

Approved Regular Board Minutes
8-17-22

Approved

Regular Board Meeting

A Regular Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, August 17, 2022 at Central Community Center Facility and Remote of said Park District. President Kurka called the meeting to order at 6:30 p.m.

President Kurka read the following Determination statement: As President of the Park Board and due to the changes to the Open Meetings Act, it falls upon me to make a determination as to the reason tonight's Park Board meeting is being held remotely and in-person. It is my determination that it is neither practical nor prudent to have tonight's Board meeting solely in-person, my reasoning being the continuing pandemic and its attendant health risks as well as the current restrictions on gatherings imposed by the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is also unfeasible to hold tonight's Board meeting solely on an in-person basis at the regular location for Board meetings at Central Community Center. Therefore tonight's Board meeting is also being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present or remote:

Roll Call	Present	Absent	Remote
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie		X	
Commissioner Murphy		X	

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Mary Kiaupa, Human Resource & Risk Manager
Ruth Yueill, Director of Community Relations and Marketing
George Giese, Director of Administration
Nick Troy, Director of Recreation
Brett Barcel, Director of Golf
Ben Kutscheid, Landscape Architect/Planner
Jon Zgoda, IT Professional/ Remote Meeting Moderator

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Professionals Present/Remote

Tom Hoffman, District Attorney
Lee Howard, CPA, GAI
Brad O'Sullivan, GAI
Aaron Gold, Vice President Speer Financial, Inc.

Visitors

None

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

President Kurka added a Closed Session at the end of the Regular Meeting for Section 2(c) (5):
The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda as amended and was seconded by Commissioner Klicka

Commissioner Starr called Roll Call:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	Motion passed

APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

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*This Month's Consent Agenda Items are as follows:

- A. Approval Of Minutes: Regular Board Meeting , July 20, 2022
- B. Approval of Minutes: Special Board Meeting, July 26, 2022
- C. Ratification of Accounts Payable, July 2022 Checks and EFT's in the amount of \$664,135.75
- D. Ratification of Payroll, July 2022 Checks and Direct Deposits in the amount of \$426,460.04

MOTION

Commissioner Tenuta moved to approve the Consent Agenda; seconded by Commissioner Starr.

Commissioner Starr called Roll Call:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	Motion passed

Public Comment

None

NEW BUSINESS

- A. Discussion of upcoming issuance of the District's GO Limited Tax Park Bonds, Series 2022 B & C

Executive Director Jarog introduced Aaron Gold from Speer Financial to discuss the following information with our Board : Aaron Gold, Vice President from Speer Financial, Inc. reviewed with the Board the financial plan surrounding the issuance of the District's Rollover Bonds. The purpose of the Rollover Bonds is to fill the District's non-referendum bond and interest property tax levy and to use the proceeds generated from the issuance of the Rollover Bonds to retire certain outstanding obligations of the District. Speer will also provide a status update on the efforts to execute the footprint refunding of the District's outstanding Series 2014A alternate revenue source bonds. District Attorney Hoffman also explained Perimeter's Ordinance 814 (adopted by the Board previously) how the underwriters will work and upcoming issuance of the District GO Bond. They answered questions from the Board.

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ADOPTION ITEMS

- A. Adoption of Resolution # 816: Resolution Ratifying the Assessment for Calendar Year 2023 as Recommended by the Board of Trustees of the Northwest Special Recreation Association

Director Giese explained, annually the NWSRA Board of Trustees established assessments for its member districts. Each year we ratify its assessment by the adoption of a Resolution. Funding for the Park District's annual assessment comes from the District's Special Recreation Fund. The NWSRA Board of Trustees opted for a 0% increase for member districts in the 2023 MDAA, while updated EAV and population data for each were incorporated into this year's calculation. The District's overall assessment increased from \$360,825.27 to \$363,308.24 (+\$2,482.97). This represents 8.4% of the total MDAA of \$4,320,307.35.

MOTION

Commissioner Starr moved to approve Resolution #816 ratifying the assessment for Calendar Year 2023 as recommended by the Board of Trustees of the Northwest Special Recreation Association in the Amount of \$363,308.24; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	Motion passed

FINANCIAL ADVISOR'S REPORT: July Reports

Lee Howard, CPA reviewed the following:

JULY GOLF REPORT

This marks the third consecutive month Golf Course revenue was better than budget. July revenues of \$298,168 were \$23,233 over the July budgeted target. Expenditures for the month were \$25,175 under budget. As a result the YTD course net reached \$298,629 at the end of July.

JULY POOLS REPORT

Revenues for the three pools through July 31st are \$446,547. The \$94,717 cost of operations (net of all revenue) through July will continue to increase through summer.

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JULY RECPLEX FACILITY REPORT

Recplex facility revenues for July were \$23,665. Similar to last July and 82% of July 2019.

JULY REC PROGRAMS

Recreation program revenues for July were \$107,505, reflecting seasonal stoppage of the Preschool and Childcare programs slowdown in registration. YTD revenues are up 19% from 21, down 26% from 19.

JULY CHILD CARE PROGRAMS

June childcare revenue is \$24,939 of which \$13,959 is Kids Klub. Day Camp revenues were \$10,613. Preschool is closed for summer.

JULY CENTRAL PROGRAMS

YTD Central Program Revenues are \$110,180. This is 162% of last year and 131% of 19.

JULY CENTRAL FACILITY REPORT

YTD Central Facility Revenues are \$207,557. This is 144% of last year and 104% of 19.

PUBLIC COMMENT

None

EXECUTIVE REPORT

Executive Director Jarog reviewed:

Friendship Park / Illinois Tourism Grant – The Illinois Department of Commerce and Economic Opportunity announced a significant grant opportunity which staff feels may assist our District in funding for the proposed Friendship Park Pavilion and the possible expansion of restrooms or additional restrooms. Staff feels that these items meet the eligibility criteria for this grant and are planning on submitting for this opportunity before the application deadline of September 23, 2022. There was some discussion with the Board concerning the grant.

2023 OSLAD Submission Preparation Lion's Park Phase 1 – The IDNR has announced that the next OSLAD grant application cycle is now open at the end of July. \$56 million appropriation for new OSLAD matching grants is available in this new cycle. This amount of OSLAD grant funding is nearly twice the amount available in the past two grant cycles! The maximum grant award for development projects has been increased from \$400,000 to \$600,000 and the maximum award for acquisition projects has been raised from \$750,000 to \$1,125,000. As in the past, the program requires a 50% match for most communities. Another change requires all applications to be submitted through the online Amplifund Grant Management System which staff has already registered the District in. The deadline to submit applications is September 30, 2022. The grant application will require our Board to adopt a resolution of

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authorization at the September 21st Board meeting which will allow staff to move forward with the submission process.

Staff Retirement - After 32+ years of dedicated service at the Mt. Prospect Park District Nancy Prosser officially retired from our District on Friday, August 12, 2022. The Mt. Prospect Park District would like to formally recognize Nancy for all of her efforts over the years and has invited her to attend our September 21st regular Board meeting for a formal recognition by our Board. I would like to personally thank Nancy for all she has done for the Mt. Prospect Park District over her amazing 32 year career.

Upcoming Meeting Reminders:

- **Special Board Meeting (Pros Consulting)** - Tuesday, Sep 13, 2022 - 6:30 pm Central Community Center (Master Plan Survey Review)
- **Regular Board Meeting** - Wednesday, September 21, 2022 - 6:30 pm Central Community Center
Commissioner Tenuta asked if the District could share with the public the projects or plans that are on the drawing board to create a buzz and explain this is just a concept in the coming future. It was stated that we would like to get the grants and information and discussions made before and focus just on Phase One for the time being, then give the public the information.

COMMENTS/MATTERS FROM COMMISSIONERS

None

Public Comment

None

MOTION for ADJOURNMENT TO CLOSED SESSION AT 7:14 pm

Commissioner Tenuta moved to adjourn to Closed Session to discuss:

Section 2(c) (5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired;

Seconded by Commissioner Klicka.

Commissioner Starr called Roll Call:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	Motion passed

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TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

MOTION for ADJOURNMENT

Commissioner Starr motion to adjourn the Board meeting at 7:30pm; seconded by Commissioner Klicka.

Commissioner Starr called Roll Call:

Roll Call	Aye	Absent	Nay
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie		X	
Commissioner Murphy		X	Motion passed

Respectfully submitted,

William J. Starr, Secretary