

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, February 9, 2022 at Central Community Center Facility and Remote of said Park District. President Kurka called the meeting to order at 6:30 p.m.

President Kurka read the following Determination statement: As President of the Park Board and due to the changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and in-person. It is my determination that it is neither practical nor prudent to have tonight's Board meeting solely in-person, my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting solely on an in-person basis at the regular location for Board meetings at Central Community Center. Therefore tonight's Board meeting is also being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform. Thank you.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Roll Call	Present	Absent	Remote
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy			X

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations and Marketing
George Giese, Director of Administration
Nick Troy, Director of Recreation
Brett Barcel, Director of Golf
Matthew Dziubinski, Superintendent of Parks & Planning
Joe Hoffman, IT Services/Registration Manager

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Ben Kutscheid, Park Planner
Kristina Winans, Early Childhood Youth Coordinator
Brad Wessel, Youth Athletic Coordinator
Jon Zgoda, IT Professional/ Remote Meeting Moderator
Rebekah Grant, FPC Coordinator
Kandice Newton, Early Childhood and Youth Coordinator
Linda Zalewski, Aquatics Coordinator
Tim Sullivan, Athletic Assistant
Jeff Langguth, PGA Head Professional
Nancy Prosser, Facility Manager

Professionals Present/Remote

Tom Hoffman, District Attorney
Lee Howard, CPA
Brad O’Sullivan, GAI remote

Visitors

None

PLEDGE OF ALLEGIANCE

Commissioner Starr led the Pledge of Allegiance

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda and was seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	Motion passed

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APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. Approval of the Regular Board Meeting Minutes for January 19, 2022
- B. Ratification of Accounts Payable for January 2022 in the Amount of \$646,706.53
- C. Ratification of Payroll for January 2022 in the Amount of \$272,260.35
- D. Purchase of a Toro Reelmaster 3555-D Fairway Mower in the Amount of \$70,969.08

MOTION

Commissioner Tenuta moved to approve the Consent Agenda as presented; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	Motion passed

PUBLIC COMMENT

None

ADOPTION ITEM

- A. Ordinance No. 809 Pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22), The Board of Commissioners of the Mount Prospect Park District has reviewed Staff's report finding that the property is no longer necessary, useful to or for the best interest of the District and recommending to sell or otherwise convey in any of the following manners: Trade-In, sale, or otherwise convey, or dispose, in such manner(s) and at such prices as the Executive Director shall in his sole discretion determine.

Matthew Dziubinski, Superintendent of Parks & Planning summarized why the items listed were no longer useful and that the items will be re-captured within the capital fund for possible re-allocation in the future.

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Commissioner Starr asked if the District could do this quarterly instead of annually. Executive Director Jarog explained the District usually needs time to accumulate enough items for sale, etc., so the annually works better for staff than quarterly but thank you for the suggestion.

MOTION

Commissioner Starr moved to adopt Ordinance #809 Pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22), The Board of Commissioners of the Mount Prospect Park District has reviewed Staff's report finding that the property is no longer necessary, useful to or for the best interest of the District and recommending to sell or otherwise convey in any of the following manners: Trade-In, sale, or otherwise convey, or dispose, in such manner(s) and at such prices as the Executive Director shall in his sole discretion determine; seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	Motion passed

APPROVAL ITEM

A. Intergovernmental Agreement Mt. Prospect Park District and CCSD57 Review and Approval

Ben Kutscheid, Park Planner, explained it was important to update our existing agreement with CCSD 57 and to address the repairs and replacement of the Lions Park Playground, Westbrook School Playground and the IGA renewal process. This would protect the interest of both organizations with a formal written agreement.

Commissioner Tenuta asked if the PTA built the structure at Westbrook and what is our responsibility. Executive Director Jarog explained moving forward the District will do a 50/50 split on any repairs as part of the agreement.

Commissioner Starr asked about a duplication in the insurance within the agreement. Thomas Hoffman, District Attorney explained that both parties were comfortable with the insurance stated in the agreement.

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MOTION

Commissioner Massie moved to approve the amended and reinstated Intergovernmental Agreement between Mt. Prospect Park District and the Mount Prospect School District 57 as presented; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	
			Motion passed

FINANCIAL ADVISOR'S REPORT

Lee Howard, District CPA, reviewed the 2021 year end financial statements and the 2022 budget considering recent economic developments:

- January Financial Report: Due to the timing of the Board meeting this month, the report for the month ended January 31, 2022 is not presented; timing did not allow for a report by publication deadline. All accounting processes continue as usual and reports will resume next month.
- 2022 Budget Update
There has been an adjustment to the budget with the addition of a part time security person to enforce mask and the vax requirement effective January 3, 2022. The adjustment is \$10,000 to estimated revenue and part time salaries in the recreation fund, with zero net effect. Barring additional changes in operating conditions, this budget will be presented for approval next month in ordinance format.
- 2021 Year End Re-visited
Diversity of operations has always helped the District through it's most difficult years. Recreation program & facility pre-covid 2019 revenues were \$4,667,528. These dropped to \$1,639,348 in the first covid year 2020. Last year saw a recovery to \$3,174,449. Budgeted revenue for 2022 is \$3,240,254.

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Golf Course 2019 revenues in contrast were \$1,520,082. These increased to records of \$1,896,909 in the first year 2020 and \$2,115,874 last year. Budgeted revenue for 2022 is \$1,966,278. This example of offset is not lost when, during the reconstruction years, the course lost \$1,764,000 in revenue.

The net (of revenue) annual cost for the three pools dropped from \$188,448 in 2019 to \$71,599 last year. Big Surf Pool remained closed for 2021 saving \$103,174. Although finances were an important consideration for not opening one of the three pools for the 2021 budget, they were not the only significant impediment to the 2021 opening. All three pools are budgeted for 2022.

UNFINISHED BUSINESS

A. FY 2022 Budget Update/Discussion

At this time there have not been any changes.

EXECUTIVE REPORT

Executive Director Jarog reviewed upcoming scheduled events:

- Sunday, February 20 & March 6: Free Softball Fielding & Throwing Clinics, CCC Turf
- Monday, February 21: President's Day Parks & Planting, 9:30 am – Noon, Friendship Conservatory
- Wednesdays & Thursdays, February 23 – May 4: Parent & Tot Open Gym, 10:30 – 11:30 am, RecPlex
- Friday, February 25: Registration Deadline for Tee Ball, Baseball & Softball
- Tuesday, March 1: Registration Begins for 2022 Day Camp Sessions
- Tuesday, March 8: Teen Lap Swim Program Begins
- Saturday, March 12: Family Open Paint Day, 1-4 pm, The Art Studio
- Sunday, March 13: Early Bird Registration Deadline for Mt. Melas Adventure Run
- Friday, March 18: Registration Deadline for Youth Outdoor Soccer League

Budget Update - FY 2022:

Executive Director Jarog explained the FY 2022 budget process is moving into its final phase of review. Staff will implement final adjustments which will include financial considerations for the Governor's Restore Illinois Plan and ongoing Cook County mitigation order, in preparation for the Board's approval on March 16. Staff has put forth their best efforts to present a sustainable budget based on all factors known to us at this time and projections moving forward throughout 2022.

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Mt. Prospect Park District COVID update:

On January 3, 2022, Cook County brought forth mitigation order 2021-11. Our district has done what we can to follow the regulations brought forth by the order. Our staff continues to act respectfully while supporting what is being required of our agency. This has been an extremely difficult time for our front line staff and supervisors as they have been subject to continued challenges by certain individuals. I recognize their efforts and thank them for their continued dedication to the Park District.

Commissioner Tenuta asked if IPRA is backing, supporting and assisting the District. Executive Director Jarog said yes but not as much as we would hope to see.

PUBLIC COMMENT

None

COMMENTS/MATTER FROM COMMISSIONERS

Commissioner Starr thanked Director Ruth Yueill for her hard work in advance. On the Memorial Day, Allan Lynch (Medal of Honor recipient) will be the keynote speaker; along with a suggestion of a 5K by the American Legion. The Village of Mount Prospect, Fire Department and Police Department are all on board. This day will be huge and fantastic so come and participate. More information to come.

ADJOURNMENT

Commissioner Massie made a motion to adjourn the meeting; seconded by Commissioner Starr at 7:05 p.m.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	Motion passed

Respectfully submitted,

William J. Starr, Secretary