

Approved Regular Board Minutes
4-20-2022

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 20, 2022 at Central Community Center Facility and Remote of said Park District. Vice President Tenuta called the meeting to order at 6:30 p.m.

Vice President Tenuta read the following Determination statement: As President Pro Tem of the Park Board and due to the changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and in-person. It is my determination that it is neither practical nor prudent to have tonight's Board meeting solely in-person, my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting solely on an in-person basis at the regular location for Board meetings at Central Community Center. Therefore tonight's Board meeting is also being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform. Thank you.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Roll Call	Present	Absent	Remote
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations and Marketing
George Giese, Director of Administration
Nick Troy, Director of Recreation
Brett Barcel, Director of Golf
Matthew Dziubinski, Superintendent of Parks & Planning

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Joe Hoffman, IT Services/Registration Manager
Ben Kutscheid, Park Planner
Jon Zgoda, IT Professional/ Remote Meeting Moderator
Brian Hecker, CCC Coordinator
Nancy Prosser, Facility Manager
Jeff Langguth, PGA Head Professional

Professionals Present/Remote

Lee Howard, CPA

Visitors

Aaron Gold- Speer Financial
Joy Lynn Hyer- HR Source (remote)

PLEDGE OF ALLEGIANCE

Commissioner Starr led the Pledge of Allegiance

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda and was seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

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APPROVAL OF CONSENT AGENDA

Vice President Tenuta stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- *Approval Of Minutes: Regular Board Meeting, March 16, 2022
- *Ratification Of Accounts Payable for March 2022 in the amount of \$319,303.61
- *Ratification Of Payroll for March 2022 in the amount of \$275,574.45

MOTION

Commissioner Starr moved to approve the Consent Agenda as presented; seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

PUBLIC COMMENT

None

APPROVAL ITEMS

- A. Devonshire and Robert Frost Playground Equipment Purchase from Landscape Structures, Inc., Utilizing the Sourcewell Purchasing Contract #010521-Lsi

Ben Kutscheid, Park Planner explained to the Board that this project is to change out two of our oldest and well loved playgrounds- Devonshire and Robert Frost. The playgrounds are the District's property but are used as School District 59 playgrounds for recess and other school activities. The District has recently signed an Intergovernmental Agreement with CCSD 59 that has provisions for a 50/50 split of the cost of

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work on the playgrounds. At this time staff is requesting approval of the playground equipment and shade structure through a purchasing co-op. Construction will hopefully start the first week in June and finish in mid August. The Devonshire Park Playground equipment and shade structure in the amount of \$98,404. The Robert Frost Park Playground equipment will be in the amount of \$96,243.

Commissioner Starr asked if it was normal for schools to use the playgrounds when the District owns the property. Executive Director Jarog explained the 50/50 shared agreement with the school district. Commissioner Tenuta liked the idea that the school wanted their school colors represented for the playground equipment and asked how the school district determined this. Ben Kutscheid, Park Planner stated that the park district gave the school district two options to pick from and the community was able to pick what they wanted.

Commissioner Doherty asked what the life of the rubber surface was. Ben Kutscheid, Park Planner, stated approximately 10 years. Matt Dziubinski, Superintendent of Parks & Planning also explained there are products that could extend the life of the rubber.

MOTION

Commissioner Starr made the motion to approve the proposal for the purchase and delivery of the Playground equipment and shade structure for Devonshire Park in the amount of \$98,404 from Landscape Structures, Inc. through Sourcewell Purchasing Co-op contract #010521-LSI; seconded by Commissioner Murphy.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

MOTION

Commissioner Massie made the motion to approve the proposal for the purchase and delivery of the Playground equipment for Robert Frost Park in the amount of \$96,243 from Landscape Structures, Inc. through Sourcewell Purchasing Co-op contract #010521-LSI; seconded by Commissioner Murphy.

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Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

PUBLIC COMMENT

None

UNFINISHED BUSINESS

- A. Speer Financial Review of 2022 Annual Bond Sale Results, General Obligation Park Bonds (Alternate Revenue Source), Series 2022A

Executive Director Jarog introduced Aaron Gold from Speer Financial. Mr. Gold presented to the Board the 2022 Annual Bond Sale Results of the General Obligation Park Bonds (Alternate Revenue Source) Series 2022A and the final Bond Ordinance with all sale details complete and why Speer Financial recommends the adoption of the General Obligation Park Bonds (Alternate Revenue Source), Series 2022A.

ADOPTION ITEM

- A. An Ordinance providing for the issue of not to exceed \$9,400,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2022A, of the District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the pledge of certain revenues to the payment of the principal and interest on said bonds, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser.

Mr. Gold, Speer Financial stated upon examination, it is their opinion that the bid of The Baker Group LP, Babylon, New York, is the best bid received, and it is further their opinion that the bid is favorable to the District and should be accepted. Bond proceeds will be used to finance various capital improvements throughout the District and to pay the costs of issuing the Bonds. After the sale, the par amount of the Bonds were adjusted to \$8,215,000. They therefore recommend that the Bonds be awarded to that bidder at a revised price of \$8,427,384.51, at a revised true interest rate of 3.6794%.

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MOTION

Commissioner Doherty moved to adopt Ordinance #812, being AN ORDINANCE providing for the issue of \$8,215,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2022A, of the Mt. Prospect Park District, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the pledge of certain revenues to the payment of the principal and interest on said bonds, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser thereof; seconded by Commissioner Massie.

Commissioner Doherty asked on the final financing model for next year where the District will stand. Director Giese and Executive Director Jarog explained and reviewed points from the financial statement.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

FINANCIAL ADVISOR'S REPORT: FEBRUARY REPORTS

- 2022 BONDS :The District recently completed its 5-year capital improvement plan. In connection with those plans long term bonds issues were planned for the fall of 2022 and 2023. Based on recent interest rate developments, Speer has recommended acceleration of both bond issues to ASAP status, resulting in the bids for consideration tonight. The refinancing of existing long term debt has also been accelerated but is required by law to wait for closer proximity to the call dates The related bond rating call was an opportunity to display the District’s resilience to economic downturn and the balance of MPPD’s non-tax facilities and programs. The example of the 1.5 million loss of revenue from the golf course closure 5 years ago and a 2.7 million program and facility loss during Covid was used to point out offsetting revenue diversity. The ability to keep core full time positions through the redeployment duties and the use of monthly forecasts was discussed in response to S&P questions. Remaining in place is the scheduled shorting of the District’s annual “rollover” bond maturities to one year, thus reducing interest costs of these annual issues by 50% for the foreseeable future, regardless of rates.

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First quarter Golf Report: The weather has had an impact on the Golf Course

First quarter Pool Report: RecPlex pool revenues through March are \$66,271, which is down 17% from last year. Meadows and Big Surf pools are not open yet.

First quarter RecPlex Facility Report: RecPlex facility revenues for the first quarter were \$75,645 which is up \$27,820 from 2021 but down \$90,136 from 2019.

First quarter Rec Programs: Recreation program revenues were \$711,710. In the month of March revenues were \$339,191 bringing year to date revenue to 82% of 2019 ytd.

First quarter Child Care Programs:The March Day Camp revenue was \$206,608 taking the total childcare category of revenue to \$336,308 ytd or 80% of 2019 in first quarter revenue.

The Government Finance Officers Association awarded the Mt. Prospect Park District the **Certificate of Achievement**. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Commissioner Tenuta commented the numbers for child care programming- day camp is really remarkable. Director Troy stated that camps compared to April 2021 are way ahead of last year. All Camps-Day camps, Studio etc. are hitting it big this year.

PUBLIC COMMENT

None

EXECUTIVE REPORT

Executive Director Jarog reviewed upcoming scheduled events:

- Saturday, April 23 & Sunday, April 24: Baseball & Softball Opening Weekend-maintenance is working very hard to get the fields ready.
- Monday, April 25: Summer registration begins. Program Guide available online
- Friday, April 29 & Saturday, April 30: Ballet Recitals at Schaumburg Prairie Center
- Saturday, May 7: Mother's Day Planters Sale, 10 am – 2 pm, Friendship Park Conservatory
- Wednesday, May 11 – Friday, May 13: Community Plant Sale at Friendship Park Conservatory
- Friday, May 20 & Saturday, May 21: Studio Impulse Recitals at Forest View Educational Center

Park District S&P Bond Rating:

The District is excited about the recent bond rating increase resulting in our agency receiving a rating increase from AA to AA+. We take great pride in this accomplishment.

Annual Financial Audit FY 2021:

The Park District's new auditing firm, Illinois NFP Audit and Tax, LLP, has conducted the bulk of their fieldwork for the fiscal year 2021 audit. The District's Annual Financial Report will follow as the audit wraps up. This report will be brought before the Board for review and approval. District's Annual Audit for contract for the Fiscal Years 2021, 2022 and 2023.

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Mt. Melas Adventure Run:

2nd annual Mt. Melas Adventure Run was held on Saturday, April 9 at Melas Park. Thirty degree temperatures and a fresh layer of frosty snow covered the ground for the start of the event. We had 265 participants this year compared to 187 last year which is an increase of 78 participants or approximately 42%. As the cold rain, sleet and snow fell the day prior to the event, staff members braved the conditions to set up the course. In all, 25 full-time employees and 24 volunteers helped to staff the event. The District is planning on offering a children's version of the challenge run this fall. A special thank you to Linda Zalewski and Mike Azzaretto for all of their efforts to make this event such a success along with all staff and volunteers.

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Starr thanked staff for such a thorough report.

Commissioner Tenuta stated the pictures from the Mt. Melas Adventure Run was awesome and thanked staff and volunteers for such a great event. She likes the idea of a children's adventure run and would like to volunteer.

Commissioner Klicka asked about whether the second collection delay in taxes would affect the District and what the options were available. Lee Howard, CPA reviewed information of several options pertaining to the delay of collecting taxes and the District.

Commissioner Klicka also asked about the status of the Oslad Grant. Executive Director Jarog explained at this time the District has been notified the Oslad Grant opportunity has been placed on hold until late summer or early fall.

MOTION TO ADJOURNMENT TO CLOSED SESSION

Commissioner Doherty motion to adjourn to Closed Session: Section 2(c) (1)- To Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal, of One or More Specific Employees of the Public Party at 7:30 pm; seconded by Commissioner Massie.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

MOTION TO RECONVIED FROM CLOSED SESSION

Commissioner Starr motioned to return from Closed Session to Open Session at 8:48pm.

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Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

MOTION for ADJOURNMENT

Commissioner Starr motion to adjourn the Board meeting at 8:49 pm; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call vote:

Roll Call	Aye	Absent	Nay
Commissioner Kurka		X	
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy	X		

Motion passed

Respectfully submitted,

William J. Starr, Secretary