

**Mt. Prospect Park District  
Regular Board Meeting**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, February 15, 2023 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:30 p.m.

**Commissioner Starr called Roll Call for the Board**

On roll call, the following commissioners were present:

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>
Commissioner Kurka	X	
Commissioner Tenuta	X	
Commissioner Starr	X	
Commissioner Klicka	X	
Commissioner Doherty		X
Commissioner Massie	X	
Commissioner Murphy	X	

**Administrative Staff/Recreation Staff-Present or Remote**

Jim Jarog, Executive Director  
Teri Wirkus, Executive Compliance Officer  
Ruth Yueill, Director of Community Relations and Marketing  
George Giese, Director of Administration  
Nick Troy, Director of Recreation  
Matt Dziubinski, Director of Parks & Planning  
Ben Kutscheid, Landscape Architect/Planner  
Jon Zgoda, IT Professional/ Remote Meeting Moderator  
Jeff Langguth, PGA Head Professional  
Brett Barcel, Director of Golf Operations

**Professionals**

Tom Hoffman, District Attorney  
Lee Howard, CPA, GAI  
Aaron Gold, VP Speer Financial  
Mike Nugent, MRMA

**Visitors**

None

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President Kurka stated:

As President of the Park Board, I have determined that it is neither practical nor prudent to have tonight's Board meeting solely in-person, my reasoning being the continuing pandemic and its attendant health risks recognized in the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is unfeasible to hold tonight's Board meeting solely on an in-person basis at the regular location for Board meetings at Central Community Center. Therefore tonight's Board meeting is also being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

Thank you.

**PLEDGE OF ALLEGIANCE**

**CHANGES OR ADDITIONS TO AGENDA**

President Kurka added a Closed Session to the end of the open meeting for Section 2(c)12- The review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool or which the public body is a member.

**APPROVAL OF AGENDA**

Commissioner Massie moved to approve the agenda as amended and was seconded by Commissioner Starr

**Commissioner Starr called Roll Call**

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

**APPROVAL OF CONSENT AGENDA**

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted as presented by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

\*This Month's Consent Agenda Items are as follows:

A. Approval of Minutes: Regular Board Meeting, January 18, 2023

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- B. Approval of Minutes: Special Minutes, February 4, 2023
- C. Ratification of Accounts Payable, January 2023 Checks and EFT's in the amount of \$669,540.91
- D. Ratification of Payroll, January 2023 Checks and Direct Deposits in the amount of \$297,763.90
- E. 2023 RecPlex Flooring project in the amount of \$48,764.02, utilizing the Sourcewell purchasing contract #080819-MCD.
- F. 2023 Central Community Center flooring project in the amount of \$44,694.63, Utilizing the Sourcewell Purchasing Contract #080819-MCD

**MOTION**

Commissioner Massie moved to approve the Consent Agenda as presented; seconded by Commissioner Klicka.

**Commissioner Starr called Roll Call**

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

**Public Comment**

None

**APPROVAL ITEM**

A. 2023 Mowing Services

Director Dziubinski explained the need to seek out additional contractual mowing services for 2023 and future in order to let maintenance focus on maintenance needs . He explained currently the Grounds Department maintains approximately 370 mowable acres with 4-6 employees needed to mow the 370 acres, 5 days a week. Apex Landscaping Inc. met the Park District's specific requirements. Commissioner Murphy asked how the parks are picked and Commissioner Starr asked if the baseball fields are part of the mowing service. Director Dziubinski explained the baseball fields will stay in house and the fields are picked by those locations that make the most sense for contracted mowing services.

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**MOTION**

Commissioner Massie moved to accept the bid for 2023 mowing services in the amount of \$50,715.36 as present including Park District extension option for 2024 and 2025 services utilizing Apex Landscaping Inc.; seconded by Commissioner Murphy.

**Commissioner Starr called Roll Call**

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

**ADOPTION ITEMS**

- A. Ordinance # 828-An Ordinance providing for the issue of not to exceed \$7,260,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2023A, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of refunding certain outstanding alternate bonds of said Park District, providing for the pledge of certain revenues to the payment of the principal and interest on said bonds, providing for the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof.

The District's Attorney Tom Hoffman reviewed the Parameters Ordinance for the purpose of enabling the District to act quickly to capture the market if interest rates should turn favorable. Various parameters contained in the draft Ordinance were provided by Aaron Gold of Speer Financial.

**MOTION**

Commissioner Starr moved to adopt Ordinance #828, An Ordinance providing for the issue of not to exceed \$7,260,000 General Obligation Refunding Park Bonds (Alternate Revenue Source) Series 2023A, of the District for the purpose of Refunding certain outstanding Alternate Bonds of the District providing for the pledge of certain Revenues to the payment of the Principal and Interest on said Bonds, providing for the Levy of a Direct Annual Tax sufficient to pay such principal and Interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof; seconded by Commissioner Murphy.

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**Commissioner Starr called Roll Call**

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

**Public Comment**

None

**UNFINISHED BUSINESS**

A. Tentative Budget and Appropriation Ordinance and FY 2023 Budget Review

Director George Giese stated the Tentative Budget & Appropriation Ordinance is now available for public inspection at the front desk at Central Community Center and online. Everything is on track for the March 2023 Board meeting for the request of approval of the final Budget and Appropriation Ordinance for year 2023.

**FINANCIAL REPORT Lee Howard CPA, GAI**

Lee Howard, CPA-GAI reviewed several reports for the Board in finer detail: ie; Summary-All Funds; 2022 Financial Statements Highlights & Explanations

**REFINANCING EFFORTS**

Goals for refinancing the series 2014A long term bonds have again become a possibility. Baird's monitoring of the market has identified the opportunity in their report.

**2022 TAX LEVY COLLECTIONS**The second installment of the 2021 tax levy (collected in 2022) was billed by the County December 1, 2022. This created a delay in collections of \$2,820,899 until 2023. These funds reflect in the 2022 adjusted reports provided for ratings purposes.

**2023 BUDGET**

The budget remains on display and has received no adjustments since the last meeting. The Ordinance will be presented for passage at the next meeting, March 15th.

**GOLF REPORT**

The course was closed.

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**POOLS REPORT**

Recplex pool revenue for January was \$17,312 up \$4,641 from last year.

**RECPLEX FACILITY REPORT**

Recplex facility revenues for January were \$37,676. Up \$10,788 over last year.

**REC PROGRAMS**

Recreation program revenues for January were \$186,710. Up \$23,095 over last year.

**CHILD CARE PROGRAMS**

Childcare revenues for January are \$47,284. Up 22% over last year.

**CENTRAL PROGRAMS**

Central program revenues for January are \$14,753. Up 19% over last year.

**CENTRAL FACILITY REPORT**

Central facility revenues through November were \$43,595. Up 29% over last year.

**EXECUTIVE DIRECTOR REPORT** Executive Director Jim Jarog

**2023 Special Board Meeting Summary / Next Steps**

February 4th, 2023, a Special Meeting (Retreat) was held -Staff presented the Board with an overview of the District's recently approved Comprehensive Master Plan and the recommendations that resulted as part of that plan. Staff compiled a list of the proposed capital projects along with the District's existing capital needs and presented in a prioritized format which resulted from input received from the Board, Leadership team and Management staff of our District. Staff then presented our Board with the District's existing financial outlook over the next ten years compiled with our existing capital project needs. This was done to establish a sense of what our District could realistically hope to accomplish over the next ten years based on the District's anticipated funding capabilities. It quickly became clear that the anticipated needs of our District could not be met by the District's current funding capacity. The Board directed staff to obtain a proposal from a qualified consulting firm to research additional funding opportunities that may be available to our District by means of a future Bond Referendum. The point was made at the meeting that this process would provide a fair and equitable opportunity for taxpayers to voice their opinion on future large scale capital improvements that the District is currently considering. Additionally, Staff was asked to bring forth a proposal for a qualified firm to conduct an aquatic study which would include an opportunity for the public to voice their opinion as part of the planning process and express the needs of the community. Staff will also work to develop a large-scale visionary project list for continued Board discussion.

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**2023 Spring Registration**

On February 6th, the District's first day of Spring brochure registration realized \$87,300 in sales. This year's 1st day registration sales displayed an increase of 43% from our 2022 numbers. Some of the most significant increases by department were swimming programs with a 93% increase, golf programs 44% increase and youth athletic programs and leagues 38% increase.

Commissioner Tenuta asked how the IPRA Conference went this year. Director Troy remarked the conference was great and finally feels like it has gone back to normal and Director Yueill has some good news. Director Yueill stated the highlight was coming in 3rd place out of 15 districts at the IPRA Conference for "Online Brochure". Commissioner Tenuta congratulated staff for 3rd place along with the other Commissioners. She asked if people miss the printed brochure. Director Yueill remarked that we would print up the brochure if anyone or Seniors would like to review. Executive Director Jarog explained that the majority of our partner agencies from NWSRA only offer their brochure online.

**Public Comment**

None

**COMMENTS/MATTERS FROM COMMISSIONERS**

Commissioner Tenuta thanked everyone on the part of the Parks Foundation for their donations and support of the Park Foundation. The Park Foundation had a very successful event.

**MOTION for ADJOURNMENT TO CLOSED SESSION**

Commissioner Massie motion to adjourn to Closed Session at 7:02 pm to discuss:

Section 2(c)12- "The review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool or which the public body is a member."

**Commissioner Starr called Roll Call**

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

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**MOTION TO RETURNED FROM CLOSED SESSION TO OPEN SESSION at 8:09 pm**

Commissioner Massie motion to adjourn from closed session and seconded by Commissioner Starr.

**Commissioner Starr called Roll Call**

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

**MOTION TO ADJOURN**

Commission Massie motion to adjourn the Regular meeting at 8:10 pm; seconded by Commissioner Starr

**Commissioner Starr called Roll Call**

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty			X
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

Respectfully submitted,

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William J. Starr, Secretary