

Approved Regular Board Minutes
9-22-21

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 22, 2021 at Central Community Center Facility and Remote of said Park District. President Kurka called the meeting to order at 7:00 p.m.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Roll Call	Present	Absent	Remote
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy			X

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Mary Kiaupa, Human Resource & Risk Manager

Ruth Yueill, Director of Community Relations and Marketing

George Giese, Director of Administration

Nick Troy, Director of Recreation

Ann Zimmerman, Cultural Arts Manager

Mike Azzaretto, Aquatic & Fitness Manager

Brian Hecker, CCC Facility Coordinator

Joe Hoffman, IT Services/Registration Manager

Jeff Langguth, PGA Head Professional

Nancy Prosser, Facility Manager

Ben Kutscheid, Park Planner

Matthew Dziubinski, Superintendent of Parks & Planning

Kristina Winans, Early Childhood Youth Coordinator

Brad Wessel, Youth Athletic Coordinator

Jon Zgoda, IT Professional/ Remote Meeting Moderator

Rebekah Grant, FPC Coordinator

Brett Barcel, Director of Golf Operations

Kandice Newton, Early Childhood and Youth Coordinator

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Linda Zalewski, Aquatics Coordinator

Professionals Present

Aaron Gold, Speer Financial
Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O’Sullivan, GAI

Visitors :

MiMi Solt
John Rechke

PLEDGE OF ALLEGIANCE

Commissioner Massie led the Pledge of Allegiance

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda; seconded by Commissioner Klicka

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

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APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. Approval of Minutes for the Regular Board Meeting on August 18, 2021
- B. Ratification of Accounts Payable for August 2021 in the amount of \$465,273.20
- C. Ratification of Payroll August 2021 in the amount of \$342,170.44

MOTION

Commissioner Massie motioned to approve the consent agenda as presented; seconded by Commissioner Starr:

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

PUBLIC COMMENT

Mimi Solt addressed the Board representing Mt. Prospect Band with several requests- one being the reduction in fees as compared to other community bands in the area and requested resumption of the park district’s responsibility of band equipment to be moved to all concerts, on and off park district venues. Ms. Solt, Equipment Manager, handed the Board the Objective and outline of her and John Reschke, MPCB Board Presidents presentation. After their presentation, both Ms. Solt and Mr. Reschke stated they love the band and will continue to work with district staff and thanked the Board for their consideration in this matter. The Board asked a few questions and stated the Board appreciated the Band and hopes the Band will continue to work with our staff.

NEW BUSINESS

A. 5-Year Capital Improvement Plan/Introduction of Proposed 5-Year Capital Projects

Executive Director Jarog explained staff has been working on long range capital planning with emphasis on the development of a 5 Year Capital Improvement Plan (CIP) with significant infrastructure needs that span over several years with some projects that will utilize additional funding sources like ADA, Paving & Lighting, Grants and Donations. Ben Kutscheid, Park Planner II then proceeded to introduce the Board to proposed projects by year, starting in 2022 and through 2026. Lee Howard, reviewed the funding sources and uses from the 5 year Capital Improvement Plan's worksheet that was in the Board Packet, explaining the linking of the Funding Sources to the "Earmarking" of project priorities. Commissioner Tenuta asked if the district will also be seeking corporate donations and the answer was that it definitely is in the plan.

B. Revised Funding Model/ 2021 Annual Bond Sale Results

Executive Director Jim Jarog introduced Aaron Gold, Speer Financial Inc. Mr. Gold explained that bids were received on September 21, 2021 for the \$2,989,805 General Obligation Limited Tax Park Bonds, Series 2021A and noted that there were five bids received from various account managers. Upon examination, Speer Financial, Inc. was of the opinion that the bid of Busey Bank in Mount Prospect, Illinois, is the best bid received, favorable to the District, and should be accepted. Mr. Gold did state that after the sale, the issue size was increased by \$3,930 to \$2,993,735 Speer Financial, Inc. recommends that the Bonds be awarded to Busey Bank, Mount Prospect, Illinois, is the best bid with the revised price of \$2,993,735 being at a net interest rate of 0.339%. Mr. Gold answered questions from the Board and the attorney.

It was noted that the District's Corporate Fund is purchasing \$161,940 Taxable General Obligation Limited Tax Park Bonds, Series 2021B.

ADOPTION ITEM

- A. Adoption of An Ordinance # 801 providing for the issue of approximately \$3,151,745 General Obligation Limited Tax Park Bonds, Series 2021, of the Mt. Prospect Park District. Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale if said minds to the purchasers thereof.

Mr. Hoffman, Attorney reviewed the 2021 Series A and B proposed General Obligation Limited Tax Park Bonds Ordinance with the Board and answered questions.

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MOTION

Commissioner Tenuta moved to adopt Ordinance No. 801, being An Ordinance providing for the issue of \$3,155,675 General Obligation Limited Tax Park Bonds, Series 2021, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof; seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

APPROVAL ITEMS

A. Purchase of 2022 Golf Carts for Mt. Prospect Golf Club

Matthew Dziubinski, Superintendent of Parks & Planning explained that staff is requesting approval to purchase sixty-nine (69) 2022 Club Car electric golf carts utilizing the Omnia contract #EV2671-01. The district is a member of this purchasing cooperative and the program offers savings to the program participants. The contract allows for suppliers (Nadler Golf) to provide additional discounts and incentives to its customers and by using Omnia contract, the District has a great chance to receive the new carts by the beginning of 2022 golf season.

Motion

Commissioner Starr moved to approve the purchase of sixty-nine (69) 2022 Club Car Tempo Electric Golf Carts from Nadler Golf Car Sales, Inc. in the amount of \$234,940.00, utilizing Omnia contract #EV2671-01; seconded by Commissioner Tenuta.

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Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

B. GPS Lease for the Golf Carts

Jeff Langguth, PGA Head Professional stated that with the new purchase of the golf carts, a lease agreement will be required to provide the updated Visage GPS units for the new carts. The units are going to 5g and this 48 month lease for the new Visage GPS units is less expensive than the current lease. The lease would be valid through the 2025 golf season.

MOTION

Commissioner Massie moved to approve the Visage GPS unit lease agreement with Club Car, LLC in the amount of \$35,657.82 per year, per the terms provided on the proposed lease agreement exhibit; seconded by Commissioner Starr.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Motion Passed			

FINANCIAL ADVISOR'S REPORT

Lee Howard, District CPA, reviewed the August financial statements highlighting the following areas:

- Property Taxes: the second installment is beginning to be received and starting to reflect in next month's financial statements.
- August Golf Report: The August report shows golf revenues at 104% of budget for the month of August and 111% year to date. Expenditures are 90% of budget year to date for a net that is \$293,144 better than budget, 8 months through the year.
- August Pool Report: The Meadows pool revenue reaches \$167,630 surpassing it's previous record year of \$155,061 in 2017; RecPlex pool revenue at \$230,077 YTD is 176% of the annual budget plan for 2021.
- August RecPlex Facility Report: RecPlex facility revenue through August is 128% of the annual budget, expenditures are 58%.
- August Recreation Programs: Overall, the program revenues through August have hit 130% of planned annual revenue for 2021. In July 2019(Non-Covid) Revenue was 2,040,063 with net of 889,117 and in 2021 (Covid) revenue is 1,275,080 with net of 660,559.
- August Child Care Programming: Child Care Programs (Kids Klub, Day Camp and Preschool) have the eight month period outperformed expectations reaching \$405,493 in revenue or 160% of the annual budget plan.

EXECUTIVE REPORT

Executive Director Jarog reviewed upcoming events:

- Travel Basketball tryouts on September 29 & October 2
- Daddy Daughter Paint Night at the Art Studio on October 1
- Off School Specials offered on October 8 & 11
- Baseball tryouts will be held on October 11
- Mt. Prospect Parks Foundation Creature Features Movie Night Fundraisers on October 15 from 6-8:30pm at the Veterans Memorial Bandshell
- The District will be hosting the Elk Grove Township Paper Shredding Event(along with the Lions Club) at the RP Parking Lot on October 16
- Spooky Plant Spectacular Class will be held at FPC on October 18 & 19
- Trick or Treat Trail 9-4pm at RecPlex

Executive Director Jim Jarog reviewed the Compensation Report Update and explained that HR Source was chosen to carry out the District's compensation study. HR Source will utilize compensation information from the next Park and Recreation survey that will become available in January 2022. The study will take approximately 16 weeks to complete. Part of the process will analyze our full time and part time IMRF positions as well as several of our regular part time positions to determine and confirm the exemption status of those positions. Once Human Resources has received the final report from HR Source we will schedule a time to review the report and it's recommendations with the Board.

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Commissioner Tenuta asked Director Yueill to speak on the highlights of the Foundation's upcoming fundraising event. Director Yueill gave details of the Creature Feature movie (Shrek) at the Veterans Memorial Bandshell on Friday, October 15th. Festivities begin at 6pm and the movie starts at 7pm. There is a code to purchase \$25 circles which holds up to 6 people. Proceeds benefit the Re-Green our Parks Tree Campaign. If Commissioner's would like to donate gift cards, money or gift baskets for the raffle it would be appreciated. Commissioner Tenuta also explained the Foundation took a hit during COVID when they couldn't do any fundraising so to continue the good work, they would appreciate any donations for the upcoming events.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Massie inquired about the schedule of the turf installation. Recreation Director Nick Troy explained that there was a manufacturing setback and staff is working with the provider to work through the problem. Staff has already reached out to some of our renters to continue to use the rink during the transition so we will still have some revenue coming in until the new turf is installed.

Commissioner Tenuta wanted to give a shout out to the Fitness Bootcamp instructor at the event in the Park on doing such a great job.

Commissioner Starr asked if there were any meetings with the coaches after the Baseball season and stated the All Star game participants were very happy and content with the program. Director Troy explained there are meetings after the season and the District is in constant contact with the coaches.

Commissioner Tenuta asked if the District maintains the baseball field at the middle school and asked staff to take a look at the condition of the field. Executive Director Jarog stated he will have staff check out the field. Commissioner Tenuta also wanted to give a shout out to Nick Aiello for helping a woman at the Dog Park who was locked in last Sunday-thank you.

MOTION

Commissioner Starr motioned to adjourn from the Regular Board meeting at 8:52 pm; seconded by Commissioner Klicka.

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Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Respectfully submitted,

William J. Starr, Secretary