

MT. PROSPECT PARK DISTRICT 1000 W. CENTRAL ROAD MOUNT PROSPECT, ILLINOIS 60056

Board Packet

May 17, 2023

MT. PROSPECT BOARD OF PARK COMMISSIONERS

President-Steve Kurka
Vice President-Lisa Tenuta
Secretary-Bill Starr
Treasurer-Mike Murphy
Commissioner-Bill Klicka
Commissioner-Tim Doherty
Commissioner-Ray Massie



MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD MOUNT PROSPECT, ILLINOIS 60056

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2023

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 6:30 p.m.

January 18, 2023 July 19, 2023

February 15, 2023 August 16, 2023

March 15, 2023 September 20, 2023

April 19, 2023 October 18, 2023

May 17, 2023 November 15, 2023

June 14, 2023 December 13, 2023

Approved: 11-16-22

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1000 W. CENTRAL ROAD MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT

BOARD OF COMMISSIONERS

PRESS PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: May 12, 2023

RE: REGULAR PARK BOARD MEETING

May 17, 2023 at 6:30 PM

CENTRAL COMMUNITY CENTER

1000 W. CENTRAL, MOUNT PROSPECT, IL

Join Zoom Meeting

https://us02web.zoom.us/j/83858893376? pwd=azl3di9qUFMyMDVTeDM3b3JiYnNCdz09

Meeting ID: 838 5889 3376

Passcode: 891305

Phone: +1 312 626 6799 US (Chicago)

<u>AGENDA</u>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

PUBLIC COMMENT



STAFF RECOGNITION

- Recognition of Linda Styzek, CCC Center Director, for eleven year of service
- Recognition of Teri Wirkus, Executive Compliance Officer, for nineteen years of service

BOARD RECOGNITION

Recognition of Commissioners Steve Kurka, Ray Massie & Bill Starr for 10 years of Service
 *Following the recognition process Commissioners Tenuta and Klicka are asked to join their families

OATH OF OFFICE

Oath of Office administered by Teri Wirkus, District Notary as follows:

- -Commissioner Tim Doherty
- -Commissioner Mike Murphy
- -Commissioner Elect Mary Masnica
- -Commissioner Elect Joseph Tuczak

ADOPTION ITEMS

- A. Resolution #830, A resolution recognizing Commissioner Lisa Tenuta for 12 years of service to the Community as a Park Commissioner for the Mt. Prospect Park District
- B. Resolution # 831, A resolution recognizing Commissioner William Klicka for 28 years of service to the community as park commissioner for the Mt. Prospect Park District
 - ***15 minute recess***
- C. Resolution #832, A Resolution Forming a Committee on Local Government Efficiency for the Mt. Prospect Park District pursuant to Public Act 102-1088

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- *Approval Of Minutes: Regular Board Meeting, April 19, 2023
- *Ratification Of Accounts Payable for April 2023 in the amount of \$1,068,639.97
- *Ratification Of Payroll for April 2023 in the amount of \$316,583.47
- *Approval of Lease renewal for the NWSRA Pursuit programming space at CCC
- *Approval of the 2023 Rec Plex First Floor Ramp / East Hallway Flooring Replacement from Trevino Flooring, Sourcewell #080819-MCD, in the amount of \$48,764.02
- *Approval of the 2023 Rec Plex Fitness Center Weight Room Flooring Replacement from Direct Fitness Solutions, NCPA Contract #08-28, in the amount of \$48,985.45



APPROVAL OF MINUTES

- *REGULAR BOARD MEETING: April 19, 2023
- *PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA

RATIFICATION OF ACCOUNTS PAYABLE

- *April 2023
- *PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA

RATIFICATION OF PAYROLL

- *April 2023
- *PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA

APPROVAL ITEMS

- A. Approval of Lease renewal for the NWSRA Pursuit programming space at CCC
 - *PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA
- B. Approval of the 2023 Rec Plex First Floor Ramp / East Hallway Flooring Replacement from Trevino Flooring, in the amount of \$48,764.02
 - *PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA
- C. Approval of the 2023 Rec Plex Fitness Center Weight Room Flooring Replacement from Direct Fitness Solutions, in the amount of \$48,985.45
 - *PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA
- D. Approval of Credit Card Merchant Processing Agreement / Payroc

FINANCIAL ADVISOR'S REPORT

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

<u>ADJOURNMENT</u>

Mt. Prospect Park District

MEMORANDUM



To: Board of Park Commissioners

From: George Giese, Director of Administration

Date: May 17th, 2023

Re: Committee Formation - Decennial Committees on Local Government Efficiency Act

Cc: Jim Jarog, Executive Director

Tom Hoffman, Park District Attorney

Public Act 102-1088, also known as the Decennial Committees on Local Government Efficiency Act, requires the Park District (as a tax-levying governmental unit) to form a committee to study local efficiencies. The Act requires this formation by June 10th, 2023, and the reestablishment of a new committee at least once every ten years into the future.

The information below is summarized from a legislative article from the Illinois Association of Park Districts, which describes the requirements of the Act:

Who serves on the committee?

- The elected Board of the Park District.
- At least two residents of the Park District, appointed by the Board President and approved by the Park Board.
- The Executive Director of the Park District.
- The chairperson of the committee shall be the Park Board President or his/her designee.
- Note: The chairperson may appoint additional members to the committee as (s)he believes appropriate. Committee members serve without compensation, but may be reimbursed for any expenses incurred with approval of the Park District.

What are the duties of the committee?

- 1. Study the Park District's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units of the State of Illinois;
- 2. Collect data, research and perform analysis as necessary to prepare <u>a written report</u> that includes recommendations with respect to increased accountability and efficiency;
- 3. Provide that written report to the Cook County Board. This report must be provided no later than 18 months after the formation of the committee (by November 17th, 2024).

What are the requirements of each meeting?

- The committee is considered a public body and is subject to the provisions of the Freedom of Information Act (FOIA) and the Open Meetings Act (OMA).
- The committee is <u>required to meet at least three times</u>.
- Committee meetings may take place during regularly-scheduled meetings of the Park District if the following conditions are met:
 - a. Separate notice is given in conformance with OMA;
 - b. The committee meeting is listed as part of the Park District's regular meeting agenda;
 - c. At least a majority of the members of the committee are present at the meeting.
- Each meeting must be public and held in accordance with OMA, as stated above. The
 committee must also provide an opportunity for any person to be heard at each meeting
 for at least three minutes.
- At the conclusion of each meeting, the committee must <u>conduct a survey of residents</u> who attended the meeting and ask for input on all matters discussed.
- Pursuant to OMA, all public bodies must <u>keep written minutes</u> of the meeting.

What happens once the report is provided to Cook County?

 After the report is provided, the committee is dissolved until it is reestablished with newly-appointed members at least once every ten years.

Proposed Implementation and Completion Plan:

With recently completed Strategic and Comprehensive Master Plans, the Mt. Prospect Park District begins this process in a strong position with an array of recent and relevant data already prepared for inclusion in this endeavor. In addition, IAPD has provided member districts with a host of materials to assist with completing this report. Staff is in possession of these materials, including a sample report template, and will look to build the required report in the coming months. Each component of the report itself will be reviewed with the committee, as required, and documents pertaining to the committee will be shared via Google Drive for ease of distribution. Feedback throughout the process and meetings to follow will be incorporated by staff into the final draft of the report, which will be presented to the Park Board for approval prior to submission to Cook County.

Bill and Shirley Klicka have volunteered to serve on the committee as longtime residents of the Park District. We thank the Klickas for their willingness to participate in this project!

In the spirit of the Act itself, it is the goal of staff to make this process as informative and "efficient" as possible for the public as well as all involved. Meetings will tentatively be incorporated into regular meetings, and each meeting will focus on the review of different components of the required report. An estimated timeline, subject to change with regard to

dates and proposed content based on committee input and availability, is included below. As of tonight, the goal is to complete this project by the end of 2023 which would be well-ahead of the deadline.

Estimated Timeline:

- May 2023 Committee established
- June 2023 1st Meeting Topics to include:
 - Governance: Review governing statutes, ordinances, rules, powers and jurisdiction.
 - Policies/Practices: Review of policies and practices for District operations, including purchasing, risk management, personnel, and audit/annual report.
- August 2023 2nd Meeting Topics to include:
 - Services: Review parks, facilities, programs and services offered by the Park District.
 - o Partnerships: Review shared services, partnerships, IGAs, affiliates and NWSRA.
- October 2023 3rd Meeting
 - Efficiency/Transparency: Review volunteer/employment statistics, financial highlights, purchasing and bidding procedures, and FOIA.
 - Recommendations: Review recommendations for increased accountability and efficiency.
- November 2023 Report Draft Review
- December 2023 Requested Approval of Final Report
- December 2023 (following Board Meeting) Report Submitted to Cook County (Committee dissolved)
- May 2033 Committee reestablished (beginning of the new cycle)

Staff looks forward to working with the committee and the productive discussions and final report to follow. The recommendation tonight includes the approval of a Resolution to officially form the committee and outline its members, utilizing language prepared by IAPD.

Attachments:

Resolution #832: A Resolution Forming a Committee on Local Government Efficiency

Recommendation:

Move to adopt Resolution #832: A Resolution Forming a Committee on Local Government Efficiency.

RESOLUTION NO. 832

A RESOLUTION FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

MT. PROSPECT PARK DISTRICT, COOK, COUNTY, ILLINOIS

WHEREAS, the Mt. Prospect Park District ("Park District") is required to form a Committee on Local Government Efficiency ("Efficiency Committee") pursuant to 50 ILCS 70/1 *et seq*. (the Act); and

WHEREAS, pursuant to the Act, the Efficiency Committee shall: (1) study the Park District's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of (1) the elected or appointed members of the Board of Commissioners of the Park District, (2) at least two residents of the Park District appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and (3) the chief executive officer or other officer of the Park District, if any; and

WHEREAS, The President desires to appoint William Klicka and Shirley Klicka as two resident members of the Efficiency Committee, with the advice and consent of the Board of Commissioners; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the Cook County Board no later than eighteen months after the day of the Efficiency Committee's formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the Cook County Board and all other statutory requirements have been satisfied;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS as follows:

SECTION 1: That the Board of Commissioners hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

• Stephen Kurka [Board President]

• William Starr	[COMMISSIONER]
• Timothy Doherty	[COMMISSIONER]
 Michael Murphy 	[COMMISSIONER]
• Raymond Massie	[COMMISSIONER]
 Joseph Tuczak 	[COMMISSIONER]
Mary Masnica	[COMMISSIONER]
William Klicka	[RESIDENT MEMBER]
Shirley Klicka	[RESIDENT MEMBER]
 James Jarog 	[Executive Director]
• George Giese	[DIRECTOR OF ADMINISTRATION]
SECTION 2: That GEORGE the Efficiency Committee; and	E GIESE (the President's designee) shall serve as the chairperson of ad
	District's Board Secretary, Open Meetings Act Officer, and Freedom hall serve the Efficiency Committee in those respective roles; and
SECTION 4: That the Efficiency ILCS 70/1 <i>et seq.</i> ; and	eiency Committee shall perform its duties in accordance with 50
	d of Commissioners shall provide a written report to the Cook November 17, 2024, which is eighteen months after the day of the nation.
DATED this 17th day of Ma	y, 2023.
[SEAL]	MT. PROSPECT PARK DISTRICT
	By:
ATTEST:	Board President
1111101.	
Board Secretary	

• William Starr



CONSENT AGENDA May 17, 2023

STATEMENT BY THE CHAIR:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

THIS MONTH'S CONSENT AGENDA ITEMS ARE AS FOLLOWS:

- 1. *Approval Of Minutes: Regular Board Meeting, April 19, 2023
- 2. *Ratification Of Accounts Payable for April 2023 in the amount of \$1,068,639.97
- 3. *Ratification Of Payroll for April 2023 in the amount of \$316,583.47
- 4. *Approval of the Lease Renewal for the NWSRA Pursuit programming space at CCC
- 5. *Approval of the 2023 Rec Plex First Floor Ramp / East Hallway Flooring Replacement from Trevino Flooring, Sourcewell #080819-MCD, in the amount of \$48,764.02
- 6. *Approval of the 2023 Rec Plex Fitness Center Weight Room Flooring Replacement from Direct Fitness Solutions, NCPA Contract #08-28, in the amount of \$48,985.45
- *There will be no separate discussion of these items unless a commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

SUGGESTED MOTION (Requested by Chair)

- -MOTION: "I MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED"
- -SECOND
- -ROLL CALL VOTE (CALL THE ROLL ON THE PENDING MOTION)

*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s), I.E. "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.

Unapproved

Mt. Prospect Park District Regular Board Meeting

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 19, 2023 at Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called Roll Call for the Board

On roll call, the following commissioners were present:

Present	Remote	Absent
Χ		
Χ		
Χ		
Χ		
Χ		
Χ		
	X	
	X X X X	X X X X

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director

Teri Wirkus, Executive Compliance Officer

Ruth Yueill, Director of Community Relations and Marketing

George Giese, Director of Administration

Nick Troy, Director of Recreation

Matt Dziubinski, Director of Parks & Planning

Jon Zgoda, IT Professional/ Remote Meeting Moderator

Jeff Langguth, PGA Head Professional

Brett Barcel, Director of Golf Operations

Professionals

Tom Hoffman, District Attorney Lee Howard, CPA, GAI

Visitors

Joseph Tuczak Mary Masnica Vince Parisi

President Kurka stated:

As President of the Park Board, I have determined that it is neither practical nor prudent to have tonight's Board meeting solely in-person, my reasoning being the continuing pandemic and its attendant health risks recognized in the Gubernatorial Executive Orders and the existing health-related disaster declarations. For these reasons I have also concluded that it is unfeasible to hold tonight's Board meeting solely on an in-person basis at the regular location for Board meetings at Central Community Center. Therefore tonight's Board meeting is also being held by remote virtual means, and specifically through the use of the audio capacities of the Zoom platform.

Thank you.

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO AGENDA

None

APPROVAL OF AGENDA

Commissioner Starr moved to approve the agenda as amended and was seconded by Commissioner Tenuta

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	Χ		
Commissioner Tenuta	Χ		
Commissioner Starr	Χ		
Commissioner Klicka	Χ		
Commissioner Doherty	Χ		
Commissioner Massie	Χ		
Commissioner Murphy	Χ		

PUBLIC COMMENT

None

RECOGNITION

Recognition of Brett Barcell, Director of Golf Operations for 29 Years of Dedicated Service was presented by President Kurka and preceded by a 15 minute break for congratulations. The meeting resumed at 7pm.

APPROVAL OF CONSENT AGENDA

President Kurka stated all items identified may be considered routine by the Board of Commissioners and be enacted as presented by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- *This Month's Consent Agenda Items are as follows:
- *Approval Of Minutes: Regular Board Meeting, March 15, 2023
- *Ratification Of Accounts Payable for March 2023 in the amount of \$840,058.26
- *Ratification Of Payroll for March 2023 in the amount of \$446,114.97
- *Approval of Emerson Park Playground Equipment, Quote #1943-7 from Play Illinois, LLC in Coordination with Bci Burke Company, LLC in the amount of \$91,628.00 Sourcewell Contract #010521-Bur
- *Approval of the Resolution of Authorization-Illinois Bicycle Path Grant Program

MOTION

Commissioner Doherty moved to approve the Consent Agenda as presented; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call

Aye	Nay	Absent
Χ		
Χ		
Χ		
Χ		
Χ		
Χ		
Χ		
	X X X X	X X X X X

Motion passed

APPROVAL ITEMS

A. Approval of Friendship Park Redevelopment Phase 1 Base with Alternates 2 and 3 from Great Lakes Landscaping Company.

Director Matt Dziubinski, explained the original concept and the OSLAD Grant and what was applied toward a Tourism Grant along with other improvements to the Conservatory. The remainder of the project without the pavilion will be referred to as Phase One and the associated work will include the following:

- 1) New asphalt pedestrian pathways and looping of the path.
- 2) Resurface the Friendship Park parking lot adjacent to Kolpin Drive.
- 3) Repave the asphalt at the backstops.
- 4) New backstop for the north field.
- 5) New fitness station along the walking path.
- 6) New 20'x20' shelter to be installed near the playground.
- 7) Resurface the existing tennis courts and fencing improvements.
- 8) Addition of four (4) new pickleball courts with lighting and fencing.
- 9) Concession building improvements including an accessible drinking fountain.
- 10) Site furnishings and ballfield drainage improvements.
- 11) Replacement of the retaining wall and fence along the east service drive.

MOTION

Commissioner Doherty moved to approve base bid and alternates #'s 2 and 3 for the Rosemary's Argus Friendship Park Redevelopment Phase #1 project cost of \$1,098,203.00 as submitted by Great Lakes Landscaping Company and to authorize the Executive Director to execute the project agreement on behalf of the Park District seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	Χ		
Commissioner Tenuta	Χ		
Commissioner Starr	Χ		
Commissioner Klicka	Χ		
Commissioner Doherty	Χ		
Commissioner Massie	Χ		
Commissioner Murphy	Χ	motion	n passed

MOTION

Commissioner Doherty moved that the President be authorized to make the following determination "The Determination) in writing: "That Change Order Number 1 dated April 19, 2023, in the amount of (\$85,014.00) to the Phase 1 Rosemary S. Argus Friendship Park Redevelopment Project Agreement between the Park District and Great Lakes Landscaping Company is germane to the Agreement as signed and is in the best interest of the Mt. Prospect Park District" consistent with the provisions of 720 ILCS 5/33-E9: and, further moved that upon the Executive Director being provided with a copy of said determination said change order shall by executive by the Executive Director, said execution to be subject to prior approval by the Illinois Department of Natural Resources; seconded by Commissioner Tenuta.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	Χ		
Commissioner Tenuta	Χ		
Commissioner Starr	Χ		
Commissioner Klicka	Χ		
Commissioner Doherty	Χ		
Commissioner Massie	Χ		
Commissioner Murphy	Χ	motior	npassed

FINANCIAL REPORT

Lee Howard, CPA-GAI reviewed several reports for the Board in finer detail:

GENERAL MARCH COMPARATIVE MONTHLY ITEMS

As you review March reports, these differences apply to all:

Tax receipts through March normally represent the 1st installment of the 2022 levy. This year March receipts represent approx. ½ late collections of the 2021 levy and ½ with the extended April 1, due date for the 2022 levy 1st installment.

Bi-weekly payrolls create a three payroll month twice annually. March is a three payroll month.

GOLF REPORT

1st quarter revenues were up 14% over last year due to strong pass sales. Expenditure increases reflect 3 payrolls and merchandise for resale.

POOLS REPORT

Recplex pool revenues are up 33% over last year. Passes and swimming programs creating the increase.

RECPLEX FACILITY REPORT

Recplex facility revenues through March were \$144,332. Nearly double 2022 at this point.

REC PROGRAMS

Recreation program revenues through March were \$891,408 representing a 25% increase over 2022. Also surpassing pre-covid 2019 March of \$872,821.

February CHILD CARE PROGRAMS

Child Care Programs, Kids Klub, Day Camp and Preschool through March were \$498,143 representing a 48% increase over 2022.

Commissioner Doherty stated that RecPlex is knocking it out with rentals.

EXECUTIVE DIRECTOR REPORT Executive Director Jim Jarog reviewed:

Tourism Grant Notification: Governor Pritzker recently announced the award of \$22.5 million in grant funding through the Tourism Attractions and Festivals Grant program for 89 projects throughout Illinois. This Department of Commerce & Economic Opportunity (DCEO) program provides grant funding to local governments, for a broad range of tourism-related improvements, events, and activities. Grant awards range from \$15,000 to \$500,000, with the average award of \$250,000.

On Friday, March 31st, the Mt Prospect Park District was notified that our previously submitted Tourism Grant application, which was submitted in the fall of 2022, had been conditionally approved for grant funding of \$340,000. This award is for improvements to the Friendship Park Conservatory and grounds which include the proposed outdoor Pavilion, enhanced facility restrooms and upgraded banquet room flooring. This grant award is a result of a group effort between the Community relations, Parks and Planning and Recreation Divisions. I wish to thank all those involved, especially Ruth Yueill and her team for their assistance on the narrative and assembly of the grant application package.

April 4th Consolidated Election: Executive Director Jarog congratulated all of our District's successful candidates who ran for Park Commissioner in the April 4th Consolidated Election. Those are Mary Masnica, Joseph Tuczak, Commissioner Mike Murphy and Commissioner Tim Doherty. I would also like to thank those Commissioners who did not run for re-election, Commissioner Lisa Tenuta and Commissioner Bill Klicka, for their many years of service to our community. The results are official on April 25 and, newly elected commissioners will take their oaths of office at the May 17th, 2023 Regular Board meeting.

Local Efficiency Committee Update: On June 10, 2022, the Decennial Committees on Local Government Efficiency Act (the "Act") was signed into law by Illinois Governor J.B. Pritzker (P.A. 102-1088). The Act requires all units of local government that may levy a tax, except municipalities and counties, to convene a committee to "study local efficiencies and report recommendations regarding efficiencies and increased accountability." Since school districts are not "units of local government" under the Illinois Constitution (See Article VII, Sec. 1) and the Illinois Statute on Statutes (5 ILCS 70/1.28), the part of the Act requiring committee formation is not applicable to them.

The committee must be comprised of: (1) the elected/appointed members of the unit of local government's governing board; (2) at least two individuals who reside in the unit of local government's district; and (3) the unit of local government's chief executive officer (or another officer). Importantly, the committee must be formed by the unit of local government by June 10, 2023.

The Act requires the committee to meet at least three times. The committee may meet during a regularly scheduled board meeting, so long as: (1) a separate notice for the committee meeting is given in accordance with the Open Meetings Act; (2) the committee meeting is listed as part of the board's agenda; and (3) at least a majority of the members of the committee are present at the meeting. The Act requires the committee to allow for public comment lasting at least three minutes per speaker. Furthermore, the Act requires the committee to survey the residents who attended the meeting and request their input regarding the issues discussed at the meeting.

After new commissioners take office, but by June 10, 2023, our board must form the park district's efficiency committee. It can do so by adopting a resolution which District staff will prepare with Attorney Hoffman on behalf of our Board. The committee will have 18 months from its formation date to complete an efficiency report.

Because the board will need to form its committee prior to June 10, staff will prepare for this to occur as part of the May 17th regular board meeting. The District will need to identify in advance no less than two park district residents to serve on the committee so that we are prepared to appoint them as part of the resolution forming our District's committee.

Annual Financial Audit FY 2022: Illinois NFP Audit and Tax, LLP was approved by our Board at the December 15th, 2021 regular Board meeting to perform the District's Annual Audit for Fiscal Years 2021, 2022 and 2023. Illinois NFP, will be conducting their audit fieldwork for the fiscal year 2022 audit for our District on April 25th and 26th. Staff is currently preparing the necessary documents in advance, allowing our auditor to perform their work in a well-organized manner. Once complete, the District's 2022 Annual Financial Report will be presented to our Board for their review and consideration.

Public Comment

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Tenuta asked what is happening at Clearwater Tennis Court and Director Dziubinski stated the crew will need 5-7 days above 70 degrees to prep and complete the project. Commissioner Tenuta commented to be prepared for complaints that may come forth due to related noise from the sport.

President Kurka thanked Commissioner Tenuta and Commissioner Klicka for their years of service and advice. This was a great board and we are sorry to see you both go.

Commissioner Starr asked Director Troy how many participants there were at Mount Melas and he stated around 250. Both Commissioners Starr and Tenuta said the weather was perfect for this event.

CLOSED SESSION

Commissioner Doherty moved adjourned to Closed Session for Section2(c)-12: The review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member; seconded by Commissioner Starr at 7:39 pm.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	Χ		
Commissioner Tenuta	Χ		
Commissioner Starr	Χ		
Commissioner Klicka	Χ		
Commissioner Doherty	Χ		
Commissioner Massie	Χ		
Commissioner Murphy	Χ	Motion	n approved

MOTION back to Open Meeting by Commissioner Tenuta at 8:12 pm with Commissioner Starr as a second.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	X		
Commissioner Tenuta	Χ		
Commissioner Starr	Χ		
Commissioner Klicka	Χ		
Commissioner Doherty	Χ		
Commissioner Massie	Χ		
Commissioner Murphy	Χ	Motion	n approved

MOTION for ADJOURNMENT

Commission Starr motion to adjourn the Regular meeting at 8:14pm; seconded by Commissioner Doherty.

Commissioner Starr called Roll Call

Roll Call	Aye	Nay	Absent
Commissioner Kurka	Χ		
Commissioner Tenuta	Χ		
Commissioner Starr	Χ		
Commissioner Klicka	Χ		
Commissioner Doherty	Χ		
Commissioner Massie	Χ		
Commissioner Murphy	Χ	Motion	approved

Respectfully submitted,		
William J. Starr, Secretary		

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT April-23

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify April Accounts Payable Checks and EFT's in the amount of \$1,068,639.97 as listed on the Check Register.

CHECK DATE		CHECK #'S	
4/1-4/9/2023	\$ 735,153.24	200747-200792	Checks
4/10-4/16/2023	\$ 126,988.25	200793-200832	Checks
4/17-4/23/2023	\$ 39,085.19	200833-200869	Checks
4/24-4/30/2023	\$ 167,413.29	200870-200904 200905 Voided - F	Checks Replaced with EFT #9900825
TOTAL AP	\$ 1,068,639.97 C	Checks and EFT's	

PAYROLL

Suggested Motion: I move to ratify April Payroll Checks and Direct Deposits in the amount of \$ 316,583.47 as listed on this report.

CHECK DATE		CHECK #'S	
4/14/2023	\$ 144,409.30	49272-49503	DD Notification
	\$ 3,233.62	1033818652-	Checks
		1033818662	
		49504-49508	Taxes, Transfers & Garnishments
4/28/2023	\$ 165,064.00	49509-49755	DD Notification
	\$ 3,876.55	1033981524-	Checks
		1033981538	
		49756-49760	Taxes, Transfers & Garnishments
TOTAL P/R	\$ 316,583.47 Che	ecks and Direct Deposits	

^{**}Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

Mt. Prospect Park District Payroll Summary

Pay Period Ending Check Date	4/9/2023 4/14/2023				
				Avg	Avg
_	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	8,289.75	243	206,685.27	34	25
	Full Time	61			
Pay Period Ending	4/23/2023				
Check Date	4/28/2023				
				Avg	Avg
	# Hours	# Employees	Gross Pay	Hrs/Emp	Hrly Rate
Total	9,241.50	262	235,517.64	35	25
=	Full Time	60			

Mt. Prospect Park District

MEMORANDUM



To: Mt. Prospect Board of Commissioners

From: Nick Troy, Director of Recreation

Date: May 17, 2023

Re: NWSRA PURSUIT/CCC Lease Agreement 2023-2028

C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

At the December 2017 Board Meeting the NWSRA PURSUIT Lease Agreement at the Central Community Center was presented and approved by the Park Board of Commissioners. That five year agreement will expire on November 30, 2023. Attached is a new five year agreement which has been reviewed by Staff and Attorney Hoffman. This renewal is now being brought forth for the Board's consideration and approval.

The term ("Term") of this Lease shall be for five (5) years, commencing on the 1st of December 2023 ("Commencement Date") and terminating on the 30th day of November, 2028 with an option for both parties to renew the Lease for an additional five (5) years ("Renewal Term") at the annual rental amount of \$30,000.

In addition to the annual lease payment, the District receives compensation from NWSRA for their use of our facilities based on the District's Member District Annual Assessment (MDAA). NWSRA also funds periodic maintenance and enhancement expenses for the space in an effort to assist our District with the costs associated with the use of the space.

The Mt. Prospect Park District and NWSRA are long term partners in the quest to provide much needed assistance to individuals with special needs. We continue to work together to accomplish this goal for those in need.

RECOMMENDATION

MOVE TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE 2023 LEASE RENEWAL WITH NWSRA FOR THE PURSUIT PROGRAMMING SPACE AT THE CENTRAL COMMUNITY CENTER AS PRESENTED

LEASE OF PARK DISTRICT PROPERTY

This Lease ("Lease") dated this 1 day of April, 2023, between MT. PROSPECT PARK DISTRICT ("MPPD"), a body politic and corporate which is an Illinois unit of local government organized and operating under the Park District Code (70 ILCS 1205/1-1, et seq.), and NORTHWEST SPECIAL RECREATION ASSOCIATION ("NWSRA"), an Association of Illinois Park Districts formed pursuant to 8-10b of the Park District Code (70 ILCS 1205/8-10b), is made under and by virtue of the authority granted in the Park District Code, pursuant to 70 ILCS 1205/ 10-7(e). MPPD and NWSRA are sometimes hereinafter referred to herein jointly as "the Parties" or individually as a "Party".

NOW, THEREFORE, for and in consideration of the mutual promises herein set forth, the parties AGREE:

PROPERTY.

MPPD hereby leases northwest wing to NWSRA approximately 2,500 square feet of the (the "Premises") of the Building situated at 1000 W. Central Road, Mount Prospect, Illinois, and known as the Mt. Prospect Park District Central Community Center, together with reasonable access to the Premises at such times as the community center is open to the public, and further grants to NWSRA during the Term of this Lease a nonexclusive license to the use of the parking lot located at the north end of the Mt. Prospect Park District Central Community Center for parking for its staff and persons attending its programs. A depiction of the Premises is attached to this Agreement as Exhibit "A".

NWSRA'S USE.

NWSRA shall have the use and occupancy of the Premises for administrative purposes and its recreational programs for the handicapped. MPPD shall have the right of advance approval of all programs conducted on, and all uses of, the Premises, such approval not to be unreasonably withheld or delayed.

3. RENT.

NWSRA agrees to pay to MPPD as rent for the Premises the sum of Thirty Thousand Dollars (\$30,000) per year which includes maintenance and custodial Services to be provided by MPPD at its expense and consistent with such services rendered in the other parts of the Community Center during the Term of the Lease. On or before the Commencement Date described below, NWSRA shall make a payment to MPPD twice over the fiscal year (calendar year).

4. TERM.

The term ("Term") of this Lease shall be for five (5) years, commencing on the 1st of December 2023 ("Commencement Date") and terminating on the 30th day of November, 2028. NWSRA and MPPD shall have the option to renew the Lease for an additional five (5) years ("Renewal Term") at an annual rental amount of \$30,000.

MAINTENANCE & REPAIRS.

A. NWSRA shall keep and maintain the Premises in reasonable repair and condition during the Term of the Lease and any renewal thereof, the same as on the Commencement Date, subject only to ordinary wear and tear. MPPD shall not be obligated to repair or maintain the condition of the Premises in any way, except for providing the Maintenance and Janitorial Services set forth herein. NWSRA shall perform normal and reasonable repair and painting of the interior of the walls and windows, when needed, at its sole expense, and replace any and all broken glass and doors and, in general, to reasonably maintain and repair the Premises. MPPD shall be responsible for any necessary repair to the foundation or interior of the walls of the Premises. All other repairs required to maintain the use of the Premises, including but not limited to, heating and electrical wiring relative to such Premises, during the term of this Lease, shall be the sole obligation of MPPD. MPPD shall have a right of periodic access (upon giving NWSRA reasonable advance notice, except in the event of emergency) to the Premises during the Term for the purpose of inspecting same. If at any time in the reasonable opinion of MPPD there is a need for substantial repair which affects habitability or proper use of the Premises, MPPD shall notify NWSRA of such fact in writing and if NWSRA fails to effect such repairs at its own expense within a reasonable period of time after it receives such notice, MPPD shall have the right to enter upon the Premises, make all such repairs and thereafter recover all of its costs, including the reasonable value of work performed by MPPD employees. The rights of MPPD hereunder is in no way intended to and in no way shall be construed to impose upon MPPD any obligation to inspect the Premises for any purposes whatsoever or to otherwise be responsible for the safety or habitability of the Premises.

- B. During the Term of this Lease and any renewal thereof, MPPD shall provide routine maintenance and custodial services ("Maintenance and Custodial Services") to the Premises to the standard as currently provided to the areas of the Mount Prospect Park District Central Community Center occupied by MPPD and NWSRA.
- C. MPPD may enter the Premises at all reasonable times for the purpose of making any repairs or alterations therein as it may deem necessary for safety, preservation or improvement of the Premises or the Mt. Prospect Park District Central Community Center; provided, however, that MPPD's rights hereunder are not intended to and in no way shall be construed to impose upon MPPD any obligation to inspect the Premises for any purpose whatsoever or to make any repairs or alterations thereto or therein. NWSRA will make no alterations in or additions to the Premises without first obtaining MPPD's written consent, although NWSRA may erect work station dividers in the Premises which NWSRA shall remove upon termination of this Lease, putting any such rooms into the same condition as they were prior to the room dividers being installed, less ordinary wear and tear.

6. INSURANCE.

NWSRA and MPPD agree to at all times during the Term and any Renewal Term comply with the Insurance Requirements set forth on Exhibit "B" hereto. Either or both Parties may meet such requirements through insurance provided by any joint intergovernmental risk pool of which either or both is a Member (s), if applicable.

7. MISCELLANEOUS.

A. No representations, except such as are specifically set forth herein, have been made to NWSRA respecting the condition of the Premises. The taking of possession of the Premises by NWSRA shall be conclusive evidence as against NWSRA that said Premises were in good and satisfactory condition when possession of the same was so taken; and NWSRA will, at the termination of this lease by lapse of time or otherwise, return the Premises to MPPD in as good condition as when received, loss by ordinary wear and tear excepted.

- B. NWSRA, without written consent by MPPD, shall not assign this Lease or any interest hereunder and will not sublet the Premises or any part thereof and will not permit the use of said Premises by any parties other than NWSRA and its agents and servants. The consent of MPPD may be granted or withheld in its sole discretion.
- C. MPPD shall not be liable for any damage, either to person or property, sustained by NWSRA or by other persons, arising out of NWSRA's use of the Premises, or of the Mt. Prospect Park District Central Community Center and parking lot, as a whole, or any part of either or any appurtenances thereof, or out of the Premises becoming out of repair, or due to the happening of any accident in or about the Premises or the Mt. Prospect Park District Central Community Center and parking lots, except for those situations which arise out of MPPD's negligent, reckless or intentional misconduct. Each party agree to indemnify and hold the other harmless from and against any and all third-party proceedings or suits brought against it, and any and all damages, liabilities, costs or expenses (including reasonable attorneys' fees) which such party may sustain, suffer or incur, relating to or on account of the negligent, reckless or intentional misconduct of the indemnifying party.
- D. MPPD shall provide electricity, water, sewer and gas to the Premises at no additional charge.
- E. NWSRA shall be responsible for the costs of internet and phone systems as needed.
- F. In the event of any breach of this Lease, it is the intention of the Parties that their remedies be limited to recovery of actual damages, specific performance or injunctive relief. Notwithstanding, in the event of a material breach by NWSRA involving health or safety or its failure to be a member of PDRMA (or obtain substitute insurance as provided herein), MPPD may, at its option and in its sole discretion following ten (10) days' prior notice, during which time NWSRA may cure such breach, declare this Lease terminated, where upon MPPD may repossess itself of the Premises. NWSRA shall not be entitled to return of any unpaid rents, all of which shall be deemed liquidated damages with respect to potential loss of rents due to inability to file a suitable replacement tenant; however, MPPD shall retain the right to pursue any and all other remedies with respect to all other losses, including but not limited to costs of repair of the Premises.

- G. NWSRA shall not be responsible for damage to the Premises resulting from fire, explosion, or casualty, but shall remain responsible for all NWSRA contents therein. MPPD shall be responsible for all damages to the Mount Prospect Park District Central Community Center (including the portion constituting the Premises) resulting from fire, explosion or other casualty and shall take all reasonable steps to promptly restore the property to its condition prior to the casualty. Each Party shall promptly submit claims to their risk management agency and shall cooperate with each agency and each other.
- H. NWSRA specifically covenants that will hold and maintain the Premises exclusively for public park or recreational purposes; NWSRA's rights to possess and occupy the Premises shall automatically revert to MPPD if NWSRA knowingly violates said covenant by allowing all or any part of the Premises to be used for any purpose other than park or recreational purposes, all as provided in 70ILCS 1205/10-7.
- I. All notices hereunder shall be in writing. Delivery of such notices may be by personal delivery or regular mail, provided that personal delivery to MPPD may be had by delivery of any such notice to the Secretary or the President of the Board of MPPD; personal delivery to NWSRA may be had by delivery of any such notice to the Secretary or the Chairperson of the Board of Directors of NWSRA. Mail delivery to either Party shall be had by mailing any such notice in a properly stamped and addressed envelope to the address shown below. Any such mail delivery shall be deemed received by the recipient on the 2nd day subsequent to deposit of any such envelope in a proper U.S. mail receptacle for mail deposits.

DATED the year, month and day first aforesaid.

MT. PROSPECT PARK DISTRICT	NORTHWEST SPECIAL RECREATION ASSOCIATION		
By: Attest:	By: Attest:		
Address for Notices: 1000 W. Central Rd. 205 Mount Prospect, IL 60056	Address for Notices: 3000 W. Central Rd., Suite 205 Rolling Meadows, IL 60008		

EXHIBIT A: Depiction of the Premises

EXHIBIT B: INSURANCE

NWSRA shall maintain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

NWSRA shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

MPPD shall each be included as an additional insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any.

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

B. Business Auto and Umbrella Liability Insurance

NWSRA shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01. MPPD shall each be included as an additional insured under the Business auto policy.

C. Workers' Compensation Insurance

NWSRA shall maintain workers' compensation as required by statute and employers liability insurance with a minimum limit of \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

D. Excess Liability- Umbrella Form

\$2,000,000 Each Occurrence \$2,000,000 Aggregate

E. General Insurance Provisions

1. Evidence of Insurance

Prior to the commencement of the Term, the NWSRA shall furnish MPPD with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of its insurer, showing compliance with the insurance requirements set forth above.

Failure of MPPD to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of MPPD to identify a deficiency from evidence that is provided shall not be construed as a waiver of the NWSRA's obligation to maintain such insurance.

MPPD shall have the right, but not the obligation, of prohibiting NWSRA, its employees, agents or participants from entering the parking lot until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by MPPD.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, either Party has the right to reject insurance written by an insurer it deems unacceptable.

3. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared by NWSRA.

Mt. Prospect Park District

MEMORANDUM



To: Mt. Prospect Board of Commissioners

From: Nick Troy, Director of Recreation

Mike Azzaretto, Recreation Division Manager

Date: May 17, 2023

Re: 2023 Rec Plex Flooring Replacement First Floor Ramp and Hallway Flooring

C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

The current carpeted areas on the RecPlex ramp, racquetball corridor, staircase and landing have several worn areas, some down to the threads. Completing this area will finish off the first floor with a consistent look to the project that was completed in January down the "children's hallway."

This capital project was approved by the Board at the November 2022 meeting for \$55,000.

Staff have been in communication with Mohawk and Trevino Flooring to remove and replace the existing flooring in this area. The lifetime of these products gives us 10+ years of new flooring. This product was pre-bid through the National Cooperative Purchasing Alliance (NCPA), Sourcewell contract #080819-MCD. Cooperative purchasing is a proven method for government agencies to buy products and services through a government contract award that was already competitively bid and meets state requirements in Illinois.

The quote staff received totaled \$48,764.02. This project will be approved by NWSRA at the May 17 board meeting for \$20,485 (42%) usage of ADA funds.

We anticipate this project being completed sometime this summer, depending on material delivery and facility programming.

Scope of Work

- Delivery and unload flooring materials
- Labor: tear out of existing floor and prep
- Installation of new flooring

BUDGET IMPACT

- ADA Fund: \$20,485
- Capital Budget: \$28,279.02 720000-815310 (RecPlex Flooring)
- Project total is \$6,235.98 under budget

RECOMMENDATION

Move to approve the proposal submitted by Trevino Flooring utilizing the NCPA purchasing program, Sourcewell #080819-MCD, for the purchase, delivery and installation of flooring materials, as described above, in the amount of \$48,764.02.



Proposal Submitted To: REC PLEX - MT. PROSPECT PD

420 W. DEMPSTER ST. MT. PROSPECT, IL 60056

PROPOSAL

Trevino Flooring470 W. Hintz Road • Wheeling, IL 60090 Phone 847-808-7100 • Fax 847-808-7101 www.trevinoflooring.com

No: **P-34014** Date: 11/23/2022

SALES • SERVICE • INSTALLATION • CLEANING

Work To Be Performed At:

Ramp / Racquet Courts

ATTN: Nick Troy Phone: 847-640-1000 FAX:	Date of Plans
We hereby propose to furnish the materials and perform the Project: Luxury Vinyl Plank Installation	e labor necessary for the completion of
Area: Ramp, Racquet Ball Corridor, Staircase, Landing	
Service includes: Take up / Haul away existing flooring C0194 (Color 096 Shadow) , Provide and Install Vinyl (, Floor Prep, Provide & Install Living Local Premium Wood Cove base, transitions and stair nosing where needed.
** Job detail on attached excel sheet.	
Total: \$48,764.02	
**Sourcewell Code #080819-MCD	
	to be performed in accordance with the drawings and specifications orkmanlike manner for the sum of \$48,764.02 with payments to be
50% Deposit Requested Balance Due on completion	
Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delay beyond our control. Owner to carry fire, tornado and other necessary insurance	Respectfully Submitted Shawn Trevino
upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by General Casualty	Note - This proposal may be withdrawn by us if not accepted within 45 days.
	NCE OF PROPOSAL
as specified. Payment will be made as outlined above	ctory and are hereby accepted. You are authorized to do the work signature
Date	signature

Mt. Prospect Park District

MEMORANDUM



To: Mt. Prospect Board of Commissioners

From: Nick Troy, Director of Recreation

Mike Azzaretto, Recreation Division Manager

Date: May 17, 2023

Re: 2023 RecPlex Fitness Center Weight Room Flooring Project

C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

Phase 1 of the RecPlex Fitness Center renovation took place in August of 2021. The carpeting was replaced with a rubber product. Phase 2, which includes the weight room flooring, was planned for 2023. At the time of approval in 2019, all \$53,443 was requested from capital and no funds from the ADA fund. That has since changed as described below.

Staff have been in communication with Direct Fitness Solutions and MG Sports Flooring to remove and replace the existing flooring in the weight room area. We worked with both on Phase 1. Majority of the floor space will be durable rubber material that is specific to fitness center weight rooms. The lifetime of these products gives us 10+ years of new flooring. This product was pre-bid through the National Cooperative Purchasing Alliance (NCPA contract #08-28). Cooperative purchasing is a proven method for government agencies to buy products and services through a government contract award that was already competitively bid and meets state requirements in Illinois.

The quote that staff have received totaled \$48,985.45. This would be the maximum amount, depending on the subflooring underneath and if any repairs need to be made. With NWSRA approval, \$25,863 will be used from our ADA fund and \$23,122.45 from our capital fund. We anticipate this project being completed in July. Direct Fitness requests 1.5 weeks to complete the project, however, they believe it may not require the full amount of time. The fitness center will remain open at RecPlex while the work is getting done. Weight equipment will be displaced to Studio 201 for members to utilize. Overall aesthetics will also be improved.

SCOPE OF WORK

- Delivery and unload flooring materials, Labor: tear out of existing floor and prep
- Installation of new flooring and fitness equipment removal and placement back

BUDGET IMPACT

ADA Fund: \$25.863

Capital Budget: \$23,122.45 (original budget \$53,443)

RECOMMENDATION

Move to approve the proposal submitted by Direct Fitness Solutions, NCPA Contract #08-28, for the purchase and delivery of flooring materials at RecPlex as listed in the amount of \$48,985.45.

600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819 SALES PROPOSAL

Quote: 00042219 Date: 5/9/2023 Expires: 6/8/2023

Customer Information

Sold To:

Mt Prospect Rec Plex 1000 W. Central Rd Mt Prospect, Illinois 60056

Billing Point of Contact:

Mike Azzaretto Ph: (847) 640-1000 mazzaretto@mppd.org Ship To:

Mt Prospect Rec Plex 420 West Dempster Mt. Prospect, Illinois 60056

Delivery Point of Contact:

Mike Azzaretto Ph:(847) 640-1000 mazzaretto@mppd.org Direct Fitness Sales Team:

Mike Munson- Regional Sales Manager

Ph: (847) 691-3559 Fax: (847) 278-4588

mmuns on @direct fitness solutions.com

Andrew Miller- Inside Sales Ph: (847) 680-9300 Fax: (847) 278-4588

salesorders@directfitnesssolutions.com

FLOORING

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
6.00	ECORE 4 GALLON EGRIP	Ecore 4-Gallon E-Grip III; Covers 380 sqft		\$ 271.46	\$ 255.00	\$ 1,530.00
1,680.00	ECORE ES503 PB	ECORE ES503 Performance Beast Raiders 2.5mm x 8mm Rolls per/sqft		\$ 9.85	\$ 6.15	\$ 10,332.00

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	NON-STOCK	Non-Stock	Floor Prep (Fix Boards, sand, etc) All Material and Labor **We Will not know how damaged until we tear out, may have to be a rebuilt system** \$6K-\$15K	\$ 0.00	\$ 15,000.00	\$ 15,000.00

LABOR

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	LABOR	DFS Labor Charge	Total Tear Out of Rubber Floor and Wall Rubber	\$ 0.00	\$ 9,350.00	\$ 9,350.00

FREIGHT

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	FREIGHT	Freight		\$ 0.00	\$ 723.45	\$ 723.45



600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00042219 Date: 5/9/2023 **Expires:** 6/8/2023

INSTALL

Quantit	/ Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.0	INSTALLATION	Product Installation	Side Wall Rubber Installation (material and labor)	\$ 0.00	\$ 4,500.00	\$ 4,500.00
1.0	INSTALLATION	Product Installation	Flooring Install	\$ 0.00	\$ 7,550.00	\$ 7,550.00

SubTotal	\$ 48,985.45
Estimated Tax	
Grand Total	\$ 48,985.45

Notes

NCPA Contract#08-28

600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00042219 Date: 5/9/2023 Expires: 6/8/2023

Terms & Conditions

PAYMENT TERMS:

PAYMENT IS DUE IN ADVANCE. Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

ESTIMATED DELIVERY DATE:

Due to fluctuating supply chains, please check with your Regional Sales Manager to confirm a realistic lead time for your order.

DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 30 days.

TERMS AND CONDITIONS OF SALE:

Customer is responsible for the following on Entertainment, Cardio & Strength products: TV's with fixed or variable analog audio output jack and speaker off functions (if digital audio output, a converter will need to be purchased). Live cable and dedicated electrical to each TV/Personal Viewing Screen location prior to installation. Installation is not included unless specified. XTV receivers require a CSafe port for power or 110 VAC outlet per piece Confirmation of treadmill electrical requirements (dedicated 20amp branch circuit to each treadmill).

GC or Owner is responsible for the following: • Dumpster for all garbage. • HVAC system up and running prior and during installation with a room temperature of 70 degrees. • Moisture Test done on concrete slab. RH Test; must be at or below 85% RH or Stauf adhesive must be used • Levelness of concrete slab checked for high/low spots, control joints, expansion joints, no paint overspray on concrete slab, etc. • Any major prep work:(grinding, self-leveling, etc.) • All original lighting on during installation of rubber floor. No temporary lighting. • All Doors and electrical outlets that are in the ground need to be removed prior to removal of old flooring and placed back once the new floor is installed; Any doors that swing into room or electrical outlets that are recessed must be properly installed to account for flooring thickness • GC or Owner is responsible for protecting and washing the new installed sports rubber flooring.

One year installation Warranty.

Please note: Unless product is defective or the return is a direct result of a Direct Fitness Solutions error, a 10% restocking fee for all orders and a 20% restocking fee on all custom orders will be charged. All shipping and installation costs are nonrefundable.

Quote Acceptance:

These prices, specifications and conditions are satisfactory and are hereby accepted. Payment Terms:

Account Name:	Mt Prospect Rec Plex	Company Name:	
Print Name:		Print Name:	
Signature:		Signature:	
Title:		Title:	
Date:		Date:	

ī



600 Tower Road . Mundelein . IL 60060 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00042219 5/9/2023 Date: **Expires:** 6/8/2023

Email or Fax Signed Proposal To:

Andrew Miller Inside Sales

Phone: (847) 680-9300 Fax: (847) 278-4588

salesorders@directfitnesssolutions.com **Please include all applicable purchasing documents. If tax exempt please include exemption certificate.

Delivery I	nformation
Requested Delivery Date: 8/1/2023	Payment Type:
Hours Available to Accept Delivery: 8-5	Purchase Order #:
Ship Via: DFS Truck	Site Survey Date:
Ship Via Other:	Floor Plan Included:
Delivery Point of Contact Name: Mike Azzaretto	Dimensions of Access Ways:
Delivery Point of Contact Phone: (847) 640-1000	Stairs:
Delivery Point of Contact Email: mazzaretto@mppd.org	Elevator:
Multiple Delivery Locations:	Color of Upholstery:
Locations:	Color of Frames:
Possible Delays in Delivery Time?	Trade-In's?
Delay Reasons:	Third Party Involved?
	Third Party Purchase Order #: NCPA Contract#08-28

Mt. Prospect Park District

MEMORANDUM



To: Board of Park Commissioners

From: George Giese, Director of Administration

Date: May 17th, 2023

Re: Credit Card Processor ChangeC: Jim Jarog, Executive Director

The Park District's current credit card processor (the Payeezy Global Gateway, owned by Fiserv) is being sunset in the coming months, requiring the District to migrate to a new solution. A change has been on IT's radar for several years, and this presents an opportunity to upgrade to more current technology for credit card payments and terminals. Specifically, staff was interested in upgrading to add EMV - secure card payments, often referred to as chip & pin, which includes things like contactless technologies. These were not supported by the Payeezy Global Gateway.

Staff researched and evaluated several options, including different integrated, semi-integrated and cloud-based solutions. A quick overview of these implementation solutions is included below:

- Integrated An integrated EMV solution directly merges EMV terminal hardware into the point-of-sale (POS) system. This solution requires that every version of the POS system become Payment Card Industry Data Security Standard (PCI DSS) certified before it is released, and would also take the longest amount of time to implement. This is not a feasible or efficient route for the Park District.
- Semi-Integrated In an semi-integrated solution, the POS system talks to already-certified EMV terminals that are able to handle transactions themselves. This removes the need for PCI DSS certification for the POS, as well as reducing the overall PCI DSS scope of the District.
- Cloud-Based This is very similar to semi-integrated, but instead of the POS system needing to talk to each individual EMV terminal, it talks to a single backend service that handles talking to the terminals. This solution has the same PCI DSS benefits as semi-integrated.

During review, it became clear that a cloud-based solution would be the quickest to implement, as well as the most flexible in terms of hardware moving forward. This is in addition to the benefit of reduced PCI liability, since cardholder data wouldn't be passing through the District's POS system. This technology also offers the District with added protection in the event of disputed charges. For added context, any viable solution must be able to handle different types of transactions involved in Park District business, including:

- In-person transactions Terminals
- Online transactions WebStore

Billing/Recurring transactions - Memberships, Payment Plans, etc.
 Additionally, it is important to consider fees as part of any potential provider's proposal. While certain fees may remain consistent across different providers, including interchange/card brand pass-through costs, other processing, transaction and service fees may differ.

The merchant services provider Payroc, a partner of Fifth-Third Bank, proposed a viable cloud-based solution that met the District's situation and technical requirements. In addition, they offered potential savings compared to the District's current fee schedule. Overall, Payroc's processor charges, as a function of monthly activity, were the lowest of the proposals received. Using August 2022 as a reference, as this was the single month with the highest credit card activity in 2022 for the Mt. Prospect Park District, Payroc estimated a monthly savings of \$700. Savings would accumulate over the course of a full year, with greater savings in higher-volume months as compared to our current provider.

To summarize, the Park District is in need of a new credit card processor and Payroc offers a viable, cloud-based solution that fits the District's technical needs. In addition to the benefits of newer technology, Payroc's solution comes with lower proposed fees than our current provider, and the cloud-based integration reduces PCI compliance and liability challenges for the Park District. This integration method also provides the District with the most hardware flexibility moving forward, as our POS system will be programmed to communicate with the backend service - not individual terminals, which may change in the future. Staff has a tentative implementation plan to transition in phases, if approved.

Changing credit card providers involves contractual obligations for both the Park District and provider. The first step in the process is to complete a Merchant Processing Agreement. As such, Payroc's Merchant Processing Agreement is included in the Board Packet for review. If approved, staff will complete and submit this document to Payroc. Payroc would then send out terminals for testing, as well as establish a "sandbox" environment for the backend API. This would enable staff to program accordingly and plan for the change ahead of the sunsetting of our current processor in the coming months. Once completed, patrons of the Park District would be able to enjoy a payment experience more in line with current technologies and consumer expectations.

Thank you to Joe Hoffman and Jon Zgoda for their efforts throughout this process.

Attachments:

Payroc Merchant Processing Agreement

Recommendation:

I move to authorize the Executive Director and the Director of Administration to complete and execute the Merchant Processing Agreement to Payroc, which will effectively transition the Mt. Prospect Park District's credit card processing to Payroc upon completion of prerequisite programming and setup.



Merchant Processing Agreement

ISG Number Representative Name	Representative Number Authorization Platform
Referral Partner Number Referral Partner Name	
1. Business Information	
Doing Business As (DBA) Name	Telephone Number Fax Number
Business Street Address (No PO Boxes)	City State ZIP Code
Merchant Website (URL)	Type of Products/Services Sold Years of Operation
Legal Business Name (if different from above)	Taxpayer Identification Number Contact Email Address
Billing Street Address (if different from above)	City State ZIP Code
Organizational Structure: Corporation LLC Sole Proprietor Due to our Go Green initiative all statements are only available electronically throug	
2. Payment Processing & Sales	
Are you a seasonal business? Yes No If yes, what are the months of operation of your business? JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC	Average Transaction Amount Highest Transaction Amount Average Monthly Volume Highest Monthly Volume EMV/Card Present Swiped Telephone Order eCommerce *Must equal = 100 %
3. Beneficial Owner / Officer / Principal - Government	t / Municipality Contact Info to be entered here 25% or greater of entity and at least one individual who significantly controls the legal entity, if any.
First Name Last Name Home Street Address	Date of Birth SSN Ownership %* City State Zip Code
Email Address	Business Phone Number Mobile Number
Beneficial Owner / Officer / Principal	
First Name Last Name Home Street Address	Date of Birth SSN Ownership % (1) City State Zip Code
Email Address	Business Phone Number Mobile Number

4. ACH Information & Funding Choices

Name on Bank Account	Transit (ABA Routing) Nun	mber	Account Number (Credits & Debit	s)
Name on Bank Account (Debits only, if applicable)	Transit (ABA Routing) Nur	nber (Debits only)	Account Number (Debits only)	
Funding Choices: Standard - included in batch	h fee Next Day Funding	Per Month	Same Day Money Express ⁽²⁾	Per Month
Daily Discount: Yes ⁽³⁾				
(2) 4 a.m. Cut-off CST				
(3) Only applicable to certain pricing programs that do nother fees not deducted daily billed at the end of the management.			ted daily are from from Merchant Se	ttlement with any
Please refer to Funding Terms and Conditions in the Te	rms and Conditions for more detail re	egarding funding options		
5. Payment Card Acceptance				
Standard Card Acceptance				
VISA Visa Cards	MasterCard Cards [Discover Card	ds AMERICAN American E	xpress OptBlue
Debit Card Debit Cards ONLY	*You may select a	any card type in accordance	with Card Networks Operating	g Regulations
Specialty Card Acceptance				
American Express (retained/ESA) ⁽⁴⁾ Electro	onic Benefits Transfer (EBT) ⁽⁴⁾	PIN-based Debit Pr	ricing ⁽⁴⁾ Specialty Ca	ards ⁽⁴⁾
Existing AMEX Merchant Number FNS Nu	umber	Per Transaction	Existing WEX I	Merchant Number
			5::: \	MID
Per Transaction Per Tran	nsaction	Additional Discount (9	Existing Voyag	ger MID
			Existing Fleet	MID
		Debit Monthly Access		
			Specialty Card	s Per Transaction
(4) Only enabled when a per transaction fee is po	opulated below			

6. Rates & Fees *Only one pricing option available per application

Interchange Plus(5)		Visa/Master	card/Discover	American Express OptBlue		
Tiered		Processor Assessment % on \$ Volume	Per Transaction ⁽⁶⁾	Processor Assessment % on \$ Volume	Per Transaction ⁽⁶⁾	
Flat Rate ⁽⁷⁾	Regulated Check Card	%	\$	%	\$	
	Unregulated Check Card	%	\$	%	\$	
	Qualifed Rate	%	\$	%	\$	
	Mid Qualifed Rate	%	\$	%	\$	
	Non Qualifed Rate	%	\$	%	\$	
	Premium Rate	%	\$	%	\$	
	Flat Rate	%	\$			

(5) Only Pricing Model able to use Enhanced Interchange Service Program.

(6) Per transaction rate will be applied to each instance of Authorization Only / Decline in addition to the amounts set forth above you agree to pay Card Network Fees and other fees as set forth in Section 11 of the Terms and Conditions.

(7) Use of any third-party software that is not compliant with the Operating Regulations (including any non-compliant surcharging software) is strictly prohibited. For further details see Section 8M of the Terms and Conditions.

6. Rates & Fees Continued www.payroc.com 888.477.4510 % Charged to Cardholder at Point of Sale on credit card dollar volume processed ⁽¹⁰⁾ % Charged to merchant at month end for both credit and debit card volume processed Per transaction fee charged at RewardPay(8) month end to merchant on all transactions (credit and debit)⁽⁹⁾ Monthly Subscription 3.00% 0.90% \$0.15 (8) PIN Debit not supported by the RewardPay Program No Tips Prompt For Tip Tip Adjust (9) Per transaction fees will be applied to all transactions (10) Cardholder Credit Card charges deducted daily from Merchant Settlement; RewardPay Program is compliant with Card Network surcharge rules and Merchant hereby authorizes Processor or Bank to register Merchant as required by the Card Networks. ☐ Consumer Choice* Merchant authorized % on volume processed on non-cash transactions **Monthly Subscription** *Merchants selecting ConsumerChoice must comply with all applicable Rules and Operating Regulations which include without limitation that either (a) the card price or (b) both the card and the cash price must be advertised in store, on the shelf, and on all marketing materials. For further information, see Section 8L of the Terms and Conditions. Service fee includes InterChange and Card Network Fees and other fees as set forth in Section 11 of terms and conditions Service Fee % (\$_____minimum) will be assessed to the Cardholder on each transaction. A service fee of____ RewardPay Signature Debit / Prepaid Cards Only RewardPay Choose an Option: Choice(11) % on debit/prepaid dollar volume + ___ Interchange Plus⁽¹²⁾: Monthly Subscription _ per debit/prepaid transaction % on debit/prepaid dollar volume + Flat Rate: ___ _ per debit/prepaid transaction RewardPay Credit Card Fees (13) % charged to cardholder at point of sale on credit card dollar volume processed No Tips Prompt For Tip Tip Adjust % charged to merchant on credit card dollar volume processed + ______ per credit transaction (11) PIN Debit not supported by the RewardPay Program. (12) For Interchange Plus, Merchant also agrees to pay Interchange, Card Network Fees and other fees as set forth in the Terms and Conditions. Per transaction fee will be applied to all transactions including Authorization Only or Decline (13) Cardholder Credit Card charges deducted daily from Merchant Settlement; RewardPay Program is compliant with Card Network surcharge rules and Merchant hereby authorizes Processor or Bank to register Merchant as required by the Card Networks. All other fees charged at month end. American Express OptBlue By signing below Merchant agrees to accept American Express Transaction Cards (as defined in the Agreement) pursuant to Processor's Direct Settlement Program (the "Processor Amex Program"). Merchant hereby agrees with Processor to be bound by the terms and conditions of Processor Amex Program, which shall include this Agreement, the Terms and Conditions incorporated by reference in this Agreement, the Terms and Conditions for American Express OptBlue, in connection with accepting American Express Transaction Cards. Merchant acknowledges that this agreement regarding the Processor Amex Program is between Processor and Merchant. By checking the box below, Merchant opts out of receiving future commercial marketing communications from American Express. Note that you may continue to receive marketing communications while American Express updates its records to reflect your choice. Opting out of commercial marketing communications will not preclude you from receiving important transactional or relationship messages from American Express. Name Title Date I choose to opt out of receiving future commercial Sign Here marketing communications from American Express

Account Updater(14) Wireless Processing Mobile Processing Enhanced Interchange Service Setup (one time) Enrollment Fee (one time) Setup (one-time) Setup (one-time) Per User EIS Credit Percentage to Merchant Monthly Per Transaction Network Monthly Per Update Local Tax Rate⁽¹⁵⁾ Network Monthly Access (15) Refer to section 11L of the terms and conditions for details that specify 1.) the monthly Per Transaction (14) The Account Updater Amendment is calculation of the Enhanced Interchange Service - credit, and, 2.) if the local tax rate is left required in order to complete setup blank, Merchant authorizes Processor to input the current tax rate from commercially available tax lookup tables using the Merchant's Business Information zip code. Address Verification (AVS) Per Occurrence Gateway Chargeback Per Occurence Retrieval Per Occurence Software Integration \$15.00 \$25.00 Gateway Name Software Name Annual Fee Batch Fee Per Occurence Installation, License, Activation (one-time) Set up (one-time) Bill in June December Early Termination Fee (19) Regulatory Assistance Program⁽¹⁶⁾ \$575.00 Monthly Usage Gateway Monthly Platinum Security/PCI \$12.95 Monthly \$155.40 Annually⁽²⁰⁾ Monthly PCI Non Compliance (17) Per Transaction Per Transaction Monthly Maintenance Monthly Minimum \$49.95 Monthly Merchant Advantage⁽¹⁸⁾ Voice Authorization Per Occurrence Per Device Monthly Additional User License Fee \$0.95 Additional Location Fee Additional Service Monthly (16) Billed annually in March to merchants boarded prior to December 1st of the previous year (17) Billed annually on the 3rd month after the merchant's approval date. (18) Refer to the Merchant Advantage Section in section 11F of the Terms and Conditions. (19) Early Termination: Refer to Section 16Eiv of the Terms and Conditions. This fee will not be charged if you terminate within 60 days after notice of any increases in the Rates & Fees other than an increase that passes through to you as an increase in interchange, assessments, or other fees charged by the Card Networks (20) PCI Non-Compliance: Refer to Section 3i of the Terms and Conditions **Merchant Acceptance** The undersigned represents and warrants to Processor and Bank that all of the terms and conditions of this Merchant Processing Agreement consisting of this entire document in addition to any other documentation or addendum has been received and reviewed in its entirety, is true and correct, and sets forth the Agreement between Processor, Bank and MERCHANT. Also, the undersigned authorizes Processor and Bank (and their representatives) to investigate the credit of each person listed on the Agreement and represents that the undersigned has the authority to provide information and execute this Agreement with Processor and Bank. Processor and Bank shall accept this Agreement at its offices following underwriting and approval, by the assignment to MERCHANT of a merchant processing identification number. As per Sections 7, 9 and 10 and 11 of the Terms and Conditions, by signing the Agreement you hereby authorize Processor and Bank (and its vendors and agents), using the ACH system or other electronic means, to initiate such credit and debit entries to the settlement account (or at any other account maintained by you at any institution that is a receiving member of ACH) all in accordance with this Agreement. This authorization is to remain in effect until such time as all of your obligations to Processor and Bank have been paid in full. IMPORTANT MEMBER BANK RESPONSIBILITIES: Member Bank: Fifth Third Bank (see Section 20L of the Terms and Conditions for contact information)

1. A Visa Member is the only entity approved to extend acceptance of Visa products directly to a Merchant. 2. A Visa Member must be a principal to the Merchant Agreement. 3. The Visa Member is responsible for educating Merchants on pertinent Visa Operating Regulations with which Merchants must comply. 4. The Visa Member is responsible for and must provide settlement funds to the Merchant. 5. The Visa Member is responsible for all funds held in reserve that are derived from settlement. IMPORTANT MERCHANT RESPONSIBILITIES: 1. Ensure compliance with cardholder data security and storage requirements. 2. Maintain fraud and chargeback below thresholds. 3. Review and understand the terms of the Merchant Agreement. 4. Comply with Operating Regulations. The responsibilities listed above do not supersede the terms of the Merchant Agreement and are provided to ensure the Merchant understands some important obligations of each party and that the Visa Member (Acquirer) is the ultimate authority should the Merchant have any problems. Please initial to confirm that you have received a copy of the Terms and Conditions, PreAuthorized Healthcare Addendum (if applicable), and that you consent to receiving electronic 1099-K forms as provided for in Section H(ii). (Terms and Conditions) **Initial Here** *Processor delivers the Terms and Conditions in your Welcome Kit, which is sent to you via email; the Terms and Conditions are also available at www.insights.payroc.com. Title Date Name Sign Here **Personal Guaranty** The undersigned guarantees to Processor and Bank the performance of this Agreement and any addendum or amendment thereto, including payment of all sums due and any attorneys fees and costs associated with enforcement of the terms thereof. Neither Processor nor Bank shall be required to first proceed against Merchant or enforce any other remedy before proceeding against the undersigned. This is a continuing guarantee and shall not be discharged or affected by death of the undersigned and shall bind the heirs, administrators, representatives, and assigns and may be enforced by or for the benefit of any successor processor. The term of this guarantee shall be for the duration of the Agreement and any addendum thereto and shall guarantee all obligations which may arise or occur during the term thereof though enforcement shall be sought subsequent to any termination. This guaranty is subject to, and incorporates herein, the Arbitration provisions set forth in Section 19 of the Terms and Conditions and the miscellaneous provisions, including governing law and venue, set forth in Section 20 of the Terms and Conditions. Name Date Sign Here

6. Rates & Fees Continued

www.payroc.com 888.477.4510



Sign Here

Payroc ACH Merchant Processing Agreement

Merchant Name	MID	Federal Tax ID #	National American Industrial Classification Code (NAIC
Has this business or its principal(s) be Do you have a written refund policy?		,	○ Yes ○ No ○ Yes ○ No
Activity Monitoring Informa	tion		
Single Transaction Limit Maximum dollar amount allowed for a single debit or credit transaction	Daily Deposit Limit Maximum dollar amount of total transactions allowed per day	Estimated Month Highest number of during the month	of items processed Maximum dollar amount of total
. Pricing			4. Transaction Types (select all which apply)
Batch Fee Statem	ACH Discou	unt % fer < \$10,000	PPD - Prearranged Payment CCD - Corp. Cash Disbursement TEL - Telephone Initiated Payment* WEB - Web Initiated Payment* Other *WEB & TEL requires additional document*
erchant Acceptance	the terms and conditions of this Agraement /	consisting of this antire decument	the Terms and Conditions for Payers ACH and any amendments theretal have been
received and reviewed by Merchant in their entire Terms and Conditions for Payroc ACH. Merchant authorizes DCS to investigate the credit and/or information used by Payroc to underwrite. Agreement with DCS. Following underwriting and approval, DCS will acagreement to the Reserve Amount and/or Hold D. Merchant hereby authorizes DCS, to initiate Autor depository financial institution named and to crediaw. Further, all ACH credits and or debits must be notification after the generation of a new invoice.	ty, are true and correct, and set forth the entire and obtain additional information from lawfu and/or approve Merchant in connection with the tept this Agreement by filling out the Reserve ays by submitting the first transaction for ACH and a Clearing House (ACH) credit and or delit and or debit the same to such account. Menually of the services or goods provided in accordance This authorization is to remain in full force and 30 days prior to the next scheduled draft to	e Agreement between DCS and M I sources of each person listed [Whe Payroc MPA. The undersigned of the payroc manner of the payroc mann	the Terms and Conditions for Payroc ACH, and any amendments thereto) have bee Merchant. Merchant further agrees to accept electronic notification of any changes to HERE IS ANYONE LISTED?]. Merchant authorizes Payroc to share with DCS all mate represents that she/he has the authority to provide information and execute this priate and by providing the Payroc ACH service to Merchant. Merchant will indicate indicated in the ACH Information & Funding Choices section of Payroc MPA at the ination of ACH transactions to Merchant's account must comply with the provisions: as with DCS. Subsequent credits and/or debits will be executed within three days of tification from Merchant in writing or in person of Merchant's desire to terminate this ity to act on it. This service may not be shared. By completing this form and signing
chant ature		Title	Date
n Here			
onal Guaranty			

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SSN

Name

Date



Merchant Name: MID #: Teletrain: PROCESSOR AGENT Terminal Set Up Information ☐ Ship ☐ VAR ☐ Reprogram _____ Integrated ___ Stand Alone Quantity _____ Terminal Type: ___ Quantity _____ Terminal Type ___ Stand Alone ☐ Ship ☐ VAR ☐ Reprogram _____ Integrated Ship equipment to Merchant DBA Address (Otherwise provide shipping info below) Pin Debit: Yes No Pin Pad: Internal External __ Pin Pad Type: ___ Connection Type: Dial-Up Ethernet 4G/LTE WiFi City State Zip EBT: Yes No FNS# Retail / Moto: Invoice # Prompt Application Type: No Tip Tip Line/Adjustment ☐ Fuel Multi Merchant ____ Prompt for Tip Quick Pay/QSR Restaurant: Servers Payment Terms: Sale Lease Rental _____ Number of Servers ___ % _____ % _____ Suggested Tip Choose the payment method: ACH Merchant ACH ISG Residual Payment ISG RewardPay Consumer Choice Percentage Receipt Footer: VAR / GATEWAY / POS SETUP INFORMATION VAR Setup: Quantity Gateway Setup - Virtual Terminal Only _____ Version# ___ PC/Internet Software Name ___ Will the cards be present? Yes No Recurring Billing? Yes No Direct Reseller Contact Name _____ Phone # ____ Merchant Email: _____ PayTrace VAR only Other _____ Gateway Type: Payroc Auth.net **CARD SERVICES** ACH SERVICES Primary User Email _____ Primary User Email ____ ____ Carrier ___ Additional Users: Additional Users: _____ User Type: Admin/Member Email Email User Type: Admin/Member __ User Type: Admin/Member ___ User Type: Admin/Member Email User Type: Admin/Member User Type: Admin/Member _____ User Type: Admin/Member Customer Vault Level 2/3 Tax Rate ______% Recurring Billing Mobile Auto settle time: Comments: Comments: REPRESENTATIVE VERIFICATION I certify the information in this Agreement is true and correct to the best of my knowledge and is as represented by the Merchant: REPRESENTATIVE VERIFICATION Title Name

Board Report May 17, 2023

Financial Advisors Report – April

TAX REVENUE ACCRUAL ADJUSTMENT

Tax receipts through April of this year, which are normally on a cash basis, have had the late collections of the 2021 levy reversed out against last year's accrual. This allows this year's revenues to be comparable through April.

GOLF REPORT

April course revenues of \$247,792 were up 45% overall. This contributed to a net which was better than last year by \$37,544.

POOLS REPORT

Pass sales for the three pools are \$112,187 through April 30, 2023. Pass sales for the same time last year were \$34,468.

RECPLEX FACILITY REPORT

Recplex facility revenues through April were \$186,931. Over double 2022 at this point.

REC PROGRAMS

Recreation program revenues through April were \$1,158,363 maintaining a 24% increase 2023 over 2022 year to date.

CHILD CARE PROGRAMS

Child Care Programs, Kids Klub, Day Camp and Preschool through April were \$661,890. Day Camps are up 42%. Kids Klub and Preschool programs are up 21% each.



MOUNT PROSPECT PARK DISTRICT YTD SUMMARY - ALL FUNDS For Four Months Ended 4/30/23

	2019	2022	2023	2023	% Change	% Change
ACCOUNT NAMES	Actual	Actual	Actual	Budget	from 22	from 19
				Operating		
BALANCE, Beginning - January 1	5,418,454	11,729,070	17,846,407	+Capital		
REVENUES:						
PROPERTY TAXES	5,389,995	5,873,838	5,850,902	11,676,513	0%	9%
REPLACEMENT TAXES		215,764		505,000	-14%	211%
RENTAL	59,611 134,603	164,467	185,354 222,281	869,770	35%	65%
PASSES /USER FEES	429,602	330,818	477,338	756,970	44%	11%
DAILY /USER FEES	130,116	131,190		1,420,057	45%	46%
PROGRAM FEES	1,377,282	1,190,491	190,507 1,542,278	3,014,220	30%	12%
CONCESSION SALES	1,577,282				152%	47%
CORP SPONSORS & GRANTS	6,690	11,632 7,318	29,356 44,493	79,097 21,000	n/a	47% n/a
	,	,	,	•	-18%	11/a 35%
OTHER	24,723	40,971	33,410	94,393	-18% 5627%	
INTEREST	7,034	621	35,565	15,893		406%
INT PROJ CHARGES	206,177	295,517	100,000	100,000	n/a /-	n/a
BOND PROCEEDS - New Capital	0	161,600	0	0	n/a	n/a
BOND PROCEEDS - REFI Rate	0	0	0	4 000 007	n/a	n/a
BOND PROCEEDS - REFI Annual	0	0	0	1,938,237	n/a	n/a
TOTAL REVENUE	7,785,803	8,424,227	8,711,484	20,491,150	3%	12%
without bonds		8,262,627	8,711,484		3%	12%
EXPENDITURES:						
FULL TIME SALARIES	1,104,622	1,248,814	1,342,966	4,261,492	8%	22%
PART TIME SALARIES	590,314	471,209	527,639	2,599,671	12%	-11%
EMPLOYEE BENEFITS	595,846	600,295	470,414	1,616,100	-22%	-21%
CONTRACTUAL SERVICES	305,057	238,785	310,093	1,459,954	30%	2%
COMMODITIES	265,204	238,784	263,475	1,265,743	10%	-1%
CONCESSIONS	28,822	21,448	34,912	54,289	63%	21%
UTILITIES	204,774	195,096	186,508	933,992	-4%	-9%
INSURANCE	248,905	216,775	219,374	605,000	1%	-12%
NW SPECIAL REC	174,410	180,413	181,654	462,080	1%	4%
RETIREMENT	282,250	304,477	314,180	1,272,514	3%	11%
SALES TAX	1,183	365	1,231	4,420	237%	4%
DEBT SERVICE:						
BONDS - Short Term	-	-	-	3,450,263	n/a	n/a
BONDS - LONG TERM	218,578	160,590	318,497	1,938,237	n/a	n/a
BONDS - CALLED		0	0		n/a	n/a
CAPITAL PROJECTS:						
FROM BOND FUNDS - New Capital	-	-	-	-	n/a	n/a
FROM BOND FUNDS - Carryover	458,042	481,194	470,678	-	-2%	3%
ACCESSIBILITY - ADA	4,464	-	48,177	1,272,000	n/a	n/a
GOV DEALS	19,712	-	3,244	20,000	n/a	-84%
CONSERVATORY	-	-	33,898	110,000	n/a	n/a
PAV & LIGHT FUND	4,400	24,480	9,632	229,070	n/a	119%
TOTAL EXPENDITURE	4,506,583	4,382,725	4,736,572	21,554,825	8%	5%
REVENUE OVER(UNDER)	3,279,220	4,041,502	3,974,912	(1,063,675)		
						



MT PROSPECT PARK DISTRICT DEPARTMENTAL EXPENDITURE ANALYSIS FOR THE 4 MONTHS ENDED 4-30-23

33% OF CALENDAR YEAR

'23 Y.T.D.	2023	Y.T.D. as %	'22 Y.T.D.	Y.T.D. % of	Projected	Proi % of	% Inc '23 Bud
Actual		of '23 Budget	Actual	'22 Y.T.D.	2023	'23 Bud	Over '22 Bud
267,374	989,318	27%	283,648	94%	835,475	84%	2%
339,028	1,316,569	26%	330,915	102%	1,145,786	87%	19%
64,719	258,802	25%	77,443	84%	254,200	98%	7%
76,168	275,495	28%	98,880	77%	206,302	75%	-19%
5,349	27,250	20%	5,215	2892%	16,077	59%	-39%
752,637	2,867,434	26%	796,101	95%	2,439,937	85%	6%
361,297	1,256,630	29%	305,663	118%	1,060,338	84%	16%
42,600	244,522	17%	45,888	93%	222,745	91%	12%
35,798	350,130	10%	22,434	160%	313,075	89%	11%
144,150	537,626	27%	140,551	103%	463,072	86%	6%
477,688	1,845,426	26%	412,814	116%	1,710,705	93%	6%
4,155	11,780	35%	5,054	82%	9,333	79%	-76%
54,722	229,035	24%	26,935	203%	201,536	88%	129%
294,252	1,144,497	26%	289,381	102%	910,270	80%	4%
370,439	1,511,095	25%	284,079	130%	1,400,494	93%	19%
39,258	129,353	30%	22,299	176%	221,476	171%	92%
198,802	654,143	30%	184,447	108%	598,444	91%	16%
2,023,161	7,914,237	26%	1,739,545	116%	7,054,550	89%	13%
	Actual 267,374 339,028 64,719 76,168 5,349 752,637 361,297 42,600 35,798 144,150 477,688 4,155 54,722 294,252 370,439 39,258 198,802	Actual Budget 267,374 989,318 339,028 1,316,569 64,719 258,802 76,168 275,495 5,349 27,250 752,637 2,867,434 361,297 1,256,630 42,600 244,522 35,798 350,130 144,150 537,626 477,688 1,845,426 4,155 11,780 54,722 229,035 294,252 1,144,497 370,439 1,511,095 39,258 129,353 198,802 654,143	Actual Budget of '23 Budget 267,374 989,318 27% 339,028 1,316,569 26% 64,719 258,802 25% 76,168 275,495 28% 5,349 27,250 20% 752,637 2,867,434 26% 361,297 1,256,630 29% 42,600 244,522 17% 35,798 350,130 10% 144,150 537,626 27% 477,688 1,845,426 26% 4,155 11,780 35% 54,722 229,035 24% 294,252 1,144,497 26% 370,439 1,511,095 25% 39,258 129,353 30% 198,802 654,143 30%	Actual Budget of '23 Budget Actual 267,374 989,318 27% 283,648 339,028 1,316,569 26% 330,915 64,719 258,802 25% 77,443 76,168 275,495 28% 98,880 5,349 27,250 20% 5,215 752,637 2,867,434 26% 796,101 361,297 1,256,630 29% 305,663 42,600 244,522 17% 45,888 35,798 350,130 10% 22,434 144,150 537,626 27% 140,551 477,688 1,845,426 26% 412,814 4,155 11,780 35% 5,054 54,722 229,035 24% 26,935 294,252 1,144,497 26% 289,381 370,439 1,511,095 25% 284,079 39,258 129,353 30% 22,299 198,802 654,143 30%	Actual Budget of '23 Budget Actual '22 Y.T.D. 267,374 989,318 27% 283,648 94% 339,028 1,316,569 26% 330,915 102% 64,719 258,802 25% 77,443 84% 76,168 275,495 28% 98,880 77% 5,349 27,250 20% 5,215 2892% 752,637 2,867,434 26% 796,101 95% 361,297 1,256,630 29% 305,663 118% 42,600 244,522 17% 45,888 93% 35,798 350,130 10% 22,434 160% 144,150 537,626 27% 140,551 103% 477,688 1,845,426 26% 412,814 116% 4,155 11,780 35% 5,054 82% 54,722 229,035 24% 26,935 203% 294,252 1,144,497 26% 289,381 102%	Actual Budget of '23 Budget Actual '22 Y.T.D. 2023 267,374 989,318 27% 283,648 94% 835,475 339,028 1,316,569 26% 330,915 102% 1,145,786 64,719 258,802 25% 77,443 84% 254,200 76,168 275,495 28% 98,880 77% 206,302 5,349 27,250 20% 5,215 2892% 16,077 752,637 2,867,434 26% 796,101 95% 2,439,937 361,297 1,256,630 29% 305,663 118% 1,060,338 42,600 244,522 17% 45,888 93% 222,745 35,798 350,130 10% 22,434 160% 313,075 144,150 537,626 27% 140,551 103% 463,072 477,688 1,845,426 26% 412,814 116% 1,710,705 4,155 11,780 35% 5,0	Actual Budget of '23 Budget Actual '22 Y.T.D. 2023 '23 Bud 267,374 989,318 27% 283,648 94% 835,475 84% 339,028 1,316,569 26% 330,915 102% 1,145,786 87% 64,719 258,802 25% 77,443 84% 254,200 98% 76,168 275,495 28% 98,880 77% 206,302 75% 5,349 27,250 20% 5,215 2892% 16,077 59% 752,637 2,867,434 26% 796,101 95% 2,439,937 85% 361,297 1,256,630 29% 305,663 118% 1,060,338 84% 42,600 244,522 17% 45,888 93% 222,745 91% 35,798 350,130 10% 22,434 160% 313,075 89% 144,150 537,626 27% 140,551 103% 463,072 86% 47



GOLF COURSE MONTHLY RECEIPTS

1,988,689

1,983,841

ue Recap by yr:										
2021			2022			2023			YTD	Annual
Month '	YTD		Month	YTD		Month Y	TD		Actual	Budget
(1,249)	(1,249)	Jan	(4,592)	(4,592)	Jan	(4,238)	(4,238)			
152,739	151,490	Feb	151,220	146,628	Feb	161,321	157,083	Revenue	457,057	1,946,381
120,569	272,059	Mar	36,818	183,446	Mar	52,182	209,265	Expenditures		
230,970	503,029	April	171,193	354,639	April	247,792	457,057	Full Time	228,995	696,481
270,595	773,624	May	249,605	604,244	May	-	-	Part Time	33,123	347,739
288,911	1,062,535	June	301,067	905,311	June	-	-	Benefits	91,463	318,755
300,838	1,363,373	July	298,167	1,203,478	July	-	-	Contractual	26,214	107,306
299,164	1,662,537	Aug	303,779	1,507,257	Aug	-	-	Commodities	79,820	277,675
249,577	1,912,114	Sept	239,377	1,746,634	Sept	-	-	Utilities	18,073	97,470
158,886	2,071,000	Oct	175,918	1,922,552	Oct	-	-		477,688	1,845,426
	Month (1,249) 152,739 120,569 230,970 270,595 288,911 300,838 299,164 249,577	Month YTD (1,249) (1,249) 152,739 151,490 120,569 272,059 230,970 503,029 270,595 773,624 288,911 1,062,535 300,838 1,363,373 299,164 1,662,537 249,577 1,912,114	2021 Month YTD (1,249) (1,249) 152,739 151,490 120,569 272,059 230,970 503,029 270,595 773,624 288,911 1,062,535 300,838 1,363,373 299,164 1,662,537 249,577 1,912,114 Sept	Month YTD Month M	2021 2022 Month YTD Month YTD (1,249) (1,249) Jan (4,592) (4,592) 152,739 151,490 Feb 151,220 146,628 120,569 272,059 Mar 36,818 183,446 230,970 503,029 April 171,193 354,639 270,595 773,624 May 249,605 604,244 288,911 1,062,535 June 301,067 905,311 300,838 1,363,373 July 298,167 1,203,478 299,164 1,662,537 Aug 303,779 1,507,257 249,577 1,912,114 Sept 239,377 1,746,634	2021 2022 Month YTD Month YTD (1,249) (1,249) Jan (4,592) (4,592) Jan 152,739 151,490 Feb 151,220 146,628 Feb 120,569 272,059 Mar 36,818 183,446 Mar 230,970 503,029 April 171,193 354,639 April 270,595 773,624 May 249,605 604,244 May 288,911 1,062,535 June 301,067 905,311 June 300,838 1,363,373 July 298,167 1,203,478 July 299,164 1,662,537 Aug 303,779 1,507,257 Aug 249,577 1,912,114 Sept 239,377 1,746,634 Sept	2021 2022 2023 Month YTD Month YTD Month Y (1,249) (1,249) Jan (4,592) (4,592) Jan (4,238) 152,739 151,490 Feb 151,220 146,628 Feb 161,321 120,569 272,059 Mar 36,818 183,446 Mar 52,182 230,970 503,029 April 171,193 354,639 April 247,792 270,595 773,624 May 249,605 604,244 May - 288,911 1,062,535 June 301,067 905,311 June - 300,838 1,363,373 July 298,167 1,203,478 July - 299,164 1,662,537 Aug 303,779 1,507,257 Aug - 249,577 1,912,114 Sept 239,377 1,746,634 Sept -	2021 2022 2023 Month YTD Month Q4,238) April 157,083 April 157,083 April 247,092 April 247,057 April 247,792 457,057 April 247,792 457,057 April 247,792 457,057 April 248,705 604,244 May 2- - - - - - -	2021 2022 Month YTD Month YTD <th< td=""><td>2021 2022 YTD Month YTD Month YTD Month YTD Month YTD Actual (1,249) (1,249) Jan (4,592) (4,592) Jan (4,238) (4,238) Revenue 457,057 152,739 151,490 Feb 151,220 146,628 Feb 161,321 157,083 Revenue 457,057 120,569 272,059 Mar 36,818 183,446 Mar 52,182 209,265 Expenditures 230,970 503,029 April 171,193 354,639 April 247,792 457,057 Full Time 228,995 270,595 773,624 May 249,605 604,244 May - - Part Time 33,123 288,911 1,062,535 June 301,067 905,311 June - - Contractual 26,214 299,164 1,662,537 Aug 303,779 1,507,257 Aug -<!--</td--></td></th<>	2021 2022 YTD Month YTD Month YTD Month YTD Month YTD Actual (1,249) (1,249) Jan (4,592) (4,592) Jan (4,238) (4,238) Revenue 457,057 152,739 151,490 Feb 151,220 146,628 Feb 161,321 157,083 Revenue 457,057 120,569 272,059 Mar 36,818 183,446 Mar 52,182 209,265 Expenditures 230,970 503,029 April 171,193 354,639 April 247,792 457,057 Full Time 228,995 270,595 773,624 May 249,605 604,244 May - - Part Time 33,123 288,911 1,062,535 June 301,067 905,311 June - - Contractual 26,214 299,164 1,662,537 Aug 303,779 1,507,257 Aug - </td

Nov

Dec

Budget **1,892,550 1,966,278 1,946,381**

66,137

(4,848)

Nov

Dec

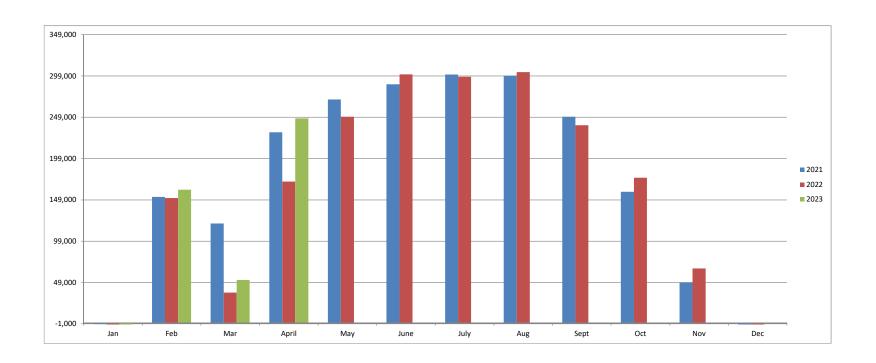
Nov

Dec

49,140

2,120,140

(4,266) 2,115,874



(20,631)

Net

100,955



33.3% of Calendar Year

2023 Budget vs. Actual For the Four Months April 30, 2023

	Three I	Months	Apr	il	Year to	o Date	YTD	% of	Annual	% of
	Budget	Actual	Budget	Actual	Budget	Actual	LastYr	Last Yr	Budget	Budget
REVENUES:										
RENTALS	866	425	17,605	32,493	18,471	32,918	17,713	186%	379,000	9%
PASSES /USER FEES	159,878	176,135	40,301	49,061	200,179	225,196	198,605	113%	214,000	105%
DAILY /USER FEES	9,881	17,219	90,391	133,482	100,272	150,701	105,105	143%	1,279,075	12%
PROGRAM FEES	28,412	22,379	23,123	25,667	51,535	48,046	48,965	98%	84,051	57%
MERCHANDISE SALES	185	1,317	4,556	10,350	4,741	11,667	5,645	207%	55,255	21%
OTHER	(11,271)	(8,210)	(6,488)	(3,261)	(17,759)	(11,471)	(21,395)	54%	(65,000)	18%
TOTAL REVENUE	187,951	209,265	169,488	247,792	357,439	457,057	354,638	129%	1,946,381	23%
2022		183,446		171,192		354,638			1,983,841	18%
EXPENDITURES:										
FULL TIME SALARIES	152,168	171,736	73,486	57,259	225,654	228,995	158,707	144%	696,481	33%
PART TIME SALARIES	11,182	10,396	33,305	22,727	44,487	33,123	35,784	93%	347,739	10%
FRINGE BENEFITS	83,236	68,101	55,018	23,362	138,254	91,463	102,239	89%	318,755	29%
CONTRACTUAL SERVICES	20,500	23,259	13,964	2,955	34,464	26,214	27,877	94%	107,306	24%
COMMODITIES	18,394	31,877	42,134	20,217	60,528	52,094	47,609	109%	237,120	22%
MERCHANDISE	3,617	18,339	11,269	9,387	14,886	27,726	20,288	137%	40,555	68%
UTILITIES	16,984	12,151	8,408	5,804	25,392	17,955	20,289	88%	93,050	19%
SALES TAX/OTHER	6	63	9	55	15	118	20	590%	4,420	3%
TOTAL EXPENDITURES	306,087	335,922	237,593	141,766	543,680	477,688	412,813	116%	1,845,426	26%
2022	_	250,377		162,436		412,813			1,576,274	26%
REVENUE OVER(UNDER) EXP	(118,136)	(126,657)	(68,105)	106,026	(186,241)	(20,631)	(58,175)		100,955	

Mount Prospect Park District GOLF COURSE thru April

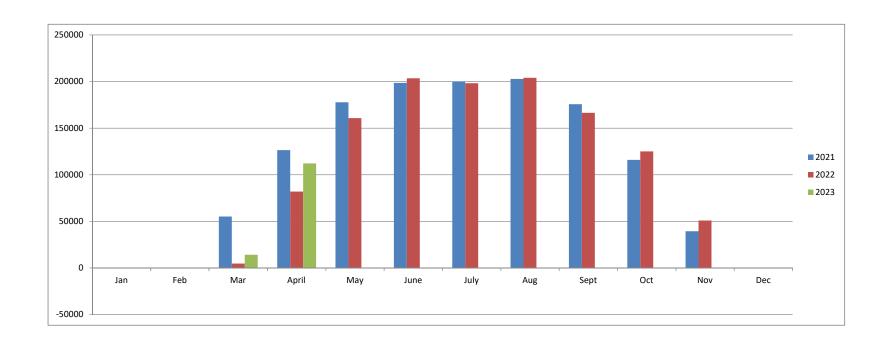
					Change From	Change From
	2020	2021	2022	2023	2022	2021
REVENUES:						
RENTALS	725	39,669	17,713	32,918	86%	-17%
PASSES /USER FEES	130,770	207,535	198,605	225,196	13%	9%
DAILY /USER FEES	10,055	214,111	105,105	150,701	43%	-30%
PROGRAM FEES	10,525	47,168	48,965	48,046	-2%	2%
MERCHANDISE SALES	1,245	6,841	5,645	11,667	107%	71%
OTHER	(19,123)	(12,295)	(21,395)	(11,471)	-46%	-7%
TOTAL REVENUE	134,197	503,029	354,638	457,057	29%	-9%
% of Budget	9%	27%	18%	23%		
EXPENDITURES:						
FULL TIME SALARIES	184,985	207,346	158,707	228,995	44%	10%
PART TIME SALARIES	27,009	42,755	35,784	33,123	-7%	-23%
FRINGE BENEFITS	106,042	109,407	102,239	91,463	-11%	-16%
CONTRACTUAL SERVICES	23,612	17,926	27,877	26,214	-6%	46%
COMMODITIES	33,198	33,198	47,609	52,094	9%	57%
MERCHANDISE	17,737	17,737	20,289	27,726	37%	56%
UTILITIES	21,742	21,742	20,289	17,955	-12%	-17%
SALES TAX/OTHER	196	196	20	118	490%	-40%
TOTAL EXPENDITURES	414,521	450,307	412,813	477,688	16%	6%
% of Budget	25%	26%	24%	26%		
REVENUE OVER(UNDER) EXP	(280,324)	52,722	(58,175)	(20,631)		
BUDGET REVENUE	1,560,592	1,892,550	1,966,278	1,946,381		
BUDGET EXPENSE	1,686,603	1,711,076	1,741,320	1,845,426		

MOUNT PROSPECT PARK DISTRICT GOLF COURSE Department by Function For Four Months Ended 4-30-2023

								GOLF
ACCOUNT NAMES	TOTALS	ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	COMMUNITY CENTER
REVENUES:	TOTALS	1 KO 3HOI	WAINT.	SALES	KANGE	LESSONS	EVENTS	CENTER
RENTAL	32,918	32,918	_	_	-	-	-	_
PASSES /USER FEES	225,196	225,196	-	_	-	-	-	-
DAILY /USER FEES	150,701	134,515	-	_	16,186	-	-	-
PROGRAM FEES	48,046	600	-	-	- -	47,446	-	-
MERCHANDISE SALES	11,667	-	-	11,667	-	-	-	-
OTHER	(11,471)	(11,471)	-	-	-	-	-	-
SPONSORSHIPS	-		-	-	-	-	-	-
TOTAL REVENUE	457,057	381,758	-	11,667	16,186	47,446	-	-
% of Budget	23%	23%	n/a	21%	14%	70%	0%	n/a
EXPENDITURES:								
FULL TIME SALARIES	228,995	97,999	106,412	-	-	-	-	24,584
PART TIME SALARIES	33,123	13,512	18,095	-	-	200	-	1,316
FRINGE BENEFITS	91,463	16,206	63,898	-	-	911	-	10,447
CONTRACTUAL SERVICES	26,214	8,792	15,767	-	-	-	-	1,656
COMMODITIES	52,063	7,534	28,355	-	3,919	3,682	4,252	4,320
MERCHANDISE	27,757	-	-	27,757	-	-	-	-
UTILITIES	17,955	4,212	7,072	-	-	-	-	6,671
SALES TAX	118	-	-	118	-	-	-	
TOTAL EXPENDITURES	477,688	148,254	239,600	27,875	3,919	4,793	4,252	48,994
% of Budget	26%	28%	23%	61%	48%	12%	28%	28%
REVENUE OVER(UNDER) EXP	(20,631)	233,504	(239,600)	(16,208)	12,268	42,653	(4,252)	(48,994)
CHANGE FROM LAST YR +(-)								
REVENUE	102,418	91,840	_	6,022	5,400	(844)	_	_
EXPENDITURES	64,874	(7,366)	54,145	11,194	(540)	3,964	4,252	(775)
NET	37,544	99,206	(54,145)	(5,172)	5,941	(4,808)	(4,252)	775
% CHANGE FROM LAST YEAR		,	(- , - ,	(-,)		(/ /	() - /	
REVENUE	29	32	n/a	107	50	(2)	n/a	n/a
EXPENDITURES	16	(5)	29	67	(12)	478	n/a	(2)
		` '			` '		•	` '

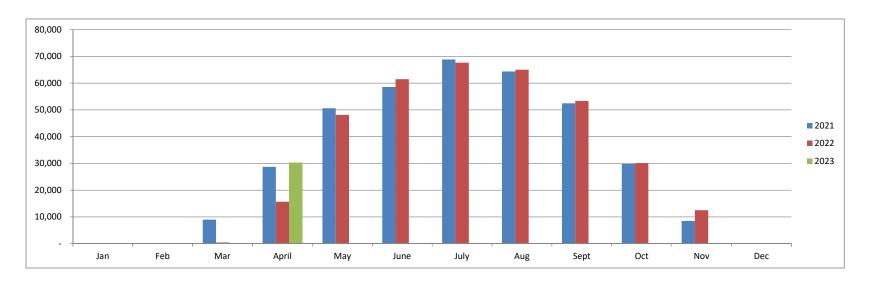
MT Prospect Park District Golf Course Green Fees

	2021						2023	3		
	Month	YTD		Month	YTD		Month	YTD		
Jan	(152)	(152)	Jan	-	=	Jan	-	-	21 Budget	1,195,000
Feb	9	(143)	Feb	-	-	Feb	-	-	22 Budget	1,165,000
Mar	55,256	55,114	Mar	4,717	4,717	Mar	14,168	14,168	23 Budget	1,150,500
April	126,468	181,582	April	82,012	86,729	April	112,214	126,381		
May	177,810	359,392	May	160,831	247,560	May	-	126,381		
June	198,574	557,966	June	203,453	451,013	June	-	126,381		
July	200,113	758,078	July	198,166	649,178	July	-	126,381		
Aug	202,866	960,944	Aug	204,039	853,217	Aug	-	126,381		
Sept	175,648	1,136,592	Sept	166,487	1,019,704	Sept	-	126,381		
Oct	115,903	1,252,495	Oct	125,022	1,144,726	Oct	-	126,381		
Nov	39,394	1,291,889	Nov	50,849	1,195,576	Nov	-	126,381		
Dec	(110)	1,291,779	Dec	47	1,195,622	Dec	-	126,381		



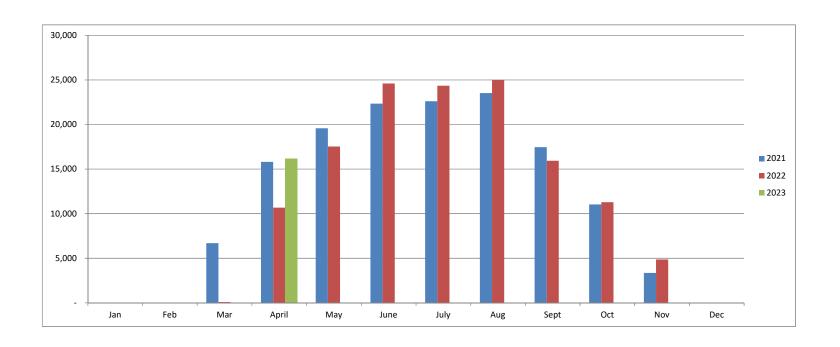
Mount Prospect Park District Golf Course Power Cart Rental

	2021			2022			2023			
	Month	YTD		Month \	/TD		Month Y	TD		
Jan	0	0	Jan	0	0	Jan	0	0	21 Budget	315,000
Feb	0	0	Feb	0	0	Feb	0	0	22 Budget	361,600
Mar	8,982	8,982	Mar	424	424	Mar	-	-	23 Budget	370,000
April	28,707	37,689	April	15,697	16,121	April	30,264	30,264		
May	50,604	88,293	May	48,155	64,276	May	-	-		
June	58,554	146,847	June	61,486	125,762	June	-	-		
July	68,881	215,728	July	67,682	193,444	July	-	-		
Aug	64,359	280,087	Aug	65,065	258,509	Aug	-	-		
Sept	52,469	332,556	Sept	53,372	311,880	Sept	-	-		
Oct	29,771	362,327	Oct	30,075	341,955	Oct	-	-		
Nov	8,482	370,809	Nov	12,516	354,471	Nov	-	-		
Dec	-	370,809	Dec	-	354,471	Dec	-	-		



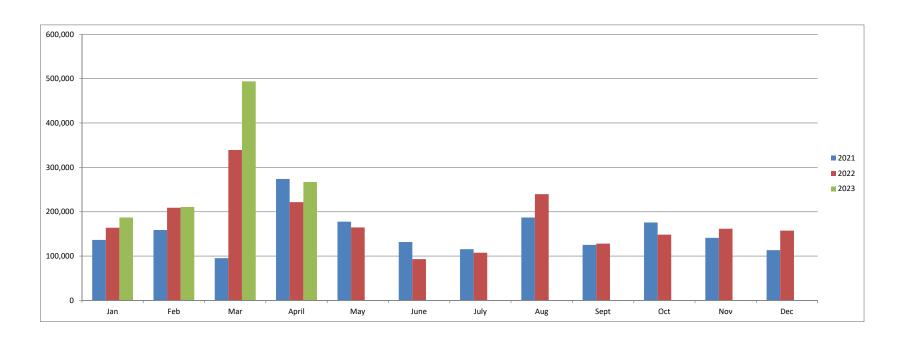
Mount Prospect Park District Golf Course Driving Range Revenue

	2021			2022			2023			
	Month	YTD		Month	YTD		Month	YTD		
Jan	-	-	Jan	-	-	Jan	-	-	21 Budget	110,000
Feb	-	-	Feb	-	-	Feb	-	-	22 Budget	114,300
Mar	6,712	6,712	Mar	96	96	Mar	-	-	23 Budget	118,000
April	15,821	22,533	April	10,690	10,786	April	16,186	16,186		
May	19,574	42,107	May	17,535	28,321	May	-	-		
June	22,338	64,446	June	24,600	52,921	June	-	-		
July	22,610	87,056	July	24,360	77,280	July	-	-		
Aug	23,526	110,581	Aug	25,008	102,289	Aug	-	-		
Sept	17,460	128,042	Sept	15,950	118,239	Sept	-	-		
Oct	11,042	139,084	Oct	11,295	129,534	Oct	-	-		
Nov	3,373	142,457	Nov	4,866	134,400	Nov	-	-		
Dec	-	-	Dec	35	134,435	Dec	-	-		



MT PROSPECT PARK DISTRICT PROGRAM REVENUE

	2021			2022			2023			YTD	Annual
	Month	/TD		Month \	/TD		Month \	/TD		Actual	Budget
Jan	136,317	136,317	Jan	163,615	163,615	Jan	186,710	186,710			
Feb	158,740	295,057	Feb	208,904	372,519	Feb	210,814	397,524	Revenue	1,158,363	2,318,700
Mar	95,172	390,229	Mar	339,191	711,710	Mar	493,884	891,408	Expenditures		
April	273,709	663,938	April	221,329	933,039	April	266,955	1,158,363	Part Time	187,397	804,276
May	177,481	841,419	May	164,467	1,097,506	May	-	1,158,363	Contractual	83,925	365,848
June	131,487	972,906	June	93,069	1,190,575	June	-	1,158,363	Commodities	99,117	340,971
July	115,293	1,088,199	July	107,505	1,298,080	July	-	1,158,363		370,439	1,511,095
Aug	186,881	1,275,080	Aug	239,418	1,537,498	Aug	-	1,158,363	Net	787,924	807,605
Sept	125,032	1,400,112	Sept	128,019	1,665,517	Sept	-	1,158,363			
Oct	175,554	1,575,666	Oct	148,068	1,813,585	Oct	-	1,158,363			
Nov	140,957	1,716,623	Nov	161,479	1,975,064	Nov	-	1,158,363			
Dec	113,279	1,829,902	Dec	157,425	2,132,489	Dec	-	1,158,363			
		977,635			1,990,273			2,318,700			

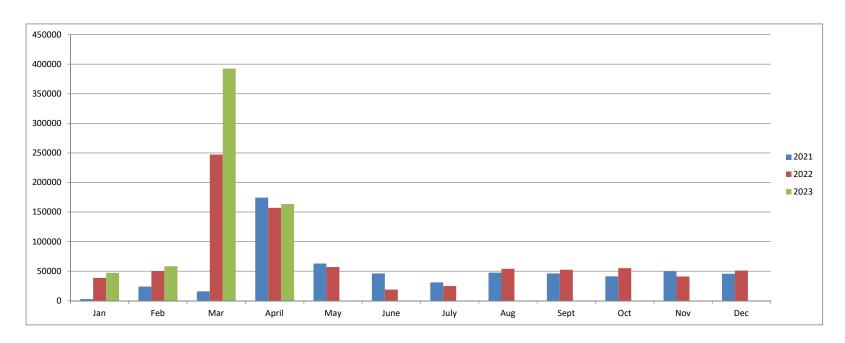


MOUNT PROSPECT PARK DISTRICT PROGRAMS Department by Function For Four Months Ended 4-30-23

ACCOUNT NAMES		YOUTH/	ATHLE	TICS		SPECIAL		
	TOTALS	CHILD CARE	ADULT	YOUTH	FITNESS	EVENTS	ARTS	BASEBALL
REVENUES:								
PROGRAM FEES	1,098,761	595,601	36,700	186,597	60,912	12,010	120,435	86,506
CHILD CARE	71,120	71,120						
VISA/MC CHARGES	(11,517)	(4,831)		(2,997)			(2,520)	(1,169.20)
TOTAL REVENUE	1,158,363	661,890	36,700	183,600	60,912	12,010	117,915	85,337
% of Budget	50%	62%	69%	34%	58%	56%	33%	49%
EXPENDITURES:								
PART TIME SALARIES	187,397	78,833	1,056	10,601	33,647	-	61,929	1,331
CONTRACTUAL SERVICES	83,925	5,299	7,224	47,950	3,920	1,404	-	18,129
COMMODITIES	99,117	2,694	1,247	32,140	915	5,041	28,595	28,484
UTILITIES	-							
TOTAL EXPENDITURES	370,439	86,826	9,527	90,691	38,482	6,445	90,524	47,944
% of Budget	25%	15%	20%	26%	41%	12%	39%	32%
REVENUE OVER(UNDER) EXP	787,924	575,064	27,173	92,909	22,430	5,565	27,391	37,393
\$ CHANGE FROM 2022 + (-)								
REVENUE	225,670	168,496	14,525	37,756	26,681	3,406	30,890	(56,084)
EXPENDITURES	86,361	1,968	3,773	54,949	9,919	3,008	(1,022)	13,767
NET	139,309	166,528	10,752	(17,192)	16,762	398	31,912	(69,851)
% CHANGE FROM 2022								
REVENUE	24	34	66	26	78	40	35	(40)
EXPENDITURES	30	2	66	154	35	88	(1)	40

MT Prospect Park District CHILD CARE PROGRAMS REVENUE

2021				2022		2023		
	Month	YTD		Month	YTD		Month	YTD
Jan	3,044	3,044	Jan	38,678	38,678	Jan	47,284	47,284
Feb	24,063	27,107	Feb	50,364	89,042	Feb	58,331	105,615
Mar	15,941	43,048	Mar	247,266	336,308	Mar	392,528	498,143
April	174,367	217,415	April	157,086	493,394	April	163,747	661,890
May	63,011	280,426	May	57,031	550,425	May	-	661,890
June	46,304	326,730	June	19,000	569,425	June	-	661,890
July	31,090	357,820	July	24,939	594,364	July	-	661,890
Aug	47,673	405,493	Aug	53,955	648,319	Aug	-	661,890
Sept	46,116	451,609	Sept	52,429	700,748	Sept	-	661,890
Oct	41,490	493,099	Oct	55,183	755,931	Oct	-	661,890
Nov	49,387	542,486	Nov	41,162	797,093	Nov	-	661,890
Dec	45,598	588,084	Dec	51,214	848,307	Dec	-	661,890
	Budget	253,780		Budget	846,630		Budget	1,070,049



MOUNT PROSPECT PARK DISTRICT CHILD CARE PROGRAMS

For Four Months Ended April 30, 2023

						3370 01 1130	zar rear
ACCOUNT NAMES	YTD)	2023	202	3	% of	% of
	2021	2022	Budget	Month	YTD	Budget	2022
REVENUES:			J			· ·	
Kids Klub	5,804	108,117	366,660	34,814	130,627	36%	121%
Day Camp	168,590	328,370	520,071	115,198	466,450	90%	142%
Preschool	43,135	56,907	183,318	15,932	69,644	38%	122%
VISA/MC Charges				-2,197	-4,831	n/a	n/a
Total	217,529	493,394	1,070,049	163,747	661,890	62%	134%
EXPENDITURES:							
Part Time Salaries	14,702	73,048	467,759	16,197	78,833	17%	108%
Contractual Services	555	9,138	80,494	1,120	5,299	7%	58%
Commodities	487	2,672	34,790	1,718	2,694	8%	101%
Total	15,745	84,859	583,043	19,035	86,826	15%	551%
SURPLUS (DEFICIT)	201,784	408,535	487,006	144,712	575,064		

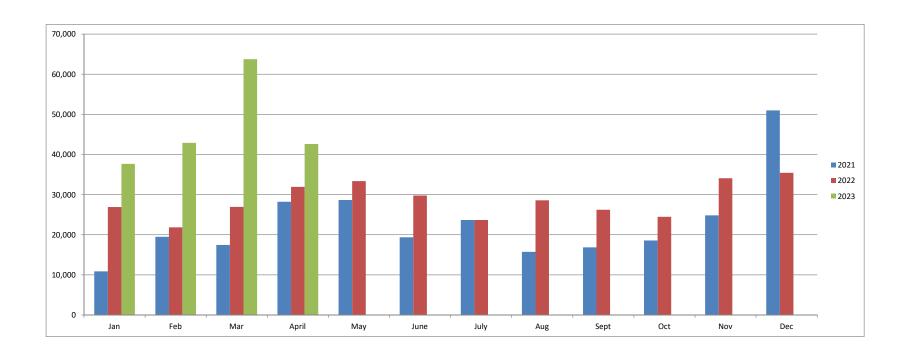
33% of Fiscal Year



Revenue Recap by yr:

Budget

	2021	_		2022			2023			YTD	Annual
	Month	YTD		Month `	YTD		Month \	/TD		Actual	Budget
Jan	10,891	10,891	Jan	26,889	26,889	Jan	37,676	37,676			
Feb	19,470	30,361	Feb	21,829	48,718	Feb	42,910	80,586	Revenue	186,931	337,401
Mar	17,464	47,825	Mar	26,927	75,645	Mar	63,747	144,333	Expenditures		
April	28,230	76,055	April	31,919	107,564	April	42,598	186,931	Full Time	90,047	300,195
May	28,642	104,697	May	33,368	140,932	May	-	-	Part Time	79,644	273,896
June	19,365	124,062	June	29,760	170,692	June	-	-	Benefits	44,451	154,915
July	23,686	147,748	July	23,665	194,357	July	-	-	Contractual	9,225	60,055
Aug	15,720	163,468	Aug	28,590	222,947	Aug	-	-	Commodities	16,180	101,676
Sept	16,839	180,307	Sept	26,224	249,171	Sept	-	-	Utilities	54,704	253,760
Oct	18,561	198,868	Oct	24,478	273,649	Oct	-	-		294,251	1,144,497
Nov	24,819	223,687	Nov	34,093	307,742	Nov	-	-	Net	(107,320)	(807,096)
Dec	50,983	274,670	Dec	35,449	343,191	Dec	-	-			
t		161,356			240,086			337,401			





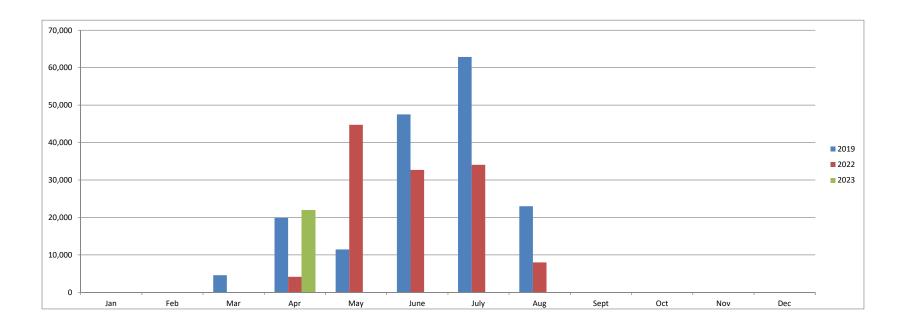
		MONT	TH	YEAR to l	DATE	Up (D	own)
		This	Last	This	Last	Change	% Change
RENTALS							
Building Rental		6,101	3,155	30,852	14,613	16,239	111%
To	otal	6,101	3,155	30,852	14,613	16,239	111%
PASS SALES	_						
All Facility		75	1,586	134	5,591	(5,457)	-98%
Gym & Track		2,044	(7)	9,103	(184)	9,287	-5049%
Fitness		23,963	17,396	96,066	67,801	28,265	42%
To	otal	26,082	18,976	105,303	73,208	32,095	44%
DAILY FEES	_						
All Facility		-	-	61	10	51	510%
Gym & Track		3,717	3,366	22,401	11,061	11,340	103%
Fitness		497	682	3,269	2,148	1,121	52%
Racquetball		348	259	1,920	941	979	104%
То	otal	4,562	4,307	27,651	14,160	13,491	95%
PROGRAM FEES	_						
Special Programs		5,360	5,790	22,135	6,136	15,999	n/a
To	otal	5,360	5,790	22,135	6,136	15,999	n/a
CONCESSIONS	_						
Merchandise		98	45	494	268	226	84%
Vending		1,146	406	2,571	1,258	1,312	n/a
To	otal	1,244	451	3,065	1,526	1,538	101%
OTHER	_					-	
Visa Charges / OvSt		(753)	(759)	(2,074)	(2,079)	5	0%
TC	OTAL	42,595	31,919	186,931	107,564	79,367	74%



		. –			Change From	Change From
	2020	2021	2022	2023	2022	2021
REVENUES:						
RENTALS	14,724	37,055	14,613	30,852	111%	-17%
PASSES /USER FEES	90,665	36,760	73,208	105,303	44%	186%
DAILY /USER FEES	13,715	1,574	14,160	27,651	95%	1657%
PROGRAM FEES	140	1,488	6,136	22,135	261%	1388%
MERCHANDISE & VENDING	3,126	373	1,526	3,065	101%	722%
OTHER/visa	(1,969)	(1,195)	(2,079)	(2,074)	0%	74%
TOTAL REVENUE	120,401	76,055	107,564	186,932	74%	146%
% of Budget	26%	47%	45%	55%		
EXPENDITURES:						
FULL TIME SALARIES	76,076	107,252	79,963	90,047	13%	-16%
PART TIME SALARIES	74,307	59,341	75,582	79,644	5%	34%
FRINGE BENEFITS	50,630	61,627	53,604	44,451	-17%	-28%
CONTRACTUAL SERVICES	14,106	9,470	10,313	9,225	-11%	-3%
COMMODITIES	17,375	11,762	13,794	15,926	15%	35%
MERCHANDISE	958	25	67	254	n/a	n/a
UTILITIES	(60,717)	58,287	56,058	54,705	-2%	n/a
TOTAL EXPENDITURES	172,735	307,764	289,381	294,252	2%	-4%
% of Budget	15%	29%	26%	26%		
REVENUE OVER(UNDER) EXP	(52,334)	(231,709)	(181,817)	(107,320)		
BUDGET REVENUE	467,240	161,356	240,086	337,401		
BUDGET EXPENSE	1,136,761	1,068,362	1,108,169	1,144,497		

MOUNT PROSPECT PARK DISTRICT BIG SURF POOL

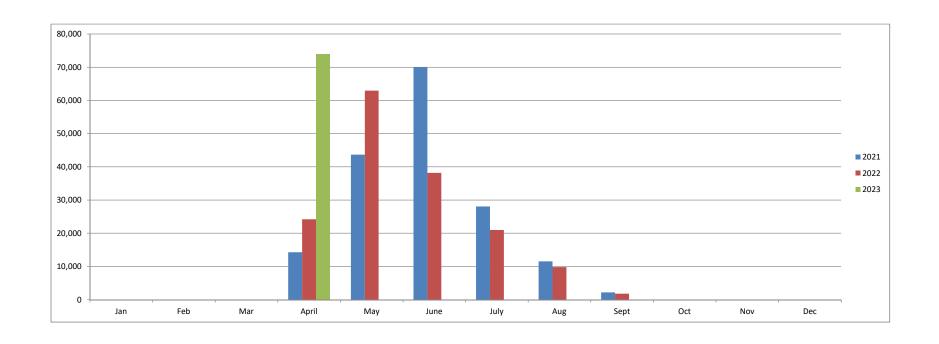
	2019			2022			2023			YTD	Annual
	Month Y	TD		Month Y	TD T		Month Y	TD		Actual	Budget
Jan	0	0	Jan	0	0	Jan	0	0			
Feb	0	0	Feb	0	0	Feb	0	0	Revenue	21,978	107,640
Mar	4,561	4,561	Mar	-	-	Mar	-	-	Expenditures		.
April	19,866	24,427	April	4,132	4,132	April	21,978	21,978	Full Time	22,394	65,188
May	11,449	35,876	May	44,751	48,883	May	-	-	Part Time	-	82,336
June	47,551	83,427	June	32,705	81,588	June	-	-	Benefits	8,042	28,027
July	62,873	146,300	July	34,065	115,653	July	-	-	Contractual	381	8,755
Aug	22,979	169,279	Aug	7,998	123,651	Aug	-	-	Commodities	10,272	45,566
Sept	-	169,279	Sept	-	123,651	Sept	-	-	Utilities	1,511	14,650
Oct	-	169,279	Oct	-	123,651	Oct	-	-	Net	42,600	244,522
Nov	-	169,279	Nov	-	123,651	Nov	-	-		(20,622)	(136,882)
Dec	-	169,279	Dec	-	123,651	Dec	-	21,978			
		168,500			86,466			107,640			





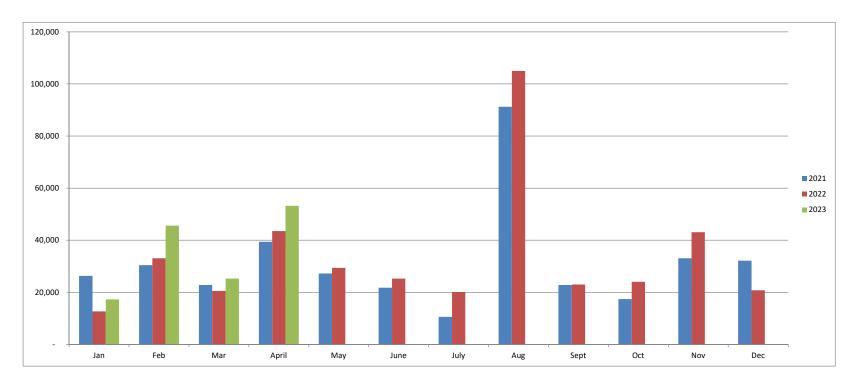
Budget

Revenue	e Recap by yr:				A VIC CE	.~					
	2021			2022			2023			YTD	Annual
	Month	YTD		Month '	YTD		Month Y	/TD		Actual	Budget
Jan	-	-	Jan	-	-	Jan	-	-			
Feb	-	-	Feb	-	-	Feb	-	-	Revenue	74,003	171,450
Mar	-	-	Mar	-	-	Mar	-	-	Expenditures		
April	14,283	14,283	April	24,234	24,234	April	74,003	74,003	Full Time	18,437	63,601
May	43,683	57,966	May	62,974	87,208	May	-	74,003	Part Time	128	149,317
June	70,056	128,022	June	38,172	125,380	June	-	74,003	Benefits	5,867	20,448
July	28,070	156,092	July	20,988	146,368	July	-	74,003	Contractual	780	12,905
Aug	11,538	167,630	Aug	9,782	156,150	Aug	-	74,003	Commodities	4,239	39,949
Sept	2,214	169,844	Sept	1,796	157,946	Sept	-	74,003	Utilities	6,347	63,910
Oct	45	169,889	Oct	-	157,946	Oct	-	74,003		35,798	350,130
Nov	-	169,889	Nov	-	157,946	Nov	-	74,003		38,205	(178,680)
Dec	-	169,889	Dec	-	157,946	Dec	-	74,003			
		77,300			137,891			171,450			



MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

	2021			2022			2023			YTD	Annual
	Month \	/TD		Month	YTD		Month	YTD		Actual	Budget
Jan	26,365	26,365	Jan	12,671	12,671	Jan	17,312	17,312			
Feb	30,463	56,827	Feb	33,061	45,732	Feb	45,585	62,897	Revenue	141,407	362,146
Mar	22,818	79,645	Mar	20,539	66,271	Mar	25,264	88,161	Expenditures		
April	39,421	119,066	April	43,508	109,779	April	53,246	141,407	Full Time	31,218	114,874
May	27,270	146,336	May	29,366	139,145	May	-	-	Part Time	81,551	262,740
June	21,735	168,071	June	25,275	164,420	June	-	-	Benefits	11,109	38,714
July	10,585	178,656	July	20,106	184,526	July	-	-	Commodities	5,949	56,548
Aug	91,222	269,878	Aug	104,997	289,523	Aug	-	-	Utilities	14,323	64,750
Sept	22,842	292,720	Sept	22,998	312,521	Sept	-	-		144,150	537,626
Oct	17,443	310,163	Oct	24,024	336,545	Oct	-	-	Net	(2,743)	(175,480)
Nov	33,079	343,242	Nov	43,095	379,640	Nov	-	-			
Dec	32,147	375,389	Dec	20,803	400,443	Dec	-	-			
t		131,000			359,038			362,146			



Mount Prospect Park District REC PLEX POOL

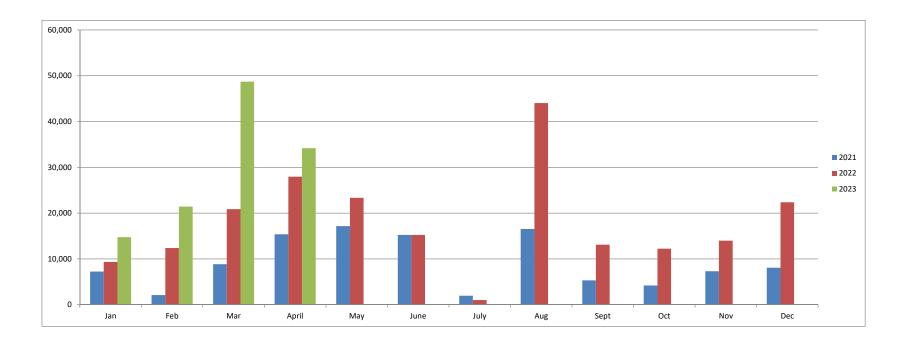
thru April

					Change From	Change From
	2020	2021	2022	2023	2022	2021
REVENUES:						
BUILDING RENTAL	35	4,025	25	-	n/a	-100%
PASSES /USER FEES	24,626	17,824	26,204	38,927	49%	118%
DAILY /USER FEES	1,447	1,020	1,543	1,887	22%	85%
PROGRAM FEES	27,578	96,197	82,008	104,026	27%	8%
VISA/MC CHARGES	-	-	-	(3,433)	n/a	n/a
TOTAL REVENUE	53,686	119,066	109,780	141,407	29%	19%
% of Budget	11%	91%	31%	39%		
EXPENDITURES:						
FULL TIME SALARIES	34,265	29,500	36,866	31,218	-15%	6%
PART TIME SALARIES	73,446	57,224	66,465	81,551	23%	43%
FRINGE BENEFITS	9,325	11,076	11,011	11,109	1%	0%
CONTRACTUAL SERVICES	1,250	1,140	885	-	n/a	n/a
COMMODITIES	4,293	5,127	11,950	5,949	n/a	16%
UTILITIES	12,258	13,547	13,374	14,323	7%	6%
SALES TAX/OTHER						
TOTAL EXPENDITURES	134,837	117,614	140,551	144,150	3%	23%
% of Budget	24%	25%	28%	27%		
REVENUE OVER(UNDER) EXP	(81,151)	1,452	(30,771)	(2,743)		
BUDGET REVENUE	472,791	131,000	359,038	362,146		
BUDGET EXPENSE	561,842	476,503	508,519	537,626		



PROGRAM REVENUE

Revenue	e Recap by yr:										
	2021			2022			2023			YTD	Annual
	Month '	/TD		Month \	/TD		Month \	YTD		Actual	Budget
Jan	7,255	7,255	Jan	9,333	9,333	Jan	14,753	14,753			
Feb	2,130	9,385	Feb	12,370	21,703	Feb	21,434	36,187	Revenue	119,111	181,569
Mar	8,853	18,238	Mar	20,870	42,573	Mar	48,726	84,913	Expenditures		
April	15,397	33,635	April	27,967	70,540	April	34,198	119,111	Part Time	6,858	30,010
May	17,148	50,783	May	23,351	93,891	May	-	-	Contractual	32,348	96,712
June	15,223	66,006	June	15,257	109,148	June	-	-	Commodities	52	2,631
July	1,956	67,962	July	1,032	110,180	July	-	-		39,258	129,353
Aug	16,544	84,506	Aug	44,018	154,198	Aug	-	-	Net	79,853	52,216
Sept	5,330	89,836	Sept	13,120	167,318	Sept	-	-			
Oct	4,210	94,046	Oct	12,256	179,574	Oct	-	-			
Nov	7,328	101,374	Nov	14,000	193,574	Nov	-	-			
Dec	8,069	109,443	Dec	22,353	215,927	Dec	-	-			
Budget		50,250			98,386			181,569			





Month Ended 4-30-23

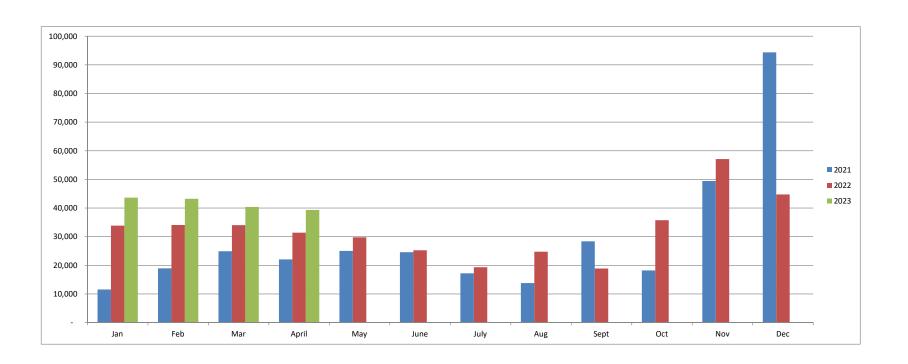
ACCOUNT NAMES		YOUTH	ATHLETICS
	TOTALS	CHILD CARE	YOUTH
REVENUES:			
PROGRAM FEES	120,310	25,345	94,965
CHILD CARE	-		
VISA/MC CHARGES	(1,199)		(1,199)
TOTAL REVENUE	119,111	25,345	93,766
% of Budget	66%	50%	71%
EXPENDITURES:			
PART TIME SALARIES	6,858	6,858	-
CONTRACTUAL SERVICES	32,348	-	32,348
COMMODITIES	52	52	
TOTAL EXPENDITURES	39,258	6,910	32,348
% of Budget	30%	21%	34%
REVENUE OVER(UNDER) EXP	79,853	18,435	61,418
CHANGE FROM LAST YR +(-)			
REVENUE	48,571	5,623	42,948
EXPENDITURES	16,960	452	16,508
NET	31,611	5,171	26,440
% CHANGE FROM LAST YEAR			
REVENUE	69	29	85
EXPENDITURES	76	7	104



Revenue Recap by yr:

Budget

	2021	l		2022			2023			YTD	Annual
	Month	YTD		Month	YTD		Month	YTD		Actual	Budget
Jan	11,539	11,539	Jan	33,815	33,815	Jan	43,595	43,595			
Feb	18,945	30,484	Feb	34,070	67,886	Feb	43,217	86,812	Revenue	166,489	354,857
Mar	24,874	55,358	Mar	33,990	101,876	Mar	40,378	127,190	Expenditures		
April	22,071	77,429	April	31,380	133,256	April	39,299	166,489	Full Time	68,501	200,232
May	25,010	102,438	May	29,757	163,013	May	-	-	Part Time	67,641	188,708
June	24,551	126,989	June	25,220	188,233	June	-	-	Benefits	22,454	78,253
July	17,209	144,198	July	19,324	207,557	July	-	-	Contractual	14,258	57,269
Aug	13,779	157,978	Aug	24,722	232,279	Aug	-	-	Commodities	5,474	50,329
Sept	28,365	186,343	Sept	18,839	251,118	Sept	-	-	Utilities	20,475	79,352
Oct	18,211	204,553	Oct	35,748	286,866	Oct	-	-		198,803	654,143
Nov	49,431	253,985	Nov	57,059	343,925	Nov	-	-	Net	(32,314)	(299,286)
Dec	94,374	348,359	Dec	44,711	388,636	Dec	-	-			
t		162,957			258,974			354,857			





REVENUE REPORT April 2023

	MONTH		YEAR	to DATE	Up/(Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	17,332	12,164	91,422	77,641	13,782	18%
	17,332	12,164	91,422	77,641	13,782	18%
PASS SALES						
Fitness	8,835	6,331	34,652	24,538	10,115	41%
	8,835	6,331	34,652	24,538	10,115	41%
DAILY FEES						
Gym Fees	1,293	2,862	8,039	9,548	(1,509)	-16%
Fitness Center	133	177	1,009	594	415	70%
	1,426	3,039	9,048	10,142	(1,094)	-11%
PROGRAM FEES						
Youth Athletic Camps	-	-	-	-	-	0%
Youth Athletic Prog.	-	-	-	-	-	n/a
Youth Leagues	-	-	602	590	12	n/a
Special Programs	11,536	5,886	29,500	15,779	13,722	87%
	11,536	5,886	30,102	16,369	13,734	84%
CONCESSIONS						
Merchandise	294	184	1,555	1,193	362	30%
Vending	564	208	1,534	698	836	n/a
	858	392	3,089	1,891	1,198	63%
OTHER						
Visa Charges / OvShrt	(687)	(571)	(1,825)	(1,563)	(261)	17%
TOTAL	39,299	27,240	166,489	129,016	37,473	29%

MT. PROSPECT PARK DISTRICT PROPERTY TAX MONTH ENDING 4/30/23

<u>Tax Yr.</u>	Property Tax <u>Jan. 1 - Dec. 31</u>	Assessed <u>Valuation</u>	<u>Rate</u>
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633
2019	10,641,495	1,945,499,549	0.547
2020	10,945,316	1,975,432,038	0.554
2021	11,313,601	1,833,646,800	0.617

Tax Monies Received from January 1, 2023 through April 30, 2023 totals: \$8,457,506 (of this total \$185,354 is Replacement Tax).

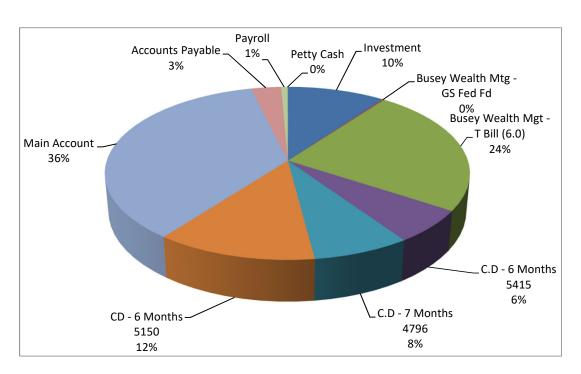
	Type	2023 Taxes	2022 Taxes
January	R	81,211	55,928
January		2,421,341	3,234
February		31,198	1,389,125
March	R	40,229	73,245
March		2,761,313	4,273,734
April	R	63,914	86,591
April		3,058,300	207,745
May	R		115,933
May			-
June			31,082
July	R		83,469
July			21,023
August	R		9,529
August			-
September			-
October	R		112,419
October			-
November			-
December			2,622,119
December	R		36,815
TOTAL		8,457,506	9,121,990

Statement of Account Balances As of April 30, 2023

Busey Bank

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	2,417,559	4.33%	Demand
Busey Wealth Mtg - GS Fed Fd	n/a	36,920	n/a	Demand
Busey Wealth Mgt - T Bill (6.0)	6/15/2023	5,838,080	2.74%	12 Months
C.D - 6 Months 5415	4/24/2023	1,513,410	0.05%	6 Months
C.D - 7 Months 4796	6/12/2023	1,821,611	0.05%	7 Months
CD - 6 Months 5150	2/25/2023	3,001,486	0.01%	12 Months
Main Account	n/a	8,709,339	1.34%	Demand
Accounts Payable	n/a	736,136	n/a	
Payroll	n/a	163,594	1.26%	
Petty Cash	n/a	3,150	n/a	

Total Funds 24,241,286





Executive Director

Board Report May 2023

Board of Commissioners / Annual Meeting

The Park Board's Annual Meeting provides the Board of Commissioners the opportunity to nominate and appoint the following Board officers: the Board President, Vice President, Secretary, and Treasurer. This year's annual meeting is scheduled to take place as part of the June 14th regular park board meeting. Once the appointment of officers is complete, the President will reconvene the regular Board meeting to continue the business of the Board.

Annual Comprehensive Financial Report FY 2022

The District's auditing firm, Illinois NFP Audit and Tax, LLP, has completed their fieldwork for the District's 2022 Annual Comprehensive Financial Report (ACFR). Over the coming weeks Staff will be working closely with Illinois NFP to develop the preliminary audit document. Staff anticipates the presentation of the District's final 2022 Annual Financial Report to take place at the June 14th Regular Board meeting.

Governor's COVID-19 Disaster Proclamation

On April 28, the Governor issued his final COVID-19-related Disaster proclamation and Executive Order providing that both would expire on Thursday, May 11. The state's public health emergency officially came to an end on May 11, 2023.

Staff wishes to remind the Board that with the expiration of the disaster proclamation and public health emergency, public bodies will no longer be allowed to hold a remote meeting without the physical presence of a quorum of the board pursuant to Section 2.06(e) of the Open Meetings Act.

The board may still permit a member to attend a meeting by video or audio means pursuant to Section 2.06(a)-(d) of the Open Meetings Act due to (1) a personal illness; (2) a disability; (3) employment purposes; (4) business of the public body; (5) a family emergency; or (6) another emergency, a quorum of the board must be physically present at the meeting. Moreover, before allowing a member to participate remotely for these reasons, the board must first adopt rules conforming to the OMA's minimum requirements. As always, Attorney Tom Hoffman is available to answer any questions the Board may have pertaining to this matter.

Upcoming Meeting Reminders

Regular Board Meeting - Wednesday, June 14, 2023 - 6:30 pm



Golf Operations Report

News & Updates:

- Warm, dry weather propelled golf course revenues to \$78,000 over budget for the month of April bringing YTD revenue to nearly \$100,000 over budget. Expenses were way below budget for the month leading to expenses being down \$64,000 YTD and giving the course an overall net surplus of \$164,000 from budget.
- The summer brochure came out on April 24th. Registration so far has been very strong. 251 kids and 99 adults signed up for golf programs. This is slightly less than the record 372 combined participants that were registered last season but well up from the 206 in the pre-covid year of 2019.
- So far this season, the course's overall condition has received many, many compliments from patrons and in online reviews. On Golf Advisor, the number 1 online golf course review site, there have been 78% 5-star reviews and 22% 4-star reviews for 2023. These reviews include, "The greens are challenging and the best greens I have ever seen. The course is the best I have ever played on", "Augusta-like greens.", "Great course, very nice layout and well maintained. If you haven't played here, you should." and "This may be the best municipal course in greater Chicago! Course conditions were great." Kudos to the great job Superintendent Darin Douglas and his crew are doing!

Maintenance:

- The golf course is coming together nicely, growth regulators have been put down on all playing surfaces to restrict the poa from going to seed. This is usually a successful operation but due to the constant wet Mondays, the fairways only received one spray, so there may be some seeding on the fairways but that is not an issue for playability.
- Staff completed a drain line between holes five and six that will eliminate the standing water in that location after large rain events.
- Staff has begun mowing Weller Creek, in hopes of having all 14 acres mowed weekly. However, in high growth and pressured periods, the Golf Course will take priority.
- All-in-all the golf course is really shaping up nicely and surprisingly holding up to all the
 traffic it gets. It really goes to show that quality turf grass can really make a difference,
 and not something that should be overlooked with subpar varieties. This is why staff
 has chosen to seed bare areas as opposed to purchasing sod to assure that the turf will
 match what is already out there.



Recreation Division

Aquatics & Fitness: Linda Zalewski, Aquatics & Fitness Manager Pete Nocchi, Aquatics & Fitness Supervisor

- The spring session of swim lessons concluded on May 7. Group and private lessons were offered with a total of 300 swimmers enrolled and a total revenue of \$29,539. Special shout out to Pete and Linda for teaching swim lessons this session due to lack of staff availability!
- During the month of April, AquaFit Unlimited had a total of 74 active members and revenue of \$5,050. Staff continue to add pop-up dates to the schedule to offer additional classes to our committed members.
- A key AquaFit staff member is on an extended leave of absence. Staff were able to secure subs and contract a company to teach her classes in the interim to continue offering this service without interruption to our community.
- Stay Swimming, an offseason program for our swim team participants, began on April
 10. The program has 55 swimmers enrolled with a total revenue of \$5,729.
- Pool Passes went on sale April 1. There is a \$10 early bird discount for the month of April. Total sales for April were 1,073 passes for \$69,655.
- A total of 1,691 fitness memberships were sold in April for a total revenue of \$40,632. Revenue in April 2019 was \$32,895.96.
- Personal Training and Massage combined for \$6,159 in sales in April.
- Mt. Melas Adventure Run was on Saturday, April 15th. The weather was beautiful and 100% of survey respondents would recommend the event to a friend! There were a total of 253 participants compared to 265 in 2022. Due to a price increase, revenue increased by \$1,500 despite the slightly lower enrollment.
- Full-Time staff continue to fill in for shifts as needed when a part-time employee cannot fill-in at RecPlex Pool and our Fitness Centers.

Athletics:

Brad Wessel, Athletics Manager Tim Sullivan, Athletics Supervisor

> Youth and adult spring tennis lessons are underway on the LPTC. Classes run on Tuesday and Thursday evenings. As we are still hiring tennis staff, Full-time staff have filled in when needed.



Board Report May 2023

- We Got Game summer program registration is underway with just over 200 total participants. Programming is scheduled to start at the beginning of June.
- Soccer field rentals are taking place at Kopp Park, Meadows Park, and Friendship.
- Spring soccer is underway with a total of 748 participants across all grade levels. An increase of 118 participants from our 2022 spring numbers.
- The Wednesday 16" Adult Softball League has 16 teams registered for the season (up 4 teams from 2022) and will generate \$12,800 in revenue. Due to the extra teams this season, we will be using Kopp Park in addition to all 3 fields at Majewski.
- The Spring/Summer 14" Coed League has 6 teams registered (down 2 teams from 2022) and will generate \$4,800 in revenue.
- The two Adult Basketball Leagues have a total of 16 teams registered for the upcoming spring/summer season. This is an increase of 2 teams from the 2022 spring/summer season. These 2 leagues will bring in \$13,320 in revenue.
- It's been a cold & wet start to the 2023 baseball & softball season. Opening Day for the house league was on Saturday, April 29. Unfortunately, only a few games were completed before the rest of the day was canceled.
- The annual Baseball/Softball League Picture Day is scheduled for Saturday, May 13 at RecPlex.
- A few Patriots baseball teams participated in tournaments in April. 13u & both 14u Patriots teams began their 2023 league play in the Lakeshore Feeder Baseball League (LSFBL). GO PATRIOTS!

Early Childhood & Youth Programs: Kristina Winans, RecPlex Facility Manager Amy Heinrichs, Early Childhood Supervisor Ashley Bevins, Youth Program Supervisor

- Camp registration began March 1. As of May 3, there are 2,633 registrations totaling \$470,838. This exceeds 2022, 2021 and 2020 revenue within a similar timeframe.
- The Annual Easter Egg Hunt was held on April 8. New this year, the event was at Lions Rec Center. A total of 342 participants attended compared to 257 in 2022!
- Priority registration was available for current preschoolers and/or siblings during the
 month of January. As of 5/2, there are currently 83 preschoolers enrolled for the 23/24
 school year. Staff are excited to offer PreK again at Lions Rec Center. Staff met at Lions on
 April 17 to go over room needs for the Fall.
- Full-Time staff continue to fill in for shifts as needed when a part-time employee cannot fill-in for KidsKlub, KinderKlub and daily driving.



- Stay and Play (formally Trekkers) now has 8 families registered.
- Nature Navigators was full in April with patrons on the waitlist. Staff were able to add another section to clear the waitlist.
- There are five different early childhood enrichment classes this summer. So far 29 families are enrolled.
- KinderKlub families have received placement for next school year. There are currently 31 participants registered between AM & PM.
- Kids Klub registration for the 23/24 school year opened on April 24. There are currently 61 registrations amongst the five schools.
- Off School Specials were held on April 7 & April 10. Each day had 14 participants registered. The off school special on 4/21 had 4 registrations only D57 Kindergarten was out of school this day.
- Interviews for Camp Staff are underway. Most of the counselor positions are filled and several camp director positions are still open.

Facilities:

Brian Hecker, Central Community Center Manager

- CCC Open Pickleball player participation for April was 623 totaling \$1,021 (\$716 for the 10/20 pass + \$305.00 drop-in fees. There is a 50/30/20 split w/Rec Plex & Lions for the 10/20 punch pass in revenue.)
 - o 2022: 742 = \$2,220
- CCC Open Turf = \$80
- Turf Revenue through April is up 14k from the same timeframe in 2022.
- Karate has 167 participants for the Spring session with a revenue of \$23,729
 - o 2022 135 = \$17,335.75
- Hot Shots has 407 participants for the Spring + early Summer registration with a revenue of \$53,523.80
 - 2022 212 registrations = \$18,236
- Canine Commons had 25 registrations in April with a revenue of \$1,250
 - 2022 22 registrations = \$1,075
- CCC Monthly Fire Extinguisher report and AED check was completed
- Abracadabra-Let's do Magic has 13 participants with a revenue of \$360
- Full-Time staff continue to fill in for shifts as needed when a part-time employee cannot fill-in for facility supervision and custodial duties.

Board Report May 2023

CCC Facility Rentals	<u>April 2023</u>	<u>April 2022</u>
CCC Turf	\$10,831.25	\$9,025
Batting Cages	\$485	n/a
CCC Gym/Room	\$5,835.25	\$3,873.50

^{*}Timing of monthly payments should be considered when comparing month to month.

Ann Zimmerman, Conservatory & Visual Arts Manager Conservatory:

- FPC Facility hosted 15 rentals in April and received 98 inquiries for future rentals.
- Rental revenue through April is up 9k from the same timeframe in 2019.
- Beverage revenue was \$3,984.70 for April compared to \$1,540.34 for April 2022.
- Bunny Breakfast was held April 1 and sold out with 90 paid attendees plus another 20 or so under 3 on laps. Kids received goody bags, a visit with the Bunny, a fun scavenger hunt and of course a delicious breakfast.
- FPC was a polling place on April 4th.
- My Mini and Me had 10 families at Spring Planting Fun where we introduced our new instructor Jill Tumberger. We're very excited to have Jill on staff and look forward to her expertise!
- Earth Day was well attended by families. They received seed packets to try growing their own vegetables or herbs, played with worms, won prizes, learned about butterflies, trees, and how to use everyday items again rather than throwing them away. The kids were also challenged to find several insects hidden in plain sight. The atrium was open for all to enjoy a nature walk!
- Our first Puzzlepalooza event was held Friday evening April 28 with 15 teams of 4
 people each. They competed to complete a 500 piece puzzle in the least amount of
 time. First place was done in 37 minutes followed soon after by second and third
 place! Best theme was custom made t-shirts with a large puzzle piece that said 'get
 it together'. Great evening with requests to do more.
- Outdoor Adventure Camp for summer is essentially full except for the last week!
- We continue to attempt to hire a weekend rental host to support rentals.
- Full-Time staff continues to fill in weekday rentals and evening rentals and programs when there is no staff to cover.
- Monthly Fire Extinguisher report and AED check was completed. Staff was also asked to register for CPR/AED training as needed.



Board Report May 2023

FPC Facility Rentals	<u>April 2023</u>	<u> April 2022</u>
FPC	\$10,165	\$21,542

^{*}Pesche's greenhouse rental is now coded to a Parks G/L. Also, timing of monthly payments should be considered when comparing month to month.

Art Studio

- As our weekly classes are still in session, the Art Studio had a few remaining Spring classes with great registration:
 - Magnificent Moms had 19 participants for revenue of \$765.
 - Family Open Paint Day had 28 participants for revenue of \$420.
- We continue to hire staff to support the weekly classes as well as prepare for summer.
- We hosted three birthday parties in April for revenue of \$1,225. One rescheduled to May due to Covid in the family.
- Many of the Art Studio summer camps and classes have great enrollment or are full.
 Enrollment is being expanded wherever possible, depending on staffing.
- Monthly Fire Extinguisher report and AED check was completed. Staff was also asked to register for CPR/AED training as needed.

Toria Smith, Lions Recreation Center Manager & Performing Arts Performing Arts

- Mt. Prospect School of Classical Ballet completed their last weeks of in studio classes and are heading to Schaumburg Prairie Center the first week of May for their dress rehearsals and recital *Frozen* on May 5 & 6. Ticket sales are underway and the Friday and Saturday 2pm shows are nearly sold out. We look forward to showcasing all that our dancers have worked toward this year.
- On April 22 the pre-recital photo shoot was held at Lions Recreation Center for all MPSCB dancers. We utilized Jessica with JD Event Photography as we have in years past.
 Dancers will take individual and group pictures in their costumes.
- Studio Impulse will have their recital Mosaic on May 19-20 at Forest View. In addition to the Mosaic performance we will have a separate Pre-Ballet recital on Saturday, May 20 at 10am. Due to the large number of new dancers in our introductory level classes such as Mini Medley and Kindergarten Combo we have created a separate recital for them as well. This allows all family members who want to come and see their dancers perform to get the opportunity rather than limiting ticket sales due to theater capacity.



Board Report May 2023

 The third and final session of Princess Ballerinas for Winter/Spring began at the beginning of April and we continue to expand our offerings to keep up with demand.
 Princess Ballerina enrollments nearly doubled from 2022 with 189 enrollments across the three sessions and a total revenue of \$8,493 up from \$4,229 in 2022.

Lions Recreation Center

- In 2022, we began meeting with a highly regarded skills based basketball program, Breakaway Basketball, that has a large presence in the western suburbs. Mike Azarretto previously worked with them during his time at Oak Brook Park District and reached out to see if our location would suffice for their introduction into the northwest suburbs. We are happy to announce that we have teamed up with them and look forward to a great partnership with a combination of rental time and programming. At the beginning of April, Breakaway began their regular rental of the Lions gym for their age group skills programs. We are currently working on a schedule to offer programs through our district starting in the Fall.
- We continue to assess room utilization throughout the building.
- Full-Time staff continue to fill in for shifts as needed when a part-time employee cannot fill-in for facility supervision for weekdays, weeknights and weekends.
- Staff met to discuss preschool room preparations for the beginning of the school year in the fall.

Lions Facility Rentals	<u>April 2023</u>	<u>April 2022</u>
Gym Rentals	\$6,372.50	\$0

RecPlex

Mike Azzaretto, Recreation Division Manager Kristina Winans, RecPlex Facility Manager

- Rentals through April are up 10k from the same timeframe in 2019.
- RecPlex was a Voting Location on Tuesday, April 4.
- The IPRA Teen Committee and School Age Day Camp Committee Meetings were held at RecPlex on April 11.
- Monthly Fire Extinguisher report and AED check was completed.



Board Report May 2023

- Staff visited Clarendon Hills Park District to view a potential flooring product for Studio 201.
- The spring Healthy Lecture Series was at RecPlex on Wednesday, April 26th. The topic was "What's the Scoop on Sugar?".
- A CPR/AED/First Aid class was conducted at RecPlex on Thursday, April 20th for staff.

RecPlex Facility Rentals	<u>April 2023</u>	<u>April 2022</u>
RecPlex Rentals	\$6,101.25	\$3,155
RecPlex Open Gym	\$3,649.60	\$3,366

^{*}Timing of monthly payments should be considered when comparing month to month.



Administration & Human Resources Report

News & Updates:

- Grant Submissions Working with landscape architecture and engineering professionals, staff have recently submitted applications for two grant opportunities applicable to upcoming projects. These include:
 - Community Development Block Grant (CDBG) through the Village of Mount Prospect: The Department of Housing and Urban Development's CDBG program provides annual grants to develop and expand economic opportunities to eligible communities principally to benefit low-income persons. Eligibility is determined via Census data, and the District's upcoming Lions Park Phase 1 project is located within a CDBG-eligible Census block. The Park District seeks to expand recreation and fitness opportunities through this project, which would benefit both residents of the Census block and Mount Prospect as a whole. Per the Village's application guidelines, all applicants are required to be present at a Planning and Zoning Commission meeting to briefly describe their proposals on Thursday, June 22. Many thanks to Michelle Kelley at Upland Design Ltd. for her efforts in coordinating this application.
 - ComEd Pathway Trail Grant: In April, the Park Board approved a Resolution of Authorization for the Illinois Bicycle Grant Program. The ComEd corridor through the south portion of the Park District is in need of replacement and upgrading, building upon the District's previous replacements between the tollway and Algonquin Road in 2021. The next phase involves the replacement of a section of trail from Algonquin Road to Linneman Road. This is a reimbursement grant program that provides up to 50% project funding assistance of total approved project costs. The maximum grant award for development projects is limited to \$200,000 per request. At this time, the total estimated project cost is \$275,000. Many thanks to the team at Eriksson Engineering for their assistance with this submission and all associated support materials.

H.R. by the Numbers: April 2023

New-Hires:	
Payroll Changes (to update employment status, pay-rate, or job-class):	57
Criminal Background Checks (including new-hires, volunteers and coaches):	
Reportable Injuries - Total for 2023:	
Unemployment Claims (new claims):	



Board Report May 2023

Parks & Planning Division

Administrative Updates:

- Work at 401 W. Algonquin has been completed and the site has been restored to turf.
- A kick off meeting was held for the RecPlex racquetball court renovation. This phase of planning will consist of a conceptual design and opinion of probable costs.
- Refinishing of the Veteran's Memorial Bandshell is complete. Work included tuckpointing, re-staining the entire structure, and refinishing the lettering and hardware.
- Color Coating, striping, and net installation is taking place the week of May 8th at Clearwater Park. The courts are expected to open the week of May 15th.
- Emerson Park is under construction. New asphalt including the game court installation is scheduled for the week of May 15th. The new playground equipment is to be shipped on June 21st. Work on the playground will not begin until the new equipment has been delivered.
- We are looking to fill the following positions: Park Planner (FT IMRF), Grounds Maint. Laborer (FT IMRF), Buildings Maint. Technician (FT IMRF), Custodian (PT IMRF). Additional information can be found at: https://www.applitrack.com/mppd/onlineapp/

Buildings:

- Performed repairs and welded pool gutters at Big Surf Pool.
- Installed new gutter grates around the perimeter of Meadows Pool.
- Replaced the check valve and gate valve on the lift station at Lions Recreation Center.
- Completed yearly fire sprinkler inspections throughout MPPD.
- Completed lighting installation for the event tent at Mt. Prospect Golf Course.

Fleet Services:

- Removed and replaced radiator on Toro 580D. Completed seasonal service for mowing season.
- Fabricated a PTO coupler for Buffalo Blower #2 at the Golf Course.
- Removed and replaced oil cooler lines on van #4.
- Updated all vehicle insurance cards on the entire fleet.
- Took delivery of the Toro Reelmaster 3555 fairway mower. Setup unit for seasonal use.

Grounds & Greenhouse:

- Set up and taught English Garden planting class on April 12th.
- Layed out baseball, softball and soccer fields. Installed soccer goals and batting tunnels.
- The tent tops and sides at the Golf Course. Setup the 20x20 tent.
- Started regular moving operations including painting athletic fields.
- Replaced pavers at CCC and began landscape bed maintenance.

Work Orders & Park Permits: At the time of this report, there have been approximately **265** internal work order requests submitted and **17** park permits requests for 2023.



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Community Relations & Marketing

The Community Relations & Marketing team joined over fifty Illinois Park Districts for a Springfield Legislative Conference on May 1 and 2, 2023. Prior to Covid, the Parks Day at the Capitol was a highly anticipated annual event for all in the field of Illinois Parks and Recreation. This year's event mostly closely represented the pre-Covid days with all districts happy to be in the state capitol once again.

Parks Day offers districts the chance to meet one on one with their legislators and share the good news of their individual districts with those representing our interests in Springfield. Senator Laura Murphy (featured in the photo to the right) stopped by our table and congratulated us on our recent OSLAD and Tourism grants. She and others made a point to underscore their commitment to the OSLAD Grant Program.

Although we appreciate the time of the legislators representing our district, it is very interesting to learn about other Illinois regions and the issues/concerns that are on the minds of their local legislators as we all work together to proactively represent Illinois Parks and Recreation.

Our table display was titled, "Watch Us Grow" and focused on three important areas. The first was to promote our brand visually with a poster featuring our four seasonal program guide covers and mission statement. The second shared our recent OSLAD awards and

coordinating projects and the third spoke to our goals and core values. We shared our inaugural Camp Guide with our fellow districts and received great praise for both the concept and execution.

We look forward to returning to Springfield in 2024 and the opportunity to share such relevant and important information with our legislators and fellow park districts.

Upcoming Programs/Registrations/Events

- Saturday, May 20: "All Summer Long" Color Container, 10:00-11:15 AM,
 Friendship Park Conservatory
- Tuesday, May 23: Food Truck Round Up, 5:00-8:00 PM, Rosemary S. Argus Friendship Park
- Saturday, May 27: Meadows Pool Open for the Season







Board Report May 2023

- Monday, May 29: Memorial Day Ceremony, 10:15 AM, Veterans Memorial Bandshell
- Wednesday, May 31: Free Lunch and Learn Nature Series All About Herbs, 12:30-1:30 PM, Friendship Park Conservatory
- Friday, June 2: Backyard Bags Tournament, 6:30-8:30 PM, Melas Park
- Saturday, June 3: Big Surf Pool Open for the Season
- Wednesday, June 7: My Mini and Me Butterfly Fun, 10:00-11:15 AM, Friendship Park Conservatory
- Wednesday, June 7: In The Park Storytime Series, 3:00 PM, Sunrise Park
- Tuesday, June 13: I Mermaid it Myself, 1:00-3:00 PM, Art Studio
- Wednesday, June 14: Free Lunch and Learn Nature Series How to Blend Tropical Plants with Annuals, 12:30-1:30 PM, Friendship Park Conservatory
- Saturday, June 17: Beat The Heat Indoor Summer Movie Night, 7:00 PM, CCC Turf
- Monday, June 19: Monday Night Band Concerts Begin (Under the Big Top), 7:30
 PM, Veterans Memorial Bandshell
- Thursday, June 22: Thursday Night Concerts Begin (7th Heaven), 7:30 PM, Veterans Memorial Bandshell

MAY 2023

Community Relations & Marketing









Join us in welcoming Lee DeWyze home as he performs at our Free Hometown Concert Series at Veterans Memorial Bandshell! Come see Lee on Thursday, July 13 at 7:30 PM.

Join Lee pre-concert with a VIP Meet and Greet ticket! Limited to just 50 guests, this opportunity provides you with photos, a signed concert poster, light appetizers and a chance to win an autographed acoustic guitar. All proceeds benefit the ReGreen the Parks Campaign sponsored by the Parks Foundation.

Reserve your spot today at mppd.org with code 46021!

MOST ENGAGING SOCIAL MEDIA POSTS

Lee DeWyze Reveal • Ballet Picture Day

Mt. Melas Album • DEI Council • Flurry of Recent Retirements post

RESULTS

Summer Program Guide Email

Open Rate 50% Click Rate 5%



Page views to our website over the previous 30 days | 44,174

MOST VIEWED PAGES

RecPlex • Friendship Park Conservatory

Program Guides • Registration FAQ's • Meadows Pool

RecPlex Pool • Day Camps • Swim Lessons • Dance



Summer Program Guide Views_a15₆734













MT. MELAS ADVENTURE RUN





