

Approved Regular Board Minutes
4-19-23

Approved

Mt. Prospect Park District
Regular Board Meeting

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 19, 2023 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Roll Call	Present	Remote	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy		X	

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director
Teri Wirkus, Executive Compliance Officer
Ruth Yueill, Director of Community Relations and Marketing
George Giese, Director of Administration
Nick Troy, Director of Recreation
Matt Dziubinski, Director of Parks & Planning
Jon Zgoda, IT Professional/ Remote Meeting Moderator
Jeff Langguth, PGA Head Professional
Brett Barcel, Director of Golf Operations

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA, GAI

Visitors

Joseph Tuczak
Mary Masnica
Vince Parisi

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President Kurka stated:

As President of the Park Board, I have determined that it is neither practical nor prudent to have tonight's Board meeting solely in-person, my reasoning being the continuing pandemic and its attendant health risks recognized in the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is unfeasible to hold tonight's Board meeting solely on an in-person basis at the regular location for Board meetings at Central Community Center. Therefore tonight's Board meeting is also being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

Thank you.

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda as amended and was seconded by Commissioner Tenuta

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

PUBLIC COMMENT

None

RECOGNITION

Recognition of Brett Barcell, Director of Golf Operations for 29 Years of Dedicated Service was presented by President Kurka and preceded by a 15 minute break for congratulations. The meeting resumed at 7pm.

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APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted as presented by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

*This Month's Consent Agenda Items are as follows:

*Approval Of Minutes: Regular Board Meeting, March 15, 2023

*Ratification Of Accounts Payable for March 2023 in the amount of \$840,058.26

*Ratification Of Payroll for March 2023 in the amount of \$446,114.97

*Approval of Emerson Park Playground Equipment, Quote #1943-7 from Play Illinois, LLC in Coordination with Bci Burke Company, LLC in the amount of \$91,628.00 Sourcewell Contract #010521-Bur

*Approval of the Resolution of Authorization-Illinois Bicycle Path Grant Program

MOTION

Commissioner Doherty moved to approve the Consent Agenda as presented; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

Motion passed

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APPROVAL ITEMS

A. Approval of Friendship Park Redevelopment Phase 1 Base with Alternates 2 and 3 from Great Lakes Landscaping Company.

Director Matt Dziubinski, explained the original concept and the OSLAD Grant and what was applied toward a Tourism Grant along with other improvements to the Conservatory. The remainder of the project without the pavilion will be referred to as Phase One and the associated work will include the following:

- 1) New asphalt pedestrian pathways and looping of the path.
- 2) Resurface the Friendship Park parking lot adjacent to Kolpin Drive.
- 3) Repave the asphalt at the backstops.
- 4) New backstop for the north field.
- 5) New fitness station along the walking path.
- 6) New 20'x20' shelter to be installed near the playground.
- 7) Resurface the existing tennis courts and fencing improvements.
- 8) Addition of four (4) new pickleball courts with lighting and fencing.
- 9) Concession building improvements including an accessible drinking fountain.
- 10) Site furnishings and ballfield drainage improvements.
- 11) Replacement of the retaining wall and fence along the east service drive.

MOTION

Commissioner Doherty moved to approve base bid and alternates #'s 2 and 3 for the Rosemary's Argus Friendship Park Redevelopment Phase #1 project cost of \$1,098,203.00 as submitted by Great Lakes Landscaping Company and to authorize the Executive Director to execute the project agreement on behalf of the Park District seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	motion passed	

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MOTION

Commissioner Doherty moved that the President be authorized to make the following determination “The Determination) in writing: “That Change Order Number 1 dated April 19, 2023, in the amount of (\$85,014.00) to the Phase 1 Rosemary S. Argus Friendship Park Redevelopment Project Agreement between the Park District and Great Lakes Landscaping Company is germane to the Agreement as signed and is in the best interest of the Mt. Prospect Park District” consistent with the provisions of 720 ILCS 5/33-E9: and, further moved that upon the Executive Director being provided with a copy of said determination said change order shall be executed by the Executive Director, said execution to be subject to prior approval by the Illinois Department of Natural Resources; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

motion passed

FINANCIAL REPORT

Lee Howard, CPA-GAI reviewed several reports for the Board in finer detail:

GENERAL MARCH COMPARATIVE MONTHLY ITEMS

As you review March reports, these differences apply to all:

Tax receipts through March normally represent the 1st installment of the 2022 levy. This year March receipts represent approx. ½ late collections of the 2021 levy and ½ with the extended April 1, due date for the 2022 levy 1st installment.

Bi-weekly payrolls create a three payroll month twice annually. March is a three payroll month.

GOLF REPORT

1st quarter revenues were up 14% over last year due to strong pass sales. Expenditure increases reflect 3 payrolls and merchandise for resale.

POOLS REPORT

Recplex pool revenues are up 33% over last year. Passes and swimming programs creating the increase.

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RECPLEX FACILITY REPORT

Recplex facility revenues through March were \$144,332. Nearly double 2022 at this point.

REC PROGRAMS

Recreation program revenues through March were \$891,408 representing a 25% increase over 2022. Also surpassing pre-covid 2019 March of \$872,821.

February CHILD CARE PROGRAMS

Child Care Programs, Kids Klub, Day Camp and Preschool through March were \$498,143 representing a 48% increase over 2022.

Commissioner Doherty stated that RecPlex is knocking it out with rentals.

EXECUTIVE DIRECTOR REPORT Executive Director Jim Jarog reviewed:

Tourism Grant Notification : Governor Pritzker recently announced the award of \$22.5 million in grant funding through the Tourism Attractions and Festivals Grant program for 89 projects throughout Illinois. This Department of Commerce & Economic Opportunity (DCEO) program provides grant funding to local governments, for a broad range of tourism-related improvements, events, and activities. Grant awards range from \$15,000 to \$500,000, with the average award of \$250,000.

On Friday, March 31st, the Mt Prospect Park District was notified that our previously submitted Tourism Grant application, which was submitted in the fall of 2022, had been conditionally approved for grant funding of \$340,000. This award is for improvements to the Friendship Park Conservatory and grounds which include the proposed outdoor Pavilion, enhanced facility restrooms and upgraded banquet room flooring. This grant award is a result of a group effort between the Community relations, Parks and Planning and Recreation Divisions. I wish to thank all those involved, especially Ruth Yueill and her team for their assistance on the narrative and assembly of the grant application package.

April 4th Consolidated Election: Executive Director Jarog congratulated all of our District's successful candidates who ran for Park Commissioner in the April 4th Consolidated Election. Those are Mary Masnica, Joseph Tuczak, Commissioner Mike Murphy and Commissioner Tim Doherty. I would also like to thank those Commissioners who did not run for re-election, Commissioner Lisa Tenuta and Commissioner Bill Klicka, for their many years of service to our community. The results are official on April 25 and, newly elected commissioners will take their oaths of office at the May 17th, 2023 Regular Board meeting.

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Local Efficiency Committee Update: On June 10, 2022, the Decennial Committees on Local Government Efficiency Act (the “Act”) was signed into law by Illinois Governor J.B. Pritzker (P.A. 102-1088). The Act requires all units of local government that may levy a tax, except municipalities and counties, to convene a committee to “study local efficiencies and report recommendations regarding efficiencies and increased accountability.” Since school districts are not “units of local government” under the Illinois Constitution (See Article VII, Sec. 1) and the Illinois Statute on Statutes (5 ILCS 70/1.28), the part of the Act requiring committee formation is not applicable to them.

The committee must be comprised of: (1) the elected/appointed members of the unit of local government’s governing board; (2) at least two individuals who reside in the unit of local government’s district; and (3) the unit of local government’s chief executive officer (or another officer). Importantly, the committee must be formed by the unit of local government by June 10, 2023.

The Act requires the committee to meet at least three times. The committee may meet during a regularly scheduled board meeting, so long as: (1) a separate notice for the committee meeting is given in accordance with the Open Meetings Act; (2) the committee meeting is listed as part of the board’s agenda; and (3) at least a majority of the members of the committee are present at the meeting. The Act requires the committee to allow for public comment lasting at least three minutes per speaker. Furthermore, the Act requires the committee to survey the residents who attended the meeting and request their input regarding the issues discussed at the meeting.

After new commissioners take office, but by June 10, 2023, our board must form the park district’s efficiency committee. It can do so by adopting a resolution which District staff will prepare with Attorney Hoffman on behalf of our Board. The committee will have 18 months from its formation date to complete an efficiency report.

Because the board will need to form its committee prior to June 10, staff will prepare for this to occur as part of the May 17th regular board meeting. The District will need to identify in advance no less than two park district residents to serve on the committee so that we are prepared to appoint them as part of the resolution forming our District’s committee.

Annual Financial Audit FY 2022: Illinois NFP Audit and Tax, LLP was approved by our Board at the December 15th, 2021 regular Board meeting to perform the District’s Annual Audit for Fiscal Years 2021, 2022 and 2023. Illinois NFP, will be conducting their audit fieldwork for the fiscal year 2022 audit for our District on April 25th and 26th. Staff is currently preparing the necessary documents in advance, allowing our auditor to perform their work in a well-organized manner. Once complete, the District's 2022 Annual Financial Report will be presented to our Board for their review and consideration.

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Public Comment

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Tenuta asked what is happening at Clearwater Tennis Court and Director Dziubinski stated the crew will need 5-7 days above 70 degrees to prep and complete the project. Commissioner Tenuta commented to be prepared for complaints that may come forth due to related noise from the sport.

President Kurka thanked Commissioner Tenuta and Commissioner Klicka for their years of service and advice. This was a great board and we are sorry to see you both go.

Commissioner Starr asked Director Troy how many participants there were at Mount Melas and he stated around 250. Both Commissioners Starr and Tenuta said the weather was perfect for this event.

CLOSED SESSION

Commissioner Doherty moved adjourned to Closed Session for Section2(c)-12: The review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member; seconded by Commissioner Starr at 7:39 pm.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		

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MOTION back to Open Meeting by Commissioner Tenuta at 8:12 pm with Commissioner Starr as a second.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion approved	

MOTION for ADJOURNMENT

Commission Starr motion to adjourn the Regular meeting at 8:14pm; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	X		
Commissioner Starr	X		
Commissioner Klicka	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X	Motion approved	

Respectfully submitted,

William J. Starr, Secretary