



MT. PROSPECT PARK DISTRICT
1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

Board Packet

July 19, 2023

MT. PROSPECT BOARD OF PARK COMMISSIONERS

President Steve Kurka
Secretary Bill Starr
Treasurer Mike Murphy
Commissioner Tim Doherty
Commissioner Ray Massie
Commissioner Mary Masnica
Commissioner Joe Tuczak



MT. PROSPECT PARK DISTRICT

**1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056**

MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2023

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 6:30 p.m.

January 18, 2023

February 15, 2023

March 15, 2023

April 19, 2023

May 17, 2023

June 14, 2023

July 19, 2023

August 16, 2023

September 20, 2023

October 18, 2023

November 15, 2023

December 13, 2023

Approved: 11-16-22

Revised: 5-17-23

*Please note the underlined dates above (June 14th, August 16th, and October 18th) have revised start times of 6 PM per the Board's recommendation on 5-17-23.

TABLE OF CONTENTS

REGULAR BOARD MEETING JULY 19, 2023

AGENDA

- I. CALL TO ORDER**
- II. CONSENT AGENDA ITEMS**
- III. PARKS FOUNDATION**
- IV. ADOPTION ITEMS**
- V. APPROVAL ITEMS**
- VI. FINANCIAL ADVISOR'S REPORT**
- VII. EXECUTIVE DIRECTOR REPORT**
- VIII. CLOSED SESSION**
- IX. ADJOURNMENT**



1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

REGULAR BOARD MEETING

MEMO TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: JULY 15, 2023 **(REVISED)**

RE: REGULAR PARK BOARD MEETING
JUNE 19, 2023 AT 6:30 PM
CENTRAL COMMUNITY CENTER
1000 W. CENTRAL, MOUNT PROSPECT, IL

Join Zoom Meeting

<https://us02web.zoom.us/j/81674261077?pwd=aEY0cniWS0owaytFNStPNE1tNDQvdz09>

Meeting ID: 816 7426 1077

Passcode: 664638

Phone: +1 312 626 6799 US (Chicago)

A G E N D A

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA



APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. *Approval of Minutes: Regular Board Meeting, June 14, 2023
- B. *Ratification of Accounts Payable June 2023 In The Amount of \$1,123,768.68
- C. *Ratification of Payroll June 2023 In The Amount of \$440,822.67

APPROVAL OF MINUTES

*REGULAR BOARD MEETING: June 14, 2023

***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

PUBLIC COMMENT

PARKS FOUNDATION

- A. Presentation of Scholarship Recipients Mt. Prospect Parks Foundation

ADOPTION ITEM

- A. Ordinance # 833, An Ordinance Authorizing And Directing The Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of The Board Of Park Commissioners of The Mt. Prospect Park District

APPROVAL ITEMS

- A. Approval of Proposed Updates to the Mt. Prospect Park District Employee Policy Manuals
- B. Approval of Emergency Expenditures Related to Temporary Chiller Service for the Rec Plex Athletic Facility Air Conditioning System
- C. Approval of Change Order # 2 for Additional Paving required in relation to the New curbing, Fence, and Service Drive as part of the 2023 Rosemary S. Argus Friendship Park Improvement Project.
- D. Approval of Change Order # 3 for purposes of Soil Stabilization in relation to the Installation of new Pickleball courts as part of the 2023 Rosemary S. Argus Friendship Park Improvement Project.

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE

*June 2023

***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**



RATIFICATION OF PAYROLL

*June 2023

***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT TO CLOSED SESSION

CLOSED SESSION

Pending litigation per 2(c) 11; and the Review or Discussion of Claims, Risk Management Information, Records, Data, Advice or Communications From or With Respect To Any Insurer of The Public Body or any Intergovernmental Risk Management Association or Self Insurance Pool of Which The Public Body Is a Member Per 2(c) 12.

SECTION 2(c) (21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

- A. Approval of certain closed session minutes and to release to the public record closed session minutes, if any as the Park Board deems appropriate.

ADJOURNMENT OF REGULAR MEETING



CONSENT AGENDA

July 19, 2023

Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

*There will be no separate discussion of these items unless a commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

This Month's Consent Agenda Items are as follows:

- A. Approval of Minutes: Regular Board Meeting, June 14, 2023
- B. Ratification of Accounts Payable, June 2023 Checks and EFTs in the amount of \$1,123,768.68
- C. Ratification of Payroll, June 2023 Checks and Direct Deposits in the amount of \$440,822.67

SUGGESTED MOTION (Requested by Chair)

-Motion: "I move to approve the Consent Agenda as presented"

-Second

-Roll Call vote (Call the Roll on the pending motion)

***Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s), I.E. "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.**

Unapproved

**Mt. Prospect Park District
Regular Board Meeting**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, June 14, 2023 at the Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:00 p.m.

President Kurka entertained the motion to nominate a Secretary pro tem in Commissioner Starr's absence. Commissioner Massie motioned to appoint Commissioner Doherty as Secretary pro tem, seconded by Commissioner Murphy. Voice vote was taken, all were in favor, none opposed.

Commissioner Doherty called the Roll for the Board
The following commissioners were present:

Roll Call	Present	Remote	Absent
Commissioner Kurka	X		
Commissioner Starr			X
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commission Masnica	X		
Commissioner Tuczak			X

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director
Alicia Brzezinski, Executive Assistant
Ruth Yueill, Director of Community Relations and Marketing
George Giese, Director of Administration
Nick Troy, Director of Recreation
Matt Dziubinski, Director of Parks & Planning
Jon Zgoda, IT Professional/ Remote Meeting Moderator
Jeff Langguth, Director of Golf Operations
Brian Hecker, CCC Manager

Professionals

Tom Hoffman, District Attorney
Lee Howard, CPA, GAI
Abdullah Khan, Illinois NFP Audit & Tax, LLP

Visitors

Bill Klicka, Decennial Committee Resident member

Unapproved Regular Board Minutes
6-14-23

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

Commissioner Massie motioned to approve the agenda as presented. Seconded by Commissioner Masnica. Voice vote was taken. All were in favor and none opposed.

PUBLIC COMMENT

No comments from the public.

STAFF INTRODUCTION

Alicia Brzezinski, Executive Assistant was introduced to the Park Board by Executive Director Jim Jarog . The Commissioner's welcomed Alicia to the Park District. Alicia stated she was happy to be here.

APPROVAL OF CONSENT AGENDA

President Kirka asked for a motion to approve the consent agenda as presented.

- *Approval Of Minutes: Regular Board Meeting, May 17, 2023
- *Ratification of Accounts Payable, May 2023 Checks and EFTs in the amount of \$666,140.50
- *Ratification of Payroll, May 2023 Checks and Direct Deposits in the amount of \$342,552.29
- *Appointment of the NWSRA member district representatives for the period beginning July 1, 2023 through June 30, 2024. Jim Jarog to serve as the Mt. Prospect Park District's Primary Representative and for Nick Troy to serve as an Alternate Representative to the NWSRA Board.

Commissioner Doherty motioned to approve the consent agenda as presented. Seconded by Commissioner Massie. A voice vote was taken, all commissioners were in favor and none opposed.

APPROVAL ITEMS

A. Approval of the Annual Comprehensive Financial Report - FY 2022

Abdullah Khan, Illinois NFP Audit & Tax, LLP presented the Districts Annual Comprehensive Financial Report to the Park Board. Mr. Khan stated this was the 2nd year of auditing our District and there's been no issues or adjustments made, which is rare. Internal controls are strong, GFOA certificate received and clean audit opinion also received. The District's recreational fund is showing a strong positive position. The special recreation and capital funds are also showing positive positions. The general fund showing \$400,000 positive change and the recreation fund shows a \$1.7 million positive change. Overall, there is a \$1.4 million positive change and the recreation division. Overall the District appears to have had a very strong year.

Unapproved Regular Board Minutes
6-14-23

President Kirka asked a question regarding the IMRF pension and Mr. Khan clarified the IMRF funds net position for the District.

Commissioner Tuczak joined the meeting at 6:08pm during the auditor's presentation.

President Kirka asked for a motion to approve the Annual Compensation Financial Report fiscal year 2022 as presented.

Commissioner Masnica made a motion, seconded by Commissioner Murphy.
Commissioner Doherty called the roll call:

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr			X	
Commissioner Doherty	X			
Commissioner Massie	X			
Commissioner Murphy	X			
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

B. Approval of Professional Design Services for Friendship Tourism Grant

Director of Parks and Planning, Matt Dziubinski presented the Design Service Proposal for the Friendship Tourism Grant received from Eriksson Engineering. Matt gave a brief overview of the Friendship phase 1 construction and proceeded to explain that this proposal represents professional services related to phase 2A for design development. Eriksson is very familiar with the ongoing improvements at Friendship Park. The District's goal is to bid for phase 2A by the fall of 2023 with construction being completed by mid year 2024. Commissioners ask questions about the porta potty pad, seating capacity, other alternates for the bid and visions for use of the shelter. Staff provided clarification as necessary.

Matt then thanked Commissioner Doherty for his assistance with the Friendship Park vandalism issues that had been happening on an ongoing basis recently.

President Kirka asked for a motion to authorize the Executive Director of the Mt. Prospect Park District to enter into a contract for design and engineering services with Eriksson Engineering in the amount of \$75,000 for the Rosemary S. Argus Friendship Park redevelopment phase 2A as presented.

Commissioner Massie made the motion, seconded by Commissioner Tuczak.

Unapproved Regular Board Minutes
6-14-23

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr			X	
Commissioner Doherty	X			
Commissioner Massie	X			
Commissioner Murphy	X			
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

ADJOURNMENT TO DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
MEETING at 6:27 pm

RECONVENE REGULAR BOARD MEETING at 6:48 pm

President Kurka requested a roll call as Commissioner Starr had joined the meeting at 6:32 pm.

Roll Call	Present	Remote	Absent
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commission Masnica	X		
Commissioner Tuczak	X		

The full board was present at the meeting upon the roll

NEW BUSINESS

A. Review of Proposed Updates to Employee Policy Manuals

Mary Kiupa, HR & Risk Manager thanked Commissioner Doherty for his help with reviewing the proposed changes to employee policies. presented the Board with the following suggested additions and revisions to the employee policy manuals.

Last year, the District submitted current policies such as the employee personnel manual, full time benefits manual and the part time IMRF benefits manual. These policies were submitted to a company called HR Source where lawyer Stephanie Dorning reviewed all documents and gave many suggestions to make them current.

Unapproved Regular Board Minutes 6-14-23

In early 2023, the Leadership Board and Commissioner Doherty reviewed what was presented from HR Source. From there, the drafts were submitted to Littler Mendelson Law Firm. The Law Firm answered all questions and gave a review and updates. Following, the District gave the final look to Tom Hoffman.

Suggestions proposed are as follows: updating job titles and departments, added new mission and vision statements, updates to alcohol and drug policies, clarification on workplace attire, employee standards of conduct, review of employee paid time off and sick time, clarification of the definition of family as it relates to our employees and the jury duty process.

President Kirka asked if there were any questions from the Board and what the time frame for approval was. Mary plans to bring the finalized versions to our Board for approval at the July 19th regular Board Meeting.

Commissioner Joe Tuczak asked if there was any upcoming pending legislation that might impact any of the proposed changes. Mary responded not at this time.

Commissioner Starr asked for clarification on the proposed drug testing changes. Mary provided clarification.

There were no further questions from the Board at this time.

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor and CPA for the District presented the following financial information to the Board.

BASEBALL ACCRUAL ADJUSTMENT

Last month there was a question regarding why this year's revenue would be \$56,084 less than last year's through April. Baseball, this year, started registration earlier, in November of 2022. \$43,770 in program revenue was collected in 2022. The Park District monthly accounting reports are on a cash basis. This amount has been reflected as a memo entry on the May Baseball report. The resulting difference is now \$11,496 through the end of May. Please refer to the Recreation report for further information regarding this change in program revenues.

GOLF REPORT

Month of May course revenues of \$313,152 were up 25% over last May. This contributed to a YTD net which was better than last year by \$115,598.

Unapproved Regular Board Minutes
6-14-23

POOLS REPORT

Pass sales for the three pools are \$139,516 through May 31, 2023. Pass sales for the same time last year were \$130,657.

RECPLEX FACILITY REPORT

Recplex facility revenues through May were \$226,858. Over 160% of 2022 at this point.

REC PROGRAMS

Recreation program revenues through May were \$1,313,792 a 20% increase 2023 over 2022 year to date.

CHILD CARE PROGRAMS

Child Care Programs, Kids Klub, Day Camp and Preschool through May were \$710,495. Day Camps are up 34%. Kids Klub and Preschool programs are up 21% each.

Lee then reviewed the District's current financial investments and plans for future investments. Commissioner Tuczak had a question regarding CD rates which Lee Howard answered and clarified.

In summary, Lee stated that the District's financial position is very strong with fund balances growing, revenues exceeding budget and expenses below what is anticipated for this time of the year.

President Kurka asked if there were any other questions for Lee and there were none.

ADJOURNMENT SINE DIE

TIME: 7:12 PM

The President moves to adjourn sine die, for the purpose of holding the 2023 Annual Meeting of the Mt. Prospect Park District at 7:12pm and thereafter to reconvene the Regular Board Meeting.

CALL TO ORDER: ANNUAL MEETING OF THE MT. PROSPECT PARK DISTRICT BOARD OF COMMISSIONERS (ROLL CALL)

Commissioner Starr called the roll:

Roll Call	Present	Remote	Absent
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Doherty	X		
Commissioner Massie	X		
Commissioner Murphy	X		
Commission Masnica	X		
Commissioner Tuczak	X		

TEMPORARY CHAIRPERSON:

President Kurka appointed Executive Director Jarog as Temporary Chairperson.

NOMINATIONS FOR BOARD PRESIDENT: CHAIRPERSON ASKS FOR NOMINATIONS FOR PARK BOARD PRESIDENT FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED.

Chairperson Jarog asked for nominations for Board President. Commissioner Massie nominated Steve Kurka for Board President, Second by Commissioner Doherty. No other nominations were brought forth. Steve Kurka was appointed Board President.

IF ONLY ONE NOMINATION IS BROUGHT FORTH THE TEMPORARY CHAIRPERSON DECLARES THAT NOMINEE PRESIDENT / IF THERE IS MORE THAN ONE PERSON NOMINATED THEN A ROLL CALL VOTE IS REQUIRED ON EACH NOMINEE UNTIL ONE OF THE NOMINEES RECEIVES A MAJORITY AND THEN THE TEMPORARY CHAIRPERSON DECLARES SUCH PERSON PRESIDENT / (ELECTION OF PRESIDENT COMPLETE / PRESIDENT ASSUMES CONTROL OF THE MEETING)

President Kurka assumed control of the meeting.

NOMINATIONS FOR BOARD VICE-PRESIDENT: PRESIDENT ASKS FOR NOMINATIONS FOR PARK BOARD VICE-PRESIDENT FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED.

President Kurka asked for nominations for Board Vice-President. Commissioner Massie nominated Tim Doherty for Board Vice- President, Seconded by Commissioner Starr. There were no other nominations brought forth. Tim Doherty was appointed Board Vice-President

IF ONLY ONE NOMINATION IS BROUGHT FORTH THE PRESIDENT DECLARES THAT NOMINEE VICE-PRESIDENT / IF THERE IS MORE THAN ONE PERSON NOMINATED THEN A ROLL CALL VOTE IS REQUIRED ON EACH NOMINEE UNTIL ONE OF THE NOMINEES RECEIVES A MAJORITY AND THEN THE PRESIDENT DECLARES SUCH PERSON VICE-PRESIDENT / (ELECTION OF VICE-PRESIDENT COMPLETE)

APPOINTMENT FOR BOARD SECRETARY: PRESIDENT REQUESTS A MOTION TO APPOINT THE PARK BOARD SECRETARY FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR HAS BEEN APPOINTED.

Unapproved Regular Board Minutes
6-14-23

President Kurka asked for a motion to appoint a Board Secretary. Vice-President Doherty nominated Bill Starr as Board Secretary, Seconded by Commissioner Massie.

Roll was called:

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie	X			
Commissioner Murphy	X			
Commission Masnica	X			
Commissioner Tuczak	X			

ROLL CALL VOTE COMPLETE (Bill Starr was appointed Board Secretary)

APPOINTMENT FOR BOARD TREASURER: PRESIDENT REQUESTS A MOTION TO APPOINT THE BOARD TREASURER FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN APPOINTED.

President Kurka asked for a motion to appoint a Board Treasurer. Secretary Starr motioned for Mike Murphy to be appointed Board Treasurer, Seconded by Commissioner Tuczak.

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie	X			
Commissioner Murphy	X			
Commission Masnica	X			
Commissioner Tuczak	X			

ROLL CALL VOTE COMPLETE (Mike Murphy was appointed Board Treasurer)

ADJOURNMENT OF ANNUAL MEETING

The Annual meeting was adjourned at 7:17 pm

RECONVENE REGULAR MEETING

The Regular Board meeting was reconvened at 7:17pm.

Unapproved Regular Board Minutes
6-14-23

EXECUTIVE REPORT

Executive Director Jarog provided the following updates to the Board

Lions Park Phase 1 Update

In January, The Lions Park Phase 1 planning moved into detailed layout and equipment design with School District 57. Multiple options were developed. District 57 staff attended numerous meetings and public meetings were held to gather community input on the three proposed playground design options presented. The layout then moved into a consolidated version based on the input from our community.

In May, development of construction documents for the site work began. A thorough review of the site equipment, colors, pavement layout and site stormwater requirements are taking place. The Mt. Prospect Park District has submitted an application requesting additional funding as part of the Village's Community Development Block Grant program. The application was submitted on behalf of both School District 57 and the Mt. Prospect Park District. We are hopeful the Lions Park Phase 1 project will be considered as part of the Village's 2023 CDBG program. This project is expected to go out to bid by September of 2023 with an anticipated completion date in mid to late summer 2024.

President Kurka asked a question regarding SD 57 and their involvement in the project.

Executive Director Jarog informed the Board that the Park District had been meeting with SD 57 on a regular basis to allow them to provide input and keep them up to date on their portions of the project.

Illinois PARC Grant Update

Staff has been working to develop a submission for the recently announced PARC Grant opportunity with hopes of applying for a roof and upper wall covering replacement at the Central Community Center. While these improvements are eligible, PARC Grants give greater priority to projects that increase the size, condition or usage of the space, as compared to straightforward roof and wall replacements. With that in mind, our team felt that the CCC roof and wall project would not score very high. The costs associated with submission would far exceed the potential for a possible award. Because of this, our grant consultant suggests we reserve our submission opportunity for a more compatible project in the future. Staff will keep this in mind as we continue to evaluate future grant opportunities.

Required Cyber Security Screening

As Commissioners transitioned to "@mppd.org" email addresses, staff wanted to notify the Board of the following information. The District uses a 3rd party to combat online threats.

Unapproved Regular Board Minutes
6-14-23

The Park District is required to participate in this program in order to obtain cyber security coverage as part of our liability insurance renewal.

All District email addresses are subject to periodic phishing security tests through KnowBe4. As part of the @mppd domain, Commissioner email addresses will be included in these tests, so please be on the lookout for suspicious emails. A welcome email from KnowBe4 will be found in your email inbox.

In addition to quarterly tests, Commissioners will be required to complete a brief, informative online training to increase awareness of online threats. Any accounts that "fail" phishing exercises will be required to go through the training again to help prevent future occurrences. Again, this service is required of us for cyber coverage. If you have any questions, please reach out to myself or George Giese for additional details.

Upcoming Meeting Reminders

Regular Board Meeting - Wednesday, July 19, 2023 – 6:30 pm

A closed session for the Semi-Annual review and approval of Closed Session Minutes will also be a part of this meeting.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Murphy inquired about the upcoming Lee DeWyze concert.

Commissioner Tuzcak asked a question regarding the Village's proposed pedestrian bridge from Melas Park to Meadows Park. Executive Director Jarog provided clarification on the project.

Commissioner Doherty complimented staff on our District's offering to the public, mentioned the upcoming concerts, mentioned his recollection of a recently signed bill for the use of security levy funding and staff provided clarification on use of those funds.

Commissioner Starr stated that the District's numbers are doing great and asked if we had adequate staff to support our operations. Director Troy explained we're doing the best with the staff on hand.

Unapproved Regular Board Minutes
6-14-23

Commissioner Tuczak inquired about the lifeguard staffing situation and staff confirmed we're appropriately staffed.

Commissioner Starr commended staff for their unwavering support with the Annual Memorial Day Ceremony.

President Kirka inquired about the date for the upcoming National Night Out. Staff clarified it starts at 5:50 pm.

Commissioner Doherty praised staff for all of their help and support with resolving the issues with Friendship Park vandalism. He also thanked Mary Kiaupa for all of her work with updating the employee policies and thanked her for looking out for the employees best interests while protecting the District at the same time.

President Kirka asked if there were any further comments from the public and there were none.

President Kirka then asked for a motion to adjourn the Regular Board Meeting.

Commissioner Starr made a motion and seconded by Commissioner Murphy. Voice vote was called, all were in favor and none opposed.

ADJOURNMENT at 7:37PM

Respectfully submitted,

William J. Starr, Secretary

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
June-23

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify June Accounts Payable Checks and EFT's in the amount of \$ 1,123,768.68 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #'S</u>		
6/1-6/4/2023	\$	285,002.68	201052-201085	Checks	
6/5-6/11/2023	\$	101,373.19	201086-201125	Checks	
6/12-6/21/2023	\$	201,837.19	201126-201191	Checks	*Includes Debt Interest Payment Listed on Second Check Register
6/22-6/30/2023	\$	535,555.62	201192-201277	Checks	
TOTAL AP	\$	<u>1,123,768.68</u>	Checks and EFT's		

PAYROLL

Suggested Motion: I move to ratify June Payroll Checks and Direct Deposits in the amount of \$ 440,822.67 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #'S</u>		
6/9/2023	\$	189,635.81	50313-50619; 50625	DD Notification	
(2 Batches)	\$	6,493.30	1034481332- 1034481360	Checks	
			50620-50624; 50626-50629	Taxes, Transfers & Garnishments	
6/23/2023	\$	228,621.14	50630-50971	DD Notification	
	\$	16,072.42	1034658033- 1034658075	Checks	
			50972-50976	Taxes, Transfers & Garnishments	
TOTAL P/R	\$	<u>440,822.67</u>	Checks and Direct Deposits		

**Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

Mt. Prospect Park District **Payroll Summary**

Pay Period Ending 6/4/2023
Check Date 6/9/2023

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,372.75	336	268,931.73	34	24
	Full Time	59			

Pay Period Ending 6/18/2023
Check Date 6/23/2023

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	15,712.75	385	324,487.28	41	21
	Full Time	59			



Mt. Prospect Parks Foundation

The Parks Foundation is enjoying a successful 2023 with the following fundraising events:

- On February 19, the Foundation hosted a sold out Comedy Cabaret Night featuring entertainer Vito Zatto. The \$30 ticket included dinner, cash bar and a mystery wine grab. Over 100 guests attended.
- On May 11, fifty guests enjoyed the Pre-Plant Sale Fundraiser at Friendship Park Conservatory. This patron favorite allows early access to the District plant sale on May 12, 2023. Light appetizers and a fabulous summer raffle round out the evening.
- All proceeds from the July 13 Lee DeWyze “Meet and Greet” prior to his Hometown Concert at the Veterans Memorial Bandshell will benefit the ReGreen the Parks Program of the Parks Foundation. Over \$1500 has been raised thus far.
- The Parks Foundation Scholarships will be awarded on Wednesday, July 19 as part of the July 2023 Board Report.
- Please join us for the Summer Cabaret Night on Sunday, August 13 and enjoy veteran entertainer, Peter Oprisko, dinner, raffle and a cash bar.





Memorandum

To: Mt. Prospect Park District Board of Commissioners

From: Jim Jarog, Executive Director

Date: July 19, 2023

Re: Ordinance # 833 Authorization and directing the destruction of verbatim audio recordings of certain closed session meetings

Cc: Tom Hoffman, Park District Attorney
Alicia Brzezinski, Executive Assistant

Ordinance # 833 would authorize the destruction of past closed-session verbatim audio recordings and lists the dates of closed session verbatim audio recordings being suggested for destruction. The closed session minutes for each closed session for which the verbatim recording has already been approved is now suggested for destruction. As set forth in proposed Ordinance # 833 verbatim recordings suggested for destruction are for closed sessions that occurred on the following dates: **7.21.21, 10.20.21, 11.17.21.**

The Act of 5 ILCS 120/2.06 (a) provides that the verbatim recording of closed session meetings may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act of the State Records Act no less than 18 months after completion of the meeting recorded.

As a point of reference 18 months prior to today's Board meeting date of July 19,2023 was January 19,2022.

DOCUMENTS ATTACHED:

- Ordinance #833

RECOMMENDATION:

I MOVE TO APPROVE ORDINANCE NO. 833 AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT.

ORDINANCE NO 833

MT. PROSPECT PARK DISTRICT

**AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF
VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF
THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK
DISTRICT**

WHEREAS, the Mt. Prospect Park District ("District") is a municipal corporation and body politic organized and operating under The Park District Code of Illinois and laws supplementary thereto and amendatory thereof; and

WHEREAS, the District is subject to the provisions of the Illinois Open Meetings Act ("Act") 5 ILCS120/1 *et seq.*; and

WHEREAS, pursuant to and in accordance with the Act the Board of Park Commissioners of the District has held closed session meetings from time to time, including but not limited to the closed session meetings of the District held on: 7.21.21, 10.20.21, 11.17.21.

WHEREAS, there exist verbatim audio recordings of those closed session meetings specifically referred to in the immediately preceding paragraph, recorded under the direction of the Board of Park Commissioners of the District; and

WHEREAS, written minutes of the aforesaid closed session meetings which meet the written minutes requirements of 5 ILCS 120/2.06 (a) of the Act exist and have been heretofore approved by the Board of Park Commissioners of the District; and

WHEREAS, 5 ILCS 120/2.06 (c) of the Act provides that the verbatim recordings of closed session meetings may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:

- (1) the Board of Park Commissioners approves the destruction of a particular recording; and
- (2) the Board of Park Commissioners approves the minutes of the closed meeting(s) that meet the requirements of 5 ILCS 120/2.06 (A) of the Act; and

WHEREAS, the most recent of the aforementioned closed session meetings was completed more than 18 months prior to the date hereof.

NOW, THEREFORE, be it and the same is hereby ORDAINED by the Mt. Prospect Park District and the Board of Park Commissioners thereof as follows:

1. That the above and foregoing recitals are hereby incorporated herein by reference the same as if here set forth in full.
2. That the Secretary to the Board of Park Commissioners of the District is hereby authorized and directed to forthwith destroy the verbatim audio recordings of the closed session meetings of the District held on: 7.21.21, 10.20.21, 11.17.21.
3. That all ordinances and resolutions in conflict or inconsistent herewith are hereby, to the extent of such conflict or inconsistency, expressly repealed.
4. That this Ordinance shall be effective forthwith upon adoption.

ADOPTED this 19th day of July 2023.

VOTES:

Ayes: Nays: Absent:

President
Board of Park Commissioners
Mt. Prospect Park District

ATTEST:

Secretary
Board of Park Commissioners
Mt. Prospect Park District

MEMORANDUM



To: Board of Park Commissioners
From: Mary Kiaupa, Human Resource and Risk Manager
Date: July 19, 2023
Re: Employee Personnel Manual, Full-Time and Part-Time/IMRF Benefits Manuals Update
C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

In late 2022, the District began the process of updating the District's Employee Personnel Manual, Full-Time Employee Benefits Manual, and Part-Time/IMRF Employee Benefits Manual. While we have made several policy updates and changes over the past several years, the last complete review and approval of the Employee Policy Manuals took effect in January, 2016.

Stephanie Dorning, an Employment Law Counsel from HR Source completed a review of our current Employee Personnel Policy and Full-Time and Part-Time/IMRF policies in late 2022 and early 2023. The District's Leadership Team and Commissioner Doherty reviewed the policy changes and updates recommended by HR Source. We then asked Chris Johlle/Littler Mendelson to review the drafts created for the updated Employee Personnel Policy and Full-Time and Part-Time/IMRF Benefits policies. William Whalen, an Associate Labor Attorney at Littler Mendelson, completed the review in April, 2023. Finally, Tom Hoffman completed his review of the draft policies in May, 2023.

Some of the updates and changes to the District's Employee Policies include:

- Update position and department titles throughout the documents.
- Include the District's updated mission and vision statements from the 2018 Strategic Plan.
- Update the alcohol and drug policies including implementing a drug testing requirement for newly hired full-time employees during their pre-employment physical.
- Clarify the description of workplace attire.
- Add important items to the Standards of Employee Conduct and clarify employee discipline.
- Add 2 Personal Holidays (floating holidays) for full-time employees and add 1 part-time Personal Holiday for part-time/IMRF employees.
- Allow up to 18 sick days to be carried over for full-time employees hired after 1/1/2012 (in alignment with employees hired before 2012, but without eligibility for compensation).
- Update for when newly hired full-time and part-time/IMRF employees can take accrued vacation time.
- Clarify the requirement of medical notes for when 3 or more sick days are taken.
- Clarify the definition of family for bereavement time to align with Illinois' updated Family Bereavement Leave Act.
- Update the jury duty process and requirements for full-time employees.

RECOMMENDATION:

MOVE TO APPROVE STAFF'S RECOMMENDED UPDATES TO THE MT. PROSPECT PARK DISTRICT EMPLOYEE PERSONNEL MANUAL, FULL-TIME EMPLOYEE BENEFITS MANUAL, AND PART-TIME/IMRF EMPLOYEE BENEFITS MANUAL AS PRESENTED

MEMORANDUM



To: Board of Park Commissioners
 From: Matt Dziubinski; Director of Parks & Planning
 Date: 7/19/2023
 Re: Emergency Mobile Chiller Installation at RecPlex
 C: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

The remaining chiller equipment that is currently functioning cannot keep up with the cooling demand at the RecPlex building. Two of the four compressors are not functional due to mechanical and electrical failures. Staff has researched all viable options; including repair, modifications, and the installation of a temporary mobile unit. The quickest and most financially responsible solution is to install a temporary mobile unit. This approach will ensure we minimize any disruptions to district operations and provide adequate cooling for the remainder of the summer season.

A mobile unit has been secured and was installed on Monday, July 3rd. This unit is capable of cooling the entire building without needing to rely on our antiquated equipment.

Staff will monitor the weather and building demand in the upcoming months. If September proves to be cooler than usual, we can remove the mobile unit, reconnect the functioning equipment that we have and limp through the remainder of the year. Although this is an unfortunate circumstance, thankfully we have ample funding remaining from when we bid the new chillers earlier this year. The new chillers are estimated to ship in early December.

DOCUMENTS ATTACHED

KeyWest Metal Industries Installation Invoice
 Mobile Air & Power Rentals Rental Invoice

BUDGET IMPACT & FUNDING (Not To Exceed)

Available Capital Funds (Remaining from chiller bid):	\$315,000.00
Installation of mobile unit:	\$5,900.00
Rental unit cost (Includes first month (July) setup, delivery, and start up):	\$21,603.50
Additional monthly chiller rental cost:	\$18,550.00
<u>Total anticipated costs:</u>	<u>\$64,603.50</u>

Remaining Capital Funds	\$250,396.50
--------------------------------	---------------------

RECOMMENDATION:

MOVE TO APPROVE THE EMERGENCY EXPENDITURES RELATED TO THE TEMPORARY CHILLER SERVICE FOR THE REC PLEX ATHLETIC FACILITY AIR CONDITIONING SYSTEM IN AN AMOUNT NOT TO EXCEED \$64,603.50, AND TO AUTHORIZE THE EXECUTIVE DIRECTOR OF THE MT. PROSPECT PARK DISTRICT TO APPROVE THE INSTALLATION OF THE TEMPORARY EMERGENCY MOBILE CHILLER UNIT.

INVOICE

Date	Invoice #
7/13/2023	KW23-37503

Bill To:

Mt. Prospect Park District
1000 West Central Road
Mt. Prospect, IL 60056

Project Manager	Rep	Terms	Quote #	P.O. #	Job #
BRB	BRB	Net 30	43374ES-T&M		43374ES
Description				Amount	
Provide all Labor and Material Required for RecPlex Rental Chiller Labor Only per Customer's Instructions.				5,900.00	
				Total	\$5,900.00
				Payments/Credits	\$0.00
				Balance Due	\$5,900.00
Thank you! We appreciate your business. Key West Metal Industries, Inc.					

Rental Invoice

PLEASE REMIT PAYMENT TO:

PO BOX 734443

Chicago, IL 60673-4443

ACH/Wire : ABA 021000021 Acct 316238036

RESOLUTE
INDUSTRIAL

MOBILE
Air & Power Rentals
a division of Resolute Industrial

Company: Resolute Industrial LLC
Mobile Air and Power Rentals
298 Messner Drive
Wheeling IL 60090

Invoice Number: 107373

Invoice Date: 7/10/2023

Due Date: 8/9/2023

Sales Person: Gordon S

Tax ID:

Bill To: KEYWESTMET

Ship To: 1

KEY WEST METAL INDUSTRIES
ATT: AP@KEYWESTMETAL.COM
13831 S. KOSTNER AVE
CRESTWOOD IL 60418
USA

Key West 420 Dempster St
420 Dempster St
Mount Prospect IL 60056
USA

Contract Quantity	Service Type	Customer PO	Terms
CHI8436160	Rental	PO#43374es	Net 30 Days
1.00	1 FREIGHT FREIGHT CHARGES		
	1 Billing Period	7/3/2023	--- 7/3/2023 2,500.00
1.00	2 ENVIRO SERV ENVIRONMENTAL SERVICE CHARGE		
	1 Billing Period	7/3/2023	--- 7/30/2023 553.50
1.00	3 RT-TRAILER RENTAL TRAILER	T48NCF017	
	1 Billing Period	7/3/2023	--- 7/30/2023 0.00
1.00	4 RT-CHILLER-AC-300T 300 TON AIR COOLED CHILLER	YCIV287-004	
	1 Billing Period	7/3/2023	--- 7/30/2023 17,500.00
11.00	5 RT-ACC-CBL-4/0-50FT-CAM 4/0 CAM-LOK CABLE - 50FT		
	1 Billing Period	7/3/2023	--- 7/30/2023 550.00
6.00	6 RT-ACC-CBL-4/0-CAM-FT 4/0 CAM-LOK CABLE - FEMALE TAIL		
	1 Billing Period	7/3/2023	--- 7/30/2023 0.00
10.00	7 RT-ACC-HOSE-6IN VIC HOSE-25FT 6" Victaulic Discharge Hose - 25FT		
	1 Billing Period	7/3/2023	--- 7/30/2023 500.00
10.00	8 RT-ACC-FITT-6-VIC-CPL		

Resolute Industrial LLC

Page 23

\$21,603.50

Rental Invoice

PLEASE REMIT PAYMENT TO:
PO BOX 734443
Chicago, IL 60673-4443
ACH/Wire : ABA 021000021 Acct 316238036



Contract Quantity	Service Type	Customer PO	Terms
	6" Victaulic Coupling		
	1 Billing Period	7/3/2023	---- 7/30/2023 0.00
4.00	9 RT-ACC-FITT-6-VIC-X-6-FLG		
	6" Victaulic X 6" Flange Adapter		
	1 Billing Period	7/3/2023	---- 7/30/2023 0.00
4.00	10 RT-ACC-FITT-6-VIC-90		
	6" Victaulic - 90*		
	1 Billing Period	7/3/2023	---- 7/30/2023 0.00

Invoice Sale Amount:	21,603.50
Discount Amount:	0.00
Net Amount:	21,603.50
Sales Tax:	0.00
Prepaid Amount:	0.00
Invoice Total:	21,603.50



Memorandum

To: Board Of Park Commissioners
From: Matt Dziubinski, Director of Parks & Planning
Date: July 19, 2023
Re: Rosemary S. Argus Friendship Park Redevelopment Phase #1 / Change Order # 2
CC: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

As work to replace the previously existing fence and retaining wall progressed, staff identified an area that would best serve the needs of the Conservatory if it were paved. This area was previously not part of the original scope of work because it was not visible due to the configuration of the original fence structure.

On July 13th, 2023, staff received Change Order Proposal to Furnish & Install 652sf of additional paving, Including sawcutting, excavation, haul/relocate & spread spoils to onsite "hill", furnish & install stone base, furnish & install asphalt (2.5" binder, 1.5" surface).

Staff recommends moving forward with the Change Order Proposal as presented as it was not reasonably foreseeable at the time the project was bid. Staff concurs that this change is in the best interest of the Park District.

BUDGET IMPACT & FUNDING

Original Project Budget	\$1,275,000
Bid Recommendation (Base Bid, Alt#2 & Alt#3)	\$1,098,203
Design & Engineering	\$ 104,255
Fitness Station Equipment (Owner Supplied)	\$ 20,453
Playground Shelter (Owner Supplied)	\$ 23,616
Total Expenses	\$1,246,527
Less Change Order #1	<u>\$ - 85,014</u>
Total Project Cost	\$1,161,513
Remaining Available Funds	\$ 113,487
Less Change Order # 2 (Additional Service Drive Asphalt)	<u>- \$6,752</u>
Project Budget Balance Remaining	\$ 106,735

DOCUMENTS ATTACHED

- Change Order Proposal (Additional Asphalt) - Dated 7/13/2023
- Plan Exhibit of Identified Area
- Eriksson Engineering Letter of Recommendation (To be provided at 7.19.23 Board Meeting)

RECOMMENDATION:

"I MOVE THAT EXECUTIVE DIRECTOR JIM JAROG BE AUTHORIZED TO APPROVE AND EXECUTE CHANGE ORDER #2 TO THE CONTRACTOR'S AGREEMENT ON THE ROSEMARY S. ARGUS FRIENDSHIP PARK PHASE 1 PROJECT, SUBJECT TO THE APPROVAL OF THE IDNR AND FURTHER PROVIDED, THAT THE EXECUTIVE DIRECTOR SHALL FIRST OBTAIN FROM THE DIRECTOR OF PARKS AND PLANNING, MATT DZIUBINSKI, A DETERMINATION IN WRITING THAT THE CIRCUMSTANCES SAID TO NECESSITATE THE CHANGE IN PERFORMANCE WERE NOT REASONABLY FORESEEABLE AT THE TIME THE TRADE CONTRACT WAS SIGNED, WHICH DETERMINATION SHALL BE MADE OR WITHHELD BY THE DIRECTOR OF PARKS AND PLANNING, MATT DZIUBINSKI, IN HIS SOLE DISCRETION, AND FURTHER PROVIDED THAT SUCH CHANGE ORDER DOES NOT EXCEED THE SUM OF \$6,752.00."

CHANGE ORDER # 2

PROPOSAL CHANGE ORDER PROPOSAL #3



**WBE Certified
Contractor**

**Operators Local 150 and
Teamster 703 Union Labor**

PROPOSAL SUBMITTED TO: Mt. Prospect Park District	PHONE:	DATE: July 13, 2023.
STREET: 1000 Central Road	JOB NAME: Rosemary S. Argus Friendship Park Improvements	
CITY, STATE AND ZIP CODE: Mt. Prospect, IL 60056	JOB LOCATION: 395 W. Algonquin Road, Des Plaines, IL 60016	
Great Lakes Landscape Company proposes to provide all necessary labor, tools, equipment and materials for the following:		
Qty.	Description	Unit Totals

CHANGE ORDER PROPOSAL #3 - Additional Paving near Greenhouse

1	Furnish & Install 652sf of additional paving - Including sawcutting, excavation, haul/relocate & spread spoils to onsite "hill", furnish & install stone base, furnish & install asphalt (2.5" binder, 1.5" surface)	LS	\$	5,872.00
			\$	5,872.00
Profit & Overhead (15%)			\$	880.00
TOTAL COP#003			\$	6,752.00

OTHER PROVISIONS & EXCLUSIONS

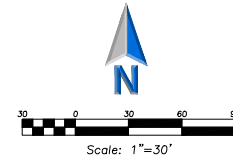
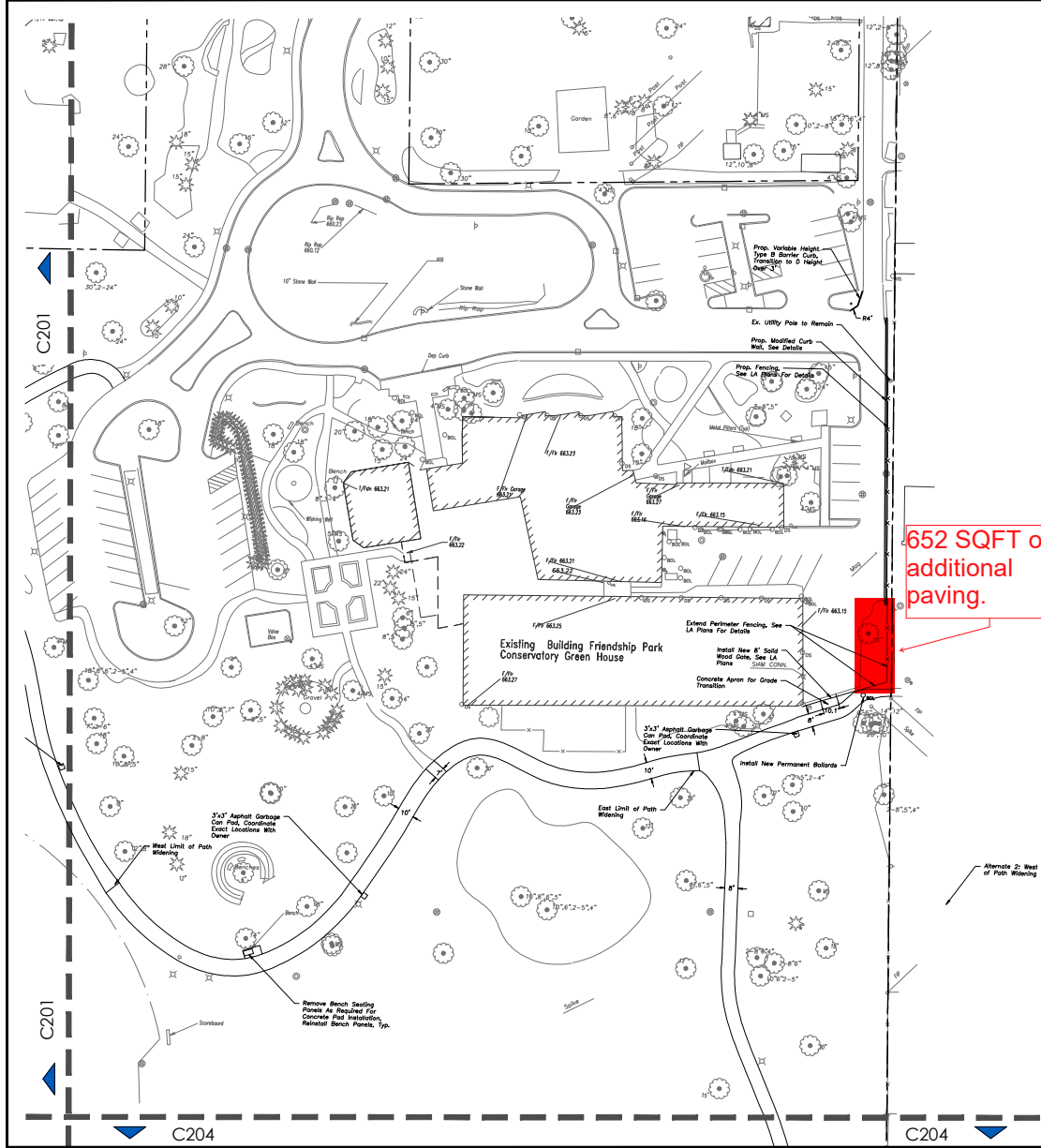
ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do work as specified. Payments will be made as outlined above.

Signed:	Signature:	Mount Prospect Park District
<hr/>	Printed:	Date:
Great Lakes Landscape Company		

Note: This proposal may be withdrawn by us if not accepted within fifteen (15) days

365 Miles Parkway * Bartlett, IL 60103
Phone (847) 439-3737 * Fax (847) 439-1943



GEOMETRY NOTES

1. All Dimensions Contained Herein Reference Back Of Curb, Face Of Retaining Wall, Edge Of Pavement, Center Of Structure And Outside Face Of Building Foundation Unless Otherwise Noted.
2. All Pavement Striping Shall Be 4" Wide Yellow Paint Per Specifications, Two Coats For Lane Paints. All Cross Hatch Striping Shall Be 45° At 2'-0" Centers.
3. All Accessible Parking Signs (707-2) Must Be Placed At The Center Of The Space And Within 2 Feet Of The Space.
4. Traffic Sign Posts Shall Be Breakaway Green U-Channel Posts, 2-1/2x7/8 11 Gauge Steel, Extended 42" Minimum Into Ground.
5. Proposed Improvements Are Not To Be Installed Within 6' Of Existing Vertical Improvements, Including Fencing And Light Poles. Notify Engineer And Owner If Conflict Exists.

Schedule Note: No Work Shall Start on this Area Until July 25, 2023. Parkway Access Must Remain Open Until July 5.

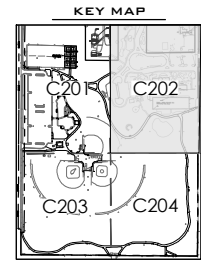
LEGEND

EXISTING	PROPOSED
Manhole	Manhole
Catch Basin	Catch Basin
Well	Well
Area Drain	Area Drain
Clean Out	Clean Out
Flared End Section	Flared End Section
Storm Sewer	Storm Sewer
Sanitary Sewer	Sanitary Sewer
Combined Sewer	Combined Sewer
Water Main	Water Main
Gas Line	Gas Line
Overhead Wire	Overhead Wire
Electric Cable (Buried)	Electric Cable (Buried)
Telephone Line	Telephone Line
Fire Hydrant	Fire Hydrant
Valve Chest	Valve Chest
Barber Box	Barber Box
Downspout	Downspout
Gas Valve	Gas Valve
Gas Meter	Gas Meter
Electric Meter	Electric Meter
Control Manhole	Control Manhole
Hand Hole	Hand Hole
Light Pole	Light Pole
Light Pole w/ Mail Box	Light Pole w/ Mail Box
Utility Pole	Utility Pole
Telephone Pole	Telephone Pole
Telephone Manhole	Telephone Manhole
Sign	Sign
Fence	Fence
Asphalt Paving	Asphalt Paving
Curb & Gutter	Curb & Gutter
Depressed Curb	Depressed Curb
Curb Elevation	Curb Elevation
Gutter Elevation	Gutter Elevation
Pavement Elevation	Pavement Elevation
Sidewalk Elevation	Sidewalk Elevation
Ground Elevation	Ground Elevation
Top of Existing Mail Elevation	Top of Existing Mail Elevation
Scale	Scale
Contour Line	Contour Line
Deciduous Tree	Deciduous Tree
Coniferous Tree	Coniferous Tree
Shrubline	Shrubline
Tree Protection Fencing at Sign Line	Tree Protection Fencing at Sign Line

NOT FOR CONSTRUCTION

GENERAL NOTES

1. The Location of Existing Underground Utilities, Such As Watermains, Sewers, Gas Lines, Etc., As Shown On The Plans, Has Been Determined From The Best Available Information and is Given For The Convenience Of The Contractor. However, The Owner and the Engineer Do Not Assume Responsibility In The Event That During Construction, Utilities Other Than Those Shown May Be Encountered, and That The Actual Location of These Utilities May Be Different From The Location As Shown On The Drawings. Contact Engineer Immediately If Surface and/or Subsurface Features Are Different Than Shown On The Drawings.
2. Notify The Engineer Without Delay Of Any Discrepancies Between The Drawings And Existing Field Conditions.
3. Contractor Shall Provide Private Utility Locating Services For The Project Area.
4. Notify The Owner, Engineer And The Village Of Oak Park At A Minimum Of 48 Hours In Advance Of Performing Any Work.
5. All Areas, On or Off Site, Disturbed During Construction Operations And Not Part Of The Work As Shown Herein Shall Be Returned To Original Condition To The Satisfaction Of The Owner At No Additional Cost To The Owner. It Is Recommended That Contractor To Show That Damaged Areas Were Not Disturbed By Construction Operations.
6. These Drawings Assume That The Contractor Will Utilize An Electronic Drawing File (DWG) To Store All Site Improvements Accordingly. Contractor Shall Re-Establish Horizontal Control. Horizontal Control Points Not Provided.
7. No Person May Utilize The Information Contained Within These Drawings Without Written Approval From Eriksson Engineering Associates, Ltd.
8. The Engineer Is Furnishing These Drawings For Construction Purposes As A Convenience To The Owner, Surveyor, Or Contractor. Prior To The Use Of These Drawings For Construction Purposes, The User Of This Sheet Shall Verify All Dimensions And Locations Of Utilities And Structures With The Drawings And Site Plans, and Coordinate All Dimensions And Locations At All Site Areas. Coordinate All Dimensions And Locations At All Site Areas. Coordinate All Dimensions And Locations At All Site Areas. Coordinate All Dimensions And Locations At All Site Areas.
9. Provide An As-Built Survey Prepared By A Licensed Professional Land Surveyor In Accordance With The Authority Having Jurisdiction Which Shall Include As A Minimum All Detention Basins And Best Management Practices, Including All Storm And Sanitary Sewers, Structures, Locations, Sizes, Slopes And Inlet Elevations, Flow Detention Volume Calculations For The Basin(s), Retention And Vents and Appurtenances.
10. The Illinois Department Of Transportation Standard Specifications For Road And Bridge Construction Latest Edition, And All Addenda Therein, Shall Govern The Construction And Paving Work Under This Contract Unless Noted Otherwise.



355 S. JEFFERSON ST., SUITE 135
CHICAGO, ILLINOIS 60661
TEL: (312) 463-9551
FAX: (847) 223-4864
INFO@EEA-LTD.COM
PROFESSIONAL DESIGN FIRM
LICENSE NO. 184-003220
EXPIRES: 04/30/2025

MT. PROSPECT PARK DISTRICT
ROSEMARY S. ARGUS FRIENDSHIP PARK
IMPROVEMENTS
395 W ALGONQUIN ROAD
DES PLAINES, ILLINOIS



No.	Date	Description
1	02/14/21	ISSUE FOR BID
2	02/17/21	ADDENDUM 1
3	02/24/21	ADDENDUM 2
4	03/03/21	MMO COORD
5	03/23/21	COURT REVISIONS
6	04/03/21	CITY RESUBMITAL
7	06/16/21	IFC

PROJECT NO.	22260
DATE	11/01/22
BY	BJA

SITE GEOMETRY
PLAN - NE

C202



Memorandum

To: Board Of Park Commissioners
From: Matt Dziubinski, Director of Parks & Planning
Date: July 19, 2023
Re: Rosemary S. Argus Friendship Park Redevelopment Phase #1 / Change Order # 3
CC: Jim Jarog, Executive Director

SUMMARY & BACKGROUND:

As work commenced on the grading operations for the new pickleball courts a proof roll operation was conducted to check the existing soil stability prior to the base aggregate being installed for the new pickleball court system. Unfortunately, as the test was conducted, it was identified that several areas of the existing soils were not adequately stable and it would require the installation of soil stabilization materials. As a result, the project engineer met on site with the contractor and a representative from the Park District in an effort to come up with a plan to properly stabilize the area so the installation of the aggregate base could proceed.

On July 14th, 2023, staff received a Change Order Proposal for the installation of a soil stabilization system and the necessary aggregate. The contractor agreed to allow the Park District to provide the geotextile fabric and grid materials necessary to perform this installation thus saving the park district the cost of a contractor markup.

Staff recommends moving forward with the work associated with the change order proposal as presented as it was not reasonably foreseeable at the time the project was bid. Staff concurs that this change is in the best interest of the Park District.

BUDGET IMPACT & FUNDING

Original Project Budget	\$1,275,000.00
Available Funds	\$ 106,735.00
Change Order Proposal / Option # 1 (Soil Stabilization for Pickleball Courts)	\$ -28,099.50
Geotextile Fabric and grid with Delivery	<u>\$ - 7,196.25</u>
Project Budget Balance Remaining	\$ 71,439.25

DOCUMENTS ATTACHED

- Change Order Proposal (Soil Stabilization / Option # 1 - Dated 7/14/2023)
- Proposal for Geotextile Fabric and Grid (Plus \$120 Delivery)
- Eriksson Engineering Letter of Recommendation (To be provided at 7.19.23 Board Meeting)

RECOMMENDATION:

"I MOVE THAT EXECUTIVE DIRECTOR JIM JAROG BE AUTHORIZED TO APPROVE AND EXECUTE CHANGE ORDER #3 TO THE CONTRACTOR'S AGREEMENT ON THE ROSEMARY S. ARGUS FRIENDSHIP PARK PHASE 1 PROJECT, SUBJECT TO THE APPROVAL OF THE IDNR AND FURTHER PROVIDED, THAT THE EXECUTIVE DIRECTOR SHALL FIRST OBTAIN FROM THE DIRECTOR OF PARKS AND PLANNING, MATT DZIUBINSKI, A DETERMINATION IN WRITING THAT THE CIRCUMSTANCES SAID TO NECESSITATE THE CHANGE IN PERFORMANCE WERE NOT REASONABLY FORESEEABLE AT THE TIME THE TRADE CONTRACT WAS SIGNED, WHICH DETERMINATION SHALL BE MADE OR WITHHELD BY THE DIRECTOR OF PARKS AND PLANNING, MATT DZIUBINSKI, IN HIS SOLE DISCRETION, AND FURTHER PROVIDED THAT SUCH CHANGE ORDER DOES NOT EXCEED THE SUM OF \$35,295.75."

CHANGE ORDER #3



PROPOSAL
CHANGE ORDER PROPOSAL #4

WBE Certified
Contractor

Operators Local 150 and
Teamster 703 Union Labor

PROPOSAL SUBMITTED TO: Mt. Prospect Park District	PHONE:	DATE: July 14, 2023.
STREET: 1000 Central Road	JOB NAME: Rosemary S. Argus Friendship Park Improvements	
CITY, STATE AND ZIP CODE: Mt. Prospect, IL 60056	JOB LOCATION: 395 W. Algonquin Road, Des Plaines, IL 60016	
Great Lakes Landscape Company proposes to provide all necessary labor, tools, equipment and materials for the following:		
Qty.	Description	Unit Totals

CHANGE ORDER PROPOSAL #4 - Pickleball Undercuts

OPTION 1 (CA1)

1	Undercut Excavation, Hauling/Re-Spread on Site	LS	No Charge
1	All Geotextile Fabric and GeoGrid Furnished by Owner	LS	No Charge
1	Labor - Install Geotextile Fabric	LS	\$ 10,800.00
	Labor - Install GeoGrid		
	Labor - Install CA1		
1	Materials - Furnish CA1 (3") Aggregate Stone (7,963 sf @ 12" depth, approx. 530 tons)	ALLOWANCE	\$ 14,745.00
			\$ 25,545.00
Profit & Overhead (10%)			\$ 2,554.50
TOTAL COP#004 OPTION 1			\$ 28,099.50

OPTION 2 (CA6)

1	Undercut Excavation, Hauling/Re-Spread on Site	LS	No Charge
1	All GeoGrid Furnished by Owner	LS	No Charge
1	Labor - Install GeoGrid	LS	\$ 10,800.00
	Labor - Install CA6		
1	Materials - Furnish CA6 Aggregate Stone (7,963 sf @ 12" depth, approx. 530 tons)	ALLOWANCE	\$ 10,637.00
			\$ 21,437.00
Profit & Overhead (10%)			\$ 2,143.70
TOTAL COP#004 OPTION 2			\$ 23,580.70

ACCEPTANCE OF PROPOSAL

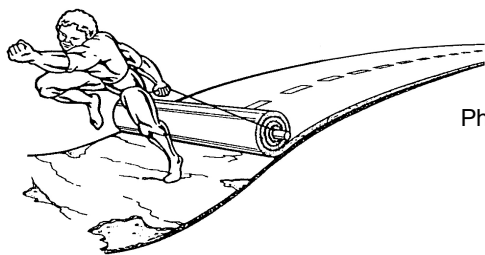
The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do work as specified. Payments will be made as outlined above.

Signed:	Signature:	Mount Prospect Park District
 Great Lakes Landscape Company	Printed:	Date:

Note: This proposal may be withdrawn by us if not accepted within fifteen (15) days

365 Miles Parkway * Bartlett, IL 60103
Phone (847) 439-3737 * Fax (847) 439-1943

CHANGE ORDER # 3



Road Fabrics Inc

27w045 St Charles Rd - Carol Stream, IL 60188 -

Phone: 630-293-3111 - Fax: 630-293-3222 - Email: seanr@roadfabrics.com

www.roadfabrics.com

QUOTE

Date	Quote #
07/12/23	SUKRQ1006

Contractor: Mount Prospect Park District

Terms: Net 30

Attention: Matt Dziubinski

F.O.B. Road Fabrics

Phone:

Quoted By: Sean Roche

Fax:

Project: Friendship Park District - Pickle Ball Courts

Location: Mount Prospect

We are pleased to present you the following quote for your review. If you have any questions, please feel free to call us at your convenience.

Quantity	Description	Unit Price	Days	Tax Status	Ext. Total
1,000	SY Mirafi 140N 12.5' x 360'	\$0.78	0	Add Tax If Needed	\$780.00
1,095	SY Tensar InterAx NX850 12.5' x 197'	\$5.75	0	Add Tax If Needed	\$6,296.25

Special Notes: 2023. Material only quotes are valid for 30 days. \$120 delivery fee.

Total Cost of Materials with Delivery \$7,196.25

NO NIGHTWORK!! PREP WORK, CRACK SEALING, SANDING AND TRAFFIC CONTROL ARE NOT INCLUDED IN THE ABOVE PRICING.

All orders are subject to the terms and conditions at www.roadfabrics.com/terms. See terms and conditions for return eligibility and restocking fees. If the quotation is acceptable, please either submit a written purchase order to Road Fabrics, Inc., or sign and date the bottom of this form. Orders will not be processed unless we receive one of these documents. The signing of this form is an acknowledgement of an actual order. The quote is only valid for 21 days unless otherwise noted. Typographical errors are subject to correction. Road Fabrics terms and conditions superseeds any written purchase order by buyer.

Signature

Date

Print Name

Title



Financial Advisors Report – June

INVESTMENT

The market conditions which necessitated the acceleration of the sale of our long-term bonds one year ago have created the need for a longer duration investment of these District funds. We have renewed the purchase of a one-year Treasury bill, cost \$5,706,681 maturity \$6,000,000, interest \$293,319 yield 5.14%. Custody is with Busey Wealth Management (attached). Our previous one-year T bill yielded 2.74% and \$159,780.

GOLF REPORT

Course revenues through June of \$1,098,565 were up 21% over last year. This contributed to a YTD net which was better than last year by \$68,179.

POOLS REPORT

Total revenue for the three pools at the end of June is \$421,205. This is up \$49,843 over last June. Working off the advance pass sales but still showing a positive net of \$32,064.

RECPLEX FACILITY REPORT

Recplex facility revenues through June were \$262,762. Over 154% of 2022 ytd.

REC PROGRAMS

Recreation program revenues through June were \$1,469,079 a 23% increase over 2022 year to date.

CHILD CARE PROGRAMS

Within Rec Programs above, Child Care Programs, (Kids Klub, Day Camp and Preschool) through June were \$747,149.

Day Camps are up 37%. Kids Klub and Preschool programs are up 22% each.

PORTFOLIO

1040002584 - MOUNT PROSPECT PARK DISTRICT CUSTODY

JULY 10, 2023

INVESTMENT SUMMARY

\$6,048,845^{.04}
Total Market Value

\$6,045,926^{.04}
Total Cost

\$0^{.00}
Year to Date Short Term Gain/Loss

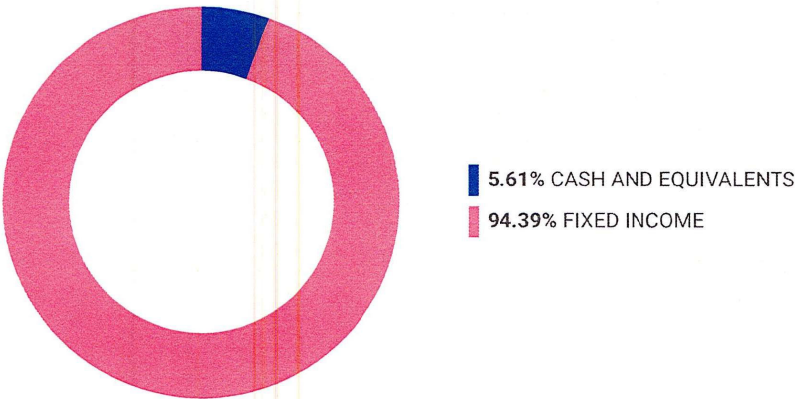
\$0^{.00}
Year to Date Long Term Gain/Loss

None
Investment Authority

Not Defined
Investment Objective

ASSET ALLOCATION

MARKET VALUE





ACCOUNT SUMMARY

Investment Segment	Market Value	% of Total	Cost
CASH AND EQUIVALENTS	\$339,245.04	5.61%	\$339,245.04
FIXED INCOME	\$5,709,600.00	94.39%	\$5,706,681.00



**MOUNT PROSPECT PARK DISTRICT
YTD SUMMARY - ALL FUNDS
For Six Months Ended 6/30/23**

ACCOUNT NAMES	2019 Actual	2022 Actual	2023 Actual	2023 Budget	% Change from 22	% Change from 19
BALANCE, Beginning - January 1	5,418,454	11,670,630	20,399,494	Operating +Capital		
REVENUES:						
PROPERTY TAXES	5,445,922	5,904,919	5,965,399	11,676,513	1%	10%
REPLACEMENT TAXES	101,974	331,697	289,053	505,000	-13%	183%
RENTAL	296,426	382,387	493,376	869,770	29%	66%
PASSES /USER FEES	586,259	522,411	636,430	756,970	22%	9%
DAILY /USER FEES	462,386	593,684	702,739	1,420,057	18%	52%
PROGRAM FEES	2,030,014	1,594,060	1,984,030	3,014,220	24%	-2%
CONCESSION SALES	74,224	40,875	60,292	79,097	48%	-19%
CORP SPONSORS & GRANTS	23,866	20,952	53,977	21,000	n/a	n/a
OTHER	35,247	43,980	41,889	94,393	-5%	19%
INTEREST	10,436	2,339	71,952	15,893	2976%	589%
INT PROJ CHARGES	252,196	310,000	100,000	100,000	-68%	-60%
BOND PROCEEDS - New Capital	0	8,427,385	0	0	n/a	n/a
BOND PROCEEDS - REFI Rate	0	0	0		n/a	n/a
BOND PROCEEDS - REFI Annual	0	0	0	1,938,237	n/a	n/a
TOTAL REVENUE	9,318,950	18,174,689	10,399,137	20,491,150	-43%	12%
without bonds		9,747,304	10,399,137		-43%	12%
EXPENDITURES:						
FULL TIME SALARIES	1,778,596	1,845,250	1,962,971	4,261,492	6%	10%
PART TIME SALARIES	1,172,860	850,258	960,464	2,599,671	13%	-18%
EMPLOYEE BENEFITS	834,823	837,892	802,248	1,616,100	-4%	-4%
CONTRACTUAL SERVICES	558,101	394,111	537,164	1,459,954	36%	-4%
COMMODITIES	465,486	434,011	514,824	1,265,743	19%	11%
CONCESSIONS	54,100	29,783	55,217	54,289	85%	2%
UTILITIES	322,611	298,347	293,651	933,992	-2%	-9%
INSURANCE	259,028	216,775	433,152	605,000	100%	67%
NW SPECIAL REC	348,820	288,307	363,308	462,080	26%	4%
RETIREMENT	504,811	534,097	503,764	1,272,514	-6%	0%
SALES TAX	3,291	4,063	5,541	4,420	36%	68%
DEBT SERVICE:						
BONDS - Short Term	51,425	-	37,549	3,450,263	n/a	-27%
BONDS - LONG TERM	218,578	160,590	318,497	1,938,237	98%	46%
BONDS - CALLED		0	0		n/a	n/a
CAPITAL PROJECTS:						
FROM BOND FUNDS - New Capit	-	93,045	-	-	n/a	n/a
FROM BOND FUNDS - Carryover	656,444	681,529	661,772	-	-3%	1%
ACCESSIBILITY - ADA	6,208	-	123,774	1,272,000	n/a	1894%
GOV DEALS	-	-	26,444	20,000	n/a	#DIV/0!
CONSERVATORY	-	-	42,748	110,000	n/a	n/a
PAV & LIGHT FUND	20,357	25,680	65,472	229,070	155%	222%
TOTAL EXPENDITURE	7,255,539	6,693,738	7,708,560	21,554,825	15%	6%
REVENUE OVER(UNDER)	2,063,411	11,480,951	2,690,577	(1,063,675)		
BALANCE, Ending	7,481,865	23,151,581	23,090,071			



MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
For Six Months Ended 6/30/2023

50% of Calendar Year

ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	SOCIAL SEC	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	NON BOND GOV DEALS	Fund 70 2020 PROJ	Fund 71 2021 PROJ	Fund 72 2022/3 PROJ	Fund 97 2022 PROJ (B)
BEGINNING BALANCE	20,399,493	2,222,186	5,478,900	353,169	343,045	1,232,990	1,297	477,200	233,595	763,306	83,104	44,706	613,679	802,320	2,000,000	5,833,101
REVENUES:																
PROPERTY TAXES	5,965,399	1,298,390	935,139	418,525	258,181	387,052	375,042	423,960	48,381	1,820,729	-	-	-	-	-	-
REPLACEMENT TAXES	289,053	107,412	181,641	-	-	-	-	-	-	-	-	-	-	-	-	-
RENTAL	493,376	37,301	392,881	-	-	-	-	63,195	-	-	-	-	-	-	-	-
PASSES /USER FEES	636,430	-	636,430	-	-	-	-	-	-	-	-	-	-	-	-	-
DAILY /USER FEES	702,739	-	702,739	-	-	-	-	-	-	-	-	-	-	-	-	-
PROGRAM FEES	1,984,030	-	1,939,110	-	-	-	-	44,920	-	-	-	-	-	-	-	-
CONCESSION SALES	60,292	-	42,853	-	-	-	-	17,439	-	-	-	-	-	-	-	-
GRANTS & SPONSORS	53,977	-	16,277	-	-	-	-	-	-	-	-	-	37,700	-	-	-
V/MC & OTHER	41,889	79,209	(52,909)	-	-	-	-	4,872	-	328	-	10,389	-	-	-	-
INTEREST	71,952	375	-	-	-	-	-	-	-	-	-	-	5,866	-	65,711	-
INT PROJ CHARGES	100,000	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
BOND PROCEEDS - REFI	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	10,399,137	1,522,686	4,794,161	418,525	258,181	387,052	375,042	554,386	48,381	1,821,057	100,000	10,389	43,566	-	65,711	-
% of Budget	51%	53%	61%	49%	51%	51%	49%	55%	45%	33%	100%	n/a	n/a	n/a	n/a	n/a
EXPENDITURES:																
FULL TIME SALARIES	1,962,971	651,255	1,039,742	73,082	-	-	-	193,157	-	-	5,735	-	-	-	-	-
PART TIME SALARIES	960,464	16,624	855,270	-	-	-	-	60,836	-	-	27,733	-	-	-	-	-
FRINGE BENEFITS	802,248	251,474	446,299	24,497	-	-	0	76,136	-	-	3,842	-	-	-	-	-
CONTRACTUAL SERVICES	537,164	144,350	343,173	24,597	-	-	-	18,471	-	475	6,098	-	-	-	-	-
COMMODITIES	514,824	63,854	410,622	-	-	-	-	27,664	-	-	12,684	-	-	-	-	-
CONCESSIONS	55,217	-	49,134	-	-	-	-	6,083	-	-	-	-	-	-	-	-
UTILITIES	293,651	69,989	200,436	-	-	-	-	23,225	-	-	-	-	-	-	-	-
INSURANCE	433,152	-	-	433,152	-	-	-	-	-	-	-	-	-	-	-	-
N W SPECIAL REC	363,308	-	-	-	-	363,308	-	-	-	-	-	-	-	-	-	-
RETIREMENT	503,764	-	-	-	219,849	-	283,915	-	-	-	-	-	-	-	-	-
ROLLOVER BONDS	37,549	-	-	-	-	-	-	-	-	37,549	-	-	-	-	-	-
LONG TERM BONDS (Alt Rev)	318,497	-	-	-	-	-	-	-	-	318,497	-	-	-	-	-	-
LONG TERM REFI	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALES TAX/OTHER	5,541	-	2,631	-	-	-	-	2,910	-	-	-	-	-	-	-	-
CAPITAL PROJECTS:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LAND	42,748	-	-	-	-	-	-	42,748	-	-	-	-	-	-	-	-
EQUIP & VEHICLES	124,796	-	-	-	-	-	-	-	-	-	-	26,444	10,505	87,847	-	-
ADA IMPROV	123,774	-	-	-	-	123,774	-	-	-	-	-	-	-	-	-	-
BUILDINGS	234,725	-	-	-	-	-	-	-	-	-	-	-	50,915	173,068	667	10,075
POOLS	33,935	-	-	-	-	-	-	-	-	-	-	-	5,700	28,235	-	-
PARK IMPROV	360,232	-	-	-	-	-	-	-	65,472	-	-	-	35,597	121,750	57,000	80,413
TOTAL EXPENDITURE	7,708,559	1,197,546	3,347,307	555,328	219,849	487,082	283,915	451,230	65,472	356,521	56,093	26,444	102,716	410,900	57,667	90,488
% of Budget	36%	42%	42%	65%	44%	28%	37%	41%	29%	7%	38%	n/a	n/a	n/a	n/a	n/a
REVENUE OVER(UNDER)	2,690,578	325,140	1,446,854	(136,803)	38,332	(100,031)	91,127	103,156	(17,090)	1,464,537	43,907	(16,055)	(59,150)	(410,900)	8,044	(90,488)
ENDING FUND BALANCE	23,090,071	2,547,326	6,925,754	216,366	381,377	1,132,959	92,424	580,356	216,505	2,227,843	127,011	28,651	554,529	391,420	2,008,044	5,742,612



**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 6 MONTHS ENDED 6-30-23**

50% OF CALENDAR YEAR

FUND / Department	'23 Y.T.D. Actual	2023 Budget	Y.T.D. as % of '23 Budget	'22 Y.T.D. Actual	Y.T.D. % of '22 Y.T.D.	Projected 2023	Proj % of '23 Bud	% Inc '23 Bud Over '22 Bud
GENERAL FUND								
Administration	418,801	989,318	42%	412,982	101%	854,869	86%	2%
Maintenance	539,098	1,316,569	41%	491,931	110%	1,154,841	88%	19%
Motor Pool	106,727	258,802	41%	118,555	90%	252,087	97%	7%
Buildings	124,725	275,495	45%	144,728	86%	217,511	79%	-19%
Studio at Melas	8,195	27,250	30%	6,667	2892%	18,032	66%	-39%
Total	1,197,546	2,867,434	42%	1,174,863	102%	2,482,990	87%	6%
RECREATION FUND								
Administration	551,453	1,256,630	44%	452,114	122%	1,080,364	86%	16%
Big Surf	85,114	244,522	35%	96,349	88%	208,525	85%	12%
Meadows Pool	91,838	350,130	26%	74,200	124%	311,417	89%	11%
Recplex Pool	212,190	537,626	39%	215,127	99%	452,268	84%	6%
Golf Course	847,890	1,845,426	46%	666,749	127%	1,811,791	98%	6%
Concessions	5,421	11,780	46%	7,434	73%	10,019	85%	-76%
Lions Center	86,495	229,035	38%	41,681	208%	199,542	87%	129%
Recplex Center	458,786	1,144,497	40%	428,998	107%	929,759	81%	4%
Rec Programs	654,729	1,511,095	43%	508,136	129%	1,418,354	94%	19%
Central Programs	62,167	129,353	48%	40,730	153%	209,003	162%	92%
Central Road	291,224	654,143	45%	262,438	111%	600,226	92%	16%
Total	3,347,307	7,914,237	42%	2,793,956	120%	7,188,989	91%	13%



Mount Prospect Park District
2023 Budget vs. Actual
 For the Six Months June 30, 2023

50.0% of Calendar Year

	Five Months		June		Year to Date		YTD	% of	Annual	% of
	Budget	Actual	Budget	Actual	Budget	Actual	LastYr	Last Yr	Budget	Budget
REVENUES:										
RENTALS	70,667	95,061	65,439	70,471	136,106	165,532	130,525	127%	379,000	44%
PASSES /USER FEES	210,294	238,036	3,019	1,245	213,313	239,281	211,635	113%	214,000	112%
DAILY /USER FEES	273,378	369,071	217,565	239,918	490,943	608,989	514,606	118%	1,279,075	48%
PROGRAM FEES	57,150	60,122	4,766	6,204	61,916	66,326	58,828	113%	84,051	79%
MERCHANDISE SALES	13,816	22,658	9,233	12,710	23,049	35,368	27,444	129%	55,255	64%
OTHER	(24,460)	(14,739)	(6,854)	(2,192)	(31,314)	(16,931)	(37,726)	45%	(65,000)	26%
TOTAL REVENUE	600,845	770,209	293,168	328,356	894,013	1,098,565	905,312	121%	1,946,381	56%
2022		604,245		301,067		905,312			1,983,841	46%
EXPENDITURES:										
FULL TIME SALARIES	286,560	282,338	54,323	57,481	340,883	339,819	300,128	113%	696,481	49%
PART TIME SALARIES	79,936	66,373	45,831	46,613	125,767	112,986	102,914	110%	347,739	32%
FRINGE BENEFITS	168,238	112,199	26,610	41,376	194,848	153,575	142,643	108%	318,755	48%
CONTRACTUAL SERVICES	42,823	29,244	7,512	12,168	50,335	41,412	37,804	110%	107,306	39%
COMMODITIES	69,886	77,081	25,105	45,567	94,991	122,648	83,303	147%	237,120	52%
MERCHANDISE	17,792	40,088	1,287	5,179	19,079	45,267	21,354	212%	40,555	112%
UTILITIES	33,790	23,529	7,542	6,630	41,332	30,159	33,202	91%	93,050	32%
SALES TAX/OTHER	382	1,042	732	983	1,114	2,025	1,469	138%	4,420	46%
TOTAL EXPENDITURES	699,407	631,894	168,942	215,997	868,349	847,891	722,817	117%	1,845,426	46%
2022		581,527		141,290		722,817			1,576,274	46%
REVENUE OVER(UNDER) EXP	(98,562)	138,315	124,226	112,359	25,664	250,674	182,495		100,955	



GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2021			2022			2023			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	(1,249)	(1,249)	Jan	(4,592)	(4,592)	Jan	(4,238)	(4,238)	Revenue Expenditures Full Time Part Time Benefits Contractual Commodities Utilities Net	1,098,564 1,946,381 339,819 112,986 153,575 41,412 167,915 32,184 847,891 250,673	696,481 347,739 318,755 107,306 277,675 97,470 1,845,426 100,955
Feb	152,739	151,490	Feb	151,220	146,628	Feb	161,321	157,083			
Mar	120,569	272,059	Mar	36,818	183,446	Mar	52,182	209,265			
April	230,970	503,029	April	171,193	354,639	April	247,792	457,057			
May	270,595	773,624	May	249,605	604,244	May	313,152	770,209			
June	288,911	1,062,535	June	301,067	905,311	June	328,356	1,098,565			
July	300,838	1,363,373	July	298,167	1,203,478	July	-	-			
Aug	299,164	1,662,537	Aug	303,779	1,507,257	Aug	-	-			
Sept	249,577	1,912,114	Sept	239,377	1,746,634	Sept	-	-			
Oct	158,886	2,071,000	Oct	175,918	1,922,552	Oct	-	-			
Nov	49,140	2,120,140	Nov	66,137	1,988,689	Nov	-	-			
Dec	(4,266)	2,115,874	Dec	(4,848)	1,983,841	Dec	-	-			
Budget			1,892,550			1,966,278			1,946,381		

Mount Prospect Park District
GOLF COURSE
thru June

	2020	2021	2022	2023	Change From 2022	Change From 2021
REVENUES:						
RENTALS	72,982	151,714	130,525	165,532	27%	9%
PASSES /USER FEES	177,711	221,190	211,635	239,281	13%	8%
DAILY /USER FEES	362,315	634,388	514,607	608,989	18%	-4%
PROGRAM FEES	37,135	60,898	58,828	66,326	13%	9%
MERCHANDISE SALES	13,254	22,002	27,443	35,368	29%	61%
OTHER	(19,953)	(27,656)	(37,726)	(16,931)	-55%	-39%
TOTAL REVENUE	643,444	1,062,536	905,312	1,098,565	21%	3%
 % of Budget	 41%	 56%	 46%	 56%		
EXPENDITURES:						
FULL TIME SALARIES	291,582	313,313	243,059	339,819	40%	8%
PART TIME SALARIES	72,059	107,097	102,914	112,986	10%	5%
FRINGE BENEFITS	148,301	150,899	142,643	153,575	8%	2%
CONTRACTUAL SERVICES	30,764	31,179	37,804	41,412	10%	33%
COMMODITIES	59,193	82,313	83,274	122,648	47%	49%
MERCHANDISE	25,616	22,224	21,354	45,267	112%	104%
UTILITIES	34,738	30,845	34,232	30,159	-12%	-2%
SALES TAX/OTHER	322	1,163	1,469	2,025	38%	74%
TOTAL EXPENDITURES	662,575	739,033	666,749	847,891	27%	15%
 % of Budget	 39%	 43%	 38%	 46%		
 REVENUE OVER(UNDER) EXP	 (19,131)	 323,503	 238,563	 250,674		
 BUDGET REVENUE	 1,560,592	 1,892,550	 1,966,278	 1,946,381		
BUDGET EXPENSE	1,686,603	1,711,076	1,741,320	1,845,426		

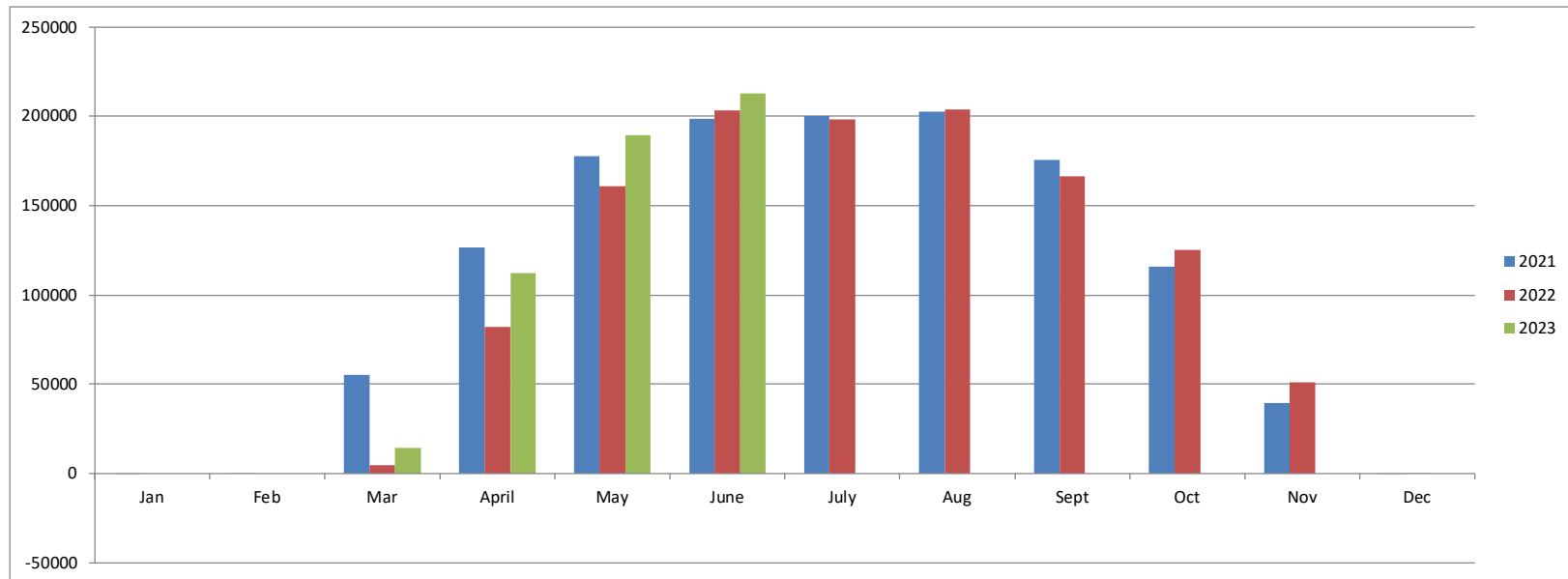
MOUNT PROSPECT PARK DISTRICT
GOLF COURSE Department by Function
For Six Months Ended 6-30-2023

ACCOUNT NAMES		ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
TOTALS								
REVENUES:								
RENTAL	165,532	165,532	-	-	-	-	-	-
PASSES /USER FEES	239,281	239,281	-	-	-	-	-	-
DAILY /USER FEES	608,989	539,783	-	-	69,206	-	-	-
PROGRAM FEES	66,326	650	-	-	-	62,321	3,355	-
MERCHANDISE SALES	35,368	-	-	35,368	-	-	-	-
OTHER	(16,931)	(16,931)	-	-	-	-	-	-
SPONSORSHIPS	-	-	-	-	-	-	-	-
TOTAL REVENUE	1,098,564	928,314	-	35,368	69,206	62,321	3,355	-
% of Budget	56%	55%	n/a	64%	59%	92%	22%	n/a
EXPENDITURES:								
FULL TIME SALARIES	339,819	142,581	159,648	-	-	3,132	-	34,458
PART TIME SALARIES	112,986	49,214	58,055	-	-	4,250	-	1,467
FRINGE BENEFITS	153,575	29,818	104,581	-	-	1,497	-	17,678
CONTRACTUAL SERVICES	41,412	14,856	17,522	-	-	5,085	-	3,950
COMMODITIES	122,648	8,995	90,202	219	7,854	3,682	5,252	6,442
MERCHANDISE	45,267	-	-	45,267	-	-	-	-
UTILITIES	30,159	7,568	11,290	-	-	-	-	11,302
SALES TAX	2,025	-	-	2,025	-	-	-	-
TOTAL EXPENDITURES	847,890	253,030	441,299	47,512	7,854	17,646	5,252	75,297
% of Budget	46%	48%	43%	104%	97%	42%	35%	43%
REVENUE OVER(UNDER) EXP	250,674	675,284	(441,299)	(12,144)	61,352	44,675	(1,897)	(75,297)
CHANGE FROM LAST YR + (-)								
REVENUE	193,253	161,249	-	7,926	16,286	4,438	3,355	-
EXPENDITURES	181,142	(4,563)	145,392	24,689	76	10,655	5,252	(360)
NET	12,111	165,811	(145,392)	(16,764)	16,210	(6,217)	(1,897)	360
% CHANGE FROM LAST YEAR								
REVENUE	21	21	n/a	29	31	8	n/a	n/a
EXPENDITURES	27	(2)	49	108	1	152	n/a	(0)

MT Prospect Park District Golf Course Green Fees

Revenue Recap by yr:

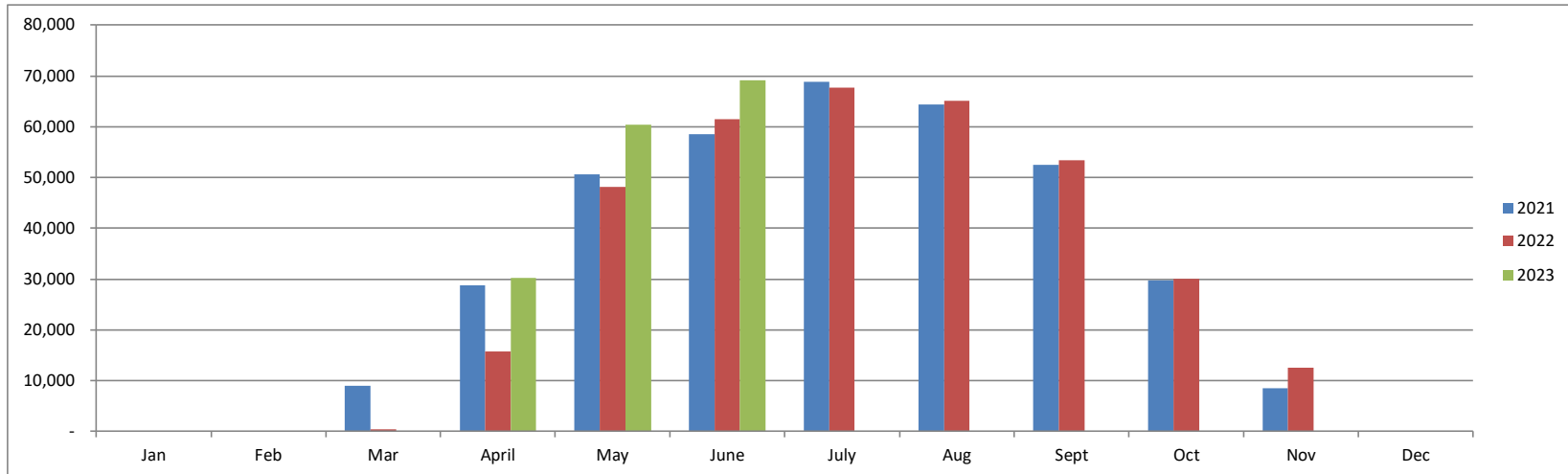
2021			2022			2023				
	Month	YTD		Month	YTD		Month	YTD		
Jan	(152)	(152)	Jan	-	-	Jan	-	-	21 Budget	1,195,000
Feb	9	(143)	Feb	-	-	Feb	-	-	22 Budget	1,165,000
Mar	55,256	55,114	Mar	4,717	4,717	Mar	14,168	14,168	23 Budget	1,150,500
April	126,468	181,582	April	82,012	86,729	April	112,214	126,381		
May	177,810	359,392	May	160,831	247,560	May	189,551	315,932		
June	198,574	557,966	June	203,453	451,013	June	212,846	528,779		
July	200,113	758,078	July	198,166	649,178	July	-	528,779		
Aug	202,866	960,944	Aug	204,039	853,217	Aug	-	528,779		
Sept	175,648	1,136,592	Sept	166,487	1,019,704	Sept	-	528,779		
Oct	115,903	1,252,495	Oct	125,022	1,144,726	Oct	-	528,779		
Nov	39,394	1,291,889	Nov	50,849	1,195,576	Nov	-	528,779		
Dec	(110)	1,291,779	Dec	47	1,195,622	Dec	-	528,779		



Mount Prospect Park District Golf Course Power Cart Rental

Revenue Recap by yr:

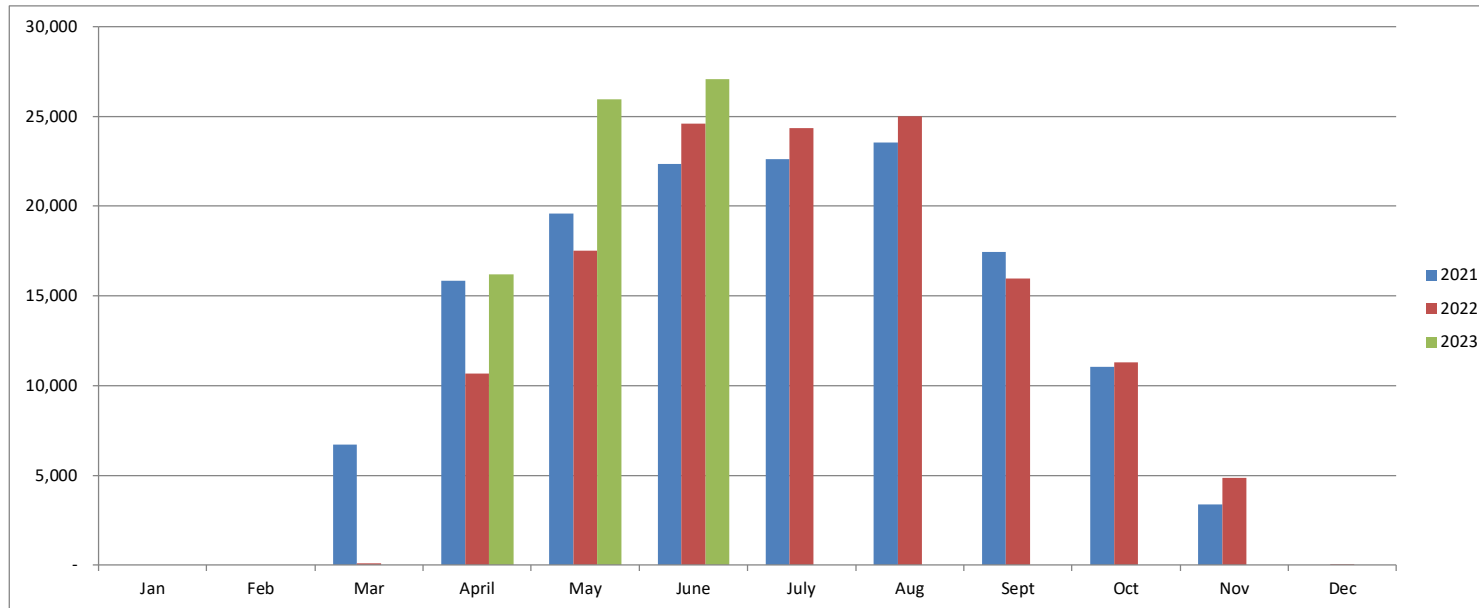
2021			2022			2023			21 Budget	22 Budget	23 Budget
Month	YTD		Month	YTD		Month	YTD				
Jan	0	0	Jan	0	0	Jan	0	0	315,000		
Feb	0	0	Feb	0	0	Feb	0	0	361,600		
Mar	8,982	8,982	Mar	424	424	Mar	-	-	370,000		
April	28,707	37,689	April	15,697	16,121	April	30,264	30,264			
May	50,604	88,293	May	48,155	64,276	May	60,382	90,646			
June	58,554	146,847	June	61,486	125,762	June	69,197	159,843			
July	68,881	215,728	July	67,682	193,444	July	-	-			
Aug	64,359	280,087	Aug	65,065	258,509	Aug	-	-			
Sept	52,469	332,556	Sept	53,372	311,880	Sept	-	-			
Oct	29,771	362,327	Oct	30,075	341,955	Oct	-	-			
Nov	8,482	370,809	Nov	12,516	354,471	Nov	-	-			
Dec	-	370,809	Dec	-	354,471	Dec	-	-			



**Mount Prospect Park District
Golf Course
Driving Range Revenue**

Revenue Recap by yr:

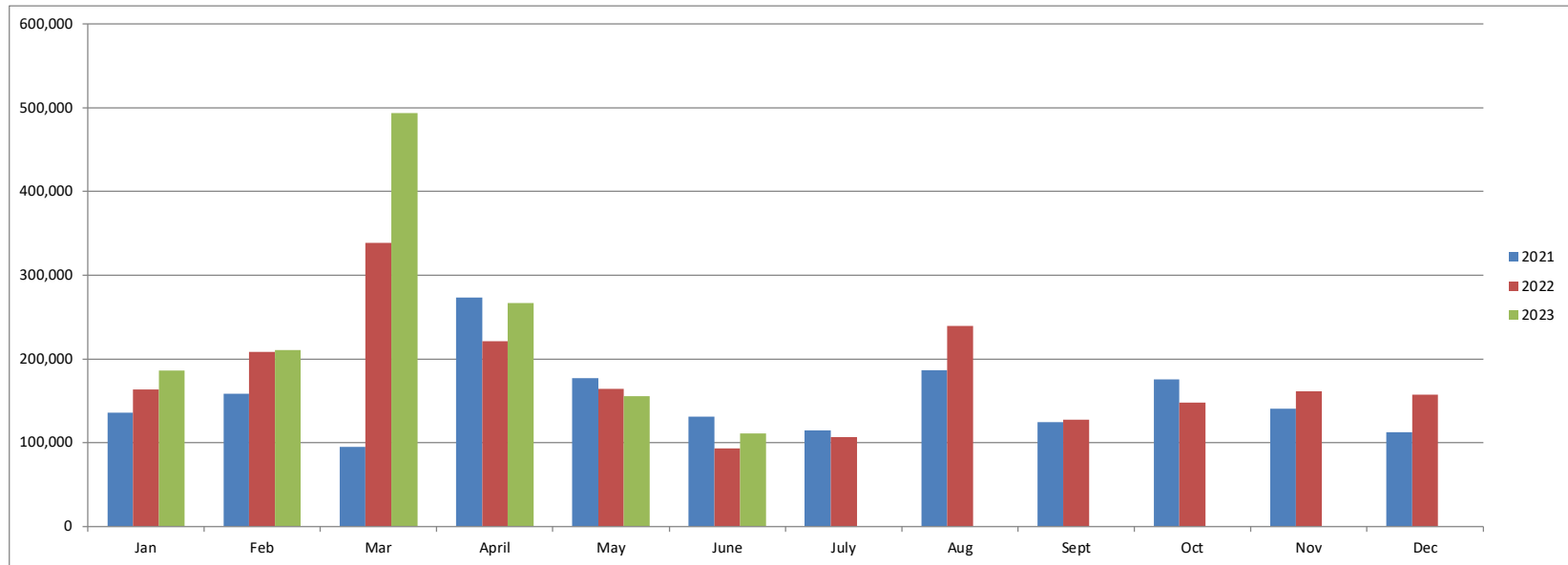
2021			2022			2023				
	Month	YTD		Month	YTD		Month	YTD		
Jan	-	-	Jan	-	-	Jan	-	-	21 Budget	110,000
Feb	-	-	Feb	-	-	Feb	-	-	22 Budget	114,300
Mar	6,712	6,712	Mar	96	96	Mar	-	-	23 Budget	118,000
April	15,821	22,533	April	10,690	10,786	April	16,186	16,186		
May	19,574	42,107	May	17,535	28,321	May	25,949	42,135		
June	22,338	64,446	June	24,600	52,921	June	27,072	69,206		
July	22,610	87,056	July	24,360	77,280	July	-	-		
Aug	23,526	110,581	Aug	25,008	102,289	Aug	-	-		
Sept	17,460	128,042	Sept	15,950	118,239	Sept	-	-		
Oct	11,042	139,084	Oct	11,295	129,534	Oct	-	-		
Nov	3,373	142,457	Nov	4,866	134,400	Nov	-	-		
Dec	-	-	Dec	35	134,435	Dec	-	-		



MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

2021			2022			2023				YTD	Annual
Month	YTD		Month	YTD		Month	YTD			Actual	Budget
Jan	136,317	136,317	Jan	163,615	163,615	Jan	186,710	186,710	Revenue	1,425,309	2,318,700
Feb	158,740	295,057	Feb	208,904	372,519	Feb	210,814	397,524	Expenditures		
Mar	95,172	390,229	Mar	339,191	711,710	Mar	493,884	891,408	Part Time	319,239	804,276
April	273,709	663,938	April	221,329	933,039	April	266,955	1,158,363	Contractual	153,797	365,848
May	177,481	841,419	May	164,467	1,097,506	May	155,429	1,313,792	Commodities	181,694	340,971
June	131,487	972,906	June	93,069	1,190,575	June	111,517	1,425,309		654,730	1,511,095
July	115,293	1,088,199	July	107,505	1,298,080	July	-	1,425,309	Net	770,579	807,605
Aug	186,881	1,275,080	Aug	239,418	1,537,498	Aug	-	1,425,309			
Sept	125,032	1,400,112	Sept	128,019	1,665,517	Sept	-	1,425,309			
Oct	175,554	1,575,666	Oct	148,068	1,813,585	Oct	-	1,425,309			
Nov	140,957	1,716,623	Nov	161,479	1,975,064	Nov	-	1,425,309			
Dec	113,279	1,829,902	Dec	157,425	2,132,489	Dec	-	1,425,309			
Budget			977,635			1,990,273			2,318,700		



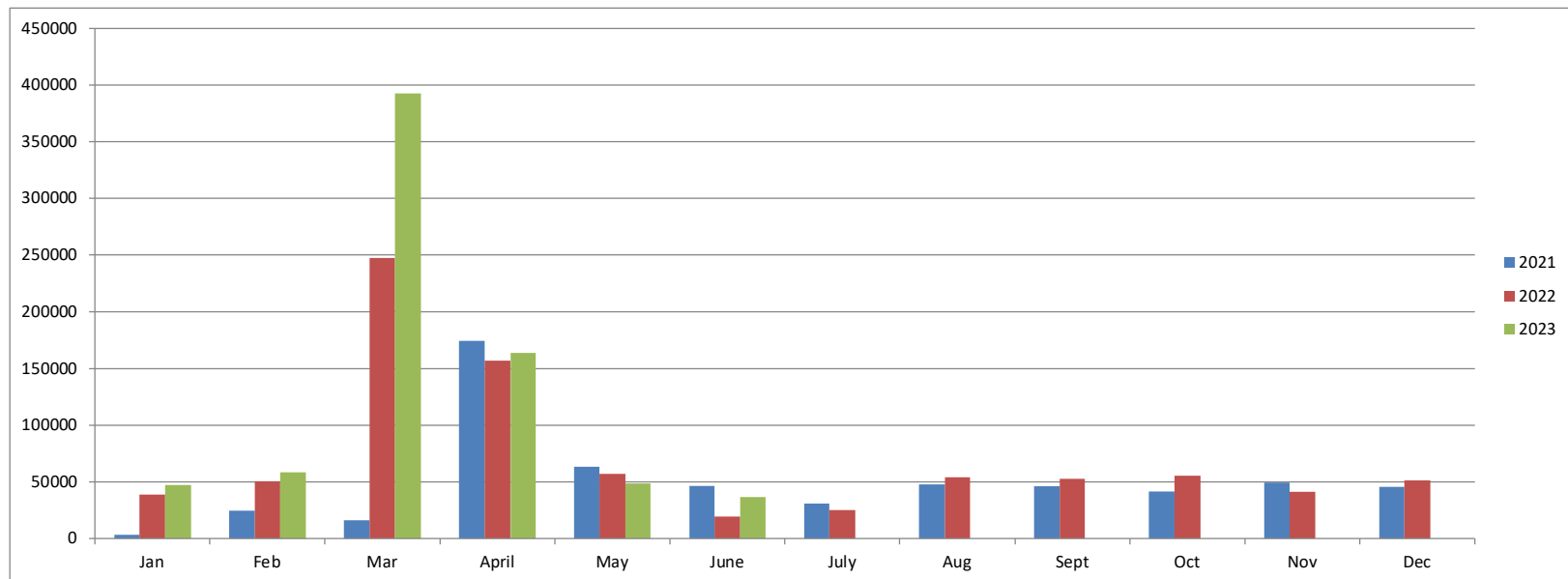
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Six Months Ended 6-30-23

ACCOUNT NAMES		YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	BASEBALL
TOTALS								
REVENUES:								
PROGRAM FEES	1,448,064	757,463	41,795	269,428	86,360	12,130	195,189	85,698
RCV'D 2022	43,770							43,770
CHILD CARE	(1,476)	(1,476)						
VISA/MC CHARGES	(21,279)	(8,838)		(5,799)			(4,610)	(2,031)
TOTAL REVENUE	1,469,079	747,149	41,795	263,629	86,360	12,130	190,579	127,437
% of Budget	63%	70%	78%	49%	82%	57%	53%	73%
EXPENDITURES:								
PART TIME SALARIES	319,239	160,063	2,363	17,740	48,726	28	88,538	1,781
CONTRACTUAL SERVICES	153,797	15,538	10,290	75,649	4,449	11,805	-	36,066
COMMODITIES	181,694	10,593	3,732	63,403	1,373	6,592	39,828	56,172
UTILITIES	-							
TOTAL EXPENDITURES	654,729	186,194	16,385	156,792	54,548	18,424	128,367	94,019
% of Budget	43%	32%	35%	45%	57%	34%	56%	63%
REVENUE OVER(UNDER) EXP	814,349	560,955	25,410	106,837	31,812	(6,294)	62,212	33,418
\$ CHANGE FROM 2022 + (-)								
REVENUE	278,504	177,724	14,295	24,337	33,405	3,526	37,384	(12,167)
EXPENDITURES	146,593	31,458	2,727	73,392	14,360	6,459	2,620	15,577
NET	131,911	146,266	11,568	(49,055)	19,046	(2,933)	34,764	(27,744)
% CHANGE FROM 2022								
REVENUE	23	31	52	10	63	41	24	(9)
EXPENDITURES	29	20	20	88	36	54	2	20

MT Prospect Park District CHILD CARE PROGRAMS REVENUE

Revenue Recap by yr:

2021			2022			2023		
	Month	YTD		Month	YTD		Month	YTD
Jan	3,044	3,044	Jan	38,678	38,678	Jan	47,284	47,284
Feb	24,063	27,107	Feb	50,364	89,042	Feb	58,331	105,615
Mar	15,941	43,048	Mar	247,266	336,308	Mar	392,528	498,143
April	174,367	217,415	April	157,086	493,394	April	163,747	661,890
May	63,011	280,426	May	57,031	550,425	May	48,605	710,495
June	46,304	326,730	June	19,000	569,425	June	36,654	747,149
July	31,090	357,820	July	24,939	594,364	July	-	747,149
Aug	47,673	405,493	Aug	53,955	648,319	Aug	-	747,149
Sept	46,116	451,609	Sept	52,429	700,748	Sept	-	747,149
Oct	41,490	493,099	Oct	55,183	755,931	Oct	-	747,149
Nov	49,387	542,486	Nov	41,162	797,093	Nov	-	747,149
Dec	45,598	588,084	Dec	51,214	848,307	Dec	-	747,149
	Budget	253,780		Budget	846,630		Budget	1,070,049



MOUNT PROSPECT PARK DISTRICT
CHILD CARE PROGRAMS

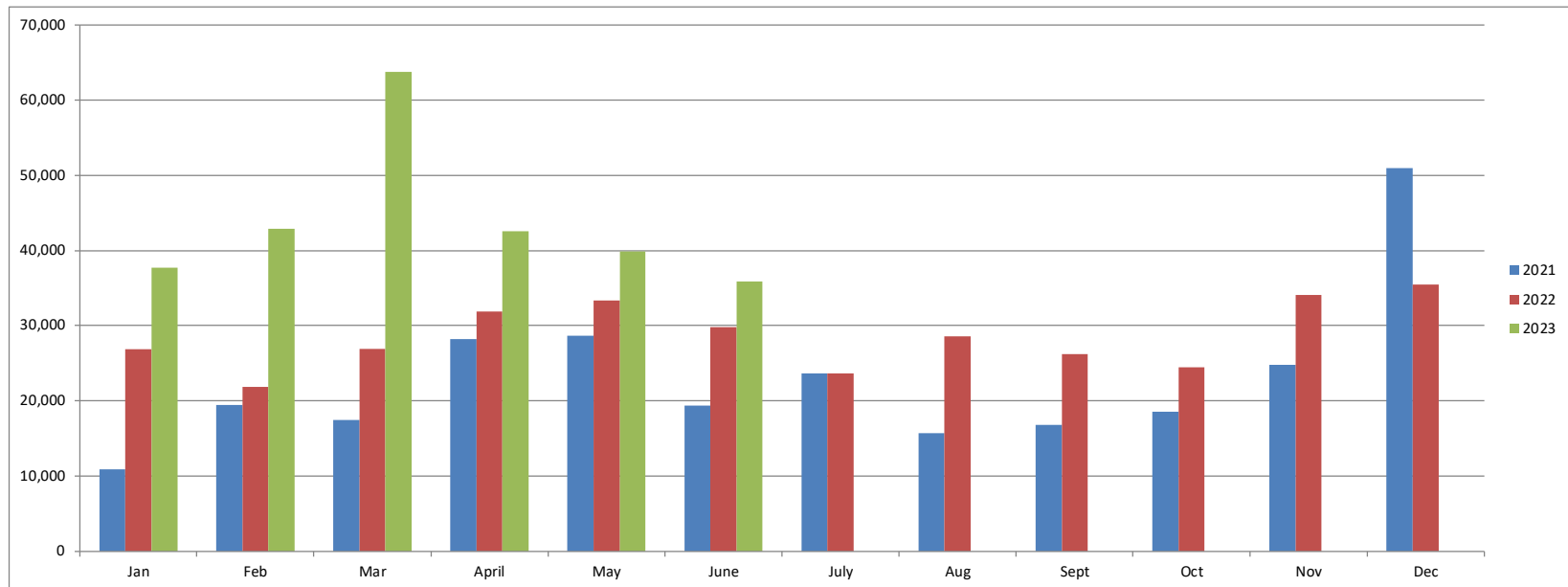
For Six Months Ended June 30, 2023

ACCOUNT NAMES						50% of Fiscal Year	
	YTD		2023	2023		% of	% of
	2021	2022	Budget	Month	YTD	Budget	2022
REVENUES:							
Kids Klub	11,409	109,526	366,660	669	133,137	36%	122%
Day Camp	270,648	401,123	520,071	36,877	550,662	106%	137%
Preschool	44,787	58,776	183,318	913	72,188	39%	123%
VISA/MC Charges				(1,805)	(8,838)	n/a	n/a
Total	326,844	569,425	1,070,049	36,654	747,149	70%	131%
EXPENDITURES:							
Part Time Salaries	45,499	137,211	467,759	60,069	160,063	34%	117%
Contractual Services	2,720	11,286	80,494	2,991	15,538	19%	138%
Commodities	1,305	6,240	34,790	3,286	10,593	30%	170%
Total	49,523	154,736	583,043	66,346	186,194	32%	376%
SURPLUS (DEFICIT)	277,320	414,689	487,006	(29,692)	560,955		



Revenue Recap by yr:

2021			2022			2023				YTD Actual	Annual Budget
Month	YTD		Month	YTD		Month	YTD				
Jan	10,891	10,891	Jan	26,889	26,889	Jan	37,676	37,676	Revenue	262,762	337,401
Feb	19,470	30,361	Feb	21,829	48,718	Feb	42,910	80,586	Expenditures		
Mar	17,464	47,825	Mar	26,927	75,645	Mar	63,747	144,333	Full Time	132,389	300,195
April	28,230	76,055	April	31,919	107,564	April	42,598	186,931	Part Time	116,090	273,896
May	28,642	104,697	May	33,368	140,932	May	39,927	226,858	Benefits	75,306	154,915
June	19,365	124,062	June	29,760	170,692	June	35,904	262,762	Contractual	19,941	60,055
July	23,686	147,748	July	23,665	194,357	July	-	-	Commodities	27,567	101,676
Aug	15,720	163,468	Aug	28,590	222,947	Aug	-	-	Utilities	87,493	253,760
Sept	16,839	180,307	Sept	26,224	249,171	Sept	-	-		458,786	1,144,497
Oct	18,561	198,868	Oct	24,478	273,649	Oct	-	-	Net	(196,024)	(807,096)
Nov	24,819	223,687	Nov	34,093	307,742	Nov	-	-			
Dec	50,983	274,670	Dec	35,449	343,191	Dec	-	-			
Budget			161,356			240,086			337,401		



RecPlex

REVENUE REPORT

June 2023

		MONTH		YEAR to DATE		Up (Down)	
		This	Last	This	Last	Change	% Change
RENTALS							
Building Rental		6,818	3,630	45,729	24,293	21,437	88%
Total		6,818	3,630	45,729	24,293	21,437	88%
PASS SALES							
All Facility		-	1,875	209	8,573	(8,364)	-98%
Gym & Track		1,733	(14)	12,676	(202)	12,878	-6389%
Fitness		23,840	18,060	143,729	103,123	40,606	39%
Total		25,573	19,922	156,614	111,494	45,120	40%
DAILY FEES							
All Facility		-	-	61	10	51	510%
Gym & Track		3,300	3,169	29,304	17,228	12,076	70%
Fitness		738	446	4,726	3,031	1,695	56%
Racquetball		191	76	2,290	1,070	1,220	114%
Total		4,229	3,691	36,381	21,339	15,042	70%
PROGRAM FEES							
Special Programs		(636)	3,195	23,599	14,961	8,638	n/a
Total		(636)	3,195	23,599	14,961	8,638	n/a
CONCESSIONS							
Merchandise		153	128	686	401	285	71%
Vending		386	-	3,201	1,873	1,328	n/a
Total		539	128	3,887	2,274	1,613	71%
OTHER							
Visa Charges / OvSt		(619)	(805)	(3,448)	(3,668)	221	-6%
TOTAL		35,904	29,760	262,762	170,692	92,070	54%

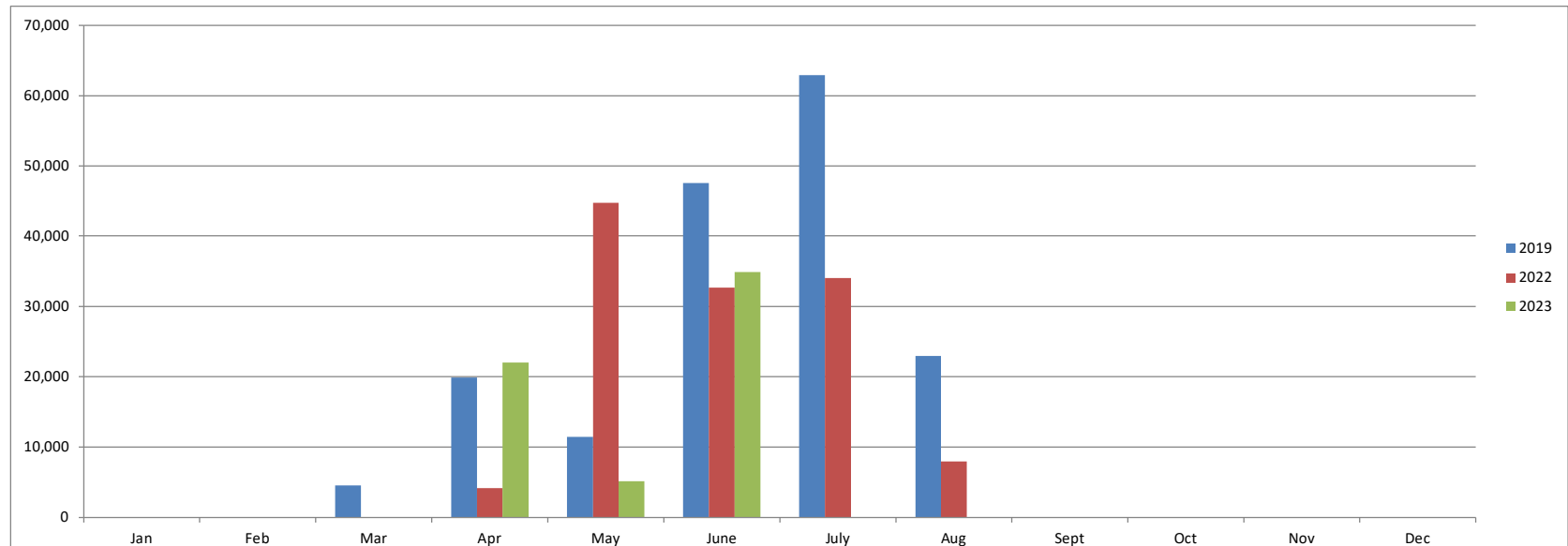


	2020	2021	2022	2023	Change From 2022	Change From 2021
REVENUES:						
RENTALS	14,924	56,765	24,293	45,729	88%	-19%
PASSES /USER FEES	93,494	59,639	111,494	156,614	40%	163%
DAILY /USER FEES	13,715	2,636	21,339	36,381	70%	1280%
PROGRAM FEES	2,452	7,158	14,961	23,599	58%	230%
MERCHANDISE & VENDING	4,692	556	2,274	3,887	71%	599%
OTHER/visa	(2,054)	(2,692)	(3,668)	(3,448)	-6%	28%
TOTAL REVENUE	127,223	124,062	170,693	262,762	54%	112%
 % of Budget	 27%	 77%	 71%	 78%		
EXPENDITURES:						
FULL TIME SALARIES	105,519	156,643	118,050	132,389	12%	-15%
PART TIME SALARIES	75,484	87,619	112,066	116,090	4%	32%
FRINGE BENEFITS	61,715	84,906	74,769	75,306	1%	-11%
CONTRACTUAL SERVICES	17,094	10,671	17,649	19,941	13%	87%
COMMODITIES	25,370	17,612	18,190	27,164	49%	54%
MERCHANDISE	958	25	286	403	n/a	n/a
UTILITIES	91,136	76,973	87,268	87,493	0%	n/a
TOTAL EXPENDITURES	377,276	434,449	428,278	458,786	7%	6%
 % of Budget	 33%	 41%	 39%	 40%		
 REVENUE OVER(UNDER) EXP	 (250,053)	 (310,387)	 (257,585)	 (196,024)		
 BUDGET REVENUE	 467,240	 161,356	 240,086	 337,401		
BUDGET EXPENSE	1,136,761	1,068,362	1,108,169	1,144,497		

MOUNT PROSPECT PARK DISTRICT BIG SURF POOL

Revenue Recap by yr:

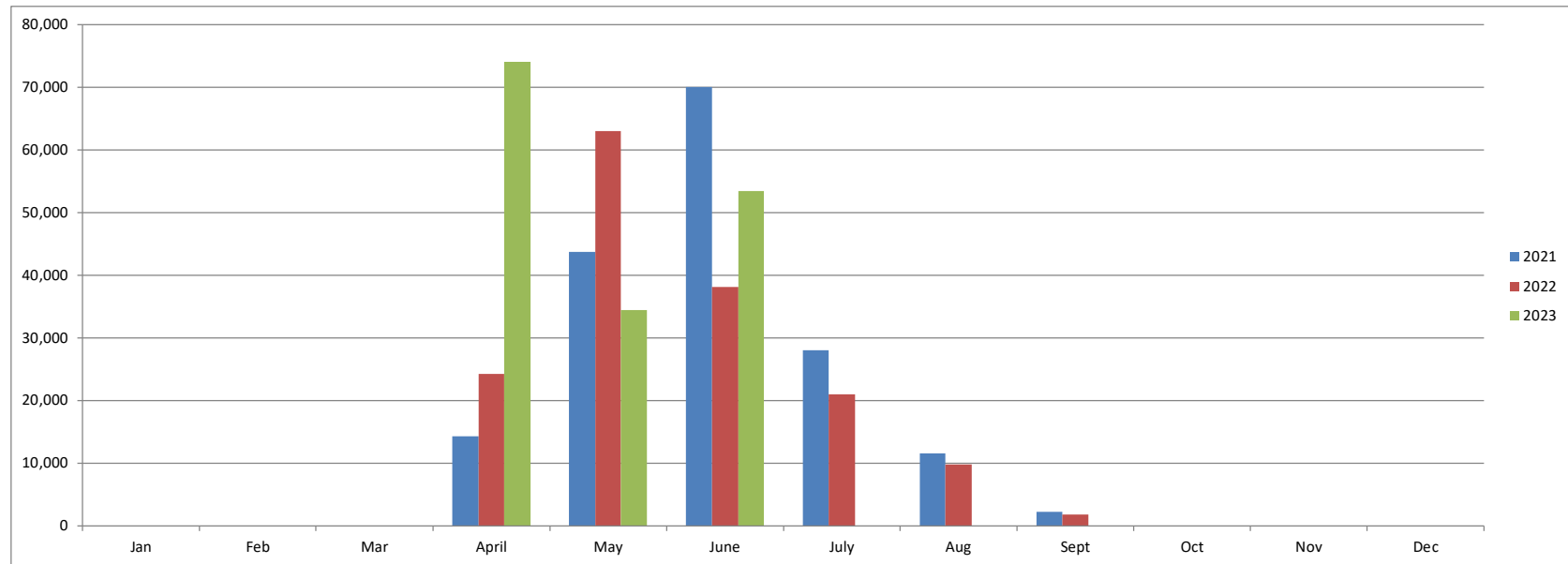
2019			2022			2023			YTD	Annual
	Month	YTD		Month	YTD		Month	YTD	Actual	Budget
Jan	0	0	Jan	0	0	Jan	0	0		
Feb	0	0	Feb	0	0	Feb	0	0	Revenue	62,118 107,640
Mar	4,561	4,561	Mar	-	-	Mar	-	-	Expenditures	
April	19,866	24,427	April	4,132	4,132	April	21,978	21,978	Full Time	32,207 65,188
May	11,449	35,876	May	44,751	48,883	May	5,212	27,190	Part Time	15,274 82,336
June	47,551	83,427	June	32,705	81,588	June	34,928	62,118	Benefits	14,300 28,027
July	62,873	146,300	July	34,065	115,653	July	-	-	Contractual	1,880 8,755
Aug	22,979	169,279	Aug	7,998	123,651	Aug	-	-	Commodities	18,870 45,566
Sept	-	169,279	Sept	-	123,651	Sept	-	-	Utilities	2,583 14,650
Oct	-	169,279	Oct	-	123,651	Oct	-	-	Net	85,114 244,522
Nov	-	169,279	Nov	-	123,651	Nov	-	-		(22,996) (136,882)
Dec	-	169,279	Dec	-	123,651	Dec	-	62,118		
Budget		168,500			86,466			107,640		





Revenue Recap by yr:

2021			2022			2023			YTD Actual	Annual Budget
Month	YTD		Month	YTD		Month	YTD			
Jan	-	-	Jan	-	-	Jan	-	-		
Feb	-	-	Feb	-	-	Feb	-	-		
Mar	-	-	Mar	-	-	Mar	-	-		
April	14,283	14,283	April	24,234	24,234	April	74,003	74,003	Revenue	161,870
May	43,683	57,966	May	62,974	87,208	May	34,456	108,459	Expenditures	171,450
June	70,056	128,022	June	38,172	125,380	June	53,411	161,870	Full Time	25,414
July	28,070	156,092	July	20,988	146,368	July	-	161,870	Part Time	30,930
Aug	11,538	167,630	Aug	9,782	156,150	Aug	-	161,870	Benefits	8,718
Sept	2,214	169,844	Sept	1,796	157,946	Sept	-	161,870	Contractual	1,764
Oct	45	169,889	Oct	-	157,946	Oct	-	161,870	Commodities	14,047
Nov	-	169,889	Nov	-	157,946	Nov	-	161,870	Utilities	10,966
Dec	-	169,889	Dec	-	157,946	Dec	-	161,870		91,839
										350,130
										70,031
										(178,680)
Budget										
		77,300			137,891			171,450		



MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE

Revenue Recap by yr:

2021			2022			2023			YTD	Annual	
	Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	26,365	26,365	Jan	12,671	12,671	Jan	17,312	17,312	Revenue	197,217	362,146
Feb	30,463	56,827	Feb	33,061	45,732	Feb	45,585	62,897			
Mar	22,818	79,645	Mar	20,539	66,271	Mar	25,264	88,161			
April	39,421	119,066	April	43,508	109,779	April	53,246	141,407	Expenditures		
May	27,270	146,336	May	29,366	139,145	May	27,094	168,501			
June	21,735	168,071	June	25,275	164,420	June	28,716	197,217	Full Time	42,660	114,874
July	10,585	178,656	July	20,106	184,526	July	-	-	Part Time	117,016	262,740
Aug	91,222	269,878	Aug	104,997	289,523	Aug	-	-	Benefits	18,432	38,714
Sept	22,842	292,720	Sept	22,998	312,521	Sept	-	-	Commodities	11,258	56,548
Oct	17,443	310,163	Oct	24,024	336,545	Oct	-	-	Utilities	22,823	64,750
Nov	33,079	343,242	Nov	43,095	379,640	Nov	-	-		212,189	537,626
Dec	32,147	375,389	Dec	20,803	400,443	Dec	-	-	Net	(14,972)	(175,480)
Budget		131,000			359,038			362,146			

Mount Prospect Park District
REC PLEX POOL
thru June

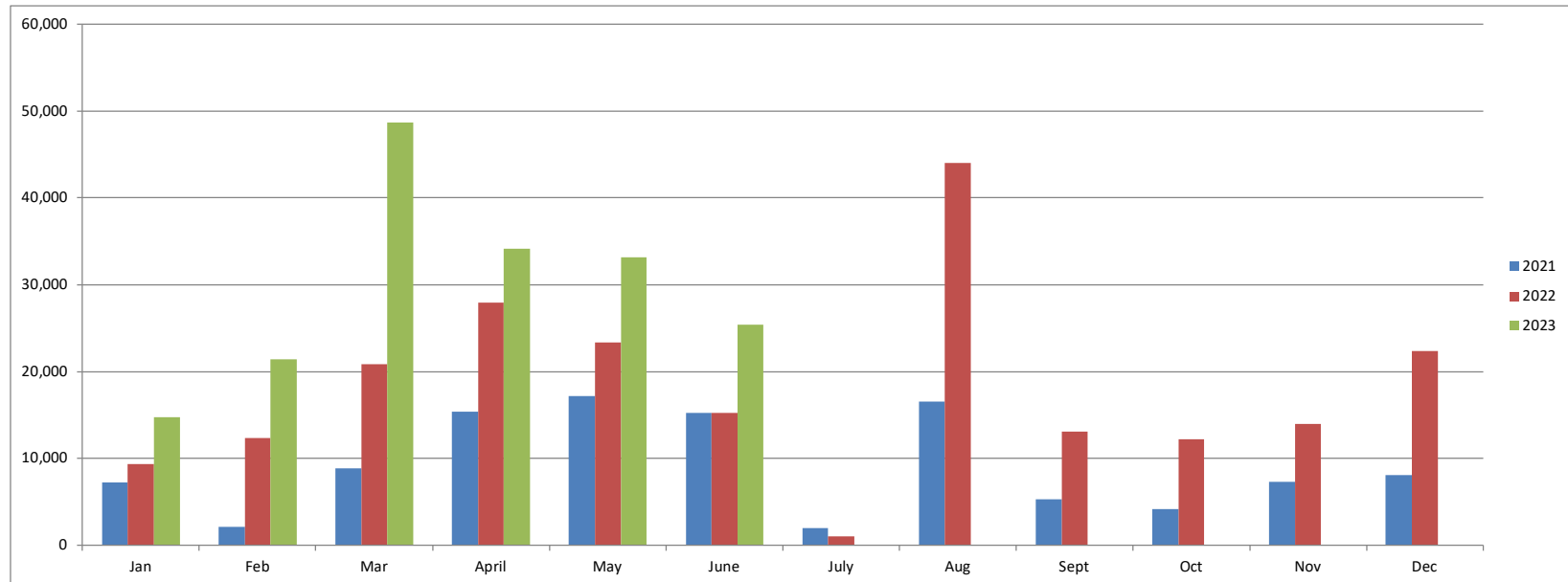
	2020	2021	2022	2023	Change From 2022	Change From 2021
REVENUES:						
BUILDING RENTAL	35	5,600	25	-	n/a	-100%
PASSES /USER FEES	24,081	28,731	39,174	58,212	49%	103%
DAILY /USER FEES	1,579	2,110	2,326	2,505	8%	19%
PROGRAM FEES	34,902	131,630	122,895	142,782	16%	8%
VISA/MC CHARGES	-	-	-	(6,281)	n/a	n/a
TOTAL REVENUE	60,597	168,071	164,420	197,218	20%	17%
 % of Budget	 13%	 128%	 46%	 54%		
EXPENDITURES:						
FULL TIME SALARIES	53,489	42,972	59,879	42,660	-29%	-1%
PART TIME SALARIES	74,385	92,834	100,262	117,016	17%	26%
FRINGE BENEFITS	12,711	15,444	15,416	18,432	20%	19%
CONTRACTUAL SERVICES	2,135	2,065	885	-	n/a	n/a
COMMODITIES	10,218	7,587	16,736	11,258	-33%	48%
UTILITIES	21,283	18,519	21,949	22,823	4%	23%
SALES TAX/OTHER						
TOTAL EXPENDITURES	174,221	179,421	215,127	212,189	-1%	18%
 % of Budget	 31%	 38%	 42%	 39%		
 REVENUE OVER(UNDER) EXP	 (113,624)	 (11,350)	 (50,707)	 (14,971)		
 BUDGET REVENUE	 472,791	 131,000	 359,038	 362,146		
BUDGET EXPENSE	561,842	476,503	508,519	537,626		



PROGRAM REVENUE

Revenue Recap by yr:

2021			2022			2023			Revenue	YTD Actual	Annual Budget
Month	YTD		Month	YTD		Month	YTD				
Jan	7,255	7,255	Jan	9,333	9,333	Jan	14,753	14,753			
Feb	2,130	9,385	Feb	12,370	21,703	Feb	21,434	36,187			
Mar	8,853	18,238	Mar	20,870	42,573	Mar	48,726	84,913			
April	15,397	33,635	April	27,967	70,540	April	34,198	119,111			
May	17,148	50,783	May	23,351	93,891	May	33,190	152,301			
June	15,223	66,006	June	15,257	109,148	June	25,436	177,737			
July	1,956	67,962	July	1,032	110,180	July	-	-	Part Time	11,507	30,010
Aug	16,544	84,506	Aug	44,018	154,198	Aug	-	-	Contractual	50,349	96,712
Sept	5,330	89,836	Sept	13,120	167,318	Sept	-	-	Commodities	311	2,631
Oct	4,210	94,046	Oct	12,256	179,574	Oct	-	-		62,167	129,353
Nov	7,328	101,374	Nov	14,000	193,574	Nov	-	-	Net	115,570	52,216
Dec	8,069	109,443	Dec	22,353	215,927	Dec	-	-			
Budget			50,250			98,386			181,569		





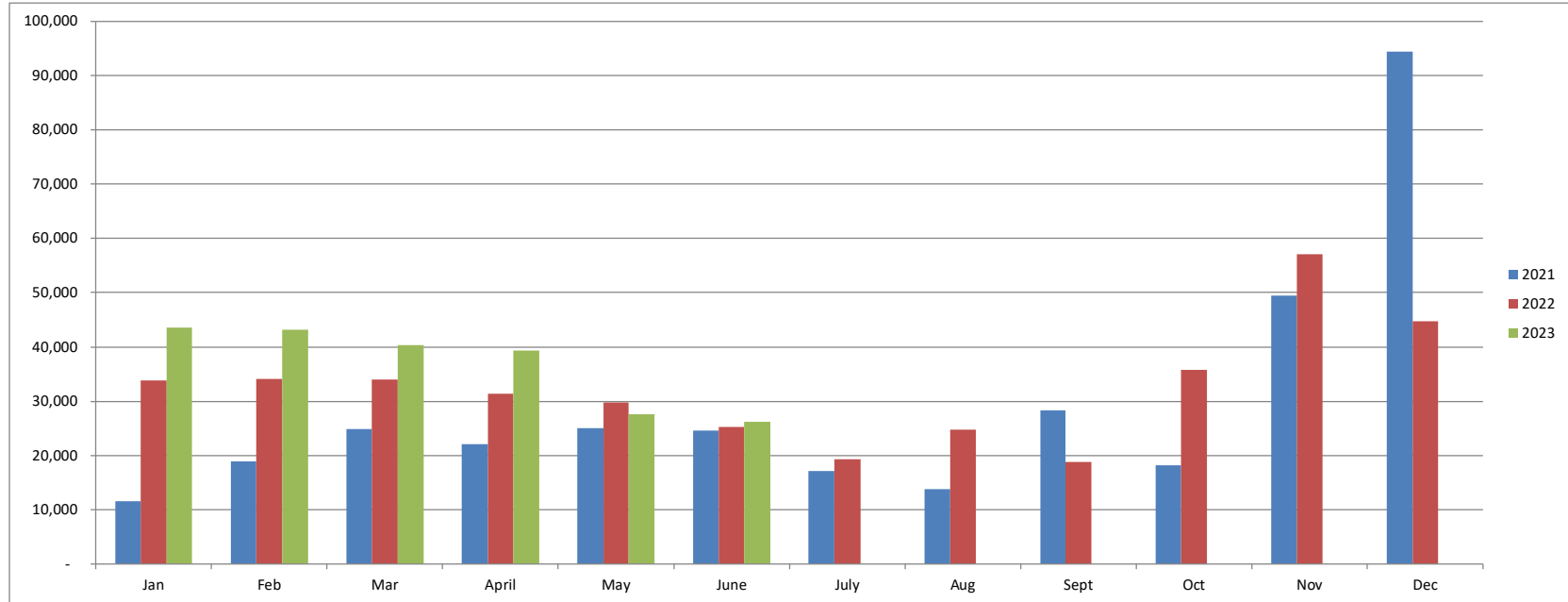
PROGRAMS Department by Function
Month Ended 6-30-23

ACCOUNT NAMES		YOUTH	ATHLETICS
	TOTALS	CHILD CARE	YOUTH
REVENUES:			
PROGRAM FEES	179,932	34,181	145,751
CHILD CARE	-		
VISA/MC CHARGES	(2,194)		(2,194)
TOTAL REVENUE	177,737	34,181	143,556
% of Budget	98%	68%	109%
EXPENDITURES:			
PART TIME SALARIES	11,507	11,507	-
CONTRACTUAL SERVICES	50,349	56	50,293
COMMODITIES	311	311	-
TOTAL EXPENDITURES	62,167	11,874	50,293
% of Budget	48%	36%	52%
REVENUE OVER(UNDER) EXP	115,570	22,307	93,263
CHANGE FROM LAST YR + (-)			
REVENUE	68,590	8,493	60,097
EXPENDITURES	21,437	48	21,389
NET	47,153	8,445	38,708
% CHANGE FROM LAST YEAR			
REVENUE	63	33	72
EXPENDITURES	53	0	74



Revenue Recap by yr:

2021			2022			2023				YTD	Annual
Month	YTD		Month	YTD		Month	YTD			Actual	Budget
Jan	11,539	11,539	Jan	33,815	33,815	Jan	43,595	43,595	Revenue	220,208	354,857
Feb	18,945	30,484	Feb	34,070	67,886	Feb	43,217	86,812	Expenditures		
Mar	24,874	55,358	Mar	33,990	101,876	Mar	40,378	127,190	Full Time	100,492	200,232
April	22,071	77,429	April	31,380	133,256	April	39,299	166,489	Part Time	94,451	188,708
May	25,010	102,438	May	29,757	163,013	May	27,570	194,059	Benefits	37,491	78,253
June	24,551	126,989	June	25,220	188,233	June	26,149	220,208	Contractual	17,730	57,269
July	17,209	144,198	July	19,324	207,557	July	-	-	Commodities	10,599	50,329
Aug	13,779	157,978	Aug	24,722	232,279	Aug	-	-	Utilities	30,461	79,352
Sept	28,365	186,343	Sept	18,839	251,118	Sept	-	-		291,224	654,143
Oct	18,211	204,553	Oct	35,748	286,866	Oct	-	-	Net	(71,016)	(299,286)
Nov	49,431	253,985	Nov	57,059	343,925	Nov	-	-			
Dec	94,374	348,359	Dec	44,711	388,636	Dec	-	-			
Budget			162,957			258,974			354,857		





REVENUE REPORT June 2023

	MONTH		YEAR to DATE			Up/(Down)
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	11,561	12,960	117,161	101,495	15,666	15%
	11,561	12,960	117,161	101,495	15,666	15%
PASS SALES						
Fitness	8,715	6,616	52,236	37,222	15,014	40%
	8,715	6,616	52,236	37,222	15,014	40%
DAILY FEES						
Gym Fees	702	807	9,847	12,168	(2,321)	-19%
Fitness Center	159	140	1,303	863	440	51%
	861	947	11,150	13,031	(1,881)	-14%
PROGRAM FEES						
Youth Athletic Camps	340	2,310	695	10,530	(9,835)	0%
Youth Athletic Prog.	-	-	-	-	-	n/a
Youth Leagues	-	-	602	590	12	n/a
Special Programs	2,960	2,833	37,844	25,098	12,746	51%
	3,300	5,143	39,141	36,218	2,923	8%
CONCESSIONS						
Merchandise	28	130	1,724	1,413	311	22%
Vending	149	-	1,875	1,343	532	n/a
	177	130	3,599	2,756	843	31%
OTHER						
Visa Charges / OvShrt	(564)	(606)	(3,078)	(2,759)	(319)	12%
TOTAL	24,049	25,190	220,208	187,963	32,245	17%

**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
6/30/23**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633
2019	10,641,495	1,945,499,549	0.547
2020	10,945,316	1,975,432,038	0.554
2021	11,313,601	1,833,646,800	0.617

Tax Monies Received from January 1, 2023 through June 30, 2023 totals:
\$8,675,702 (of this total \$289,053 is Replacement Tax).

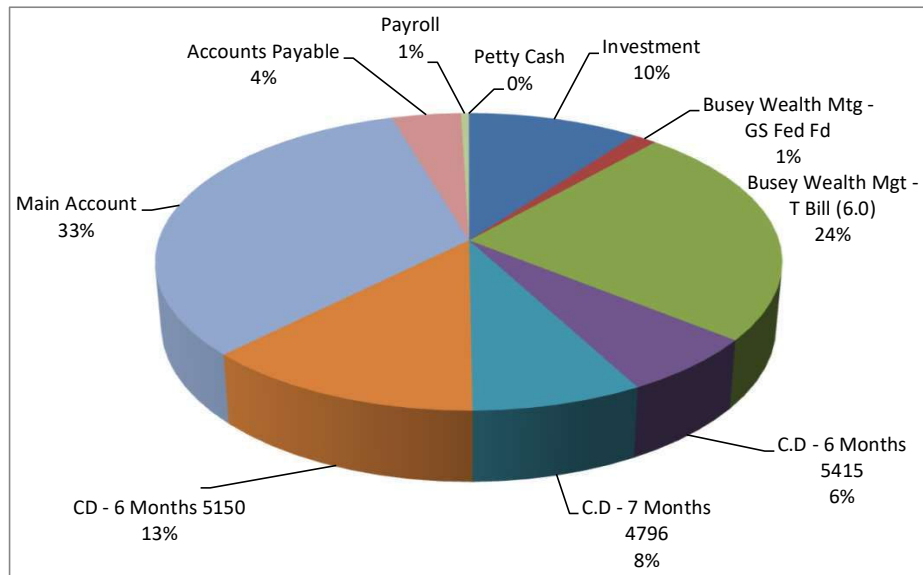
	Type	2023 Taxes	2022 Taxes
January	R	81,211	55,928
January		2,421,341	3,234
February		31,198	1,389,125
March	R	40,229	73,245
March		2,761,313	4,273,734
April	R	63,914	86,591
April		3,058,300	207,745
May	R	103,699	115,933
May			-
June		114,497	31,082
July	R		83,469
July			21,023
August	R		9,529
August			-
September			-
October	R		112,419
October			-
November			-
December			2,622,119
December	R		36,815
TOTAL		8,675,702	9,121,990

Mt. Prospect Park District
Statement of Account Balances
As of June 30, 2023

Busey Bank

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	2,397,748	3.98%	Demand
Busey Wealth Mtg - GS Fed Fd	n/a	339,245	4.97%	Demand
Busey Wealth Mgt - T Bill (6.0)	6/13/2024	5,706,681	5.14%	12 Months
C.D - 6 Months 5415	10/24/2023	1,513,787	4.40%	6 Months
C.D - 7 Months 4796	1/12/2024	1,822,140	5.00%	7 Months
CD - 6 Months 5150	8/25/2023	3,001,635	4.40%	12 Months
Main Account	n/a	7,767,316	1.16%	Demand
Accounts Payable	n/a	970,457	n/a	
Payroll	n/a	107,725	1.26%	
Petty Cash	n/a	4,650	n/a	

Total Funds 23,631,385





Executive Director

Board Report July 2023

Community Development Block Grant Update

On June 22nd Park district staff along with Upland Design presented a Lions Park Phase 1 project overview to the Village of Mount Prospect Planning and Zoning (P&Z) board for their consideration as part of this year's Community Development Block Grant (CDBG) program. As a result, the P&Z Board gave a favorable recommendation to our project. Our submission now moves forward to the Village Board for their consideration of approval for \$192,000 in CDBG funding for the Lions Park Phase 1 project.

On July 18th at 7 pm, staff will again present an overview of the Lions Phase 1 project at the Village Board meeting. At that meeting the Village Board will consider our project for Village Board final approval to receive \$192,000 in CDBG grant funding. If the Village Board votes to approve this request the CDBG funding will be reimbursed to our project at the end of construction when all improvements have been completed.

The Mt. Prospect Park District continues to work rigorously with School District 57 to address concerns brought forth by their Board and Staff. The recent CDBG application was submitted by the Park District on behalf of SD57 and MPPD in an effort to help address financial concerns brought forth by School District 57.

The Lion's Park Phase 1 Improvements are expected to go out to bid by September of 2023 with an anticipated project completion date of summer 2024.

District Staffing

The current job market continues to pose significant challenges for our District. We continue to struggle to recruit qualified individuals necessary to fill multiple open positions among several divisions. Our staff continues to utilize multiple resources to publish available positions. We regularly assess employee pay grades in an effort to keep our District competitive with our neighboring districts as well as employers from the private sector.

As our District continues to experience a shortage of qualified applicants, many of our exempt staff have had to work longer hours and take on increased responsibilities. This has been necessary to allow our District to continue to provide the level of service that our public expects. I would like to personally thank those employees who have stepped up to the plate to assist with the district's staffing needs during this difficult time. The District's HR and Administrative staff will continue to do their best to recruit new staff in an ongoing effort to fill vacant positions as soon as we are able. Available positions are posted on the District's website.

Grant Administration

The Mt. Prospect Park District has had the good fortune to receive multiple grant awards this year. Most recently our District was once again identified by the State of Illinois regarding yet another new grant award opportunity for \$100,000.00. If successful, the grant proceeds can be used for costs associated with the District's capital improvement program. The Mt. Prospect Park District was named on behalf of our local legislature but I have not yet been able to identify who specifically brought forth our District for this opportunity.

Unfortunately, the success of multiple grant awards has also created a significant increase in administrative responsibilities necessary to oversee and administer these grants. Grant reporting and administration requires strict record keeping and quarterly progress reports in order to fulfill the legal requirements associated with these grants.

The District has not yet found a qualified replacement to fill our recently vacated Park Planner position. As grant administration is a large part of that position, the responsibilities of grant administration have now fallen upon our Leadership team. Our District will need to allow some of our currently committed grant projects to reach completion before we can consider any additional grant opportunities.

Upcoming Meeting Reminders

Regular Board Meeting - Wednesday, August 16, 2023 – *6:00 pm
(*Early Start / Efficiencies Committee)



Golf Operations Report

News & Updates:

- Another month of dry, warm weather has led to a significant surplus in revenue compared to budget. Revenue in June was \$325,000 with \$293,000 budgeted for the month. The golf course is now up \$203,000 YTD compared to budget and \$193,000 over last season.

July 2023 (January 1, 2023 through June 30, 2023)

Golf Rounds	2021	2022	2023	Variance '22 to '23
Paid Resident Rounds	2,488	1,928	2,495	567
Paid Non-Resident Rounds	14,139	12,706	13,870	1,164
Annual Membership Rounds	<u>2,597</u>	<u>2,363</u>	<u>2,668</u>	<u>305</u>
Total Rounds	19,224	16,997	19,033	2,036

*2021 rounds were during COVID when most everything else was shut down. 2019 was our previous record rounds and revenue year prior to Covid with 13,814 rounds through June.

- The second session of junior lessons starts on Monday, July 11th. YTD enrollment for our lesson program is 329 juniors and 129 adults for a total of 458 participants, which is an all-time record. This compares to last season, which held the old record of 304 juniors and 116 adults for a total of 420 participants.
- The Club Championship has been moved back to the pre-covid schedule where all events will take place the week of July 31st. The Junior event will be on Monday, July 31st, the Senior event on Tuesday, August 1st, the Men's 36 hole event on Saturday and Sunday, August 5th and 6th and the Women's 18 hole event on Sunday, August 6th. The week will conclude with an awards ceremony on Sunday evening in the tent.

Maintenance:

- The much needed rain came at the absolute perfect time right before the 4th of July holiday making the course pop with color.
- Staff has been busy sodding bare spots on the fairways and tees.
- Mid-summer weed control occurs this time of year. This is when we really see clover because of the flowers and control of the Canadian Thistle in the natural areas is very important before they go to seed.
- The new putting green has been opened. It will be noticeably slower than the other greens but in time it will catch up. We are also using target flags instead of cups for the interim to see how the green holds up to foot traffic.
- The overgrowth along the creek on 16,15,17 and 18 has been pruned back.
- The split rail fence along the road on the 9th hole has been removed. It was getting costly to constantly maintain the rails and by removing that stretched the "in bounds" playable ground on the hole increased by roughly 15,000 square feet. The new out of bounds line is the road. This has been one of the most positive changes on the course, I hear from patrons daily how they love that change.
- Staffing on the grounds is okay at the moment, however we do still have a part time position with benefits open that we have been unable to fill.



Recreation Division

Aquatics & Fitness:

Linda Zalewski, Aquatics & Fitness Manager

Pete Nocchi, Aquatics & Fitness Supervisor

- Outdoor Pool Passes have seen another record for sales this year. As of July 10, we had sold 1,842 for a total revenue of \$127,682. In 2022, we sold 1,806 for a total revenue of \$124,020.
- Summer Swim Lessons kicked off on June 5th. Staff are offering more group lessons vs. privates to provide more opportunities to the community. There are currently 657 participants enrolled with a total revenue of \$57,982.
- In addition to scheduled swim lessons, the Park District offers private swim lessons with instructors and coaches outside of the scheduled program times. In the month of June, 64 private lessons were taught with a total revenue of \$2,021.
- Sharks Summer Swim Team began on June 5th. All age groups are filled with 112 swimmers with revenue of \$35,115.
- AquaFit Unlimited had a total of 83 active members and revenue of \$5,990 in the month of June. Staff continue to add pop-up dates to the schedule to offer additional classes to members. The Summer schedule offers classes both indoors at RecPlex and outdoors at Meadows Pool.
- Patrons are enjoying Pool Fun Days at the outdoor pools all summer long. Staff are excited and planning the 2nd annual Movie Night at Meadows that will feature Finding Dory on August 3rd.
- Aquatics staff held a joint training with the Mt. Prospect Fire Department on June 21st at Meadows Pool to review emergency procedures.
- The summer group fitness schedule began on May 22nd with the addition of two early morning classes.
- Staff are offering Pound pop-up classes during the summer months!
- A total of 1,681 fitness memberships were sold in June for a total revenue of \$40,608. Revenue in June 2019 was \$34,407.
- Personal Training and Massage combined for \$5,841 in sales in June.

Athletics:

Brad Wessel, Athletics Manager

Tim Sullivan, Athletics Supervisor

- Most Patriots teams participated in Fourth of July weekend tournaments in either Northbrook or Park Ridge. Our 14u Blue team won the B division tournament in Park Ridge for the second consecutive year! GO PATRIOTS!
- Staff hosted a Patriots Coach's Meeting on Monday, June 19 to gather feedback from current coaches regarding potential changes for the 2024 season. In addition, 9u - 12u parents were also surveyed. 68.6% of parents wanted to see Patriots go full time



without a house league requirement and an additional 22.9% of parents said maybe. 80% of current coaches were also in favor of moving full time. Therefore, we have decided to move all Patriots teams to full time for the 2024 season without any house league requirement. This will assist with competing more within the league and tournaments, something coaches have wanted for a few years. Included with the fee is increased off-season performance training. Teams will compete in the current LSFBL league at the B/C level.

- Youth Baseball All Star Games were held on Saturday, June 24 (Bronco B, Bronco A & Bronco Majors) and also on Sunday, June 25 (Rookie) at Meadows. Youth Softball All Star Games were held on Sunday, June 25 at Friendship. Thank you to the marketing department for their support with securing Kona Ice and Hubby's Hot Dogs as well as creating All Star Game programs. Prospect High School choir members sang the national anthem at the games.
- Thank you to Commissioner Masnica and Commissioner Tuczak for throwing out the first pitches at the Youth Softball All Star Games!
- The Youth Baseball & Softball seasons concluded on Thursday, June 29 after two days of cancellations due to air quality. Congratulations to the following teams for winning their league playoff championships:
 - Bronco B: Tigers (Coaches Rob Allen & Rich Nudo)
 - Bronco A: White Sox (Coaches Bob Boll & Mike Lopatka)
 - Bronco Majors: Rays (Coaches Matt Kelleher & John Dower)
 - Softball Minors: Rockets (Coaches Mike Manczko & Wally Wrona)
 - Softball Majors: Magic (Coaches Greg Sokol & Matt Anderson)

Early Childhood & Youth Programs:

Kristina Winans, RecPlex Facility Manager

Amy Heinrichs, Early Childhood Supervisor

- Camp registration began March 1. As of 7/5/23, there are 3,245 registrations totaling \$555,933. This exceeds ALL previous years of revenue. In 2019, day camp revenue was \$487,251.
- Camp began June 5 for D57 students, as the last day of D59 Kids Klub was June 7.
- All five summer Early Childhood classes are running with 44 total enrollments.
- Staff have hired a Preschool Teacher for Lions and are close to getting an Assistant Preschool Teacher for Lions.
- Staff reached out to Almost 3s participants to gauge interest in adding a 3rd day per week.
- Staff are continuing to look and hire KidsKlub and KinderKlub staff.
- Staff are looking forward to attending "Tots in the Park" to promote the Preschool Programs later this month.



- Kids Klub registration for the 23/24 school year opened on April 24. There are currently 85 registrations amongst the five schools.
- There are currently 30 participants enrolled in KinderKlub for the 23/24 school year, and 97 Preschoolers registered amongst all classes.
- June Rock N Kids classes are running with 20 total participants.
- Computer Explorers Reading with Robots ran with two participants from MPPD.
- All four June LEGO Camp programs ran at capacity.

Facilities

Brian Hecker, Central Community Center Manager

- Beginning in 2024, NWSRA PURSUIT payments will be received semi-annually.
- CCC Open Pickleball player participation for June was 169 totaling \$422 (\$352 for the 10/20 pass + \$70 drop-in fees. There is a 50/30/20 split w/ Rec Plex & Lions for the 10/20 punch pass in revenue.)
 - 2022: 166 = \$510
- CCC Open Gym = \$87
- Turf Revenue through June is up 12k from the same timeframe in 2022.
- Karate has 141 participants for the Summer session with a revenue of \$24,127.00
 - 2022 - 149 = \$23,420.00
- Hot Shots has 476 participants for Summer registration with a revenue of \$59,762.00
 - Classes were able to move inside as they used the turf due to the 4th of July carnival at Melas. No cancellations
 - 2022 - 228 registrations = \$31,105.95
- Canine Commons had 17 registrations in June with a revenue of \$850.00.
 - 2022 - 19 registrations = \$875.00
- CCC Monthly Fire Extinguisher report and AED check was completed
- Robo Think has 71 registrations for summer with a revenue of \$14,755.00
- Incrediflix Camp had 11 registrations with a revenue of \$4,802.00
- Full-Time staff continue to fill in for shifts as needed when a part-time employee cannot fill-in for facility supervision and custodial duties.

<u>CCC Facility Rentals</u>	<u>June 2023</u>	<u>June 2022</u>
CCC Turf	\$4,427.50	\$1,705.00
Batting Cages	n/a	n/a
CCC Gym/Room	\$7,133.00	\$11,470.00

*Timing of monthly payments should be considered when comparing month to month.



**Ann Zimmerman, Conservatory & Visual Arts Manager
Friendship Park Conservatory**

- Facility hosted 16 rentals in June and received 60 inquiries for future rentals.
- Beverage revenue was \$6,799.80 for June compared to \$2,675.60 for June 2022.
- We hosted weekday rentals in June as well as weekend rentals.
- Outdoor Adventure Camps began June 12th and we are full every week. We added 4 weeks of Tuesday/Thursday sessions based on parent requests. Waitlists are being accommodated wherever possible.
 - Week one we worked with NWSRA and accommodated a child with an NWSRA aide. He's coming back sometime in July.
 - We currently have 166 registered with revenue of \$21,735.
 - In 2019, we had 18 registered with total revenue of \$2,221.
- We continue to attempt to hire a weekend rental host to support rentals.
- Full-Time staff continues to fill in weekday rentals and evening rentals and with programs when there is no staff to cover.
- We hired a weekend banquet set up person to help with room turnovers during busy periods and custodial shortages.
- Monthly Fire Extinguisher report and AED check was completed.
- Staff completed CPR/AED training as needed.

<u>FPC Facility Rentals</u>	<u>June 2023</u>	<u>June 2022</u>
FPC	\$11,805.60	\$8,775

*Timing of monthly payments should be considered when comparing month to month.

Art Studio

- We hosted 3 birthday parties in June for revenue of \$835.
- Many of the Art Studio summer camps and classes have great enrollment or are full. Enrollment is being expanded wherever possible, depending on staffing.
 - We currently have 412 registered with revenue of \$37,816.
 - In 2019, we had 474 registered with revenue of \$23,943.
- Monthly Fire Extinguisher report and AED check was completed.
- Staff completed CPR/AED training as needed.



Toria Smith, Lions Recreation Center Manager & Performing Arts

Performing Arts

- Mt. Prospect Community Band returned to the bandshell for the Summer Concert Series beginning June 19 and running through July 31. Their first performance was well attended and the second was dampened by the beginning of the bad air quality.
- Summer Dance Term began June 12 and we have 315 enrollments up from 284 in 2022. The big highlight of the summer enrollments is that we have 18 enrolled in our Adult Ballet class.
- Dance and Marketing met to set our marketing plan for the coming year. Amy Hubert did a great job gathering key events throughout the year that we can highlight to showcase our dance program.

Lions Recreation Center

- This summer we maximized the room utilization at Lions. We have a daytime basketball camp rental (Breakaway Basketball) in the gym from 9-1:30 Monday - Friday, Camp Quest is using the lower level as their camp location all summer, as well as a full flight of dance classes. We are happy to see the building back up and running.
- Lions was asked to host the June Committee of the Whole Village Meeting held on June 13. The downtown Mount Prospect development, including Lions Phase 1 redevelopment, were discussed.

<u>Lions Facility Rentals</u>	<u>June 2023</u>	<u>June 2022</u>
Gym Rentals	\$7,425.00	\$0

*June's Breakaway Basketball gym rental payment is for June and July.

RecPlex

Mike Azzaretto, Recreation Division Manager

Kristina Winans, RecPlex Facility Manager

- Rentals through June are up 16k from the same timeframe in 2019 and up 21k from 2022.
- Two new Center Directors were hired in June, and in the process of hiring one more Guest Service Representative. They will be training during the month of July.
- RecPlex was a ticket sale site for the Lions Club 4th of July Fest. A total of 319 tickets were sold for \$7,975.

<u>RecPlex Facility Rentals</u>	<u>June 2023</u>	<u>June 2022</u>
RecPlex Rentals	\$6,817.50	\$3,630.00
RecPlex Open Gym	\$3,300.20	\$3,169.00

*Timing of monthly payments should be considered when comparing month to month.



Administration & Human Resources Report

News & Updates:

- **Kopp Park Turf Update:** As a follow-up to the ongoing Cloud HQ development, the Village of Mount Prospect requested an updated cost estimate for the proposed turf project at Kopp Park. As a reminder, the Park District developed concepts of a mixed-use artificial turf field at Kopp Park that would provide space for both a rectangular field as well as an infield space for baseball/softball. The Park District provided this with the assistance of the professionals at Nicholas & Associates, though projected costs increased significantly since initial estimates. The new projections are closer to \$4 million in total for the mixed-use design, as opposed to earlier estimates between \$2-3 million depending on lighting and fencing elements. Staff is in the process of evaluating options for the project moving forward in light of these cost increases, in consultation with both Nicholas & Associates and the Village. Although the environment of rising costs poses a challenge, staff are focused on delivering an exciting project that will serve our community well and align with available resources.
- **Efficiency Committee Meeting #2 Preview:** In June, the Park District successfully hosted its first of three required meetings for the Decennial Committee on Local Government Efficiency. In August, Meeting #2 will focus on the Park District's services and offerings with special emphasis on registration data from 2022, as well as a snapshot of our facilities and parks. The presentation will also highlight partnerships with other agencies, including intergovernmental agreements, leases with MWRD, relationships with affiliates, and the District's agreements with its partner districts. We welcome any and all public input into this process. Looking beyond August, Meeting #3 is tentatively scheduled for October and will feature the themes of transparency and efficiency, including recommendations to further increase efficiency. By that point, the Committee should have a completed Draft Report to review before ultimate approval is requested. Overall, the Park District is well ahead of schedule to complete this process.

H.R. by the Numbers: June 2023

New-Hires:	42
Payroll Changes (to update employment status, pay-rate, or job-class):	137
Criminal Background Checks (including new-hires, volunteers and coaches):	34
Reportable Injuries - Total for 2023:	8
Unemployment Claims (new claims):	1



Parks & Planning Division

Administrative Updates:

- Earthwork and underground utility work continues at Friendship Park. Milling of the pathway system will begin the week of 7/13.
- The new Emerson Park playground equipment arrived on site and installation is currently underway. Work is estimated to take about 2-3 weeks to complete.
- Over the next several weeks staff will convert lighting fixtures on the first floor at RecPlex. This material qualified as part of a ComEd energy program.
- We experienced chiller issues at RecPlex just before the 4th of July weekend. This resulted in the need to install a mobile chiller unit. This unit will provide cooling for the remainder of this summer before the installation of the new chillers takes place. New equipment is scheduled to ship in December, 2023.
- We have several FT IMRF positions available in the Parks & Planning division. Additional information can be found at: <https://www.applitrack.com/mppd/onlineapp/>

Buildings:

- Performed quarterly HVAC preventative maintenance and inspections.
- Installed a temporary data cable at Lions Recreation Center for a Village Board meeting.
- Performed several plumbing repairs at Meadows and Big Surf locker rooms.
- Checked bonding of pool deck equipment at the RecPlex pool.
- Repaired damaged wiring at the Veterans Memorial Bandshell.

Fleet Services:

- Replaced front brake pads and rotors on the Chevy Impala.
- Replaced electrical cables for the inverter on truck #32.
- Replaced the carburetor and adjusted the governor on Friendship gator #2
- Replaced both front hubs and ABS sensors on Van #3.
- Replaced the rear axle bearings and seals on the Toro 4500D. Cleaned the axle check valve.

Grounds & Greenhouse:

- Finished playground inspections, performed minor repairs and ordered parts for larger repairs.
- Performed tree trimming at the following parks: Friendship, Melas, Clearwater, Countryside.
- Setup for special events including: bags tournament, Melas Carnival, and all star games.
- Performed aeration; slicing at Melas and Majewski. Fertilized Melas, Majewski, and Sunrise.
- Fence repairs at Big Surf pool, Melas and along the creek at Majewski.

Work Orders & Park Permits: At the time of this report, there have been approximately **338** internal work order requests submitted and **31** park permits requests for 2023.



Community Relations & Marketing

With Summer 2023 underway, it's important to understand the role of sponsors, specialized vendors and community partner support as they pertain to a successful event season.

With entertainment costs rising, it is essential to find premiere sponsors to support our larger community events. A premiere sponsor is defined as an event participant that pays to be branded as part of the event.

Each season, the bandshell features an overhead banner that highlights the premiere sponsors. These banners and other forms of marketing, (website, program guide, e-newsletter, etc) advertise the support provided by these community partners. Premiere sponsorships begin at \$5000 per year and are higher if the partners want to participate in District events beyond the annual concert season. All premiere sponsors are welcome on-site with their own branded table to meet and greet the patrons attending the event. Their presence always adds another layer of fun and festivity to the event itself.



Specialized vendors may pay a table fee to attend an event but are often invited for free with the stipulation that they must support the District directly at the event and they must bring a quantity of giveaways for those attending. Vendor participation decreases staff costs. The best example of vendor tables is the annual Trick or Treat Trail where local businesses make up a third of the game tables on the Trail thus saving a substantial amount in staffing.

Community Partner support benefits the entire community and underscores the District's role as a community leader. Currently through CR&M, the District organizes and supports many community events such as Memorial and Veterans Day, National Night Out with the MPPD, 56 Artisan Fix, Downtown Block Party, Lions Festival and more. We are honored to help make our community great by facilitating these worthy events. Since 2015, we have merged the District with all of the above mentioned organizations and events. The giveback for our time and effort has benefitted the District in many ways.

The best example to illustrate the District's role in partner support is the recent addition of dashboards to the turf field at the Central Community Center. The dashers, with a three-year term sold for a price, were almost instantly sold out. The boards are literally a "Who's Who of Mount Prospect." ALL of our leading business owners in all areas from banking to restaurants are on the dashers. Without our stellar reputation as a supportive community partner, we do not believe the dashers would have had such immediate appeal. The District brand represents integrity, innovation and quality and that is a part of what our dasher vendors were looking to share.



Upcoming Programs/Registrations/Events

- Thursday, July 20: Hometown Concert Series - HiFi Superstar, 7:30 PM, Veterans Memorial Bandshell
- Saturday, July 22: Adult Pickleball Tournament, 8:00 AM-2:00 PM, RecPlex
- Monday, July 24: Band Concert - Dancing to Disney featuring a performance by the Mt. Prospect School of Classical Ballet, 7:30 PM, Veterans Memorial Bandshell
- Wednesday, July 26: NISC Divisional Championship Swim Tournament, Meadows Pool
- Wednesday, July 26: Free Healthy Lecture Series - Fix My Posture, 5:30-6:30 PM, RecPlex
- Thursday, July 27: Fairy Garden, 10:00 AM-3:00 PM, Art Studio
- Thursday, July 27: Hometown Concert Series - Billy Elton, 7:30 PM, Veterans Memorial Bandshell
- Monday, July 31: Final Summer Band Concert - Encore!, 7:30 PM, Veterans Memorial Bandshell
- Tuesday, August 1: National Night Out, 5:30-8:30 PM, Veterans Memorial Bandshell
- Thursday, August 3: Finding Dory Meadows Movie Night, 6:30-10:00 PM, Meadows Pool
- Friday, August 5: Kids On Stage Performance, 7:00 PM, Lions Rec Center
- Sunday, August 13: Parks Foundation Summer Cabaret Night, 4:30-8:00 PM, Friendship Park Conservatory
- Saturday, August 19: 56 Artisan Fix, 12:00-5:00 PM, Veterans Memorial Bandshell
- Saturday, August 26: Impulse Dance Ensemble Auditions, Lions Rec Center

JULY 2023

Community Relations & Marketing



July 2023

Welcome Home Lee DeWyze!

Back Home

Join us for the FREE "Lee" concert on Thursday, July 13 at 7:30 PM at the Veterans Memorial Bandshell!

We welcome the American Idol Winner home and encourage everyone to come out and enjoy his music. Bring a blanket and make it a picnic to celebrate this iconic reunion!



Interested in meeting Lee? A few tickets remain for the pre-concert VIP Meet & Greet to benefit the Parks Foundation ReGreen the Parks Campaign!


[Additional Ticket Info.](#) [Purchase a Ticket](#)

Remaining Thursday Night Concerts

7:30 PM | Veterans Memorial Bandshell | 411 S. Maple St.

JULY E-NEWSLETTER RESULTS

Open Rate 51% Click Rate 2%



MT. PROSPECT PARK DISTRICT ATHLETICS

2023 All-Star League Champions

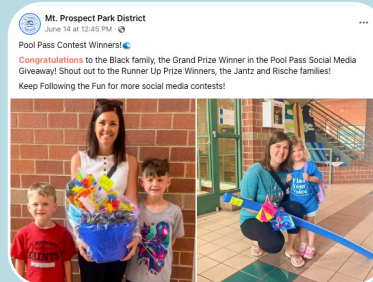
Congratulations to all of our 2023 Baseball & Softball League Champions

Bronco B Tigers (Coaches Rob Allen & Rich Nudo)
Bronco A White Sox (Coaches Bob Boll & Mike Lopatka)
Bronco Majors Rays (Coaches Matt Kelleher & John Dower)
Softball Minors Rockets (Coaches Mike Manczko & Wally Wrona)
Softball Majors Magic (Coaches Greg Sokol & Matt Anderson)

Thanks to all of our volunteer coaches for a great 2023 Baseball & Softball season!

SUMMER ATHLETICS E-NEWSLETTER RESULTS

Open Rate 55% Click Rate 2%



MOST ENGAGING SOCIAL MEDIA POSTS

Lee DeWyze #ThrowbackThursday • Volunteer Spotlight - Coach Lauren
 Pool Pass Winners • Sharks at 4th of July Parade
 Stolen Bushes - Vandalism • First Day of Summer



**Summer
Program Guide
Views 44,161**



**Summer
Camp Guide
Views 12,382**

Summer FESTIVAL OF MUSIC

MT. PROSPECT COMMUNITY BAND



Mondays | 7:30 PM
Veterans Memorial Bandshell
111 S. Maple St.



Sponsored By
Novak & Parker | Mount Prospect Lions Club
"Properties" Realty Janowski, Laura Parisi, Mark Kloss

Join the Band!
New and returning musicians must attend 10/24/2021
Practice Monday evenings, 7:00-8:30 PM. Fee \$20 - 6028
mppd.org • 847-640-1000

June 19 Under the Big Top
Celebrating the "Greatest Show on Earth"

June 26 Portraits and Tributes
Saluting Great Musicians

July 10 The Mowled
Shen-Deen Songs and FREE Picnic

July 17 Light and Lively
Dr. "Lip" in these Happy Tunes!

July 24 Dancing to Disney
For All who are Young at Heart
An encore performance by the
Mt. Prospect School of Classical Ballet.

July 31 Encore!
Play & Sing
and Again!

HomeTown CONCERT SERIES

June 22 | 7th Heaven
The BAND is back! Our HomeTown Tour has been the most successful in the series history. It's back in 30 MINUTES! Kick off summer with a "must" good time.

June 29 | Petty Kings
The Petty Kings are one of the best live acts in the area. They have been playing since 1990 and have been featured in Chicago, the Petty Kings deliver an energetic performance of their 1990s sound.

July 6 | Trakus
Trakus is a 4-piece Latin Rock Band. The band has over 20 years of experience and have performed the entire Midwest & South to entertain the diversity of our community.

July 13 | Les DeWyze
As the 2010 winner of American Idol season 7, Les made his major debut with Live 8! Up and the band 12 years. Les has released two albums including the critically acclaimed From a Boy in 2013.

July 20 | Hi-Fi Supersstar
Hi-Fi Supersstar is a 4-piece band of the greatest singers, players, and songwriters in pop music history - Billy Joel and Bruce Springsteen. Let by Bill Supers on the piano and guitar, the Hi-Fi Supersstar play on a timeless journey through the catalogs of these two music giants.

July 27 | Billy Egan
Billy Egan is a 4-piece band of the greatest singers, players, and songwriters in pop music history - Billy Joel and Bruce Springsteen. Let by Bill Supers on the piano and guitar, the Hi-Fi Supersstar play on a timeless journey through the catalogs of these two music giants.

THURSDAYS 7:30 PM
Veterans Memorial Bandshell 111 S. Maple St.
Golden Family and Friends for the best in Thursday evening entertainment. Our free concert series offers something for everyone and begins promptly at 7:30 PM.

Novak & Parker
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FALL ATHLETIC PROMOTIONS

YOUTH SOCCER

Spring & Fall Leagues

GRADES K-8

mppd.org

SOCCER BANNER

Fall BASEBALL & SOFTBALL Leagues

Mid August-Mid October

Tee Ball
(Boys & Girls Kindergarten)

Baseball
(Boys Grades 1-High School)

Softball
(Girls Grades 1-8)

Register Now!
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A relaxed environment to get to know the game or to sharpen your skills.

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Tryouts

AGES 9-14

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FREE TO TRYOUT.
MT. PROSPECT PARK DISTRICT
mppd.org

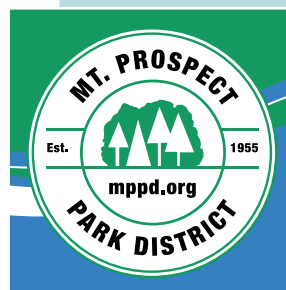
Tuesday, July 25
Sunday, July 30

Learn More

DOUBLE SIDED BASEBALL YARD SIGNS



MONDAY & THURSDAY CONCERTS



THANK YOU LIONS CLUB!

LIONS INTERNATIONAL
MOUNT PROSPECT LIONS CLUB

*Proud Sponsor of the
Mt. Prospect Park District*

Mark Your Calendar!

2023 - Melas Park
Mount Prospect Lions Fest

Friday, June 30	6-11 PM
Saturday, July 1	1-11 PM
Sunday, July 2	1-11 PM
Monday, July 3	4-11 PM
Tuesday, July 4	1-11 PM

Find details and updates at mplsions.org





LIONS FESTIVAL SUMMER PROGRAM GUIDE BACK COVER AD & LIONS FESTIVAL STAGE BANNER