/21

ACCOUNT NAMES	2020 Actual	2021 Actual	2021 Budget Operating +Capital	Actual vs. Last Yr. \$ Change Increase (Decrease)	% Change
BALANCE, Beginning - January 1	6,754,601	8,867,610			
REVENUES:					
PROPERTY TAXES	9,579,187	7,745,257	10,909,033	(1,833,930)	-19.1%
REPLACEMENT TAXES	133,146	194,973	170,000	61,827	46.4%
RENTAL	418,351	602,296	558,767	183,945	44.0%
PASSES /USER FEES	353,483	491,114	374,185	137,631	38.9%
DAILY /USER FEES	1,111,738	1,349,088	1,400,204	237,350	21.3%
PROGRAM FEES	972,943	1,913,766	1,293,534	940,823	96.7%
CONCESSION SALES	44,899	55,756	63,834	10,857	24.2%
CORP SPONSORS & GRANTS	19,167	3,357	2,750	(15,810)	-82.5%
OTHER	169,560	124,106	222,024	(45,454)	-26.8%
INTEREST	24,906	13,705	3,100	(11,201)	-45.0%
INT PROJ CHARGES	699,593	331,294	331,294	(368,299)	-52.6%
BOND PROCEEDS - New Capital				0	n/a
BOND PROCEEDS - REFI Rate				0	n/a
BOND PROCEEDS - REFI Annual			1,824,311	0	n/a
TOTAL REVENUE	13,526,973	12,824,712	17,153,036	(702,261)	-5.2%
EXPENDITURES:					
FULL TIME SALARIES	2,518,723	2,400,169	3,389,248	(118,554)	-4.7%
PART TIME SALARIES	968,643	1,215,905	1,841,569	247,262	25.5%
EMPLOYEE BENEFITS	1,250,528	1,140,408	1,623,876	(110,120)	-8.8%
CONTRACTUAL SERVICES	614,247	659,387	1,053,601	45,140	7.3%
COMMODITIES	509,330	548,060	919,392	38,730	7.6%
CONCESSIONS	35,882	35,198	51,358	(684)	-1.9%
UTILITIES	483,762	504,886	884,488	21,124	4.4%
INSURANCE	450,327	185,057	562,625	(265,270)	-58.9%
NW SPECIAL REC	351,983	360,825	458,100	8,842	2.5%
RETIREMENT	737,492	709,649	1,210,747	(27,843)	-3.8%
SALES TAX	3,576	5,034	16,752	1,458	40.8%
DEBT SERVICE:					
BONDS - Short Term	45,821	34,261	3,240,597	(11,560)	n/a
BONDS - LONG TERM	155,278	169,710	1,824,311	14,432	9.3%
BONDS - CALLED				0	n/a
CAPITAL PROJECTS:					
FROM BOND FUNDS - New Capital				0	n/a
FROM BOND FUNDS - Carryover	1,067,773	876,996	2,294,416	(190,777)	-17.9%
ACCESSIBILITY - ADA	178,008	51,262	1,272,000	(126,746)	-71.2%
GOV DEALS			130,000		n/a
CONSERVATORY		21,855	48,549		n/a
PAV & LIGHT FUND	30,118	20,559	191,150	(9,559)	-31.7%
TOTAL EXPENDITURE	9,401,491	8,939,221	21,012,779	(484,125)	-4.9%
REVENUE OVER(UNDER)	4,125,482	3,885,491	(3,859,743)	(218,136)	
BALANCE, Ending	10,880,083	12,753,101			



**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 9 MONTHS ENDED 9-30-2021**

75% OF CALENDAR YEAR

FUND / Department	'21 Y.T.D. Actual	2021 Budget	Y.T.D. as % of '21 Budget	'20 Y.T.D. Actual	Y.T.D. % of '20 Y.T.D.	Projected 2021	Proj % of '21 Bud	% Inc '21 Bud Over '20 Bud
GENERAL FUND								
Administration	625,019	953,662	66%	639,032	98%	802,627	84%	0%
Maintenance	601,103	945,021	64%	644,548	93%	789,814	84%	-4%
Motor Pool	138,739	225,567	62%	186,269	74%	184,709	82%	-31%
Buildings	151,809	234,807	65%	161,974	94%	201,898	86%	1%
Studio at Melas	18,342	32,520	56%	16,238	113%	24,913	77%	4%
Total	1,535,011	2,391,577	64%	1,648,062	93%	2,004,766	84%	-6%
RECREATION FUND								
Administration	515,939	757,328	68%	674,825	76%	647,579	86%	-27%
Big Surf	5,853	8,200	71%	9,459	62%	6,372	78%	-97%
Meadows Pool	189,568	238,932	79%	24,321	779%	200,366	84%	10%
Recplex Pool	279,447	476,503	59%	253,335	110%	361,418	76%	-15%
Golf Course	1,167,486	1,711,076	68%	1,091,116	107%	1,481,895	87%	1%
Concessions	26,766	35,767	75%	16,856	159%	30,430	85%	-66%
Lions Center	34,659	56,318	62%	39,722	87%	45,509	81%	-70%
Recplex Center	673,676	1,068,362	63%	547,902	123%	894,260	84%	-6%
Rec Programs	657,344	836,039	79%	560,718	117%	722,628	86%	-50%
Central Programs	4,163	39,500	11%	9,130	n/a	4,197	11%	-59%
Central Road	338,849	490,284	69%	283,868	119%	421,565	86%	-22%
Total	3,893,750	5,718,309	68%	3,511,252	111%	4,743,130	83%	-25%



**MT. PROSPECT
GOLF CLUB**
2021 Budget vs. Actual

For the Nine Months Ended September 30, 2021

75% of Calendar Year

2020 Actual Comparison

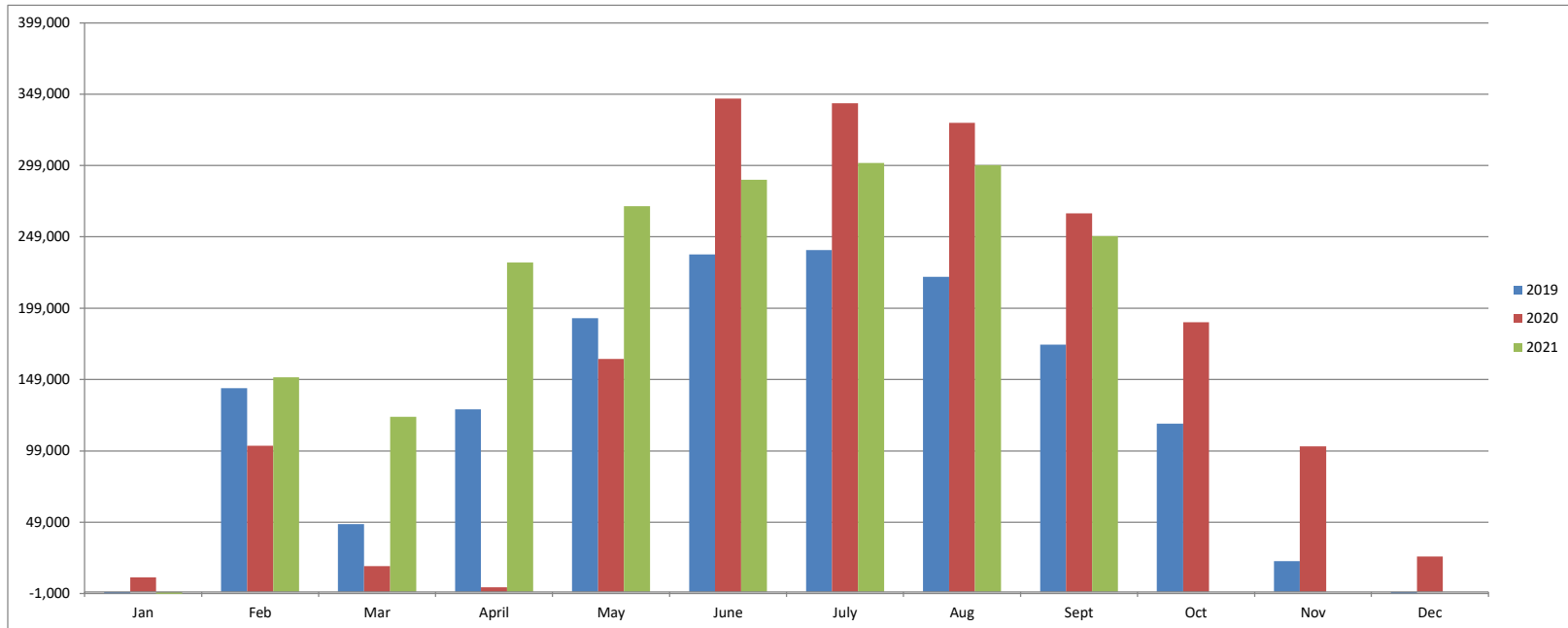
	Six Months		July		August		September		Year to Date		Annual	% of
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget
REVENUES:												
RENTALS	127,581	151,714	59,425	70,280	57,722	65,948	43,747	53,426	288,475	341,368	321,550	106%
PASSES /USER FEES	186,203	221,190	861	425	35	140	-	70	187,099	221,825	187,100	119%
DAILY /USER FEES	537,058	634,388	236,172	222,722	222,876	226,391	171,354	193,109	1,167,460	1,276,610	1,312,400	97%
PROGRAM FEES	44,429	60,898	9,445	3,280	4,602	3,160	7,322	5,182	65,798	72,520	68,500	106%
MERCHANDISE SALES	18,943	22,002	7,743	11,511	6,856	9,409	5,296	5,709	38,838	48,631	45,000	108%
OTHER	(19,879)	(27,656)	(4,579)	(7,381)	(4,114)	(5,884)	(4,649)	(7,919)	(33,221)	(48,840)	(42,000)	116%
TOTAL REVENUE	894,335	1,062,536	309,067	300,837	287,977	299,164	223,070	249,577	1,714,449	1,912,114	1,892,550	101%
2020 Actual		643,444		342,668		328,847		265,553		1,580,512	1,896,909	83%
EXPENDITURES:												
FULL TIME SALARIES	328,063	313,313	51,246	53,495	51,838	55,129	51,526	45,311	482,673	467,248	657,756	71%
PART TIME SALARIES	113,303	107,097	44,694	34,128	48,775	33,596	35,061	28,622	241,833	203,443	316,298	64%
FRINGE BENEFITS	179,691	150,899	25,276	20,828	24,742	19,243	23,067	17,419	252,776	208,389	301,975	69%
CONTRACTUAL SERVICES	41,098	31,179	15,440	4,698	11,122	4,365	6,318	5,734	73,978	45,976	99,765	46%
COMMODITIES	71,789	82,313	54,009	61,123	23,247	3,277	21,671	8,863	170,716	155,576	203,141	77%
MERCHANDISE	24,519	22,224	6,032	4,867	3,719	1,161	2,198	578	36,468	28,830	37,742	76%
UTILITIES	43,046	30,845	5,828	11,709	9,321	9,237	7,156	3,239	65,351	55,030	89,506	61%
SALES TAX/OTHER	1,277	1,163	787	802	844	1,029	747	-	3,655	2,994	4,892	61%
TOTAL EXPENDITURES	802,786	739,033	203,312	191,650	173,608	127,037	147,744	109,766	1,327,450	1,167,486	1,711,075	68%
2020 Actual		662,566		147,945		145,425		135,172		1,091,108	1,401,029	78%
REVENUE OVER(UNDER) EXP	91,549	323,503	105,755	109,187	114,369	172,127	75,326	139,811	386,999	744,628	181,475	



GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

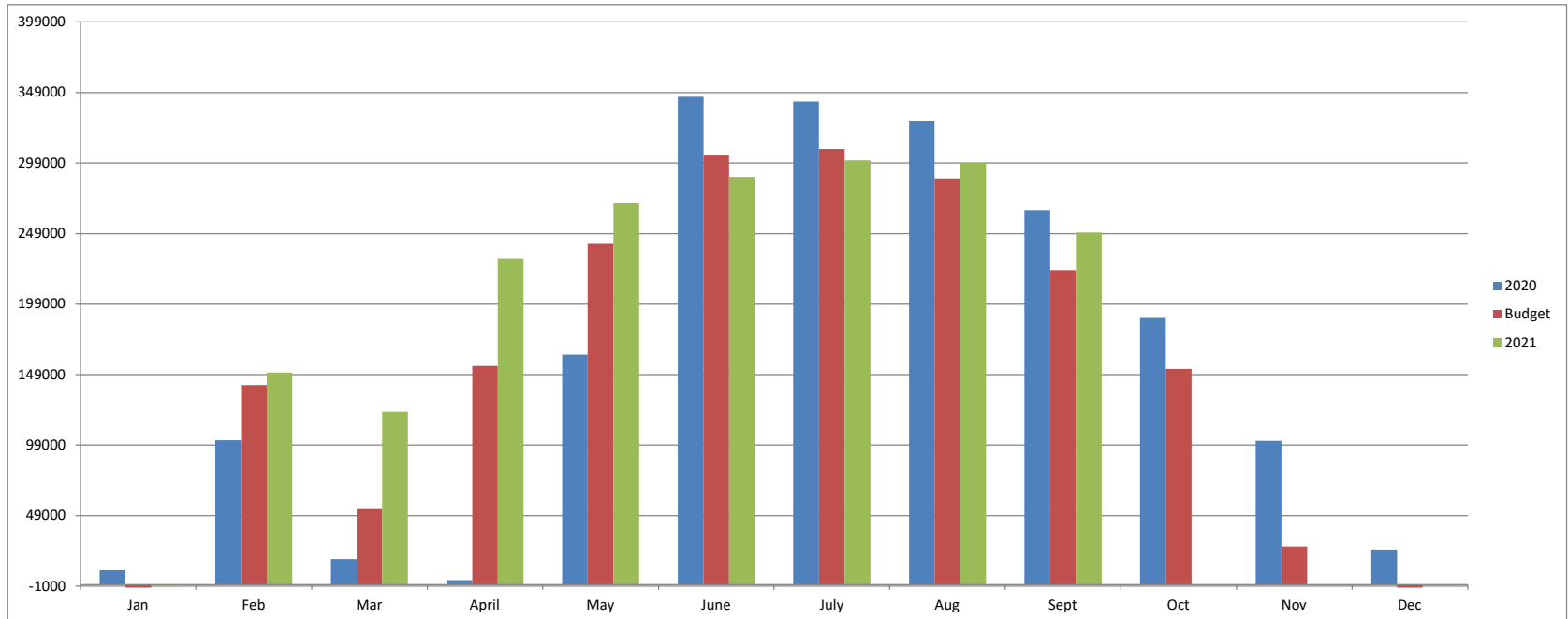
2019			2020			2021			YTD		Annual Budget	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget		
Jan	(836)	(836)	Jan	10,199	10,199	Jan	(1,249)	(1,249)	Revenue	1,912,114	1,892,550	
Feb	143,004	142,168	Feb	102,495	112,694	Feb	150,517	149,268	Expenditures			
Mar	47,682	189,850	Mar	18,228	130,922	Mar	122,791	272,059	Full Time	467,248	657,756	
April	128,132	317,982	April	3,275	134,197	April	230,970	503,029	Part Time	203,443	316,298	
May	192,137	510,119	May	163,346	297,544	May	270,595	773,624	Benefits	208,389	301,975	
June	236,659	746,778	June	345,900	643,444	June	288,911	1,062,535	Contractual	45,976	99,766	
July	239,787	986,565	July	342,668	986,112	July	300,838	1,363,373	Commodities	184,406	240,883	
Aug	221,117	1,207,682	Aug	328,846	1,314,958	Aug	299,164	1,662,537	Utilities	58,024	94,398	
Sept	173,427	1,381,109	Sept	265,554	1,580,512	Sept	249,577	1,912,114		1,167,486	1,711,076	
Oct	118,113	1,499,222	Oct	189,220	1,769,732	Oct	-	-	Net	744,628	181,474	
Nov	21,700	1,520,922	Nov	102,195	1,871,927	Nov	-	-				
Dec	(840)	1,520,082	Dec	24,982	1,896,909	Dec	-	-				
Budget		1,557,530			1,560,592			1,892,550				



Mount Prospect Park District Golf Course Monthly Receipts Budget Progress

Revenue Recap by yr:

2020			2021 Budget			2021 Actual		
Month	YTD		Month	YTD		Month	YTD	
Jan	10,199	10,199	Jan	(1,921)	(1,921)	Jan	(1,249)	(1,249)
Feb	102,495	112,694	Feb	141,566	139,645	Feb	150,517	149,268
Mar	18,228	130,922	Mar	53,700	193,345	Mar	122,791	272,059
April	3,275	134,197	April	155,193	348,538	April	230,970	503,029
May	163,346	297,544	May	241,610	590,148	May	270,595	773,624
June	345,900	643,444	June	304,188	894,336	June	288,911	1,062,535
July	342,668	986,112	July	309,068	1,203,404	July	300,838	1,363,373
Aug	328,846	1,314,958	Aug	287,977	1,491,381	Aug	299,164	1,662,537
Sept	265,554	1,580,512	Sept	223,070	1,714,451	Sept	249,577	1,912,114
Oct	189,220	1,769,732	Oct	153,071	1,867,522	Oct	-	-
Nov	102,195	1,871,927	Nov	27,037	1,894,559	Nov	-	-
Dec	24,982	1,896,909	Dec	(2,009)	1,892,550	Dec	-	-
Budget		1,560,592			1,892,550			1,892,550



Mount Prospect Park District
GOLF COURSE
 thru September

	2018	2019	2020	2021	Change From Prior Year
REVENUES:					
RENTALS	239,720	249,582	261,596	341,368	30%
PASSES /USER FEES	182,609	185,198	180,255	221,825	23%
DAILY /USER FEES	91,518	828,594	1,086,250	1,276,610	18%
PROGRAM FEES	69,579	81,171	51,195	72,520	42%
MERCHANDISE SALES	49,235	52,143	34,444	48,631	41%
CORPORATE SPONSORS	0	5	0	0	n/a
OTHER	(15,241)	(15,585)	(33,228)	(48,840)	47%
TOTAL REVENUE	617,420	1,381,108	1,580,512	1,912,114	21%
% of Budget	39%	89%	101%	101%	
EXPENDITURES:					
FULL TIME SALARIES	442,507	448,971	414,965	467,248	13%
PART TIME SALARIES	248,475	229,883	175,800	203,443	16%
FRINGE BENEFITS	196,884	201,370	205,782	208,389	1%
CONTRACTUAL SERVICES	59,534	70,278	67,982	45,976	-32%
COMMODITIES	167,980	164,204	138,408	155,576	12%
MERCHANDISE	44,385	44,587	29,349	28,830	-2%
UTILITIES	69,877	63,957	56,179	55,030	-2%
SALES TAX/OTHER	2,819	4,023	2,651	2,994	13%
TOTAL EXPENDITURES	1,232,461	1,227,273	1,091,115	1,167,486	7%
% of Budget	77%	73%	65%	68%	
REVENUE OVER(UNDER) EXP	(615,041)	153,835	489,397	744,628	
BUDGET REVENUE	1,577,565	1,557,530	1,560,592	1,892,550	
BUDGET EXPENSE	1,605,366	1,683,180	1,686,603	1,711,076	

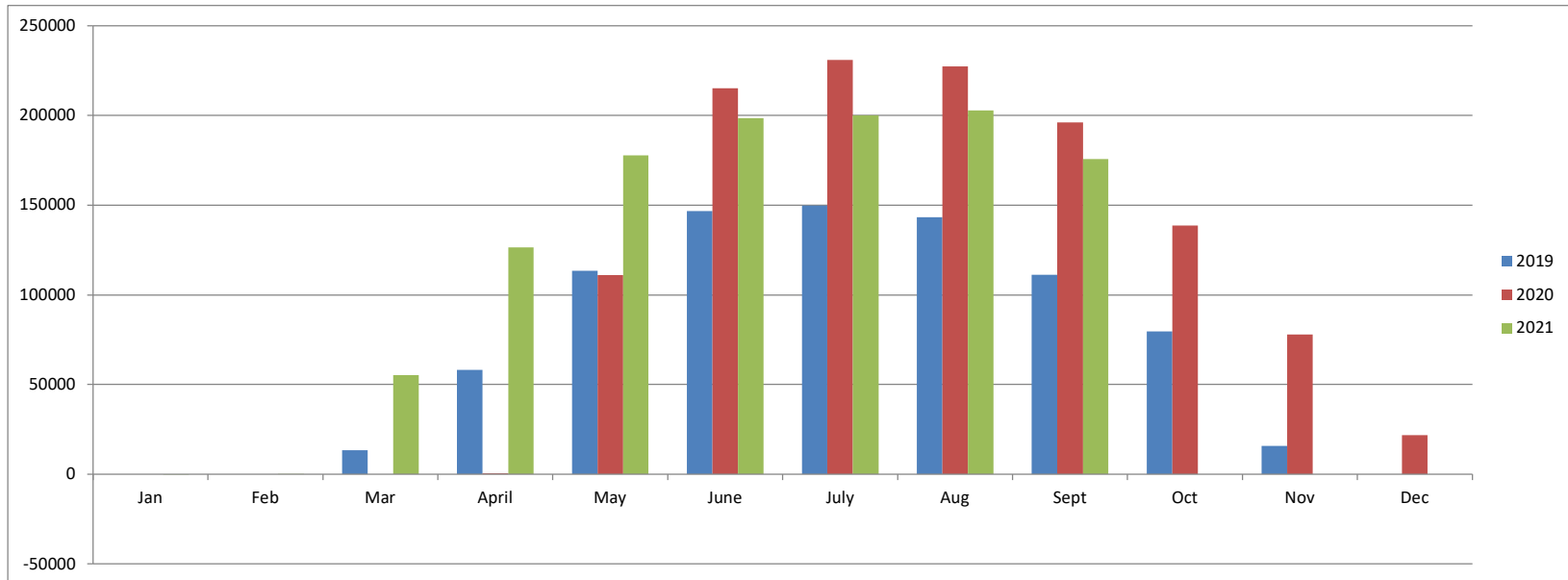
**MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Nine Months Ended 9-30-2021**

ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
REVENUES:								
RENTAL	341,368	341,368	-	-	-	-	-	-
PASSES /USER FEES	221,825	221,825	-	-	-	-	-	-
DAILY /USER FEES	1,276,610	1,148,568	-	-	128,042	-	-	-
PROGRAM FEES	72,520	1,035	-	-	-	63,656	7,829	-
MERCHANDISE SALES	48,631	-	-	48,631	-	-	-	-
OTHER	(48,840)	(48,840)	-	-	-	-	-	-
SPONSORSHIPS	-	-	-	-	-	-	-	-
TOTAL REVENUE	1,912,114	1,663,957	-	48,631	128,042	63,656	7,829	-
% of Budget	101%	100%	n/a	108%	116%	127%	45%	n/a
EXPENDITURES:								
FULL TIME SALARIES	467,248	264,628	134,970	-	-	32,173	-	35,478
PART TIME SALARIES	203,443	82,974	109,615	-	-	1,800	-	9,054
FRINGE BENEFITS	208,389	66,771	115,349	-	-	1,166	-	25,103
CONTRACTUAL SERVICES	45,976	28,067	3,348	-	-	8,080	-	6,482
COMMODITIES	155,576	9,160	124,272	1,247	6,262	2,664	4,259	7,713
MERCHANDISE	28,830	-	-	28,830	-	-	-	-
UTILITIES	55,030	14,948	20,157	-	-	-	-	19,925
SALES TAX	2,994	-	-	2,994	-	-	-	-
TOTAL EXPENDITURES	1,167,486	466,547	507,711	33,071	6,262	45,882	4,259	103,755
% of Budget	68%	72%	63%	76%	104%	97%	48%	65%
REVENUE OVER(UNDER) EXP	744,628	1,197,410	(507,711)	15,560	121,780	17,774	3,570	(103,755)
CHANGE FROM LAST YR + (-)								
REVENUE	331,602	265,447	-	14,186	30,564	16,771	4,634	-
EXPENDITURES	76,370	58,490	(2,662)	1,026	382	14,315	3,646	1,174
NET	255,231	206,957	2,662	13,160	30,182	2,456	988	(1,174)
% CHANGE FROM LAST YEAR								
REVENUE	21	19	n/a	41	31	36	n/a	n/a
EXPENDITURES	7	14	(1)	3	6	n/a	n/a	1

MT Prospect Park District Golf Course Green Fees

Revenue Recap by yr:

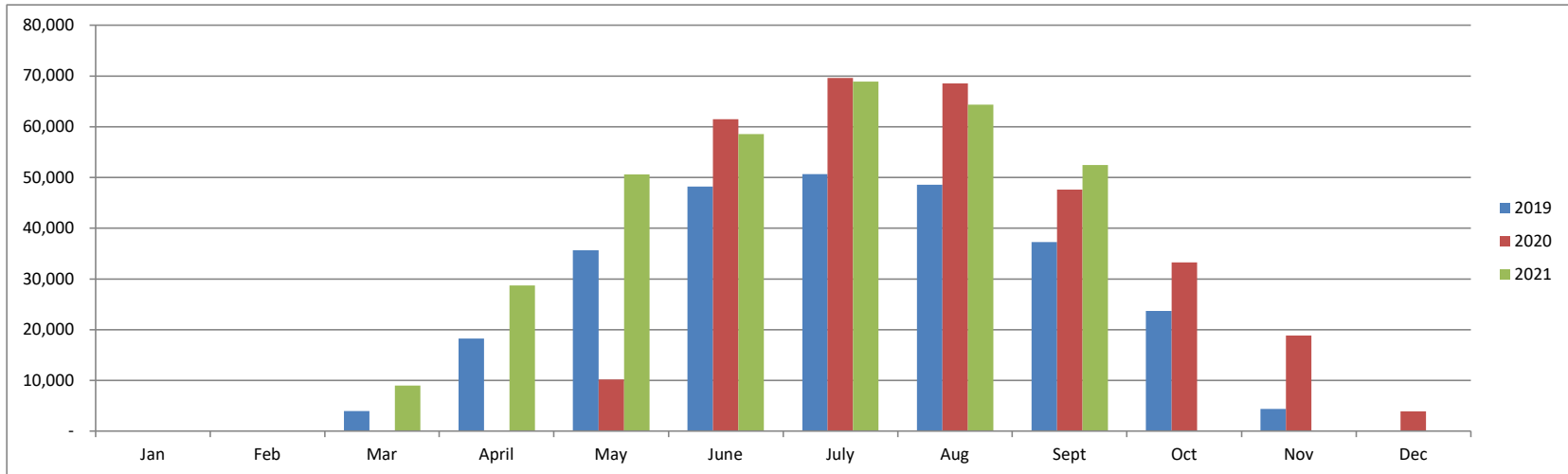
2019			2020			2021				
	Month	YTD		Month	YTD		Month	YTD		
Jan	-	-	Jan	-	-	Jan	(152)	(152)	19 Budget	841,500
Feb	-	-	Feb	-	-	Feb	9	(143)	20 Budget	847,875
Mar	13,472	13,472	Mar	-	-	Mar	55,256	55,114	21 Budget	1,195,000
April	58,151	71,623	April	531	531	April	126,468	181,582		
May	113,353	184,976	May	110,915	111,446	May	177,810	359,392		
June	146,669	331,645	June	215,264	326,710	June	198,574	557,966		
July	149,880	481,525	July	231,084	557,794	July	200,113	758,078		
Aug	143,281	624,806	Aug	227,357	785,151	Aug	202,866	960,944		
Sept	111,161	735,967	Sept	196,131	981,282	Sept	175,648	1,136,592		
Oct	79,570	815,537	Oct	138,602	1,119,885	Oct	-	1,136,592		
Nov	15,855	831,392	Nov	77,982	1,197,867	Nov	-	1,136,592		
Dec	-	831,392	Dec	21,840	1,219,707	Dec	-	1,136,592		



Mount Prospect Park District Golf Course Power Cart Rental

Revenue Recap by yr:

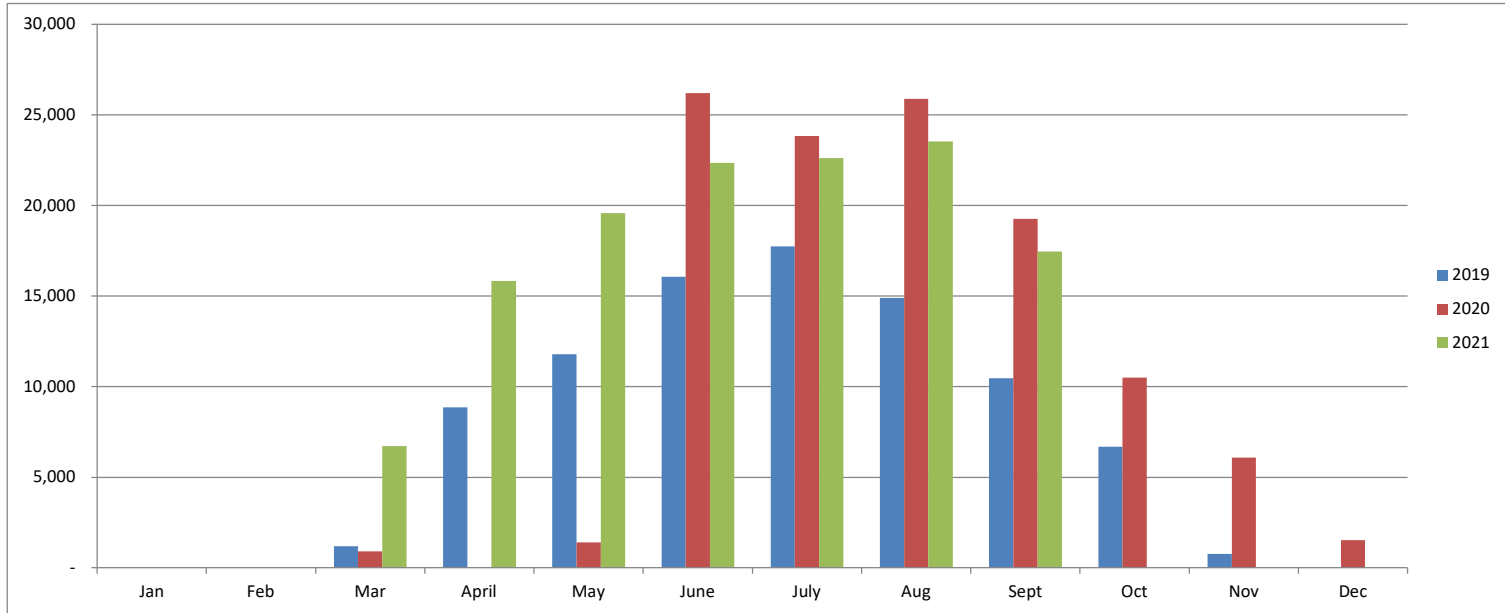
2019			2020			2021				
	Month	YTD		Month	YTD		Month	YTD		
Jan	0	0	Jan	0	0	Jan	0	0	19 Budget	279,125
Feb	0	0	Feb	0	0	Feb	0	0	20 Budget	282,313
Mar	3,984	3,984	Mar	-	-	Mar	8,982	8,982	21 Budget	315,000
April	18,257	22,241	April	-	-	April	28,707	37,689		
May	35,640	57,881	May	10,207	10,207	May	50,604	88,293		
June	48,198	106,079	June	61,459	71,666	June	58,554	146,847		
July	50,673	156,752	July	69,596	141,262	July	68,881	215,728		
Aug	48,602	205,354	Aug	68,525	209,787	Aug	64,359	280,087		
Sept	37,234	242,588	Sept	47,597	257,384	Sept	52,469	332,556		
Oct	23,685	266,273	Oct	33,278	290,661	Oct	-	-		
Nov	4,382	270,655	Nov	18,880	309,541	Nov	-	-		
Dec	-	270,655	Dec	3,906	313,447	Dec	-	332,556		



Mount Prospect Park District Golf Course Driving Range Revenue

Revenue Recap by yr:

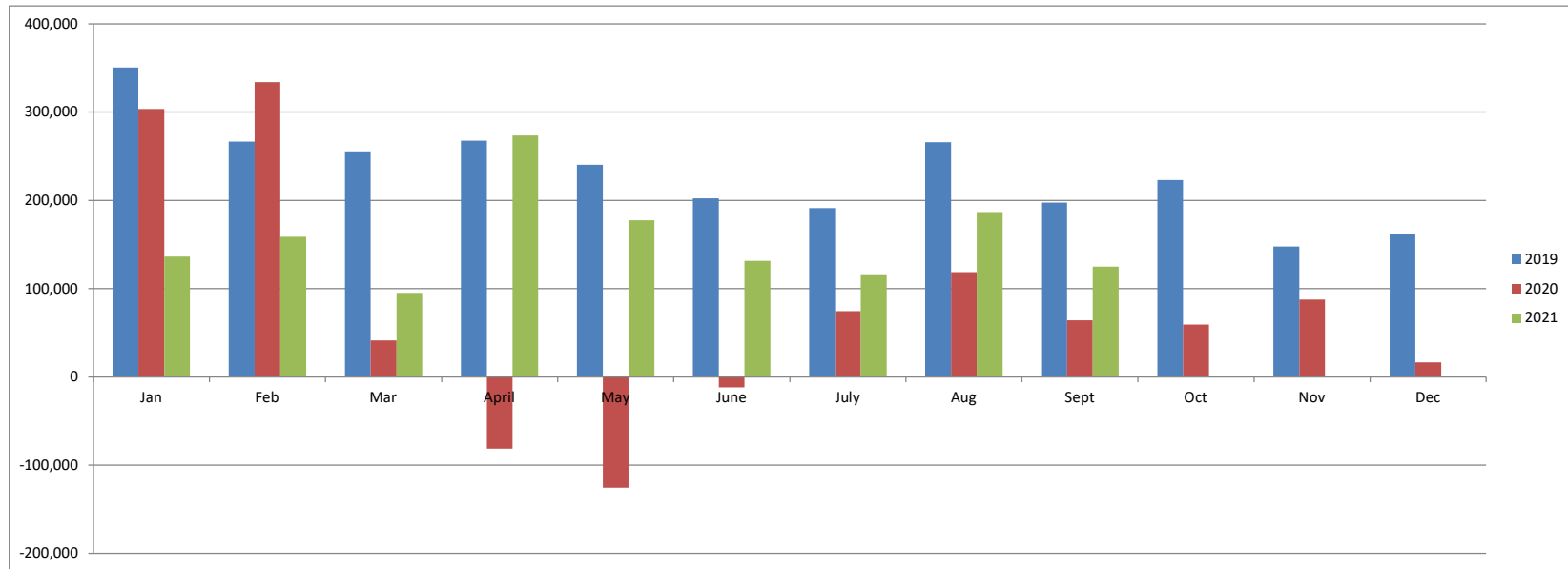
	2019		2020		2021			
	Month	YTD	Month	YTD	Month	YTD		
Jan	-	-	Jan	-	Jan	-	19 Budget	92,500
Feb	-	-	Feb	-	Feb	-	20 Budget	93,000
Mar	1,190	1,190	Mar	920	Mar	6,712	21 Budget	110,000
April	8,852	10,042	April	-	April	15,821		
May	11,780	21,822	May	1,409	May	19,574		
June	16,060	37,882	June	26,200	June	22,338		
July	17,741	55,623	July	23,825	July	22,610		
Aug	14,902	70,525	Aug	25,874	Aug	23,526		
Sept	10,456	80,981	Sept	19,250	Sept	17,460		
Oct	6,674	87,655	Oct	10,495	Oct	-		
Nov	771	88,426	Nov	6,090	Nov	-		
Dec	-	88,426	Dec	1,536	Dec	-		



MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

2019			2020			2021			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	350,551	350,551	Jan	303,829	303,829	Jan	136,317	136,317			
Feb	266,642	617,193	Feb	333,809	637,638	Feb	158,740	295,057	Revenue	1,400,112	977,635
Mar	255,628	872,821	Mar	41,350	678,988	Mar	95,172	390,229	Expenditures		
April	267,503	1,140,324	April	(81,438)	597,550	April	273,709	663,938	Part Time	324,244	450,541
May	240,415	1,380,739	May	(125,348)	472,202	May	177,481	841,419	Contractual	180,634	195,567
June	202,179	1,582,918	June	(12,029)	460,173	June	131,487	972,906	Commodities	152,466	189,931
July	191,248	1,774,166	July	74,654	534,827	July	115,293	1,088,199		657,344	836,039
Aug	265,897	2,040,063	Aug	118,637	653,464	Aug	186,881	1,275,080	Net	742,768	141,596
Sept	197,468	2,237,531	Sept	64,137	717,601	Sept	125,032	1,400,112			
Oct	222,972	2,460,503	Oct	59,224	776,825	Oct	-	1,400,112			
Nov	147,708	2,608,211	Nov	87,528	864,353	Nov	-	1,400,112			
Dec	161,945	2,770,156	Dec	16,570	880,923	Dec	-	1,400,112			
Budget		2,821,232			2,655,957			977,635			



MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Nine Months Ended 9-30-21

ACCOUNT NAMES	TOTALS	YOUTH/	ATHLETICS		FITNESS	SPECIAL	ARTS	BASEBALL
		CHILD CARE	ADULT	YOUTH		EVENTS		
REVENUES:								
PROGRAM FEES	1,398,139	451,723	35,850	424,011	66,656	14,580	270,992	134,327
CHILD CARE	(114)	(114)						
DONATIONS	2,088					1,840		247.5
TOTAL REVENUE	1,400,112	451,609	35,850	424,011	66,656	16,420	270,992	134,574
% of Budget	143%	178%	156%	193%	83%	253%	122%	78%
EXPENDITURES:								
PART TIME SALARIES	324,244	116,727	9,071	32,795	42,908	702	117,288	4,755
CONTRACTUAL SERVICES	180,634	6,431	17,183	136,100		7,075	-	13,845
COMMODITIES	152,466	5,719	6,664	37,741	3,694	4,119	20,735	73,795
UTILITIES	-							
TOTAL EXPENDITURES	657,344	128,877	32,918	206,636	46,602	11,895	138,022	92,394
% of Budget	79%	60%	107%	114%	71%	70%	67%	79%
REVENUE OVER(UNDER) EXP	742,768	322,732	2,932	217,375	20,054	4,524	132,970	42,180
CHANGE FROM LAST YR + (-)								
REVENUE	682,511	267,550	14,467	277,442	2,263	11,299	124,882	(15,392)
EXPENDITURES	96,626	(31,358)	13,233	96,377	(4,017)	4,066	27,065	(8,740)
NET	585,885	298,908	1,235	181,065	6,280	7,233	97,817	(6,652)
% CHANGE FROM LAST YEAR								
REVENUE	95	145	68	189	4	221	85	(10)
EXPENDITURES	17	(20)	67	87	(8)	52	24	(9)
2021 BUDGET REVENUE	977,635	253,780	23,000	220,000	80,000	6,500	221,355	173,000
2021 BUDGET EXPEND	836,039	216,500	30,703	181,135	65,420	17,079	207,548	117,654
2020 REVENUE	717,601	184,058	21,383	146,569	64,393	5,121	146,111	149,966
2020 EXPENDITURES	560,719	160,234	19,685	110,259	50,619	7,829	110,958	101,134

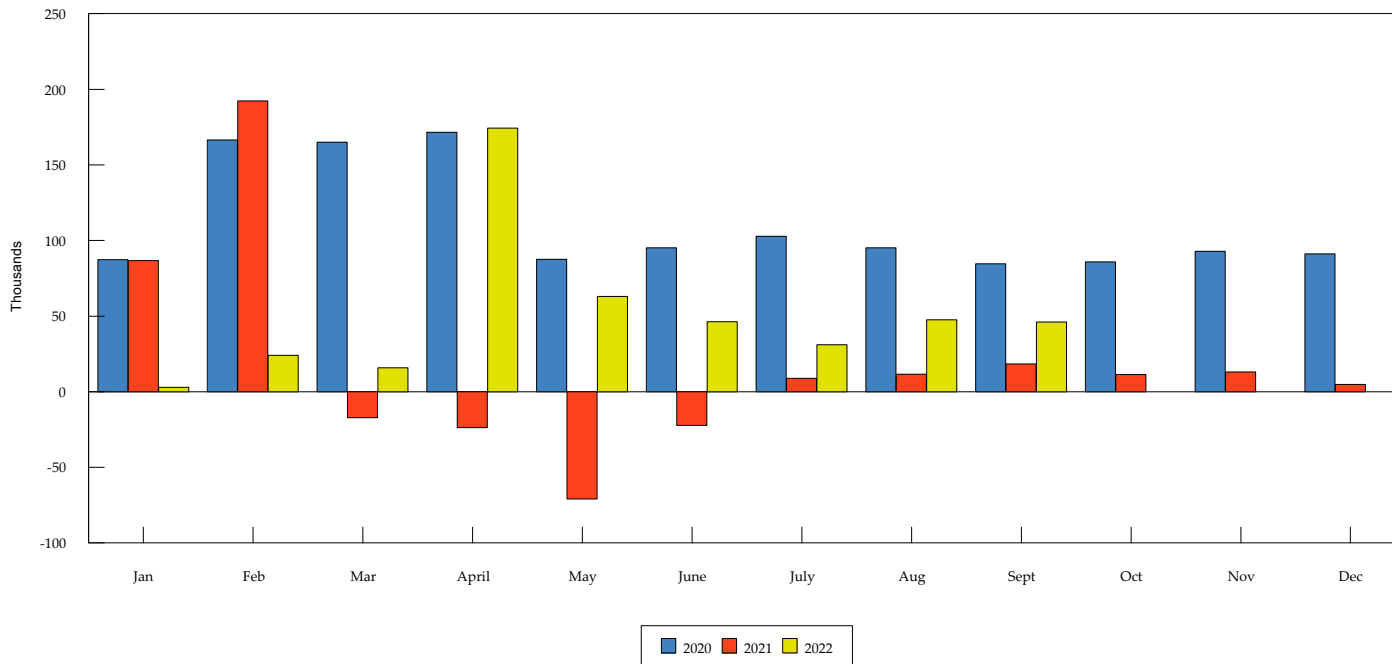
CHILD CARE PROGRAMS REVENUE

As of September 30, 2021

75.0% of Fiscal Year

Revenue Recap by yr:

2019			2020			2021 (refunds)		
	Month	YTD		Month	YTD		Month	YTD
Jan 19	87,296	87,296	Jan 20	86,848	86,848	Jan 21	3,044	3,044
Feb 19	166,421	253,717	Feb 20	192,334	279,182	Feb 21	24,063	27,107
Mar 19	165,109	418,826	Mar 20	(17,152)	262,030	Mar 21	15,941	43,048
Apr 19	171,621	590,447	Apr 20	(23,614)	238,416	Apr 21	174,367	217,415
May 19	87,640	678,087	May 20	(70,952)	167,464	May 21	63,011	280,426
June 19	95,288	773,375	June 20	(22,238)	145,226	June 21	46,304	326,730
July 19	102,921	876,296	July 20	8,878	154,104	July 21	31,090	357,820
Aug 19	95,250	971,546	Aug 20	11,619	165,723	Aug 21	47,673	405,493
Sept 19	84,656	1,056,202	Sept 20	18,335	184,058	Sept 21	46,116	451,609
Oct 19	85,924	1,142,126	Oct 20	11,462	195,520	Oct 21	0	0
Nov 19	92,976	1,235,102	Nov 20	13,058	208,578	Nov 21	0	0
Dec 19	91,187	1,326,289	Dec 20	4,786	213,364	Dec 21	0	0
			Closed March 20, 2020 Covid19					
	Budget	1,327,791		Budget	1,319,503		Budget	253,780
							178%	54%



**MOUNT PROSPECT PARK DISTRICT
CHILD CARE PROGRAMS**
For the Nine Months Ended September 30, 2021

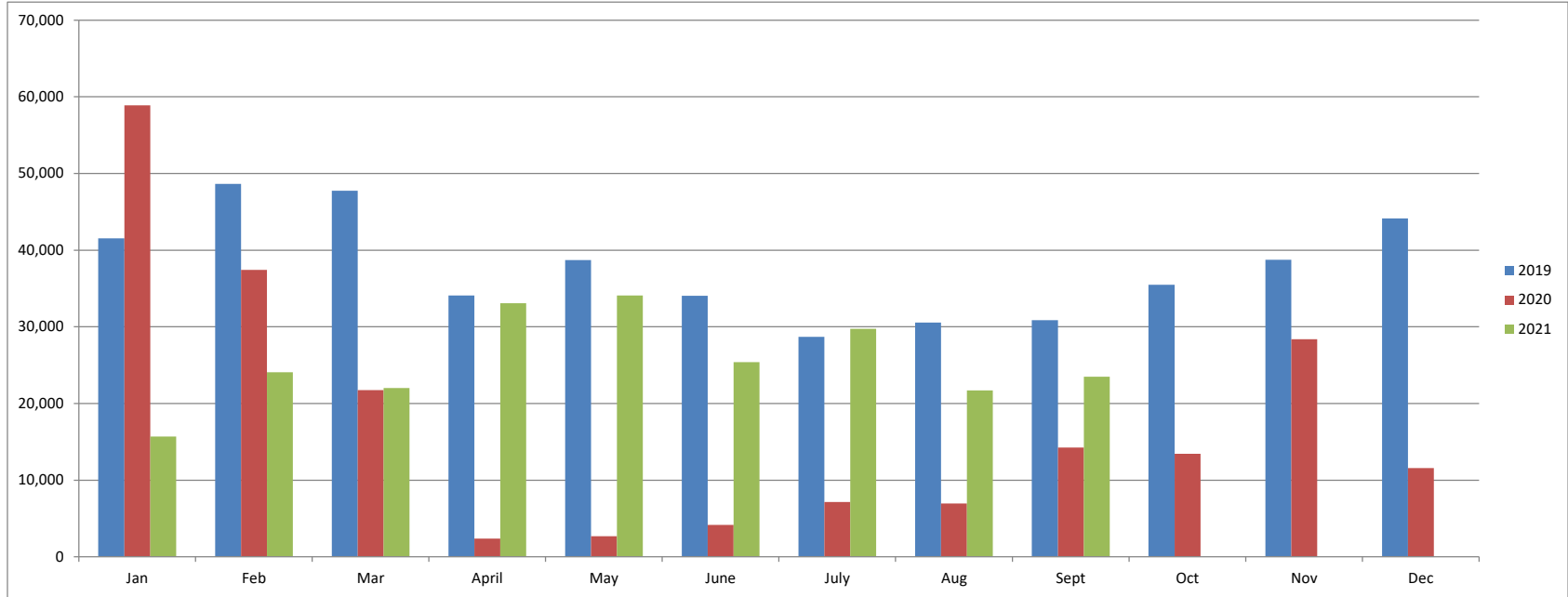
75% of Fiscal Year

ACCOUNT NAMES	Nine Mo.		2021 Budget	2021		% of Budget	% of 2019
	2019	2020		September	Nine Mo.		
REVENUES:							
Kids Klub	343,225	116,910	135,000	32,007	74,902	55%	22%
Day Camp	494,971	35,330	35,000	480	303,290	867%	61%
Preschool	218,005	31,818	83,780	13,629	73,417	88%	34%
Total	1,056,201	184,058	253,780	46,116	451,609	178%	43%
EXPENDITURES:							
Part Time Salaries	414,381	139,337	183,000	8,026	116,727	64%	28%
Contractual Services	64,806	16,263	22,000	0	6,431	29%	10%
Commodities	34,717	4,634	11,500	1,650	5,719	50%	16%
Total	513,904	160,234	216,500	9,675	128,877	60%	25%
SURPLUS (DEFICIT)	542,297	23,824	37,280	36,441	322,732		



Revenue Recap by yr:

2019			2020			2021					
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	YTD Actual	Annual Budget	
Jan	41,556	41,556	Jan	58,917	58,917	Jan	15,669	15,669			
Feb	48,671	90,227	Feb	37,397	96,314	Feb	24,079	39,748			
Mar	47,734	137,961	Mar	21,739	118,053	Mar	22,013	61,761	Revenue	229,248	161,356
Apr	34,070	172,031	Apr	2,349	120,401	Apr	33,075	94,836	Expenditures		
May	38,716	210,747	May	2,672	123,073	May	34,094	128,930	Full Time	234,242	346,517
June	34,059	244,806	June	4,150	127,223	June	25,380	154,310	Part Time	130,805	227,735
July	28,698	273,504	July	7,154	134,377	July	29,756	184,066	Benefits	117,162	169,425
Aug	30,568	304,072	Aug	6,930	141,307	Aug	21,691	205,757	Contractual	21,687	38,229
Sept	30,855	334,927	Sept	14,252	155,560	Sept	23,491	229,248	Commodities	26,695	58,102
Oct	35,490	370,417	Oct	13,441	169,001	Oct	-	-	Utilities	143,085	228,354
Nov	38,747	409,164	Nov	28,398	197,399	Nov	-	-		673,676	1,068,362
Dec	44,153	453,318	Dec	11,578	208,977	Dec	-	-	Net	(444,428)	(907,006)
Budget		455,032			467,240			161,356			





**REVENUE REPORT
SEPTEMBER 2021**

	<i>MONTH</i>		<i>YEAR to DATE</i>		Up (Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	4,500	3,120	75,390	19,706	55,684	283%
Total	4,500	3,120	75,390	19,706	55,684	283%
PASS SALES						
All Facility	9,098	5,131	67,762	46,572	21,190	46%
Gym & Track	(3)	(104)	(258)	10,535	(10,794)	-102%
Fitness	9,780	4,477	77,836	60,702	17,134	28%
Total	18,875	9,503	145,340	117,809	27,530	23%
DAILY FEES						
All Facility	-	7	20	69	(49)	-71%
Gym & Track	368	-	1,719	10,524	(8,805)	-84%
Fitness	279	96	2,554	1,887	667	35%
Racquetball	43	-	510	1,595	(1,085)	-68%
Playport	-	-	0	0	-	0%
Total	690	103	4,803	14,076	(9,273)	-66%
PROGRAM FEES						
Special Programs	-	-	7,138	2,126	5,012	236%
Total	-	-	7,138	2,126	5,012	236%
CONCESSIONS						
Merchandise	49	158	508	1,705	(1,197)	-70%
Vending	175	-	831	3,560	(2,729)	-77%
Total	224	158	1,339	5,265	(3,926)	-75%
OTHER						
Visa Charges / OvSt	(776)	(591)	(4,761)	(3,422)	(1,339)	39%
TOTAL	23,513	12,293	229,248	155,559	73,689	47%

RecPlex

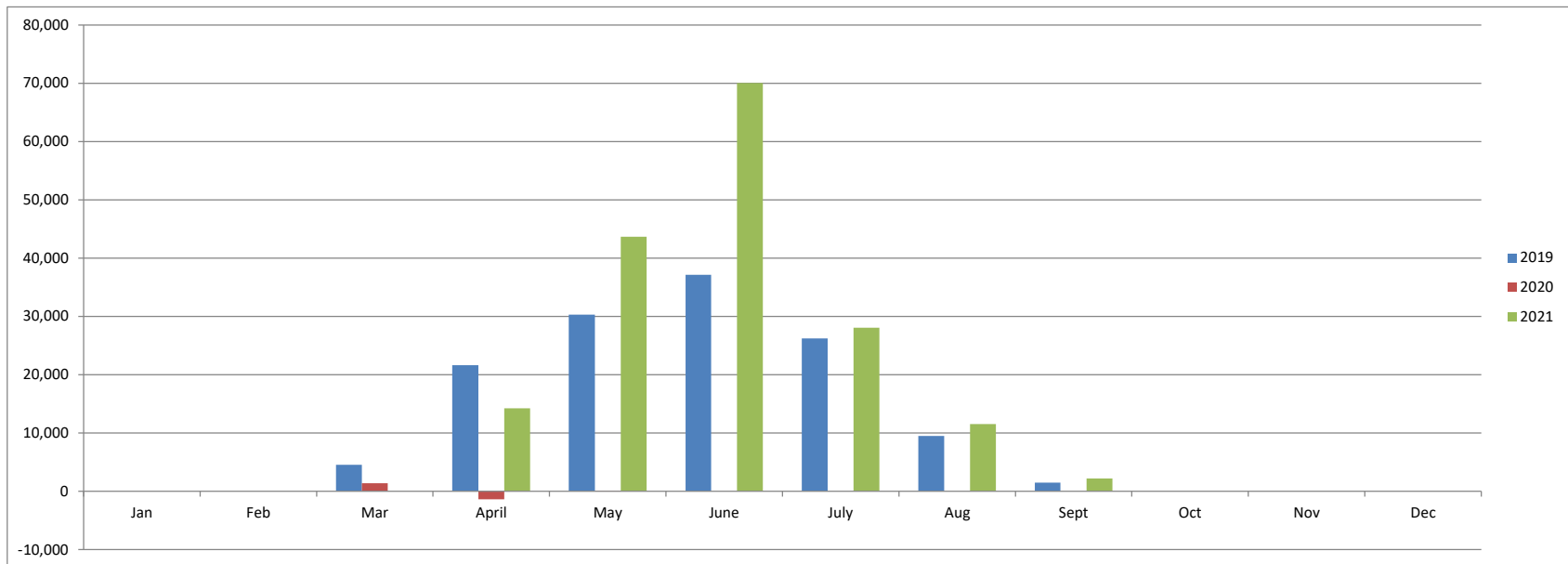
thru September

	2018	2019	2020	2021	Change From Prior Year
REVENUES:					
RENTALS	49,817	45,205	19,706	75,390	283%
PASSES /USER FEES	253,834	268,147	117,809	145,340	23%
DAILY /USER FEES	43,262	39,707	14,076	4,803	-66%
PROGRAM FEES	13,294	4,455	2,126	7,138	236%
MERCHANDISE & VENDING	11,782	11,820	5,265	1,339	-75%
OTHER/visa	(32,960)	(34,407)	(3,422)	(4,761)	39%
TOTAL REVENUE	339,029	334,927	155,559	229,249	47%
% of Budget	68%	74%	33%	142%	
EXPENDITURES:					
FULL TIME SALARIES	167,036	211,493	150,901	234,242	55%
PART TIME SALARIES	191,318	217,092	109,513	130,805	19%
FRINGE BENEFITS	60,973	101,306	81,575	117,162	44%
CONTRACTUAL SERVICES	67,384	39,772	26,799	21,413	-20%
COMMODITIES	31,481	44,151	38,031	26,695	-30%
MERCHANDISE	1,761	1,827	1,118	217	-81%
UTILITIES	161,682	168,865	139,964	143,142	2%
TOTAL EXPENDITURES	681,635	784,506	547,902	673,676	23%
% of Budget	63%	70%	48%	63%	
REVENUE OVER(UNDER) EXP	(342,606)	(449,579)	(392,342)	(444,427)	
BUDGET REVENUE	496,111	455,032	467,240	161,356	
BUDGET EXPENSE	1,074,190	1,120,314	1,136,761	1,068,362	



Revenue Recap by yr:

2019			2020			2021					
	Month	YTD		Month	YTD		Month	YTD	YTD Actual	Annual Budget	
Jan	-	-	Jan	-	-	Jan	-	-			
Feb	-	-	Feb	-	-	Feb	-	-	Revenue	169,844	77,300
Mar	4,562	4,562	Mar	1,365	1,365	Mar	-	-	Expenditures		
April	21,637	26,199	April	(1,365)	-	April	14,283	14,283	Part Time	122,984	149,677
May	30,338	56,537	May	118	118	May	43,683	57,966	Utilities	40,364	50,740
June	37,177	93,714	June	-	118	June	70,056	128,022	Commodities	26,220	38,515
July	26,240	119,954	July	-	118	July	28,070	156,092		189,568	238,932
Aug	9,484	129,438	Aug	-	118	Aug	11,538	167,630	Net	(19,724)	(161,632)
Sept	1,518	130,956	Sept	-	118	Sept	2,214	169,844			
Oct	-	130,956	Oct	350	468	Oct	-	169,844			
Nov	-	130,956	Nov	-	468	Nov	-	169,844			
Dec	-	130,956	Dec	-	468	Dec	-	169,844			
Budget		165,280			145,184			77,300			





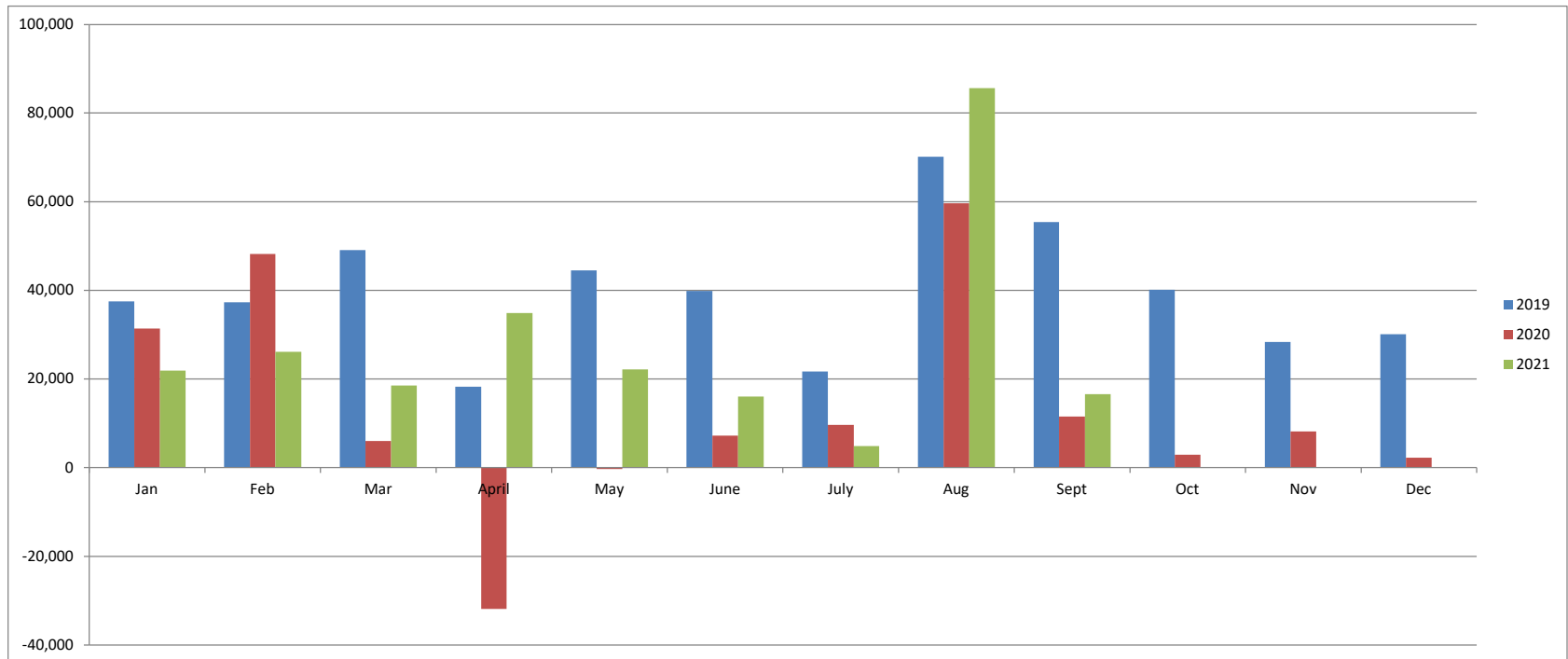
thru September

	2018	2019	2020	2021	Change From Prior Year
REVENUES:					
BUILDING RENTAL	3,003	2,389		2,154	n/a
PASSES /USER FEES	54,488	54,306	118	80,497	n/a
DAILY /USER FEES	43,182	33,668		56,617	n/a
PROGRAM FEES	47,682	40,593		30,276	n/a
CONCESSION SALES				300	n/a
MERCHANDISE SALES					
TOTAL REVENUE	148,355	130,956	118	169,844	n/a
% of Budget	85%	79%	0%	220%	
EXPENDITURES:					
FULL TIME SALARIES					
PART TIME SALARIES	103,366	103,886	-	122,984	#DIV/0!
FRINGE BENEFITS					n/a
CONTRACTUAL SERVICES	4,369	7,361	3,719	5,237	n/a
COMMODITIES	16,634	23,860	2,384	20,983	780%
UTILITIES	33,372	31,602	18,218	40,364	122%
SALES TAX/OTHER					
TOTAL EXPENDITURES	157,741	166,709	24,321	189,568	679%
% of Budget	79%	75%	11%	79%	
REVENUE OVER(UNDER) EXP	(9,386)	(35,753)	(24,203)	(19,724)	
BUDGET REVENUE	174,127	165,280	145,184	77,300	
BUDGET EXPENSE	200,241	220,891	216,330	238,932	

MT PROSPECT PARK DISTRICT RECPLX POOL REVENUE

Revenue Recap by yr:

2019			2020			2021			YTD	Annual
Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	37,473	37,473	Jan	31,372	31,372	Jan	21,868	21,868		
Feb	37,326	74,799	Feb	48,169	79,541	Feb	26,125	47,993		
Mar	49,087	123,886	Mar	5,992	85,533	Mar	18,536	66,529		
April	18,254	142,140	April	(31,847)	53,686	April	34,861	101,390		
May	44,492	186,632	May	(321)	53,365	May	22,139	123,529		
June	39,854	226,486	June	7,232	60,597	June	16,074	139,603		
July	21,687	248,173	July	9,644	70,241	July	4,872	144,475		
Aug	70,164	318,337	Aug	59,657	129,898	Aug	85,602	230,077		
Sept	55,434	373,771	Sept	11,495	141,393	Sept	16,581	246,658		
Oct	40,130	413,901	Oct	2,889	144,282	Oct	-	-		
Nov	28,383	442,284	Nov	8,145	152,427	Nov	-	-		
Dec	30,083	472,367	Dec	2,277	154,704	Dec	-	-		
Budget		481,418			472,791			131,000		
								Revenue	246,658	131,000
								Expenditures		
								Full Time	63,621	90,152
								Part Time	139,917	248,123
								Benefits	21,496	31,790
								Commodities	19,529	41,438
								Utilities	34,884	65,000
									279,447	476,503
								Net	(32,789)	(345,503)



Mount Prospect Park District
REC PLEX POOL
 thru September

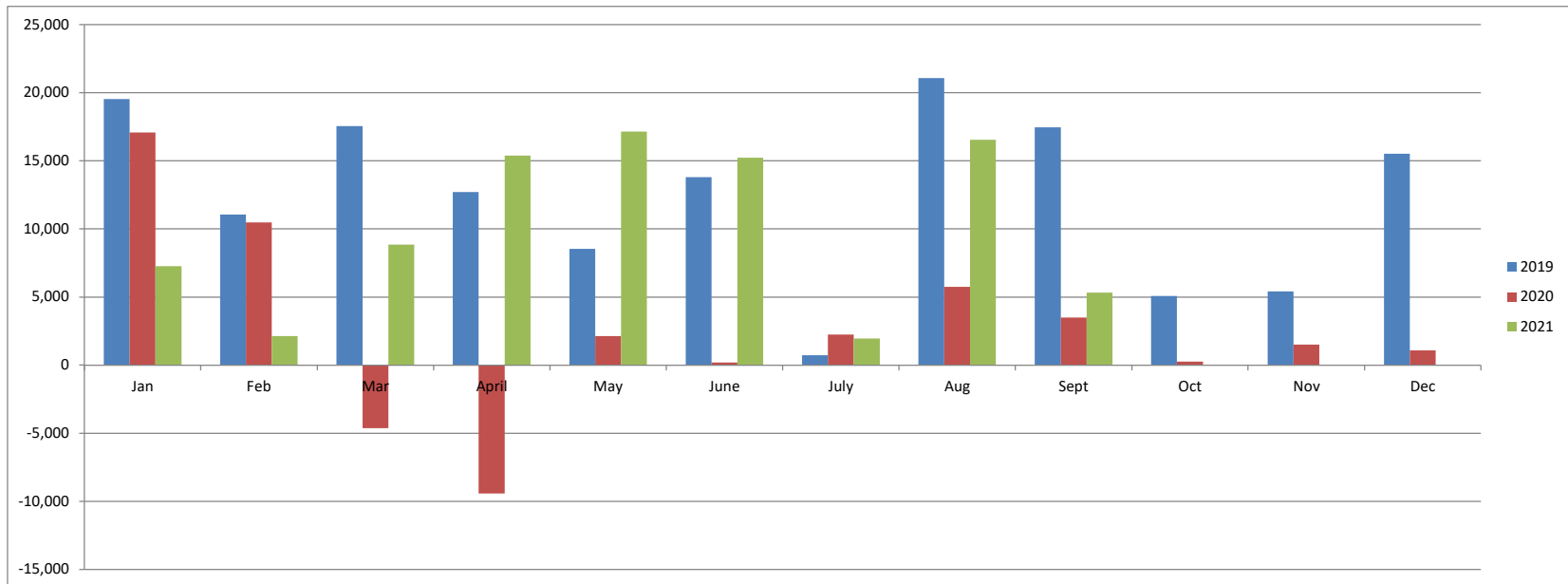
	2018	2019	2020	2021	Change From Prior Year
REVENUES:					
BUILDING RENTAL	909	1,850	60	6,175	10192%
PASSES /USER FEES	67,829	76,297	22,953	657	-97%
DAILY /USER FEES	7,558	7,008	2,505	3,103	24%
PROGRAM FEES	293,444	288,616	115,875	236,723	104%
CONCESSION SALES					
MERCHANDISE SALES					
TOTAL REVENUE	369,740	373,771	141,393	246,658	74%
% of Budget	78%	78%	30%	188%	
EXPENDITURES:					
FULL TIME SALARIES	92,826	90,145	76,629	63,621	-17%
PART TIME SALARIES	194,777	190,319	105,316	139,917	33%
FRINGE BENEFITS	41,756	19,519	17,039	21,496	26%
CONTRACTUAL SERVICES	5,056	5,650	3,899	3,819	-2%
COMMODITIES	24,727	18,663	17,331	15,709	-9%
UTILITIES	41,355	41,777	33,122	34,884	5%
SALES TAX/OTHER					
TOTAL EXPENDITURES	400,497	366,073	253,336	279,446	10%
% of Budget	75%	65%	45%	59%	
REVENUE OVER(UNDER) EXP	(30,757)	7,698	(111,943)	(32,788)	
BUDGET REVENUE	472,887	481,418	472,791	131,000	
BUDGET EXPENSE	537,112	559,121	561,842	476,503	



PROGRAM REVENUE

Revenue Recap by yr:

2019			2020			2021				
	Month	YTD	Month	YTD	Month	YTD		YTD Actual	Annual Budget	
Jan	19,528	19,528	Jan	17,094	17,094	Jan	7,255	7,255		
Feb	11,052	30,580	Feb	10,480	27,574	Feb	2,130	9,385	Revenue	
Mar	17,559	48,139	Mar	(4,617)	22,957	Mar	8,853	18,238	Expenditures	
April	12,712	60,851	April	(9,424)	13,533	April	15,397	33,635	Part Time	
May	8,530	69,381	May	2,145	15,677	May	17,148	50,783	Contractual	
June	13,803	83,184	June	202	15,879	June	15,223	66,006	Commodities	
July	719	83,903	July	2,247	18,126	July	1,956	67,962		
Aug	21,079	104,982	Aug	5,751	23,877	Aug	16,544	84,506	Net	
Sept	17,460	122,442	Sept	3,482	27,359	Sept	5,330	89,836		
Oct	5,062	127,504	Oct	259	27,618	Oct	-	-		
Nov	5,420	132,924	Nov	1,508	29,126	Nov	-	-		
Dec	15,521	148,445	Dec	1,088	30,214	Dec	-	-		
Budget		140,800			137,168			50,250		





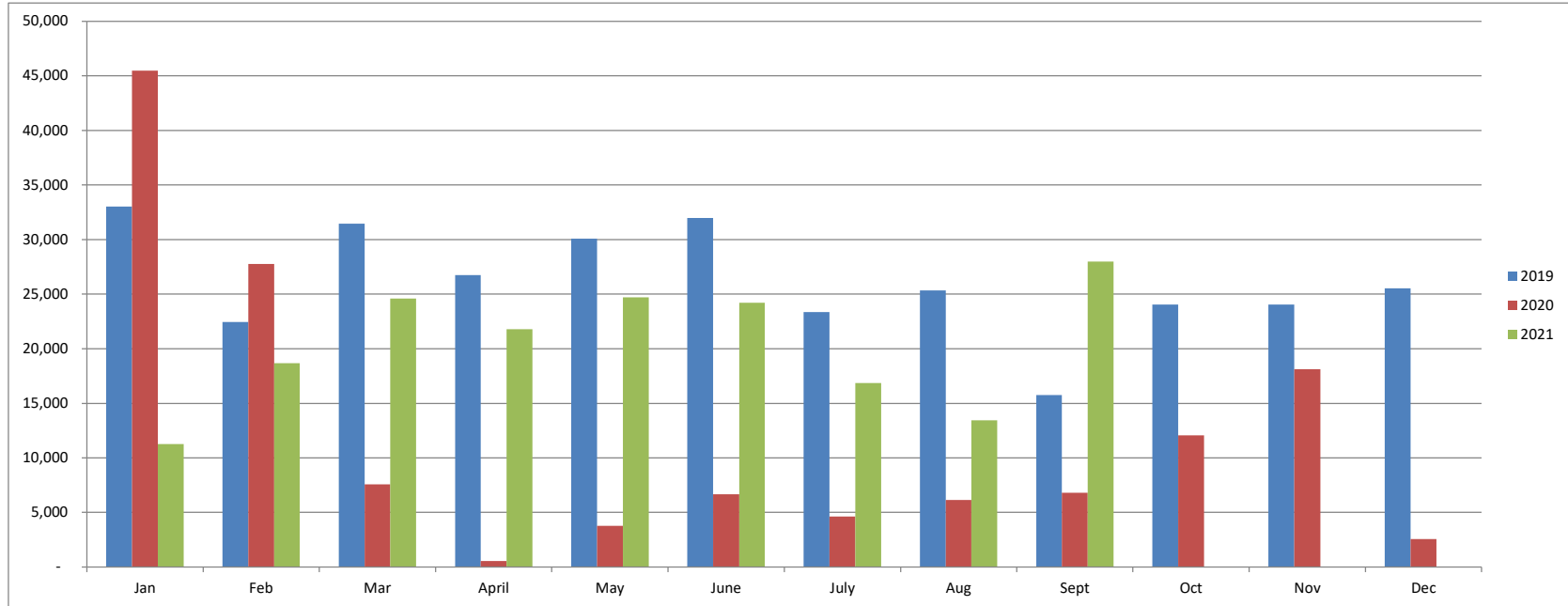
PROGRAMS Department by Function
Month Ended 9-30-21

ACCOUNT NAMES	TOTALS	YOUTH CHILD CARE	ATHLETICS YOUTH
REVENUES:			
PROGRAM FEES	89,836	21,867	67,969
CHILD CARE	-		
DONATIONS	-		
TOTAL REVENUE	<u>89,836</u>	<u>21,867</u>	<u>67,969</u>
% of Budget	179%	108%	227%
EXPENDITURES:			
PART TIME SALARIES	3,027	3,027	
CONTRACTUAL SERVICES	1,136		1,136
COMMODITIES	-		
TOTAL EXPENDITURES	<u>4,163</u>	<u>3,027</u>	<u>1,136</u>
% of Budget	11%	21%	5%
REVENUE OVER(UNDER) EXP	85,673	18,840	66,833
CHANGE FROM LAST YR + (-)			
REVENUE	62,477	19,186	43,291
EXPENDITURES	(4,967)	(6,103)	1,136
NET	<u>67,444</u>	<u>25,289</u>	<u>42,155</u>
% CHANGE FROM LAST YEAR			
REVENUE	228	716	175
EXPENDITURES	(54)	(67)	n/a



Revenue Recap by yr:

	2019		2020		2021		YTD Actual	Annual Budget	
	Month	YTD	Month	YTD	Month	YTD			
Jan	33,017	33,017	Jan	45,474	Jan	11,258			
Feb	22,434	55,451	Feb	27,766	Feb	18,674			
Mar	31,440	86,891	Mar	7,558	Mar	24,606			
April	26,752	113,643	April	538	April	21,786			
May	30,084	143,727	May	3,762	May	24,689			
June	31,968	175,695	June	6,666	June	24,197			
July	23,356	199,051	July	4,625	July	16,852			
Aug	25,349	224,400	Aug	6,159	Aug	13,428			
Sept	15,760	240,160	Sept	6,797	Sept	27,974			
Oct	24,039	264,199	Oct	12,058	Oct	-			
Nov	24,061	288,260	Nov	18,123	Nov	-			
Dec	25,538	313,798	Dec	2,551	Dec	-			
Budget		338,325		335,137		162,957			
							Revenue	183,464	162,957
							Expenditures		
							Full Time	104,906	150,825
							Part Time	100,108	118,097
							Benefits	48,287	69,755
							Contractual	23,254	26,322
							Commodities	19,172	37,413
							Utilities	43,122	87,872
								338,849	490,284
							Net	(155,385)	(327,327)





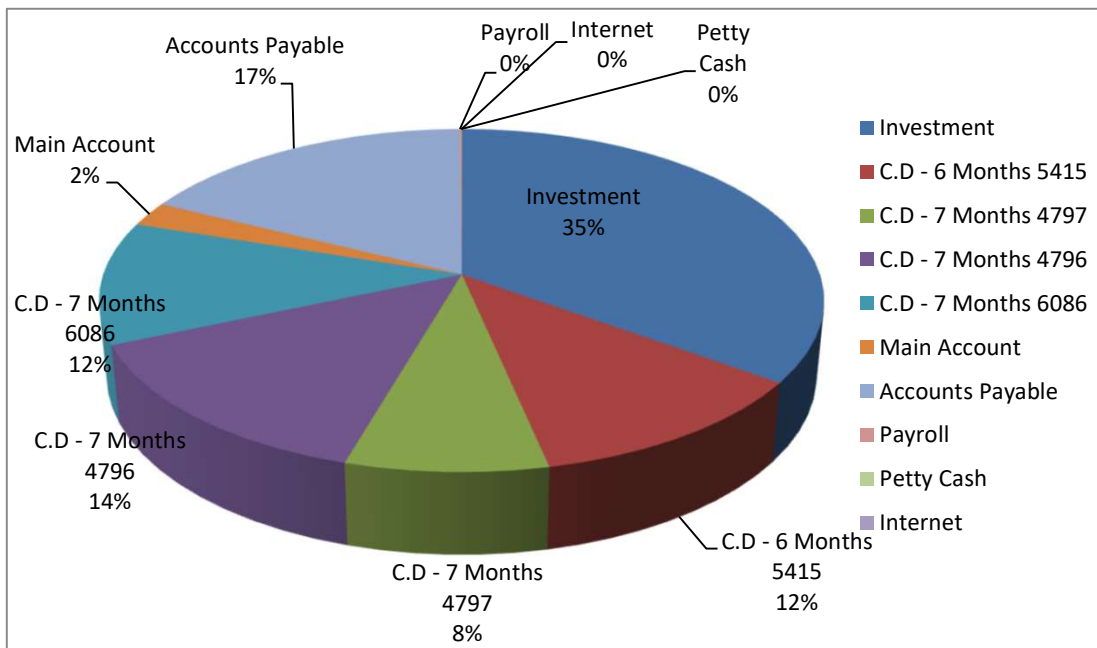
REVENUE REPORT SEPTEMBER 2021

	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Skate Rental		-		895	(895)	-100%
Building Rental	15,009	5,308	96,689	57,307	39,382	69%
	15,009	5,308	96,689	58,202	38,487	66%
PASS SALES						
Fitness	5,348	2,448	42,796	32,226	10,570	33%
	5,348	2,448	42,796	32,226	10,570	33%
DAILY FEES						
Gym Fees	573	183	6,061	5,363	698	13%
Fitness Center	27	98	928	594	334	56%
Inline Rink Fees	-	-	966	1,677	(711)	-42%
	600	281	7,955	7,634	321	4%
PROGRAM FEES						
Youth Athletic Camps	-	-	3,800	-	3,800	0%
Youth Athletic Prog.	-	45	300	2,512	(2,212)	-88%
Youth Leagues	5,400		5,400	7,788	(2,388)	n/a
Special Programs	2,066	265	28,132	8,432	19,701	234%
	7,466	310	37,632	18,731	18,901	101%
CONCESSIONS						
Merchandise	112	58	1,556	1,074	482	45%
Vending	-	38	418	1,008	(591)	-59%
	112	96	1,974	2,082	(109)	-5%
OTHER						
Visa Charges / OvShrt	(584)	(438)	(3,581)	(2,537)	(1,044)	41%
TOTAL	27,951	8,005	183,464	116,338	67,126	58%

Mt. Prospect Park District
Statement of Account Balances
 As of September 30, 2021

Mt. Prospect State Bank

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	4,553,967	0.01%	Demand
C.D - 6 Months 5415	10/24/2021	1,512,274	0.08%	6 Months
C.D - 7 Months 4797	11/12/2021	1,018,754	0.30%	7 Months
C.D - 7 Months 4796	2/12/2022	1,820,162	0.25%	7 Months
C.D - 7 Months 6086	5/13/2022	1,503,559	0.25%	7 Months
Main Account	n/a	300,960	0.01%	Demand
Accounts Payable	n/a	2,272,368	n/a	
Payroll	n/a	15,004	n/a	
Petty Cash	n/a	3,150	n/a	
Internet		-		
Total Funds		13,000,198		



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
9/30/2021**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2014	9,398,877	1,446,086,836	0.654
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633
2019	10,641,495	1,945,499,549	0.547

Tax Monies Received from January 1, 2021 through September 30, 2021 totals:
\$7,940,230(of this total \$194,973 is Replacement Tax).

	Type	2021 Taxes	2020 Taxes
January	R	27,806	26,445
January		7,849	2,797
February		881,610	1,144,950
March	R	10,046	5,257
March		3,524,676	4,178,871
April	R	46,941	36,301
April		715,724	189,631
May	R	60,494	23,209
May		551,502	62,426
June			
July	R	44,081	24,113
July			1,244,288
August	R	5,604	17,819
August			2,652,629
September		2,063,896	103,596
October	R		22,589
October			701,172
November			2,296
December			17,662
December	R		5,846
TOTAL		7,940,230	10,461,897



Executive Director

Board Report October 20, 2021

Upcoming Important Dates:

- Saturday, October 23: Trick or Treat Trail, 9 am – 4 pm, RecPlex
- Friday, October 29: Mother Son Paint Night, 6 – 7:30 pm, The Art Studio
- Monday, November 1: Basketball registration deadline for grades KG-2 and 7&8
- Wednesday, November 3: Blood Drive, Noon – 5 pm, RecPlex
- Monday, November 8: Winter Registration, Program Guide Available online
- Thursday, November 11: Veterans Day Virtual Ceremony
- November, 15, 17 & 20: Winter Planter Workshops, Friendship Park Conservatory
- Wednesday, November 17: Healthy Lecture Series, “Diabetes”, 6 pm

Annual Capital Projects FY 2022 / 5-Year CIP 2022-2026

Staff’s proposed FY 2022 Annual Capital Requests were presented tonight along with the Board’s second review of the District’s 5-Year Capital Improvement Plan. Staff will incorporate any feedback received from Commissioners during tonight’s meeting and return for the Board’s final review and consideration at the November 17, 2021 Regular Board Meeting. Once the list of 2022 capital projects is approved, account codes will be created and staff will begin project implementation.

Budget - FY 2022

The first draft of the District’s FY 2022 budget will be presented to the Board at the November 17th Regular Board meeting. Last year's budget process was filled with uncertainties mostly due to the ongoing COVID-19 pandemic. Over the last year staff has continued to enhance our program offerings, particularly in respect to outdoor programming, which resulted in much improved summer revenue numbers. Some programming uncertainties will remain as we enter 2022 with certain COVID related restrictions that will most likely continue.

Staff is currently in the process of itemizing projected revenues and expenses for next year's FY2022 budget. We have learned much over the last few years but there are still several factors which will need to be carefully considered. Some of these include:

- The labor market which has become extremely competitive over this past year with rising wages and a shortage of qualified applicants.
- The minimum wage rate will once again increase on January 1st, 2022 to \$12.00 per hour.



Executive Director

Board Report October 20, 2021

- The District's compensation study will occur within the first few months of 2022. This study will help to create fair and standardized wages across the Park District but will also result in additional staffing expenses for the District.
- Services and supplies have continued to rise which will equate to increased expenses for the District in FY 2022.

Some positive budget outlook items for consideration include:

- The Park District proactively locked in energy costs for most of our large electric and natural gas accounts ahead of the rising energy market. This will help us to stabilize utility costs over the next several years.
- The Park District took a very conservative budgeting approach for FY 2021 which allowed us to surpass many of our revenue goals.
- Staff will have the ability to utilize historical programming and revenue information obtained over the last twelve months to project revenue forecasts for FY2022 as COVID will most likely continue to impact District operations.
- Increased revenue and reduced expenses have allowed our fund balances to grow. This has helped our District continue to stabilize its financial position.

Mt. Prospect Park District Financial Auditing Services

With the completion of the District's fiscal year 2020 audit, our existing agreement with Sikich LLP for financial auditing services came to an end. Staff is currently in the process of developing a new Request for Proposal (RFP) process in an effort to obtain proposals for the District's auditing services for fiscal years 2021, 2022 and 2023. All proposals received will be reviewed and evaluated by staff in an effort to identify the most qualified firm to meet the auditing needs and requirements of our District. Upon completion of the review process staff will provide a recommendation to our Board. It is staff's intention to have this recommendation available for the Board's consideration and approval at the December 15th, 2021 Regular Board meeting.

Upcoming Board Meeting Reminders (Through 2021):

- Regular Board Meeting: Wednesday, November 17, 2021, @ **6:30 PM**
(First Draft Budget Presentation & Review / Approval of 2022 Capital Projects)
- Regular Board Meeting: Wednesday, December 15, 2021, @ 7:00 PM



Golf Operations Report

October 2021 (January 1, 2021 through September 31, 2021)

Golf Rounds	2018	2019	2020	2021	Variance '20 to '21
Paid Resident Rounds	3,946	3,895	3,365	4,507	1,142
Paid Non-Resident Rounds	20,262	20,993	25,503	27,697	2,194
Annual Membership Rounds	<u>4,102</u>	<u>4,185</u>	<u>3,794</u>	<u>4,961</u>	<u>1,167</u>
Total Rounds	28,310	29,073	32,662	37,165	4,503

* 2020 had no golf rounds recorded in March and April due to Covid.

News & Updates: Weather was unseasonably warm and dry in September leading to yet another month above budget in revenue and below budget in expenses. YTD revenue is up around \$195,000 over budget and expenses are down around \$160,000 compared to budget. Revenues have already exceeded last year’s season and this year’s budgeted total and we still have two months to go in the season!

Golf Course: Fall cultural practices are continuing with aerating tees and fairways, the greens were done the first week of October. The rest of the month will be consumed with blowing, mulching leaves, sodding worn areas and preparing the turf for the upcoming winter season.

Events: The Men and Women’s 18-Hole Becker Club Championship was on Saturday, October 2nd. Congrats to Women’s winner Dana Spies and Men’s winner Ryan Kowalski. The Senior 18-hole Event took place on Tuesday, September 28th. Congrats to Brian Bradley for winning low net score. The Boys and Girls High School Regionals took place at the golf course on September 29-30. Both the PHS Boys and Girls placed 1st and advanced to Sectionals. At Sectionals, the entire boys team and girls team member Kate Reising as an individual advanced to go to the State Tournament. This was the 1st time the boys as a team advanced to the State Tournament since 2013. The boys team finished in 8th place and Kate finished in 79th place out of 114 individual girls golfers in the State Tournament that was held on October 8th and 9th.



Aquatics:

Mike Azzaretto, Aquatics, Athletics & Fitness Manager

Linda Zalewski, Aquatics Coordinator

- In September, the District brought back group swim lessons on a smaller scale in accordance with CDC and IDPH guidelines. A mix of both Private and Group Lessons are offered to continue to serve the community and still be in compliance with regulatory agencies.
- The first session of fall swim lessons ran 9/7-10/31 with 190 swimmers and a net revenue of \$9,789 (50%).
- “Stay Swimming” ran from 9/9-9/22 prior to the start of the Fall/Winter Sharks Swim team. “Stay Swimming” starts practices prior to the season for swimmers to get back in the water to begin training for the upcoming season. “Stay Swimming” accommodated 51 team members with a net revenue of \$670 (38%).
- The Sharks Fall Swim Team is a member of the Northern Illinois Winter Swim Conference (NIWSC). The season began on 9/27 and is currently full with 101 participants enrolled.
- Aquafit Unlimited returned in September with updated pricing to include a recurring membership, and the addition of lap swimming included! In the month of September, there are a total of 87 active members. 81 of those members are on a recurring membership. The month of September had a net revenue of \$1,280 (33%) for aquafit.
- In addition to scheduled Private Swim Lessons, the Park District offers private swim lessons outside of the scheduled time with instructors. In the month of September, 56 private lessons were taught outside of the scheduled time for a total of \$1,280 in revenue.

Athletics:

Mike Azzaretto, Aquatics, Athletics & Fitness Manager

Brad Wessel, Athletics Coordinator

Brian Hecker, Central Community Center Coordinator

- Hot Shots has 95 participants signed up with a revenue of \$7,740. Hot Shots participation in 2020 had 61 participants with a revenue of \$5,432.
- Karate has 106 participants signed up with a revenue of \$19,809. Karate participation in 2020 had 65 participants with a revenue of \$10,945.
- Staff is working with the American Academy of Gymnastics to resume Gymnastics classes at MPPD, beginning in mid-October. Classes will be held at Prospect High School and RecPlex. Staff have transformed PlayPlex to host Kidnastics (Preschool aged) classes. Future opportunities will include gymnastics birthday parties as well.
- Travel Basketball tryouts were held at RecPlex on Wednesday, September 29 & Saturday October 2. There were a total of 76 participants that tried out.
- Preparations are being made for the upcoming House Youth Basketball Leagues. Registration Deadline for 3rd - 6th grade boys & girls levels is Monday October 11, with player evaluations taking place later that week.



Cultural Arts:

Ann Zimmerman, Cultural Arts & Conservatory Manager

Toria Davis, Cultural Arts Coordinator

- Fall Visual Arts
 - The fall sessions at the Art Studio are strong and have 182 youth and 21 adults registered with revenue of \$13,700.
 - Daddy Daughter Paint Night on October 1 was a success with a great time had by all. 34 Dads and Daughters came out for a night of painting fun!
 - Mother Son Paint Night is being offered on October 29. So far, we have 20 participants registered.
- Fall Dance
 - Fall Term of Dance programs began on Wednesday, September 8. We currently have 470 enrollments totalling \$82,464 in revenue and will continue to see an increase over the next few weeks as dancers solidify their schedules.
 - We are offering classes with availability, the option to 'Jump In' mid-term and join dance classes.
 - We are offering students the option to take class via Zoom if they are not comfortable with in person classes.
 - Ballet Expressions, Impulse Dance Ensemble and Riff Raff Dance Crew performed at the Lemons of Love 5k.
- Mt. Prospect Community Band
 - Began rehearsals September 13 outdoors at the bandshell with Monty Adams as the Band Director.

Early Childhood & Youth Programs:

Kristina Winans, Early Childhood & Youth Program Manager

Kandice Newton, Early Childhood & Youth Coordinator

- Kandice Newton started as our Early Childhood & Youth Coordinator on September 7. She mainly oversees Kids Klub and Camps, but also assists with KinderKlub. Kristina continues to teach the morning class, and Kandice will teach the afternoon class.
- Preschool Orientation and Meet & Greets/Supply drop off were held the first few weeks of September. Class enrollment numbers to date (10/7), are as follows:
 - Almost 3 M/W - 5 (max of 12)
 - Almost 3 T/TH - 8 (max of 12)
 - 3's MWF - 13 (max of 15)
 - 3's T/TH - 14 (max of 15)
 - PreK MWF - 15 (max of 15)
 - PreK T/TH - 14 (max of 15)
 - Multi MWF - 11 (max of 15)
 - Our Preschool students are learning all of the new procedures and are adjusting to being back into a school setting.

●



- KinderKlub students enjoyed the RecPlex Playground “Grand Reopening” on September 14th. Each child received a key chain and a water bottle. Several kids participated in the ribbon cutting.
 - Interviews were conducted for KinderKlub Assistants, who were able to start September 27. We are thankful to fill these positions. KinderKlub is still in need of a Lead Teacher.
- Kids Klub enrollment has not changed much and has a waitlist due to the School District inability to hire new bus drivers.
- KinderKlub enrollment is at capacity with 14 participants each day.
 - District 57 did not have school on September 7, but the off school special did not run due to low enrollment.
- We continue to look for a Fall Tot Class instructor for Mondays and Tuesday programs.
- Kristina and Nancy have been working on cleaning and organizing Lions Preschool Storage, RecPlex Multi Purpose Room, and other areas of the building.
- Kristina, Nick, and Ben met on September 29 to discuss District 57 facility usage.
- Kristina, Linda, Mike, and Brad participated in the Chamber Golf Outing on September 23, as well as Park Pursuit on September 30.
- IPRA Committee meetings are being held virtually

Facilities

Nancy Prosser, Facilities Manager, and Brian Hecker, Central Community Center Coordinator

- Pickleball Players have started to slowly return indoors to play. The September weather has still been allowing the players to still choose to play outside. Pickleball is played Monday - Friday, 9am - 12pm at CCC.
 - 2021 - 49 players
 - 2020 - 27 players
- Kindermusik has 10 participants enrolled
- Canine Commons had 18 enrollments in September with a revenue of \$850.
- Open Gym at CCC: \$95 in revenue
- Staff Completed Quarterly Safety Inspection Report for CCC, RecPlex and Lions Center
- Staff Completed Monthly Fire Extinguisher Inspection Report for CCC, RecPlex and Lions Center
- Windsor Court Complex used a portion of RecPlex parking lot for overnight parking while repair work was completed on their lot.
- Illinois Shotokan Karate held belt testing at RecPlex on September 12
- RecPlex celebrated 30 amazing years on Tuesday, September 14. The building was decorated with memorabilia from the last 30 years.



<u>CCC RENTALS</u>	<u>RENTALS</u>	<u>RENTAL REVENUE</u>
September 2020	21	\$5,307.50
September 2021 Inline Rink Closed for Turf Conversion	20	\$15,439.00 *\$6,814.00 <u>Actual</u> *\$8,625.00 <u>Deposits</u> for Future Turf Rentals

<u>RecPlex RENTALS</u>	<u>RENTALS</u>	<u>RENTAL REVENUE</u>
September 2020	17	\$3,120
September 2021	19	\$4,450

<u>RecPlex OPEN GYM</u>	<u>#</u>	<u>REVENUE</u>
September 2020	0	\$0
September 2021	90	\$368

Fitness:

Mike Azzaretto, Aquatics, Athletics & Fitness Manager

- Fitness in the Park ran successfully on September 19th with 18 participants enrolled. Staff will look to improve on registration numbers in 2022 with a new pricing structure.
- The topic “Managing Stress” was presented at the Healthy Lecture Series on September 8th. This is a quarterly event held free for members.
- POWER Series group fitness specialty class concluded on September 28. Staff are finalizing a new format to have this be a staple on the specialty class schedule.
- New barbells have been purchased and delivered to both fitness centers.
- Membership revenue in September was \$23,337. Revenue in September 2020 was \$11,240.
- A total of 957 memberships were sold in the month of September.
- RecPlex Fitness Center averaged 109 visits per day in September while Central Community Center Fitness averaged 54 visits per day.
- Personal Training and Massage combined for \$6,203 in sales in the month of September. This is the highest amount sold in a month since February 2020.



Friendship Park Conservatory:

Ann Zimmerman, Cultural Arts & Conservatory Manager

Rebekah Grant, FPC Coordinator

- The rentals at FPC have increased this summer and fall and every Saturday and Sunday is filled with one rental through early December. Inquiries are coming in for December and into 2022.
- 2022 June and July *Saturday* rental dates are already booked.
- The Fishing Derby was held at Clearwater Park on Saturday, September 18 with 81 participants. Goody bags were given to each participant as well as worms and the pond was stocked with fish.
- Programming for adult classes in September brought in 14 adults who made gorgeous fall Farmhouse Planters.
- October programming for youth registration is trickling in with the strongest showing being parent and child classes.



Administration & Human Resources Report

News & Updates

- Budget Process Update: For FY 2021, the Park District took a very unique path toward a final budget with all the uncertainties of the pandemic. Though we have made significant strides this year, particularly with outdoor programming and a strong summer, many of those uncertainties will remain as we look ahead to FY 2022. The budget process continues in the month of October, as staff itemizes projected revenues and expenses in very detailed spreadsheets by account. In addition to the lessons learned over the last 20+ months, there are several important factors to consider at this point in the process for FY 2022:
 - The labor market has been very competitive due to rising wages and a shortage of applicants for several key positions, especially in Recreation and Parks & Planning. Effective January 1st, 2022, minimum wage will rise to \$12.00 per hour. In addition, the Park District is slated to undertake a compensation study in the first months of 2022 to better inform wages across the Park District in full-time and several part-time positions.
 - In addition to rising labor costs, services and supplies will likely be more expensive in FY 2022. On a positive note, the Park District proactively locked in energy costs for electricity and natural gas well ahead of the ongoing rise in the energy market. This will be helpful in stabilizing utility costs next year.
 - In terms of projected revenues, the Park District took a very conservative approach to budgeting for FY 2021 - and surpassed goals in many accounts. These real figures will be leaned upon heavily to project what another year of Recreation revenues could look like with COVID still impacting operations.

H.R. by the Numbers: September 2021

New-Hires:	11
Payroll Changes (to update employment status, pay-rate, or job-class):	27
Criminal Background Checks (including new-hires, volunteers and coaches):	24
Workers' Compensation (new and open claims):	8
Unemployment Claims (new claims):	1



Parks & Planning Division

Administrative Updates:

- The ComED ROW repaving project from the tollway to Algonquin Road is substantially complete. The contractor is waiting on fencing material to execute the punch list and perform a final walk through.
- The repairs and upgrades to the MSD septic system are nearing completion, awaiting the final inspection from the City of Des Plaines.
- Staff has been identifying District wide landscape bed needs for the 2022 season.

Buildings Department Updates:

- Painted and relabeled emergency exit doors at the Central Community Center.
- Changed the remaining fitness center lighting to match the new lighting color at RecPlex.
- Painted the interior walls at the Art Studio.
- Repaired the parking lot lights and wall packs at RecPlex.
- Installed new monitoring well covers, frames, and concrete along Lincoln and School St.
- Completed the initial seasonal closing tasks at Meadows Pool.

Fleet Services Department Updates:

- Replaced the fuel tank on a concrete saw.
- Replaced the fuel sending unit on the Toro 580D mower.
- Rebuilt one of the lift cylinders on the Toro 5200D #1 mower.
- Repaired the brake light switch on the Ford 545D tractor.
- Replaced the brake pads, rotors, and hardware for both axles on truck #1.
- Built custom grooming brushes and mounts for the Toro 3100 greens mower.

Grounds Department Updates:

- Continued quarterly playground inspections and repairs.
- Cleaned up Clearwater for the fishing derby event and performed site setup for the event.
- Stenciled the Melas and Clearwater pathways for wheeled traffic.
- Performed stump grinding at various parks.
- Painted traffic lines at Recplex and Walter Cook Maintenance Facility parking lots.
- Fertilized the turf at the Melas football fields.

Internal Work Orders Completed (All Parks and Planning Departments):

At the time of this report, there have been approximately **475** internal work order requests submitted YTD to the Parks and Planning division for completion in 2021.



Community Relations & Marketing

Returning in 2021 is a District classic that is also a family tradition for many. The Trick or Treat Trail moves from Lions Park to RecPlex on October 23 from 9am to 4pm. Inside RecPlex, patrons will wind their way through a series of Halloween-themed tables gathering candy and treats as they go. After 45 minutes indoors, patrons will enjoy fall fun outdoors with Parks & Planning tractors and trucks for touching and climbing as well as a 50+ piece hay bale play area.

This collaborative “all hands on deck” approach to event planning and execution relies on support from Recreation, Golf, Admin, Marketing and Maintenance staff. Registration is strong. Parents appreciate the time-slot approach to event participation which offers both an extra layer of safety and organization. There is no charge for adults.

CR&M is pleased to welcome sponsors and community partners back to the Trail with table participation from NWSRA, Outback, Edward Jones, St Zachary’s Leadership Team, Mount Prospect Junior Women, South-town Library, Green-White and the Parks Foundation.

Fall marketing included a successful “Jump into Dance” campaign. Social media indicated that all districts were experiencing lagging dance registration in early September. Most believe the parental pressures of starting school slowed or delayed registration for indoor programs. CR&M created an online form reminding parents that dance is still an option. The website form is completed and sent directly from the parent to the Dance Coordinator who finalizes the registration. With dance as a full-year program, each registration truly adds to the big picture especially in the recital season. Currently, eight dancers have jumped back into the program with many more interested in returning sometime within the fall term.

The quarterly Athletic Newsletter was recently shared with all parents whose children are enrolled in District athletic programming. Fall 2021 is the third installment of this new four season offering. Feedback has been very positive with many enjoying the Volunteer Spotlight which showcases parent-coaches and their thoughts on sportsmanship, team play, physical fitness and more. The 2,000 person email list had an open rate of 34%.

The Winter brochure is online beginning Monday, November 8. The program guide is titled, “Chills and Thrills” expressing excitement over the return of the winter ice rink at the Mt. Prospect Golf Club and the addition of the new turf field at the Central Community Center. The program guide will remain online in 2022. Possible special sections such as a Camp Guide or Summer Highlight advertorial are being considered for in-home distribution.

The 2021 Veterans Day Ceremony will again be shared in a virtual format. Plans are currently underway for a November 11 taping at the Mount Prospect Village Hall.



OCTOBER 2021

Community Relations & Marketing



Fall Program Registration Un

Total Fall Brochure Views 26,108

BROCHURE



October 2021

Every leaf speaks bliss to me, fluttering from the autumn tree - Emily Bronte



October brings fall colors to the **Mt. Prospect Park District's 27 parks**. From early peeks of yellow to red, orange and gold later this month, fall is a time for trees to shine.

The **Mt. Prospect Parks Foundation** is the fundraising arm of the Park District and continues to support the efforts to replace trees lost in parks due to disease or damage. The Foundation **pledged \$10,000 to the tree replacement campaign** and is working with the community to match these funds.

Email Results

September E-Newsletter

Open Rate 27%

Click Rate 6%

Targeted Emails

Fitness in the Park

Fall Athletics Newsletter

ation is hosting a **Creature Feature Movie** and friends receive an assigned circle to **Prans Memorial Bandshell**. Each circle holds **ket of treats to share!** Foundation members **rek All-Star Raffle** with tons of prizes for the

hing your favorite green ogre! Visit mppd.org ore or visit **RecPlex** or **Central Community** lp.

EMAIL



Mt. Prospect Park District
September 14 at 8:21 AM · 🌐

September 14, 1991 - Paula Abdul had the #1 song, "Terminator 2" was the top movie, on TV we watched "Roseanne" & "Murphy Brown" and we celebrated with the community at the grand opening of RecPlex!



Executive Director Jim Jarog with Wendell Davis



Mt. Prospect Park District
October 5 at 12:06 PM · 🌐

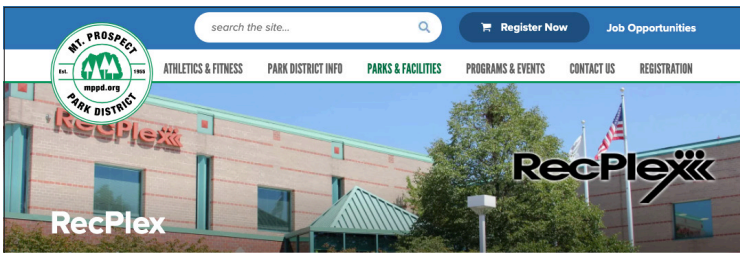
Daddy Daughter Paint Night at The Art Studio was quite the colorful affair! Pizza, paint and projects guaranteed a night of fun memories.



Most Engaging Social Media Posts

- RecPlex 30 year video
- Wally P. training at CCC for charity bike ride
- Employee Picnic Service Awards
- 7th Heaven photos and video
- Daddy Daughter Paint Night Photos
- Fitness in the Park Photos
- Fishing Derby Photos
- Trick or Treat Trail Promo

SOCIAL MEDIA
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search the site... Register Now Job Opportunities

ATHLETICS & FITNESS PARK DISTRICT INFO PARKS & FACILITIES PROGRAMS & EVENTS CONTACT US REGISTRATION

RecPlex

FEATURES

- Triple court gymnasium (20,000 square feet)

RENTALS

We can accommodate any size group for any occasion. Rent a room, the

MORE INFO

Address:
420 W. Dempster St.
Mount Prospect, IL 60056

Page views to our website are down 11% over the previous 30 days | 33,247

Most Viewed Pages

RecPlex • RecPlex Pool • Friendship Park Conservatory Basketball • Trick or Treat Trail • Registration FAQ's 7th Heaven • Central Community Center • Open Gym

WEBSITE

OCTOBER 2021

Community Relations & Marketing

Fishing Derby

SATURDAY 9/18

7:30-9:30 AM OR 10:00 AM-12:00 PM

Register Online MPPD.ORG | R \$12 NR \$17

AGES 4-14

7th Heaven Celebration Concert

Sunday, Sep. 19



FISHING DERBY



7TH HEAVEN CONCERT

Fitness in the Park

Sunday, Sep. 19

ATHLETICS DEPARTMENT

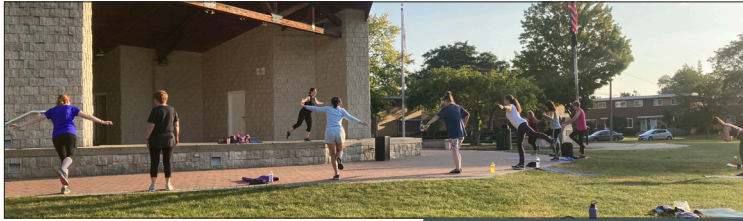
FALL



Gymnastics Is Back October 19

Kidnastics (Ages 3-6) at RecPlex

Gymnastics (Ages 6-12) at Prospect High School



ATHLETICS NEWSLETTER

FITNESS IN THE PARK Page 81