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**MT. PROSPECT PARK DISTRICT**  
**1000 W. CENTRAL ROAD**  
**MOUNT PROSPECT, ILLINOIS 60056**

**Board Packet**

**August 16, 2023**

**MT. PROSPECT BOARD OF PARK COMMISSIONERS**

**President Steve Kurka**  
**Secretary Bill Starr**  
**Treasurer Mike Murphy**  
**Commissioner Tim Doherty**  
**Commissioner Ray Massie**  
**Commissioner Mary Masnica**  
**Commissioner Joe Tuczak**



# MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD

MOUNT PROSPECT, ILLINOIS 60056

## MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2023

The Regular Board Meetings are held at Central Community Center, at  
1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 6:30 p.m.

January 18, 2023

July 19, 2023

February 15, 2023

**August 16, 2023**

March 15, 2023

September 20, 2023

April 19, 2023

**October 18, 2023**

May 17, 2023

November 15, 2023

**June 14, 2023**

December 13, 2023

Approved: 11-16-22

Revised: 5-17-23

\*Please note the underlined dates above (June 14th, August 16th, and October 18th) have revised start times of 6 PM per the Board's recommendation on 5-17-23.

# **TABLE OF CONTENTS**

## **REGULAR BOARD MEETING AUGUST 16, 2023**

### **AGENDA**

- I. CALL TO ORDER**
- II. CONSENT AGENDA ITEMS**
- III. PUBLIC COMMENT**
- IV. APPROVAL ITEMS**
- V. ADOPTION ITEMS**
- VI. FINANCIAL ADVISOR'S REPORT**
- VII. EXECUTIVE DIRECTOR REPORT**
- VIII. PUBLIC COMMENT**
- IX. MATTERS FROM COMMISSIONERS**
- X. ADJOURNMENT**



1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056

## **REGULAR BOARD MEETING**

MEMO TO: MT. PROSPECT PARK DISTRICT  
BOARD OF COMMISSIONERS  
PRESS  
PUBLIC

FROM: STEVE KURKA, PRESIDENT

DATE: AUGUST 11, 2023

RE: REGULAR PARK BOARD MEETING  
AUGUST 16, 2023 AT 6:30 PM  
CENTRAL COMMUNITY CENTER  
1000 W. CENTRAL, MOUNT PROSPECT, IL

Join Zoom Meeting

<https://us02web.zoom.us/j/87286752228?pwd=NnpNbCthWC9CR1VKcEtHU1FkMko1Zz09>

Meeting ID: 872 8675 2228

Passcode: 944826

Phone: +1 312 626 6799 US (Chicago)

## A G E N D A

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

### APPROVAL OF AGENDA





### APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. \*Approval of Minutes: Regular Board Meeting, July 19, 2023
- B. \*Ratification of Accounts Payable July 2023 In The Amount of \$914,900.20
- C. \*Ratification of Payroll July 2023 In The Amount of \$488,061.54
- D. \*Approval of Emergency Expenditures Related to Temporary Chiller Service for the Rec Plex Athletic Facility
- E. \*Approval of Vehicle Purchase 2024 Ford F350 Chassis Cab (Purchase of 2 Units)
- F. Approval for the Change of Meeting Time for the October 18, 2023 Regular Board Meeting

### APPROVAL OF MINUTES

\*REGULAR BOARD MEETING: July 19, 2023

**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

### PUBLIC COMMENT

### APPROVAL ITEMS

- A. Approval of Emergency Expenditures Related to Temporary Chiller Service for the Rec Plex Athletic Facility Air Conditioning System  
**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- B. Approval of Vehicle Purchase 2024 Ford F350 Chassis Cab (Purchase of 2 Units)  
**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- C. Approval for change in meeting time October 18, 2023 Regular Board Meeting to 6 pm  
**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- D. Approval to Authorize the Executive Director to Approve Future Change Orders associated with the Rosemary S. Argus Friendship Park Redevelopment Project.

### ADOPTION ITEMS

- A. Resolution #834 Approval of the NWSRA Member District Annual Assessment for 2024



FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE

\*July 2023

**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

RATIFICATION OF PAYROLL

\*July 2023

**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT OF REGULAR MEETING



# CONSENT AGENDA

## August 16, 2023

### Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

\*There will be no separate discussion of these items unless a commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

### This Month's Consent Agenda Items are as follows:

- A. Approval of Minutes: Regular Board Meeting, July 19, 2023
- B. Ratification of Accounts Payable July 2023 in The Amount of \$914,900.20
- C. Ratification of Payroll July 2023 in The Amount of \$488,061.54
- D. Approval of Emergency Expenditures Related to Temporary Chiller Service for the Rec Plex Athletic Facility
- E. Approval of Vehicle Purchase 2024 Ford F350 Chassis Cab (Purchase of 2 Units)
- F. Approval for the Change of Meeting Time for the October 18, 2023 Regular Board Meeting

### SUGGESTED MOTION (Requested by Chair)

**-Motion: "I move to approve the Consent Agenda as presented"**

**-Second**

**-Roll Call vote (Call the Roll on the pending motion)**

**\*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s), I.E. "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.**

Unapproved Regular Board Minutes  
7-19-23

Unapproved

**Mt. Prospect Park District  
Regular Board Meeting**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, July 19, 2023 at the Central Community Center Facility of said Park District. President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called the Roll for the Board  
The following commissioners were present:

Roll Call	Present	Remote	Absent
Commissioner Kurka	X		
Commissioner Starr	X		
Commissioner Doherty	X		
Commissioner Massie			X
Commissioner Murphy			X
Commission Masnica	X		
Commissioner Tuczak	X		

**Administrative Staff/Recreation Staff-Present or Remote**

Jim Jarog, Executive Director  
Alicia Brzezinski, Executive Assistant  
Ruth Yueill, Director of Community Relations and Marketing  
George Giese, Director of Administration  
Nick Troy, Director of Recreation  
Matt Dziubinski, Director of Parks & Planning  
Jon Zgoda, IT Professional/ Remote Meeting Moderator  
Jeff Langguth, Director of Golf Operations  
Mary Kiaupa, Human Resource & Risk Manager  
Maddy Moon, Community Relations & Marketing Coordinator

**Professionals**

Tom Hoffman, District Attorney  
Lee Howard, CPA, GAI

**Visitors**

Janice Stone, Parks Foundation President  
Cindy Kaempfer, Parks Foundation Vice President  
Gerry Stone, Foundation Board Member  
Dee Koontz, Foundation Volunteer

Michelle Heisler, Parent of Scholarship Recipient  
Sarah Heisler, Scholarship Recipient

Unapproved Regular Board Minutes  
7-19-23

Susanne Rihani, Parent of Scholarship Recipient  
Mr. Rihani, Parent of Scholarship Recipient  
Mr. and Mrs. Murawski, Parents of Scholarship Recipient  
Cate Murawski, Scholarship Recipient

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

President Kurka asked for a motion to approve the agenda as presented. Commissioner Starr made the motion and was seconded by Commissioner Masnica. Voice vote was taken. All were in favor and none opposed.

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion to approve the consent agenda as presented. Commissioner Starr made the motion to approve the consent agenda as presented, seconded by Commissioner Tuczak.

APPROVAL ITEMS

- \*Approval Of Minutes: Regular Board Meeting, June 14, 2023
- \*Ratification of Accounts Payable, June 2023 Checks and EFTs in the amount of \$1,123,768.68
- \*Ratification of Payroll, June 2023 Checks and Direct Deposits in the amount of \$440,822.67

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

PUBLIC COMMENT

No comments from the public.

Unapproved Regular Board Minutes  
7-19-23

PARKS FOUNDATION

Parks Foundation Executive Director Ruth Yueill along with Foundation President Janice Stone presented three deserving winners of the Parks Foundation Scholarship Program for 2023. Ruth expressed it is one of her favorite nights of the year on behalf of the Board and the Parks Foundation. Janice Stone gave an update on the last year of activities hosted by the Parks Foundation.

The Foundation gave a brief overview of several events they hosted in 2023 and used a portion of those annual fundraising dollars to award three \$1,500 scholarships to active employees or children of employees attending college or trade/technical school in the fall of 2023. This year's applicants were asked to write an original essay on two different subject matters. Executive Director Yueill then read an excerpt from each scholarship winner's essay letter.

Sarah Heisler, Michelle Rihani and Cate Murawski are the Scholarship recipients for the 2023 Parks Foundation Scholarship.

Scholarship recipient Michelle Rihani was not able to attend the Board Meeting. Commissioner Starr asked Ruth if Ms. Rihani can attend a future meeting so the Board can thank her personally.

ADOPTION ITEM

- A. Ordinance #833, An Ordinance Authorizing And Directing The Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of The Board Of Park Commissioners of The Mt. Prospect Park District

Jim Jarog, Executive Director explained the details of the ordinance which authorizes the destruction of verbatim audio recording of closed session minutes which have been previously approved by the Board for meetings which took place at least 18 months ago or longer. The eligible minutes are for July 21st, 2021, October 20th, 2021 and November 17th, 2021.

President Kurka asked if there were any questions for Jim and/or Tom Hoffman, Park District Attorney. There were no questions.

President Kurka asked for a motion to adopt the Ordinance #833 as presented.

Commissioner Starr made the motion to approve Ordinance #833 an ordinance authorizing and directing the destruction of verbatim audio recordings of certain closed session meetings of the board of park commissioners of the mt. prospect park district.

Unapproved Regular Board Minutes  
7-19-23

Seconded by Commissioner Doherty.

President Kurka asked for a roll call vote.

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

APPROVAL ITEMS

A. Approval of Proposed Updates to the Mt. Prospect Park District Employee Policy Manuals

At last month's Board Meeting, Mary Kiaupa, HR & Risk Manager presented proposed additions and revisions to the employee policy and benefits manuals. Mary thanked Commissioner Doherty for his time and help given with the changes. Mary provided the Board in advance with the changes to the policies and assured there has been no changes since last month's meeting. She then asked the Board to approve the recommended changes. There were no questions from the Board.

President Kurka asked for a motion for approval.

Commissioner Masnica made the motion to approve staff's recommended updates to the Mt. Prospect Park District employee personnel manual, full-time employee benefits manual, and part-time/IMRF employee benefits manual as presented. Seconded by Commissioner Starr.

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Unapproved Regular Board Minutes  
7-19-23

Motion Passed

B. Approval of Emergency Expenditures Related to Temporary Chiller Service for the RecPlex Athletic Facility Air Conditioning System

President Kurka withheld the proposed approval item. The Emergency Expenditures were not able to be approved due to insufficient number of Board Members at the meeting. Approval of Emergency Expenditures Related to Temporary Chiller Service for the Rec Plex Athletic Facility Air Conditioning System will be moved to the August Board Meeting.

Matt Dziubinski asked President Kurka for the opportunity to explain the details of the expenditures and the Board's consideration to approve at next month's meeting on the consent agenda. President Kirka and the rest of the present board members did not object to Matt's suggestion.

Matt proceeded with his presentation regarding the Emergency Expenditures.

Matt explained the chillers at RecPlex went down before the 4th of July. The two functioning compressors are not able to keep up with the building cooling demands. The three options considered were to modify the existing chiller equipment, repair what is existing or put in a mobile unit.

To repair or modify the existing equipment would exceed the cost of a mobile unit and would take two months to complete effectively missing the cooling season.

The quickest and most fiscally responsible decision was to put in a mobile chiller unit that would handle the entire capacity of the building. This option would allow the District to provide reliable AC service for the rest of the summer and minimize any District disruptions. Matt will continue to monitor the weather as the summer progresses. If September is cooler we could consider removing the rental unit at that time.

Matt explained that there is funding available from when the District bid the chiller project in March of 2023. Matt recommended approving an amount not to exceed \$64,603.50. That figure includes the installation of the mobile unit, removal of the mobile unit as well as 3 months of rental service. He is expecting the new chilling equipment to ship in December of 2023. The construction will begin when they arrive and a start up for that equipment should occur in the Spring of 2024.

President Kurka clarified that to repair the existing units would have run between \$80,000 to \$90,000. Matt responded that it would be closer to \$80,000 and then that new equipment would be scrapped as part of the approved contract. Matt also verified the rental unit would be completely covered as part of the rental cost if it were to malfunction.

Executive Director Jarog stated even if the chillers were fixed, there would be no guarantee the existing compressors would continue to function reliably throughout the cooling season.



Unapproved Regular Board Minutes  
7-19-23

President Kurka confirmed the Approval for the Emergency Expenditures will be moved to the Consent Agenda for the August Board Meeting. The Commissioners present at the meeting had no objections to adding this item to the consent agenda for the August Board meeting.

Jim Jarog stated he will add the approval item to the Consent Agenda for the August meeting.

Commissioner Joe Tuczak asked Matt Dziubinski about the estimated useful life of the new chillers. Matt confirmed they will last about 20-25 years.

There was no motion made or vote taken at this time.

- C. Approval of Change Order # 2 for Additional Paving required in relation to the New curbing, Fence, and Service Drive as part of the 2023 Rosemary S. Argus Friendship Park Improvement Project.

Matt Dziubinski explained both Change Orders that were presented are in the IDNR's office. Any changes plus or minus \$10,000 need to be approved separately by the IDNR's office before the start of any construction regardless of any approvals by our Board.

Friendship Park Phase 1 is continuing to progress. When tearing down the existing fence, an area of 650 square feet was identified. That area is able to be paved and not a part of the original scope of work. The benefits of paving the area would allow staff to maneuver equipment and have more storage space. This change was not reasonably foreseeable at the time the project was bid.

Matt provided two letters of recommendation for the proposals that did not make the board packet and were placed in front of all members in attendance.

There is approximately \$113,000 remaining from the project when it was bid. If approved, there will be a remaining balance of \$106,735.

President Kurka asked the Board if they had questions for Matt. Matt further explained the area of the property to be worked on. There were no questions from the Board.

President Kurka asks for a motion for approval.

Commissioner Starr made the following motion. "I move that Executive Director Jim Jarog be authorized to approve and execute Change Order #2 to the contractor's agreement on the Rosemary S. Argus Friendship Park Phase 1 Project, subject to the approval of the IDNR and further provided, that the executive director shall first obtain from the director of parks and planning, Matt Dziubinski, a determination in writing that the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the trade contract was signed, which determination shall be made or withheld by the director of parks and planning, Matt Dziubinski, in his sole discretion, and further provided that such change order does not exceed the sum of \$6,752.00."

Seconded by Commissioner Masnica.

Unapproved Regular Board Minutes  
7-19-23

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

D. Approval of Change Order # 3 for purposes of Soil Stabilization in relation to the Installation of new Pickleball courts as part of the 2023 Rosemary S. Argus Friendship Park Improvement Project.

Matt explained prior to installation of any new base aggregate or pavement on a large surface, approval is needed. On July 10th, 2023, Matt met with Great Lakes Landscape who is the contractor on the job. Upon conducting the proof roll it was evident that additional soil stabilization was needed. Sean Rosch from Road Fabrics conducted soil testing to help determine the next steps. Based on conversations with Great Lakes Landscape and Road Fabrics, it was determined that additional soil stabilization was necessary.

Matt recommended to include additional CA1 stone with geo tech style fabric and geo grid which will ensure a properly stabilized soil base. This is necessary for the construction to occur. Additionally, a good base will prolong the life expectancy of the surface. This additional work was not reasonably foreseeable at the time this project was bid.

If approved, there will be a remaining balance of approximately \$71,439.

President Kurka asked if there were any questions for Matt.

President Kurka asked Matt how many courts are being installed, which he responded with 4.

Commissioner Starr asked the estimated completion date. Matt responded in October of 2023. Pickleball should be completed at an earlier date. He added the project is behind schedule by two weeks due to the weather.

Commissioner Tuczak made the following motion, "I move that executive director Jim Jarog be authorized to approve and execute change order #3 to the contractor's agreement on the rosemary s. argus friendship park phase 1 project, subject to the approval of the IDNR and further provided, that the executive director shall first obtain from the director of parks and planning, matt Dziubinski, a determination in writing that the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the trade contract was signed, which determination shall be made or withheld by the director of parks and planning,

Unapproved Regular Board Minutes  
7-19-23

Matt Dziubinski, in his sole discretion, and further provided that such change order does not exceed the sum of \$35,295.75."

Seconded by Commissioner Starr.

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

Executive Director Jarog asked Attorney Hoffman for clarification on how to proceed with any future approval of change orders. Attorney Hoffman agreed to provide a strategy for the Board's consideration to allow the Executive Director to approve future change orders. This will be brought to the Board for approval at a later date.

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor and CPA for the District presented the following financial information to the Board.

INVESTMENTS

The District was able to get into the Bond Market early to beat rate increases. Lee explained the investment scenario was different and money is being held for a longer period of time.

Last year, a one year Treasury Bill was purchased at a rate of 2.74%. This year, The District reinvested it at 5.14% for the next year. When matured, it will provide \$293,000 in Capital Funds for The District.

GOLF REPORT

Golf Course revenues through June were over \$1 million dollars which is an increase of 21% since last year. This contributed to a net increase from last year by \$68,000.

POOLS REPORT

The total revenue for all 3 pools through June are \$421,000 which is an increase of \$49,000 over last June.

## Unapproved Regular Board Minutes 7-19-23

Commissioner Masnica asks Lee if there was a decrease in pool guests due to the wildfires that have affected the air quality. Nick Troy, Director of Recreation responded by informing her there were a couple days the pools closed early, or completely shut down.

### RECPLEX FACILITY REPORT

Revenues through June were about \$262,000 which is a 154% increase since last year.

### REC PROGRAMS

Revenues through June were \$1.5 million which is a 25% increase since last year.

### CHILD CARE PROGRAMS

Revenues through June were \$747,000, day camps are up 37% and kids club and preschool programs are up 22% each.

President Kurka asked if there were any other questions for Lee and there were none.

### EXECUTIVE REPORT

Executive Director Jarog provided the following updates to the Board

#### **Community Development Block Grant Update**

On June 22nd Park district staff along with Upland Design presented a Lions Park Phase 1 project overview to the Village of Mount Prospect Planning and Zoning (P&Z) board for their consideration as part of this year's Community Development Block Grant (CDBG) program. As a result, the P&Z Board gave a favorable recommendation to our project. Our submission now moves forward to the Village Board for their consideration of approval for \$192,000 in CDBG funding for the Lions Park Phase 1 project.

On July 18th at 7 pm, staff will again present an overview of the Lions Phase 1 project at the Village Board meeting. At that meeting the Village Board will consider our project for Village Board final approval to receive \$192,000 in CDBG grant funding. If the Village Board votes to approve this request the CDBG funding will be reimbursed to our project at the end of construction when all improvements have been completed.

The Mt. Prospect Park District continues to work rigorously with School District 57 to address concerns brought forth by their Board and Staff. The recent CDBG application was submitted by the Park District on behalf of SD57 and MPPD in an effort to help address financial concerns brought forth by School District 57.

## Unapproved Regular Board Minutes 7-19-23

The Lion's Park Phase 1 Improvements are expected to go out to bid by September of 2023 with an anticipated project completion date of summer 2024.

### **District Staffing**

The current job market continues to pose significant challenges for our District. We continue to struggle to recruit qualified individuals necessary to fill multiple open positions among several divisions. Our staff continues to utilize multiple resources to publish available positions. We regularly assess employee pay grades in an effort to keep our District competitive with our neighboring districts as well as employers from the private sector.

As our District continues to experience a shortage of qualified applicants, many of our exempt staff have had to work longer hours and take on increased responsibilities. This has been necessary to allow our District to continue to provide the level of service that our public expects. I would like to personally thank those employees who have stepped up to the plate to assist with the district's staffing needs during this difficult time. The District's HR and Administrative staff will continue to do their best to recruit new staff in an ongoing effort to fill vacant positions as soon as we are able. Available positions are posted on the District's website.

### **Grant Administration**

The Mt. Prospect Park District has had the good fortune to receive multiple grant awards this year. Most recently our District was once again identified by the State of Illinois regarding yet another new grant award opportunity for \$100,000.00. If successful, the grant proceeds can be used for costs associated with the District's capital improvement program. The Mt. Prospect Park District was named on behalf of our local legislature but I have not yet been able to identify who specifically brought forth our District for this opportunity.

Unfortunately, the success of multiple grant awards has also created a significant increase in administrative responsibilities necessary to oversee and administer these grants. Grant reporting and administration requires strict record keeping and quarterly progress reports in in order to fulfill the legal requirements associated with these grants.

The District has not yet found a qualified replacement to fill our recently vacated Park Planner position. As grant administration is a large part of that position, the responsibilities of grant administration has now fallen upon our Leadership team. Our District will need to allow some of our currently committed grant projects to reach completion before we can consider any additional grant opportunities.

Unapproved Regular Board Minutes  
7-19-23

**Upcoming Meeting Reminders**

Regular Board Meeting - Wednesday, August 16, 2023 – \*6:00 pm  
(\*Early Start / Efficiencies Committee)

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Starr congratulated the District for the success of the Thursday night concerts.

ADJOURNMENT TO CLOSED SESSION at 7:32 PM.

Commissioner Doherty made a motion to adjourn to closed session under Pending litigation per 2(c) 11; and the Review or Discussion of Claims, Risk Management Information, Records, Data, Advice or Communications From or With Respect To Any Insurer of The Public Body or any Intergovernmental Risk Management Association or Self Insurance Pool of Which The Public Body Is a Member Per 2(c) 12.

SECTION 2(c) (21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.

Seconded by Commissioner Masnica.

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

RECONVENE FROM CLOSED SESSION

Reconvene Regular Meeting from Closed Session at 8:11 PM.

Unapproved Regular Board Minutes  
7-19-23

TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

- A. Approval of certain closed session minutes and to release to the public record closed session minutes, if any as the Park Board deems appropriate.

Commissioner Doherty made a motion to approve the content of the following Closed Session Minutes:

December 14, 2022	Section 2c (21)	Semi-Annual Review of the Minutes
	Section 2c (1)	Personnel
January 18, 2023	Section 2c (11)	Litigation
February 15, 2023	Section 2c (12)	Review or Discussion of Claims
April 19, 2023	Section 2c (12)	Review or Discussion of Claims

Seconded by Commissioner Starr

Commissioner Starr called the roll

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

Commissioner Doherty then made a motion to release the content of the following Closed Session Minutes:

December 14, 2022	Section 2c (21)	Semi-Annual Review of the Minutes
	Section 2c (1)	Personnel

Seconded by Commissioner Starr

Unapproved Regular Board Minutes  
7-19-23

Commissioner Starr called the roll

Roll Call	Yea	Nay	Absent	Abstain
Commissioner Kurka	X			
Commissioner Starr	X			
Commissioner Doherty	X			
Commissioner Massie			X	
Commissioner Murphy			X	
Commission Masnica	X			
Commissioner Tuczak	X			

Motion Passed

Commissioner Tuczak then motioned to adjourn the meeting, seconded by Commissioner Starr.

Voice vote was taken with all in favor.

Commissioners Massie and Murphy were still absent at the conclusion of the meeting.

ADJOURNMENT OF REGULAR MEETING at 8:13 PM.

Respectfully submitted,

---

William J. Starr, Secretary



**ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**  
**July-23**

**ACCOUNTS PAYABLE**

Suggested Motion: I move to ratify July Accounts Payable Checks and EFT's in the amount of \$ 914,900.20 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
7/1-7/9/2023	\$	154,633.77	201278-201318	Checks
7/10-7/16/2023	\$	242,897.62	201319-201366	Checks
7/17-7/23/2023	\$	327,667.04	201367-201411	Checks
7/24-7/31/2023	\$	189,701.77	201412-201446	Checks

**TOTAL AP**      \$ 914,900.20    Checks and EFT's

**PAYROLL**

Suggested Motion: I move to ratify July Payroll Checks and Direct Deposits in the amount of \$ 488,061.54 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #'S</u>	
7/7/2023	\$	240,398.17	50977-51331	DD Notification
	\$	13,516.10	1034841904- 1034841941	Checks
			51332-51336	<i>Taxes, Transfers &amp; Garnishments</i>
7/21/2023	\$	220,008.92	51337-51694	DD Notification
	\$	14,138.35	1035003218- 1035003255	Checks
			51695-51699	<i>Taxes, Transfers &amp; Garnishments</i>

**TOTAL P/R**      \$ 488,061.54    Checks and Direct Deposits

**\*\*Paper check numbers will not be sequential between check runs; account managed by payroll service provider.**

# **Mt. Prospect Park District** **Payroll Summary**

Pay Period Ending 7/2/2023  
 Check Date 7/7/2023

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	16,381.75	393	336,689.36	42	21
	Full Time	60			

Pay Period Ending 7/16/2023  
 Check Date 7/21/2023

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	15,133.50	396	309,952.35	38	20
	Full Time	58			

**MEMORANDUM**

To: Board of Park Commissioners  
From: Matt Dziubinski; Director of Parks & Planning  
Date: 7/19/2023  
Re: Emergency Mobile Chiller Installation at RecPlex  
C: Jim Jarog, Executive Director

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**SUMMARY & BACKGROUND:**

The remaining chiller equipment that is currently functioning cannot keep up with the cooling demand at the RecPlex building. Two of the four compressors are not functional due to mechanical and electrical failures. Staff has researched all viable options; including repair, modifications, and the installation of a temporary mobile unit. The quickest and most financially responsible solution is to install a temporary mobile unit. This approach will ensure we minimize any disruptions to district operations and provide adequate cooling for the remainder of the summer season.

A mobile unit has been secured and was installed on Monday, July 3rd. This unit is capable of cooling the entire building without needing to rely on our antiquated equipment.

Staff will monitor the weather and building demand in the upcoming months. If September proves to be cooler than usual, we can remove the mobile unit, reconnect the functioning equipment that we have and limp through the remainder of the year. Although this is an unfortunate circumstance, thankfully we have ample funding remaining from when we bid the new chillers earlier this year. The new chillers are estimated to ship in early December.

**DOCUMENTS ATTACHED**

KeyWest Metal Industries Installation Invoice  
Mobile Air & Power Rentals Rental Invoice

**BUDGET IMPACT & FUNDING (Not To Exceed)**

Available Capital Funds (Remaining from chiller bid):	\$315,000.00
Installation of mobile unit:	\$5,900.00
Rental unit cost (Includes first month (July) setup, delivery, and start up):	\$21,603.50
Additional monthly chiller rental cost August:	\$19,103.50
Additional monthly chiller rental cost September:	\$19,103.50
<u>Total anticipated costs:</u>	<u>\$65,710.50</u>

<b>Remaining Capital Funds</b>	<b>\$249,289.50</b>
--------------------------------	---------------------

**RECOMMENDATION:**

**MOVE TO AUTHORIZE THE EXECUTIVE DIRECTOR OF THE MT. PROSPECT PARK DISTRICT TO APPROVE INSTALLATION OF AN EMERGENCY MOBILE CHILLER AT RECPLEX IN AN AMOUNT NOT TO EXCEED \$65,710.50.**



13831 S. Kostner Avenue, Crestwood, IL 60418  
 Phone: 708-371-1470 Fax: 708-371-1570  
 Email: info@keywestmetal.com

# INVOICE

Date	Invoice #
7/13/2023	KW23-37503

## Bill To:

Mt. Prospect Park District  
 1000 West Central Road  
 Mt. Prospect, IL 60056

Project Manager	Rep	Terms	Quote #	P.O. #	Job #
BRB	BRB	Net 30	43374ES-T&M		43374ES
Description				Amount	
Provide all Labor and Material Required for RecPlex Rental Chiller Labor Only per Customer's Instructions.				5,900.00	
				<b>Total</b>	<b>\$5,900.00</b>
				<b>Payments/Credits</b>	<b>\$0.00</b>
				<b>Balance Due</b>	<b>\$5,900.00</b>
Thank you! We appreciate your business. Key West Metal Industries, Inc.					

# Rental Invoice

PLEASE REMIT PAYMENT TO:

PO BOX 734443

Chicago, IL 60673-4443

ACH/Wire : ABA 021000021 Acct 316238036

**RESOLUTE**  
INDUSTRIAL

**MOBILE**  
Air & Power Rentals  
a division of Resolute Industrial

Company: Resolute Industrial LLC  
Mobile Air and Power Rentals  
298 Messner Drive  
Wheeling IL 60090

Invoice Number: 107373

Invoice Date: 7/10/2023

Due Date: 8/9/2023

Sales Person: Gordon S

Tax ID:

Bill To: KEYWESTMET

Ship To: 1

KEY WEST METAL INDUSTRIES  
ATT: AP@KEYWESTMETAL.COM  
13831 S. KOSTNER AVE  
CRESTWOOD IL 60418  
USA

Key West 420 Dempster St  
420 Dempster St  
Mount Prospect IL 60056  
USA

Contract Quantity	Service Type	Customer PO	Terms
CHI8436160	Rental	PO#43374es	Net 30 Days
1.00	1 FREIGHT FREIGHT CHARGES		
	1 Billing Period	7/3/2023	--- 7/3/2023 2,500.00
1.00	2 ENVIRO SERV ENVIRONMENTAL SERVICE CHARGE		
	1 Billing Period	7/3/2023	--- 7/30/2023 553.50
1.00	3 RT-TRAILER RENTAL TRAILER	T48NCF017	
	1 Billing Period	7/3/2023	--- 7/30/2023 0.00
1.00	4 RT-CHILLER-AC-300T 300 TON AIR COOLED CHILLER	YCIV287-004	
	1 Billing Period	7/3/2023	--- 7/30/2023 17,500.00
11.00	5 RT-ACC-CBL-4/0-50FT-CAM 4/0 CAM-LOK CABLE - 50FT		
	1 Billing Period	7/3/2023	--- 7/30/2023 550.00
6.00	6 RT-ACC-CBL-4/0-CAM-FT 4/0 CAM-LOK CABLE - FEMALE TAIL		
	1 Billing Period	7/3/2023	--- 7/30/2023 0.00
10.00	7 RT-ACC-HOSE-6IN VIC HOSE-25FT 6" Victaulic Discharge Hose - 25FT		
	1 Billing Period	7/3/2023	--- 7/30/2023 500.00
10.00	8 RT-ACC-FITT-6-VIC-CPL		

Resolute Industrial LLC

Page 191 of 2

\$21,603.50

# Rental Invoice

PLEASE REMIT PAYMENT TO:

PO BOX 734443

Chicago, IL 60673-4443

ACH/Wire : ABA 021000021 Acct 316238036

**RESOLUTE**  
INDUSTRIAL

 **MOBILE**  
Air & Power Rentals  
a division of Resolute Industrial

Contract Quantity	Service Type	Customer PO	Terms
	6" Victaulic Coupling		
	1 Billing Period	7/3/2023	---- 7/30/2023 0.00
4.00	9 RT-ACC-FITT-6-VIC-X-6-FLG		
	6" Victaulic X 6" Flange Adapter		
	1 Billing Period	7/3/2023	---- 7/30/2023 0.00
4.00	10 RT-ACC-FITT-6-VIC-90		
	6" Victaulic - 90*		
	1 Billing Period	7/3/2023	---- 7/30/2023 0.00

Invoice Sale Amount:	21,603.50
Discount Amount:	0.00
Net Amount:	21,603.50
Sales Tax:	0.00
Prepaid Amount:	0.00
Invoice Total:	21,603.50

# MEMORANDUM



To: Board of Park Commissioners  
From: Matt Dziubinski; Director of Parks & Planning  
Date: 8/16/2023  
Re: 2024 Ford F350 Chassis Cab (Purchase of 2 Units)  
C: Jim Jarog, Executive Director

## **SUMMARY & BACKGROUND:**

The Suburban Purchasing Cooperative (SPC) Governing Board recently awarded the 2024 Ford F-Series truck contracts to Sutton Ford, Matteson, IL. The SPC is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC). The NWMC serves the needs of local government members through a variety of policy initiatives, programs, and services around the Chicagoland area. The purchasing program satisfies the bidding requirements set forth by the State of Illinois and offers substantial savings to program participants. Staff is requesting approval to purchase two (2) new 2024 Ford chassis cabs upfitted with a dump body and platform body through SPC Contract #222.

The first chassis would be replacing a 1998 Chevrolet C3500HD dump truck (truck #23). The second chassis would be replacing a 1999 Chevrolet C3500 watering truck (truck #10). Both vehicles are primarily used by the Grounds Department to improve and maintain infrastructure throughout the District. The undercarriage on these vehicles are very rusty (brake lines, frame, doors, floorboards). Parts are also becoming difficult to secure and these vehicles are becoming unsafe to operate. We cannot justify putting the money necessary into these to keep safe, reliable and functioning properly. We feel these vehicles are past their useful life and need to be taken out of service. The replacement vehicles are listed on the district's sale of surplus list and will be auctioned off at a later date.

The proposed purchase is identified in the District's FY-2023 Capital Improvement Plan which has been previously approved by our Board. A breakdown of the associated cost and the previously approved budget amount is listed below.

## **BUDGET IMPACT**

Truck #10	\$ 62,554
Truck #23	\$ 74,815
<b>Bid Recommendation</b>	<b><u>\$ 137,369</u></b>
Total Available Budgeted Capital Funds	\$ 142,000
Remaining Capital Funds	\$ 4,631

## **DOCUMENTS ATTACHED**

- 1) Sutton Ford Proposals
- 2) Vehicle Replacement Pictures

## **RECOMMENDATION:**

***Move to approve the purchase of two (2) new 2024 Ford F350 chassis cabs with upfitted bodies in the amount of \$137,369 utilizing SPC Contract #222 from Sutton Ford, Matteson, IL.***

# Truck # 23 Replacement Unit



**COMMERCIAL  
& FLEET**

## SUTTON FORD INC.

21315 CENTRAL AVE.  
MATTESON IL 60443

## INVOICE

Monday, August 7, 2023

DATE

PURCHASER'S NAME

MT PROSPECT PARK DISTRICT

STREET ADDRESS

1000 W CENTRAL RD

CITY

MOUNT PROSPECT

STATE

IL

ZIP

60056

BUS PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW ☒

USED ☐

SUV ☐

TRUCK ☒

CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	FORD	F350	REG CAB 4X2	WHITE	XL	ORDER
VIN NO.	ORDER		MILES	SALES REP		
PRICE			\$48,098.00	TRADE-IN INFORMATION		
REGIONAL FLAT BED			\$14,283.00	MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$62,381.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN		
DOCUMENTATION FEE			\$0.00	END USER FIN		
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE		
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$62,554.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$62,554.00			

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. **THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.**

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

8/7/2023

ACCEPTED BY:

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

8/7/2023



# Truck # 10 Replacement Unit



**COMMERCIAL  
& FLEET**

## SUTTON FORD INC.

21315 CENTRAL AVE.  
MATTESON IL 60443

## INVOICE

Monday, August 7, 2023

DATE

PURCHASER'S NAME

MT PROSPECT PARK DISTRICT

STREET ADDRESS

1000 W CENTRAL RD

CITY

MOUNT PROSPECT

STATE

IL

ZIP

60056

BUS PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW ☒

USED ☐

SUV ☐

TRUCK ☒

CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	FORD	F350	CREW 4X4	WHITE	XL	ORDER
VIN NO.	ORDER		MILES	SALES REP		
PRICE		\$54,511.00	TRADE-IN INFORMATION			
REGIONAL DUMPBODY		\$20,131.00	MAKE OF USED VEHICLE			
			YEAR			
			MODEL			
			VEHICLE IDENT. NO.			
			MILEAGE			
			TRADE VALUE			
SUBTOTAL		\$74,642.00	FLEET SALES INFORMATION			
ELECTRONIC FILING FEE		\$0.00	ORDERING FIN			
DOCUMENTATION FEE		\$0.00	END USER FIN			
ILLINIOS SALES TAX	7.25%	\$0.00	SALES TYPE			
COUNTY TAX- COOK	1.00%	\$0.00	GPC DISCOUNT			
CITY OF CHICAGO TAX	1.25%	\$0.00	GPC REF #			
COOK COUNTY WHEEL TAX		\$0.00	56A/CPA DISCOUNT			
LICENSE, TRANSFER, TITLE		\$173.00	56M DISCOUNT			
EXTENDED SERVICE CONTRACT		\$0.00	RETAIL REBATE #			
TOTAL PRICE		\$74,815.00				
CASH DOWN PAYMENT		\$0.00				
REBATE		\$0.00				
TOTAL DOWN PAYMENT		\$0.00				
UNPAID CASH BALANCE DUE ON DELIVERY		\$74,815.00				

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. **THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.**

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

8/7/2023

ACCEPTED BY:

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

8/7/2023

## Truck #23



## Truck #10



## MEMORANDUM



**To:** Board of Park Commissioners

**From:** Jim Jarog, Executive Director

**Date:** August 16, 2023

**Re:** Approval for the Change of Meeting Time for the October 18, 2023 Regular Board Meeting

**C:** Tom Hoffman, Park District Attorney

### **SUMMARY & BACKGROUND:**

As part of the May 17, 2023 Board meeting Commissioner Murphy suggested that the Board consider a 6 pm start time on the Board meeting dates the Efficiency Committee would take place. Those dates are June 14, 2023, August 16, 2023 and October 18, 2023. The Commissioners at the May 17th meeting expressed their support for the suggestion brought forth by Commissioner Murphy. In an effort to formalize the meeting time change for the October 18, 2023 Board meeting, Attorney Hoffman has recommended that the Board formally approve the October 18th Board meeting start time as 6pm.

### **RECOMMENDATION:**

**MOVE TO AMEND THE PREVIOUSLY APPROVED START TIME FOR THE OCTOBER 18, 2023 REGULAR BOARD MEETING FROM 6:30 PM TO 6PM TO ALLOW ADEQUATE TIME FOR THE EFFICIENCY COMMITTEE TO CONDUCT THEIR MEETING. IF APPROVED THE NEW MEETING START TIME FOR THE OCTOBER 18TH REGULAR BOARD MEETING WILL BE 6PM**



## MEMORANDUM



To: Board of Park Commissioners

From: Matt Dziubinski; Director of Parks & Planning

Date: 8/16/2023

Re: Rosemary S. Argus Friendship Park Redevelopment Change Order Process

C: Jim Jarog, Executive Director

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### SUMMARY & BACKGROUND:

Criminal Code 720 ILCS 5/ 33-E-9 states that any change in contract price (+/-) \$25,000 or more requires additional Board approval. During the July 19th regular board meeting, Attorney Tom Hoffman explained that any additional change orders for the Rosemary S. Argus Friendship Phase 1 project would require Board action. The \$25,000 threshold was met when change order #1(MWRD stormwater reduction in scope) was approved in the amount of -\$85,014.

The proposed motion, provided by Attorney Hoffman, would allow the Board to authorize the Executive Director to approve change orders within his purchasing authority of \$30,000. If approved, this would allow staff to expedite the change order process and provide for the seamless continuation of construction at Friendship Park without significant construction delays moving forward.

A similar motion was used during the Golf Course renovation in an effort to allow for the continuation of work and not delay construction while change orders were being processed and awaiting approval at the next Board meeting. Staff feels that this authorization would allow for a more productive workflow and help to avoid costly delays in the construction process.

### RECOMMENDATION:

"I MOVE THAT EXECUTIVE DIRECTOR JIM JAROG BE AUTHORIZED TO APPROVE AND EXECUTE CHANGE ORDER(S) TO THE CONTRACTOR'S AGREEMENT ON THE ROSEMARY S. ARGUS FRIENDSHIP PARK PHASE 1 PROJECT, SUBJECT TO THE APPROVAL OF THE IDNR WHERE REQUIRED AND FURTHER PROVIDED, THAT THE EXECUTIVE DIRECTOR SHALL IN EACH INSTANCE FIRST OBTAIN FROM THE DIRECTOR OF PARKS AND PLANNING, MATT DZIUBINSKI, A DETERMINATION IN WRITING THAT (1) THE CIRCUMSTANCES SAID TO NECESSITATE THE CHANGE IN PERFORMANCE WERE NOT REASONABLY FORESEEABLE AT THE TIME THE CONTRACT WAS SIGNED, OR (2) THE CHANGE IS GERMANE TO THE ORIGINAL CONTRACT AS SIGNED, OR (3) THE CHANGE ORDER IS IN THE BEST INTEREST OF THE UNIT OF STATE OR LOCAL GOVERNMENT AND AUTHORIZED BY LAW , WHICH DETERMINATION SHALL BE MADE OR WITHHELD BY THE DIRECTOR OF PARKS AND PLANNING, MATT DZIUBINSKI, IN HIS SOLE DISCRETION, AND FURTHER PROVIDED THAT NO SINGLE CHANGE ORDER SHALL EXCEED THE EXECUTOR DIRECTOR'S SPENDING AUTHORITY (i.e., \$30,000.00).

Mt. Prospect Park District  
**MEMORANDUM**



**To:** Board of Park Commissioners

**From:** George Giese, Director of Administration

**Date:** August 16, 2023

**Re:** Resolution # 834 - Approval of the 2024 Member District Annual Assessment for NWSRA

**C:** Jim Jarog, Executive Director

**SUMMARY & BACKGROUND:**

Each year, the NWSRA Board establishes assessments for its member districts. Each individual park board must ratify its assessment via adoption of a Resolution. Funding for the Park District's annual assessment comes from the District's Special Recreation Fund. Member District Annual Assessments (MDAAs) factor in EAV (70%), gross population (20%), and NEW to the calculation this year, inclusion services as a function of actual usage in the prior year (10%). Previously, the calculation was 75% EAV and 25% population.

NWSRA updates the data annually for each member district, and utilizes ceiling/floor controls (2%) to govern the overall assessment year to year. The NWSRA Board opted for a 2% increase in the 2024 MDAA, following a 0% the year prior. EAV figures from 2021 (most current available) were used in this year's calculation, with the Mt. Prospect Park District is listed at \$1,833,646,800 as reported by Cook County. This accounts for 8.2% of total EAV for all member districts. Population remained the same at 56,852 from the 2020 census (8.7% of total population), and for inclusion services, Mt. Prospect represented 5.17% of the prior year actual across all members. Reflecting these inputs, as well as those from all NWSRA partners, the District's overall assessment decreased from \$363,308.24 to \$352,343.74 (-\$10,964.50). This represents 8% of the total MDAA of \$4,406,713.50.

**BUDGET IMPACT**

Mt. Prospect Park District NWSRA Assessments:

- 2023 Assessment (Current): \$363,308.24
- 2024 Assessment (Proposed): \$352,343.74 (-\$10,964.50)

**DOCUMENTS ATTACHED**

- 1) 2024 NWSRA Proposed Member District Annual Assessments
- 2) Resolution #834

**RECOMMENDATION:**

**MOVE TO ADOPT RESOLUTION # 834 RATIFYING THE ASSESSMENT FOR CALENDAR YEAR 2024 AS RECOMMENDED BY THE BOARD OF TRUSTEES OF THE NORTHWEST SPECIAL RECREATION ASSOCIATION IN THE AMOUNT OF \$352,343.74.**



# **2024 Member District Annual Assessments**

Date: July 26, 2023

To: NWSRA Board of Directors

From: Tracey Crawford, Executive Director  
Gazmend Meni, Superintendent of Finance

Re: Proposed MDAA FY2024

---

The Member District Annual Assessment (MDAA) exists to fund each district share of the expenses, which provides programs and services for individuals with disabilities through the joint agreement that formed the Special Recreation Association or Northwest Special Recreation Association (NWSRA). As part of the joint agreement, each Member District is able to levy up to \$.05 for every \$100 of Equalized Assessed Evaluation (EAV) (Section 5-8) for the properties in each community. This fund is restrictive in nature and can only be accessed by Park Districts, Villages and Cities that are a part of a Special Recreation Cooperative. The funds levied for Section 5-8, known as the Handicapped Accessible Fund, are a separate levy and must be used to establish and maintain recreational programs for individuals with disabilities and to enter into agreements to provide services for individuals with disabilities. The calculation to create the Member District Annual Assessment (MDAA) formula was changed in March 2023 by the Finance Committee and approved at the March 2023 Board meeting. The changes in the calculation now include Inclusion Services used in the previous year for each member district. The calculation is as follows:

- 70% of each Member District EAV, 20% of each Member Districts audited Gross Population numbers and 10% of Actual Inclusion Services from the previous year.
- With a 2% ceiling and a 2% floor to stabilize the contribution rates for each Member District

NWSRA is presenting a 2% MDAA increase for FY2024. The MDAA was calculated using the 2021 Tax Agency Report EAV numbers, 2023 Member District Annual Audit Gross Population numbers and the actual Inclusion Services expenditure from FY2022.

**Motion:**

**A motion to approve the Proposed 2024 MDAA of 2% using the 2021 EAV rates, 2022 audited Gross Population numbers provided by each Member District and the actual expenditures for Inclusion Services from FY2022 as presented.**

**A motion to approve taking each Member District's Proposed 2024 Annual Assessment to their perspective Board for approval by Thursday, August 31, 2023.**

**NORTHWEST SPECIAL RECREATION ASSOCIATION**  
**CURRENT MDAA 2023 AT 0%**

Member Park District	2023 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2023 Proposed MDAA	% of Total MDAA
Arlington Heights	3,249,612,320	13.68%	443,205.14	74,409	11.38%	122,878.29	566,083.43	13.1%
Bartlett	1,239,658,745	5.22%	169,073.44	41,105	6.28%	67,880.39	236,953.83	5.5%
Buffalo Grove	1,755,474,844	7.39%	239,424.09	43,212	6.61%	71,359.87	310,783.96	7.2%
Elk Grove	2,030,139,277	8.55%	276,884.77	32,458	4.96%	53,600.82	330,485.59	7.6%
Hanover Park	649,288,341	2.73%	88,554.54	38,533	5.89%	63,633.02	152,187.56	3.5%
Hoffman Estates	1,650,993,361	6.95%	225,174.17	51,895	7.93%	85,698.89	310,873.06	7.2%
Inverness	228,391,148	0.96%	31,149.60	4,060	0.62%	6,704.64	37,854.25	0.9%
Mt. Prospect	1,975,432,038	8.31%	269,423.41	56,852	8.69%	93,884.83	363,308.24	8.4%
Palatine	2,480,495,752	10.44%	338,307.58	83,000	12.69%	137,065.38	475,372.96	11.0%
Prospect Heights	386,548,711	1.63%	52,720.25	15,000	2.29%	24,770.85	77,491.10	1.8%
River Trails	581,370,345	2.45%	79,291.41	17,000	2.60%	28,073.63	107,365.04	2.5%
Rolling Meadows	765,286,584	3.22%	104,375.20	23,004	3.52%	37,988.58	142,363.78	3.3%
Salt Creek	204,908,089	0.86%	27,946.82	6,300	0.96%	10,403.76	38,350.57	0.9%
Schaumburg	4,036,412,239	16.99%	550,514.49	78,723	12.04%	130,002.38	680,516.87	15.8%
South Barrington	470,725,032	1.98%	64,200.81	5,075	0.78%	8,380.80	72,581.62	1.7%
Streamwood	807,527,030	3.40%	110,136.26	40,615	6.21%	67,071.21	177,207.46	4.1%
Wheeling	1,245,341,720	5.24%	169,848.52	42,800	6.54%	70,679.50	240,528.02	5.6%
Total	23,757,605,576	100%	3,240,230.51	654,041	100%	1,080,076.84	4,320,307.35	100.0%

\*The 2020 EAV is the most current available.

**2023 MDAA	4,320,307.35	0.0%	-	4,320,307.35
2023 MDAA Budget		Change in value		
				TOTAL
				4,320,307.35

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2023	4,320,307.35
2022	(4,320,307.35)
Increase	-



**NORTHWEST SPECIAL RECREATION ASSOCIATION**  
**PROPOSED MDAA 2024 AT 2%**

Member Park District	2021 E.A.V. used for 2024 MDAA	% of Total EAV	70% of total MDAAA	Gross Population	% of Total Population	20% of total MDAAA	Services Provided	% of Total Services	10% of total MDAAA	2024 Proposed MDAA	% of Total MDAA
Arlington Heights	3,003,056,996	13.43%	414,218.51	74,409	11.38%	100,316.54	36,258.53	7.86%	34,617.90	549,152.94	12.5%
Bartlett	1,234,948,947	5.52%	170,339.33	41,105	6.29%	55,416.83	12,802.57	2.77%	12,223.28	237,979.44	5.4%
Buffalo Grove	1,734,125,860	7.75%	239,191.94	43,212	6.61%	58,257.44	50,597.75	10.96%	48,308.28	345,757.67	7.8%
Elk Grove	1,898,154,520	8.49%	261,816.79	32,066	4.91%	43,230.66	16,556.52	3.59%	15,807.36	320,854.81	7.3%
Hanover Park	639,234,734	2.86%	88,171.11	36,774	5.63%	49,577.88	12,536.71	2.72%	11,969.45	149,718.43	3.4%
Hoffman Estates	1,671,290,462	7.47%	230,524.91	52,530	8.04%	70,819.76	28,542.83	6.18%	27,251.32	328,595.99	7.5%
Inverness	210,141,254	0.94%	28,985.26	4,060	0.62%	5,473.60	2,965.04	0.64%	2,830.88	37,289.74	0.8%
Mt. Prospect	1,833,646,800	8.20%	252,919.09	56,852	8.70%	76,646.58	23,857.58	5.17%	22,778.07	352,343.74	8.0%
Palatine	2,300,586,536	10.29%	317,325.15	83,000	12.70%	111,898.73	47,557.88	10.30%	45,405.97	474,629.85	10.8%
Prospect Heights	353,144,088	1.58%	48,709.97	15,000	2.29%	20,222.66	19,822.24	4.29%	18,925.32	87,857.95	2.0%
River Trails	536,675,256	2.40%	74,024.84	17,500	2.68%	23,593.11	9,416.14	2.04%	8,990.07	106,608.02	2.4%
Rolling Meadows	707,242,866	3.16%	97,551.62	23,004	3.52%	31,013.47	48,172.61	10.44%	45,992.88	174,557.98	4.0%
Salt Creek	189,113,722	0.85%	26,084.89	6,300	0.96%	8,493.52	5,899.66	1.28%	5,632.71	40,211.12	0.9%
Schaumburg	3,746,864,525	16.75%	516,813.58	78,723	12.04%	106,132.57	64,557.18	13.99%	61,636.08	684,582.23	15.5%
South Barrington	436,637,673	1.95%	60,226.43	4,931	0.75%	6,647.86	6,415.84	1.39%	6,125.54	72,999.83	1.7%
Streamwood	739,778,527	3.31%	102,039.34	41,463	6.34%	55,899.48	5,592.80	1.21%	5,339.74	163,278.56	3.7%
Wheeling	1,129,225,732	5.05%	155,756.68	42,800	6.55%	57,702.00	70,004.07	15.17%	66,836.51	280,295.19	6.4%
Total	22,363,868,498	100%	3,084,699.45	653,729	100%	881,342.70	461,555.98	100.00%	440,671.35	4,406,713.50	100.0%

\*The 2021 EAV is the most current available.

4,320,307.35	2.00%	86,406.15				4,406,713.50
2,024.00	Change in value		TOTAL			4,406,713.50

The computations are completed using the 70% EAV, 20% Population and 10% Services for each Park District's individual contribution, with a 2% floor/ceiling for the total MDAA contribution.

2024  
2023  
Increase

4,406,713.50  
(4,320,307.35)  
86,406.15

**NWSRA MEMBER NWSRA MEMBER DISTRICT  
MDAA CALCULATIONS**

<b>MEMBER PARK DISTRICT</b>	<b>2019 E.A.V. For 2021 MDAA</b>	<b>2019 E.A.V. For 2022 MDAA</b>	<b>2020 E.A.V. For 2023 MDAA</b>	<b>2021 E.A.V. For 2024 MDAA</b>	<b>INCREASE (DECREASE)</b>	<b>% Incr/Decr</b>
Arlington Heights	3,226,379,740	3,226,379,740	3,249,612,320	3,003,056,996	(246,555,324)	-7.6%
Bartlett	1,218,097,755	1,218,097,755	1,239,658,745	1,234,948,947	(4,709,798)	-0.4%
Buffalo Grove	1,790,991,751	1,790,991,751	1,755,474,844	1,734,125,860	(21,348,984)	-1.2%
Elk Grove	1,942,415,575	1,942,415,575	2,030,139,277	1,898,154,520	(131,984,757)	-6.5%
Hanover Park	638,428,503	638,428,503	649,288,341	639,234,734	(10,053,607)	-1.5%
Hoffman Estates	1,622,870,712	1,622,870,712	1,650,993,361	1,671,290,462	20,297,101	1.2%
Inverness	230,224,272	230,224,272	228,391,148	210,141,254	(18,249,894)	-8.0%
Mt. Prospect	1,945,499,549	1,945,499,549	1,975,432,038	1,833,646,800	(141,785,238)	-7.2%
Palatine	2,472,145,053	2,472,145,053	2,480,495,752	2,300,586,536	(179,909,216)	-7.3%
Prospect Heights	386,873,678	386,873,678	386,548,711	353,144,088	(33,404,623)	-8.6%
River Trails	559,100,594	559,100,594	581,370,345	536,675,256	(44,695,089)	-7.7%
Rolling Meadows	756,326,298	756,326,298	765,286,584	707,242,866	(58,043,718)	-7.6%
Salt Creek	205,261,215	205,261,215	204,908,089	189,113,722	(15,794,367)	-7.7%
Schaumburg	3,965,450,962	3,965,450,962	4,036,412,239	3,746,864,525	(289,547,714)	-7.2%
South Barrington	483,574,401	483,574,401	470,725,032	436,637,673	(34,087,359)	-7.2%
Streamwood	814,255,046	814,255,046	807,527,030	739,778,527	(67,748,503)	-8.4%
Wheeling	1,184,465,400	1,184,465,400	1,245,341,720	1,129,225,732	(116,115,988)	-9.3%
<b>Total E.A.V.</b>	<b>23,442,360,504</b>	<b>23,442,360,504</b>	<b>23,757,605,576</b>	<b>22,363,868,498</b>	<b>(1,393,737,078)</b>	<b>-5.9%</b>

**NWSRA MEMBER DISTRICTS**  
**2021 - 2024**  
**REPORTED POPULATION COMPARISON**

Member Park District	Gross Population 2021	Gross Population 2022	Gross Population 2023	Gross Population 2024	Increase (Decrease) in Population	% Increase (Decrease)
Arlington Heights	75,101	75,101	74,409	74,409	-	0.0%
Bartlett	41,208	41,208	41,105	41,105	-	0.0%
Buffalo Grove	41,554	41,554	43,212	43,212	-	0.0%
Elk Grove	32,458	32,458	32,458	32,066	(392)	-1.2%
Hanover Park	38,533	38,533	38,533	36,774	(1,759)	-4.6%
Hoffman Estates	51,895	51,895	51,895	52,530	635	1.2%
Inverness	4,060	4,060	4,060	4,060	-	0.0%
Mt. Prospect	54,771	54,771	56,852	56,852	-	0.0%
Palatine	83,000	83,000	83,000	83,000	-	0.0%
Prospect Heights	15,000	15,000	15,000	15,000	-	0.0%
River Trails	17,000	17,000	17,000	17,500	500	2.9%
Rolling Meadows	20,000	20,000	23,004	23,004	-	0.0%
Salt Creek	6,300	6,300	6,300	6,300	-	0.0%
Schaumburg	74,227	74,227	78,723	78,723	-	0.0%
South Barrington	5,075	5,075	5,075	4,931	(144)	-2.8%
Streamwood	40,615	40,615	40,615	41,463	848	2.1%
Wheeling	42,800	42,800	42,800	42,800	-	0.0%
<b>Total</b>	<b>643,597</b>	<b>643,597</b>	<b>654,041</b>	<b>653,729</b>	<b>(312)</b>	<b>0.0%</b>

# MEMBER DISTRICT ANNUAL ASSESSMENTS

## 2021 - 2024 COMPARISON

Member Park District	2021 Assessment	2022 Assessment	Increase (Decrease)	2022 Assessment	2023 Assessment	Increase (Decrease)	2023 Assessment	2024 Proposed MDAA	Increase (Decrease)
Arlington Heights	571,987.59	571,987.59	-	571,987.59	566,083.43	(5,904.16)	566,083.43	549,152.94	(16,930.49)
Bartlett	237,521.67	237,521.67	-	237,521.67	236,953.83	(567.84)	236,953.83	237,979.44	1,025.61
Buffalo Grove	317,288.41	317,288.41	-	317,288.41	310,783.96	(6,504.45)	310,783.96	345,757.67	34,973.71
Elk Grove	322,953.58	322,953.58	-	322,953.58	330,485.59	7,532.01	330,485.59	320,854.81	(9,630.78)
Hanover Park	152,909.96	152,909.96	-	152,909.96	152,187.56	(722.40)	152,187.56	149,718.43	(2,469.13)
Hoffman Estates	311,404.66	311,404.66	-	311,404.66	310,873.06	(531.60)	310,873.06	328,595.99	17,722.93
Inverness	38,635.31	38,635.31	-	38,635.31	37,854.25	(781.06)	37,854.25	37,289.74	(564.51)
Mt. Prospect	360,825.27	360,825.27	-	360,825.27	363,308.24	2,482.97	363,308.24	352,343.74	(10,964.50)
Palatine	480,992.40	480,992.40	-	480,992.40	475,372.96	(5,619.44)	475,372.96	474,629.85	(743.11)
Prospect Heights	78,646.95	78,646.95	-	78,646.95	77,491.10	(1,155.85)	77,491.10	87,857.95	10,366.85
River Trails	105,808.74	105,808.74	-	105,808.74	107,365.04	1,556.30	107,365.04	106,608.02	(757.02)
Rolling Meadows	138,104.07	138,104.07	-	138,104.07	142,363.78	4,259.71	142,363.78	174,557.98	32,194.20
Salt Creek	38,944.03	38,944.03	-	38,944.03	38,350.57	(593.46)	38,350.57	40,211.12	1,860.55
Schaumburg	672,676.14	672,676.14	-	672,676.14	680,516.87	7,840.73	680,516.87	684,582.23	4,065.36
South Barrington	75,357.02	75,357.02	-	75,357.02	72,581.62	(2,775.40)	72,581.62	72,999.83	418.21
Streamwood	180,706.90	180,706.90	-	180,706.90	177,207.46	(3,499.44)	177,207.46	163,278.56	(13,928.90)
Wheeling	235,544.65	235,544.65	-	235,544.65	240,528.03	4,983.38	240,528.03	280,295.19	39,767.16
<b>Total</b>	<b>4,320,307.35</b>	<b>4,320,307.35</b>	<b>-</b>	<b>4,320,307.35</b>	<b>4,320,307.35</b>	<b>0.00</b>	<b>4,320,307.35</b>	<b>4,406,713.50</b>	<b>86,406.15</b>

# NORTHWEST SPECIAL RECREATION ASSOCIATION

## 2024 SPECIAL RECREATION FUND RECOMMENDATIONS Based on a .04 Levy

Member Park District	Property County E.A.V.	Handicapped Fund .04 Levy per \$1 EAV	NWSRA MDAA Billed Fiscal Year	Balance of Handicapped Fund	MDAA Space Allowance @ .00005 x EAV for NWSRA usage	Dollars Available for ADA Compliance Projects
Each Member District that is a part of the Special Recreation Association	This is the funding that the County Assessors Office has allocated for each Member District, calculated from the Equalized Assessed Valuation of the properties.	Each Member District is allowed to levy \$.04 for every \$100 EAV to be used to provide programs and services and accessibility for Individuals with Disabilities.	As a part of the NWSRA Joint Agreement, the Member District pay an Annual Assessment to NWSRA to support programs, services, staff, transportation, inclusion, education, training and much more. The MDAA is calculated using the formula of 70% EAV, 20% Gross Population and 10% Services with a 2% ceiling and a 2% floor.	This represents the remaining balance after the MDAA for NWSRA (column D) is subtracted from Handicapped Fund (column C)	The amount that each Member District can reimburse itself for the use of space by NWSRA programs and services. This is based on a formula used to estimate the annual costs of usage for NWSRA programs and services at the Member District facility spaces.	This is the remaining balance of each Member District's Handicapped Fund. This balance can be used for Special Recreation Association programs and services, inclusion support and ADA Compliance expenses.
Arlington Heights	3,003,056,996	1,201,222.80	549,152.94	652,069.86	150,152.85	501,917.01
Bartlett	1,234,948,947	493,979.58	237,979.44	256,000.14	61,747.45	194,252.69
Buffalo Grove	1,734,125,860	693,650.34	345,757.67	347,892.67	86,706.29	261,186.38
Elk Grove	1,898,154,520	759,261.81	320,854.81	438,407.00	94,907.73	343,499.27
Hanover Park	639,234,734	255,693.89	149,718.43	105,975.46	31,961.74	74,013.72
Hoffman Estates	1,671,290,462	668,516.18	328,595.99	339,920.19	83,564.52	256,355.67
Inverness	210,141,254	84,056.50	37,289.74	46,766.76	10,507.06	36,259.70
Mt. Prospect	1,833,646,800	733,458.72	352,343.74	381,114.98	91,682.34	289,432.64
Palatine	2,300,586,536	920,234.61	474,629.85	445,604.76	115,029.33	330,575.43
Prospect Heights	353,144,088	141,257.64	87,857.95	53,399.69	17,657.20	35,742.49
River Trails	536,675,256	214,670.10	106,608.02	108,062.08	26,833.76	81,228.32
Rolling Meadows	707,242,866	282,897.15	174,557.98	108,339.17	35,362.14	72,977.03
Salt Creek	189,113,722	75,645.49	40,211.12	35,434.37	9,455.69	25,978.68
Schaumburg	3,746,864,525	1,498,745.81	684,582.23	814,163.58	187,343.23	626,820.35
South Barrington	436,637,673	174,655.07	72,999.83	101,655.24	21,831.88	79,823.36
Streamwood	739,778,527	295,911.41	163,278.56	132,632.85	36,988.93	95,643.92
Wheeling	1,129,225,732	451,690.29	280,295.19	171,395.10	56,461.29	114,933.81
Totals	22,363,868,498	8,945,547.39	\$ 4,406,713.50	\$ 4,538,833.89	1,118,193.43	3,420,640.46

Northwest Special Recreation Association

20\_\_ Assessment Resolution

WHEREAS, the \_\_\_\_\_ Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the \_\_\_\_\_ Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the \_\_\_\_\_ Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the \_\_\_\_\_ Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the \_\_\_\_\_ Park District does ratify the recommended Assessment for calendar year 20\_\_ (FY 20\_\_/20\_\_) in the amount of \$ \_\_\_\_\_ as recommended by the Board of Trustees of NWSRA.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President

**RESOLUTION NO. 834**

**MT. PROSPECT PARK DISTRICT**

**NWSRA ASSESSMENT – CALENDAR YEAR 2024**

WHEREAS, the Mt. Prospect Park District is a member district in good standing with the Northwest Special Recreation Association (“NWSRA”), and,

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code, and,

WHEREAS, the Mt. Prospect Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Mt. Prospect Park District is committed to ensuring the continuation of quality leisure services for its residents, both children and adults, experiencing a disabling condition, and,

WHEREAS, the Mt. Prospect Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE, BE IT RESOLVED that Mt. Prospect Park District does hereby ratify the recommended assessment for calendar year **2024** in the amount of **\$352,343.74** as recommended by the Board of Trustees of NWSRA.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Passed and approved this 16th day of August 2023.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

STATE OF ILLINOIS   )  
                                  ) SS.  
COUNTY OF COOK    )

I, WILLIAM STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Commissioners of the Mt. Prospect Park District and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Commissioners of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Resolution entitled:

**RESOLUTION NO. 834**

**MT. PROSPECT PARK DISTRICT**

**NWSRA ASSESSMENT FOR CALENDAR YEAR 2024**

that the foregoing was passed by the Board of Commissioners of said Mt. Prospect Park District on the 16th day of August, 2023 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and that the original of said Resolution is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 16th day of August, 2023.

---

William J. Starr, Secretary  
Mt. Prospect Park District  
Cook County, Illinois

(SEAL)





## Financial Advisors Report – July

### CAPITAL PROJECT FUNDS & COMMITMENTS

Available capital project funds at the beginning of 2023 were \$10,715,684. Add to this \$1,651,250 in grants, donations, and park partners which have been or are in the process of being awarded from various agencies. Existing estimated remaining commitments at the beginning of 2023 for approved projects and to date total \$7,194,363, leaving \$5,172,571 uncommitted as of July 31, 2023.

### GOLF REPORT

Course revenues through July of \$1,422,644 were up 18% over last year. This contributed to a YTD net of \$375,816.

### POOLS REPORT

Total revenue for the three pools at the end of July is \$507,120. Through July, still working off the advance pass sales, the two outdoor pools are showing a positive net of \$8,685.

### RECPLEX FACILITY REPORT

Recplex facility revenues through July were \$291,002. 150% of the 2022 YTD.

### REC PROGRAMS

Recreation program revenues through July were \$1,552,954, a 23% increase over 2022 year to date.

### CHILD CARE PROGRAMS

Within Rec Programs above, Child Care Programs, (Kids Klub, Day Camp and Preschool combined) account for roughly half of that revenue through July or \$765,750.

Day Camps are up 34%. Kids Klub and Preschool programs are up 23% each.

### DEPARTMENTAL EXPENDITURES

Departmental expenditures are tracking according to plan. With the exception of Central Programs at 63% are all departments are under 58% of budget, at 58% through the year.



# **Mt. Prospect Park District**

Funds on Hand Less Commitments for Remaining Project Budgets

For the Fiscal Year Ending 12/31/2023

Fund	Project/ Account	Memo Original	Total This Year	Fund 70 2020	Fund 71 2021	Fund 72 2022-23	Fund 97 2022	Fund 21 Paving	Fund 25 Spec. Rec.
Balance on Hand 1/01/2023			10,715,684	613,679	802,320	2,000,000	5,833,101	233,595	1,232,990
<b>Revenue (2.)</b>									
<b>Donations</b>									
70	MPPD Foundation - Frdship Phase 1	474970	37,500	37,500					
70	Jordan Foundation - Frdship Phase 1	474970	50,000	50,000					
<b>School District Partners</b>									
70	SD #59 - Frdship Phase 1	474990	33,750	33,750					
<b>Grants</b>									
70	OSLAD - Frdship Phase 1	494970	400,000	400,000					
97	OSLAD - Lions Phase 1	494970	600,000				600,000		
97	CDBG - Lions Phase 1	494976	190,000				190,000		
97	Tourism - Friendship 2A	494977	340,000				340,000		
Total Committed			1,651,250	521,250	-	-	1,130,000	-	-
<b>Remaining Project balance (1.)</b>									
97	Recplex Splashpad Design	811320	40,000	40,000			40,000		
97	Recplex Chiller	815000	750,000	750,000			750,000		
71	Clearwater Tennis Courts	845025	550,000	184,658	94,658			40,000	50,000
97	Lions Park Phase 1	845127	1,850,000	1,845,500			1,295,500	50,000	500,000
97	Kopp Park	846290	20,000	20,000			20,000		
97	Emerson Park	847050	295,000	292,300			82,300	15,000	195,000
70	Friendship Phase 1	845080	1,275,000	1,275,000	884,342			27,500	363,158
70	Friendship Phase Med Garden	845085	25,000	25,000	25,000				
97	Friendship Phase 2A	845081	860,000	860,000			860,000		
21	Weller Park - B Ball Ct or ?	645000	30,000	30,000				30,000	
97	Lions Park Aquatic Study	881570	50,000	50,000			50,000		
Balance - Annual Projects			1,821,905	224,980	508,160	1,000,000		-	88,765
Total Committed			7,194,363	1,134,322	602,818	1,000,000	3,097,800	162,500	1,196,923
Project/Account ----->								645000	603000
Uncommitted Funds			5,172,571	607	199,502	1,000,000	3,865,301	71,095	36,067
1 Remaining balance of Project Budgets for 2023									
2 To be received 2023									



**MOUNT PROSPECT PARK DISTRICT  
YTD SUMMARY - ALL FUNDS  
For Seven Months Ended 7/31/23**

ACCOUNT NAMES	2019 Actual	2022 Actual	2023 Actual	2023 Budget	% Change from 22	% Change from 19
BALANCE, Beginning - January 1	5,418,454	11,670,630	20,399,494	Operating +Capital		
REVENUES:						
PROPERTY TAXES	7,371,612	5,925,942	5,565,751	11,676,513	-6%	-24%
REPLACEMENT TAXES	126,997	415,166	372,888	505,000	-10%	194%
RENTAL	405,738	484,767	606,135	869,770	25%	49%
PASSES /USER FEES	632,361	556,967	682,251	756,970	22%	8%
DAILY /USER FEES	698,829	862,841	993,683	1,420,057	15%	42%
PROGRAM FEES	2,263,164	1,720,765	2,141,690	3,014,220	24%	-5%
CONCESSION SALES	114,023	54,872	76,669	79,097	40%	-33%
CORP SPONSORS & GRANTS	23,866	21,769	54,594	21,000	n/a	n/a
OTHER	152,629	44,507	44,937	94,393	1%	-71%
INTEREST	11,287	2,419	95,458	15,893	3846%	746%
INT PROJ CHARGES	252,196	310,000	100,000	100,000	-68%	-60%
BOND PROCEEDS - New Capital	0	8,427,385	0	0	n/a	n/a
BOND PROCEEDS - REFI Rate	0	0	0		n/a	n/a
BOND PROCEEDS - REFI Annual	0	0	0	1,938,237	n/a	n/a
TOTAL REVENUE	12,052,702	18,827,400	10,734,056	20,491,150	-43%	-11%
without bonds		10,400,015	10,734,056		-43%	-11%
EXPENDITURES:						
FULL TIME SALARIES	2,061,985	2,139,321	2,266,499	4,261,492	6%	10%
PART TIME SALARIES	1,510,683	1,131,842	1,302,442	2,599,671	15%	-14%
EMPLOYEE BENEFITS	952,505	946,496	917,321	1,616,100	-3%	-4%
CONTRACTUAL SERVICES	679,033	541,006	699,445	1,459,954	29%	3%
COMMODITIES	609,568	562,399	625,292	1,265,743	11%	3%
CONCESSIONS	69,834	36,642	63,045	54,289	72%	-10%
UTILITIES	408,506	377,166	360,896	933,992	-4%	-12%
INSURANCE	259,028	216,775	433,152	605,000	100%	67%
NW SPECIAL REC	348,820	288,307	363,308	462,080	26%	4%
RETIREMENT	606,025	643,931	608,894	1,272,514	-5%	0%
SALES TAX	6,991	4,089	7,119	4,420	74%	2%
DEBT SERVICE:						
BONDS - Short Term	51,425	17,184	37,549	3,450,263	n/a	-27%
BONDS - LONG TERM	218,578	160,590	318,497	1,938,237	98%	46%
BONDS - CALLED		0	0		n/a	n/a
CAPITAL PROJECTS:						
FROM BOND FUNDS - New Capit	-	93,045	-	-	n/a	n/a
FROM BOND FUNDS - Carryover	676,734	745,570	773,131	-	4%	14%
ACCESSIBILITY - ADA	6,208	19,490	366,778	1,272,000	n/a	5808%
GOV DEALS	-	-	26,444	20,000	n/a	#DIV/0!
CONSERVATORY	-	-	42,748	110,000	n/a	n/a
PAV & LIGHT FUND	20,659	28,015	67,622	229,070	141%	227%
TOTAL EXPENDITURE	8,486,582	7,951,868	9,280,182	21,554,825	17%	9%
REVENUE OVER(UNDER)	3,566,120	10,875,532	1,453,874	(1,063,675)		
BALANCE, Ending	8,984,574	22,546,162	21,853,368			



**MT PROSPECT PARK DISTRICT  
DEPARTMENTAL EXPENDITURE ANALYSIS  
FOR THE 7 MONTHS ENDED 7-31-23**

58% OF CALENDAR YEAR

FUND / Department	'23 Y.T.D. Actual	2023 Budget	Y.T.D. as % of '23 Budget	'22 Y.T.D. Actual	Y.T.D. % of '22 Y.T.D.	Projected 2023	Proj % of '23 Bud	% Inc '23 Bud Over '22 Bud
<b>GENERAL FUND</b>								
Administration	499,353	989,318	50%	499,196	100%	847,408	86%	2%
Maintenance	653,537	1,316,569	50%	570,307	115%	1,176,300	89%	19%
Motor Pool	129,433	258,802	50%	142,762	91%	248,813	96%	7%
Buildings	146,327	275,495	53%	164,057	89%	223,366	81%	-19%
Studio at Melas	9,375	27,250	34%	8,136	2892%	18,311	67%	-39%
Total	1,438,025	2,867,434	50%	1,384,459	104%	2,501,093	87%	6%
<b>RECREATION FUND</b>								
Administration	637,231	1,256,630	51%	533,608	119%	1,071,471	85%	16%
Big Surf	126,004	244,522	52%	139,987	90%	200,352	82%	12%
Meadows Pool	152,398	350,130	44%	143,384	106%	294,866	84%	11%
Recplex Pool	253,946	537,626	47%	257,893	98%	448,810	83%	6%
Golf Course	1,046,828	1,845,426	57%	839,681	125%	1,827,458	99%	6%
Concessions	5,982	11,780	51%	8,136	74%	10,409	88%	-76%
Lions Center	103,612	229,035	45%	52,683	197%	191,466	84%	129%
Recplex Center	548,720	1,144,497	48%	503,594	109%	942,197	82%	4%
Rec Programs	818,779	1,511,095	54%	658,861	124%	1,403,173	93%	19%
Central Programs	81,743	129,353	63%	45,393	180%	219,627	170%	92%
Central Road	342,648	654,143	52%	304,988	112%	602,198	92%	16%
Total	4,117,891	7,914,237	52%	3,488,208	118%	7,176,239	91%	13%



58.3% of Calendar Year

Mount Prospect Park District

2023 Budget vs. Actual

For the Seven Months July 31, 2023

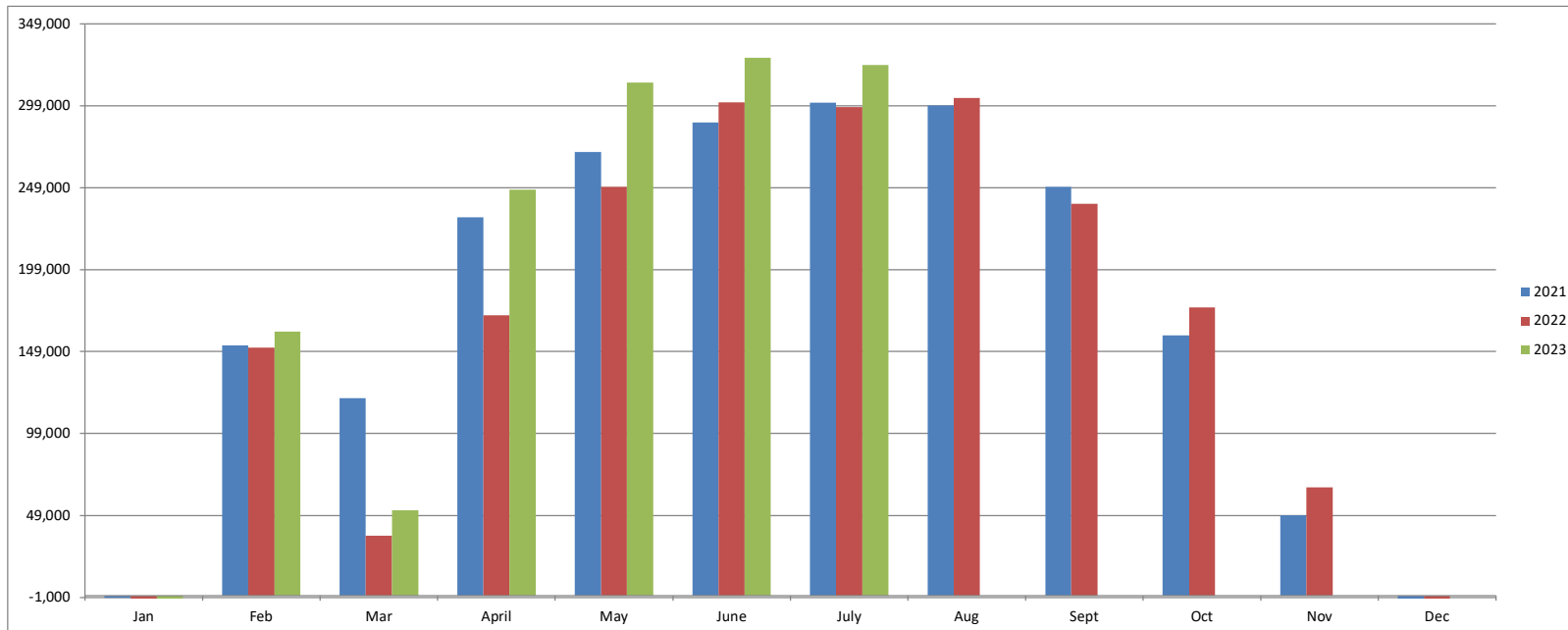
	Six Months		July		Year to Date		YTD	% of	Annual	% of
	Budget	Actual	Budget	Actual	Budget	Actual	LastYr	Last Yr	Budget	Budget
<b>REVENUES:</b>										
RENTALS	136,106	165,532	71,822	73,379	207,928	238,911	199,402	120%	379,000	63%
PASSES /USER FEES	213,313	239,281	136	1,015	213,449	240,296	211,770	113%	214,000	112%
DAILY /USER FEES	490,943	608,989	212,293	233,377	703,236	842,366	737,133	114%	1,279,075	66%
PROGRAM FEES	61,916	66,326	3,100	7,084	65,016	73,410	61,773	119%	84,051	87%
MERCHANDISE SALES	23,049	35,368	9,161	11,683	32,210	47,051	38,351	123%	55,255	85%
OTHER	(31,315)	(16,931)	(5,996)	(2,459)	(37,311)	(19,390)	(44,950)	43%	(65,000)	30%
<b>TOTAL REVENUE</b>	<b>894,012</b>	<b>1,098,565</b>	<b>290,516</b>	<b>324,079</b>	<b>1,184,528</b>	<b>1,422,644</b>	<b>1,203,479</b>	<b>118%</b>	<b>1,946,381</b>	<b>73%</b>
2022		905,312		298,167		1,203,479			1,983,841	61%
<b>EXPENDITURES:</b>										
FULL TIME SALARIES	340,883	339,819	61,520	55,507	402,403	395,326	357,193	111%	696,481	57%
PART TIME SALARIES	125,767	112,986	44,534	53,034	170,301	166,020	142,202	117%	347,739	48%
FRINGE BENEFITS	194,850	153,575	23,376	22,370	218,226	175,945	161,056	109%	318,755	55%
CONTRACTUAL SERVICES	50,335	41,412	15,061	9,723	65,396	51,135	51,941	98%	107,306	48%
COMMODITIES	94,991	122,648	36,721	43,681	131,712	166,329	122,555	136%	237,120	70%
MERCHANDISE	19,079	45,267	7,534	6,696	26,613	51,963	29,771	175%	40,555	128%
UTILITIES	41,332	30,159	6,663	6,791	47,995	36,950	38,663	96%	93,050	40%
SALES TAX/OTHER	1,114	2,025	-	1,135	1,114	3,160	1,469	215%	4,420	71%
<b>TOTAL EXPENDITURES</b>	<b>868,351</b>	<b>847,891</b>	<b>195,409</b>	<b>198,937</b>	<b>1,063,760</b>	<b>1,046,828</b>	<b>904,850</b>	<b>116%</b>	<b>1,845,426</b>	<b>57%</b>
2022		722,817		182,033		904,850			1,576,274	57%
<b>REVENUE OVER(UNDER) EXP</b>	<b>25,661</b>	<b>250,674</b>	<b>95,107</b>	<b>125,142</b>	<b>120,768</b>	<b>375,816</b>	<b>298,629</b>		<b>100,955</b>	



### GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

2021			2022			2023			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	(1,249)	(1,249)	Jan	(4,592)	(4,592)	Jan	(4,238)	(4,238)	Revenue Expenditures  Full Time Part Time Benefits Contractual Commodities Utilities  Net	1,422,644 1,946,381  395,326 166,020 175,945 51,135 218,292 40,110 1,046,828 375,816	696,481 347,739 318,755 107,306 277,675 97,470 1,845,426 100,955
Feb	152,739	151,490	Feb	151,220	146,628	Feb	161,321	157,083			
Mar	120,569	272,059	Mar	36,818	183,446	Mar	52,182	209,265			
April	230,970	503,029	April	171,193	354,639	April	247,792	457,057			
May	270,595	773,624	May	249,605	604,244	May	313,152	770,209			
June	288,911	1,062,535	June	301,067	905,311	June	328,356	1,098,565			
July	300,838	1,363,373	July	298,167	1,203,478	July	324,079	1,422,644			
Aug	299,164	1,662,537	Aug	303,779	1,507,257	Aug	-	-			
Sept	249,577	1,912,114	Sept	239,377	1,746,634	Sept	-	-			
Oct	158,886	2,071,000	Oct	175,918	1,922,552	Oct	-	-			
Nov	49,140	2,120,140	Nov	66,137	1,988,689	Nov	-	-			
Dec	(4,266)	2,115,874	Dec	(4,848)	1,983,841	Dec	-	-			
Budget	1,892,550			1,966,278			1,946,381				



Mount Prospect Park District  
**GOLF COURSE**  
thru July

	2020	2021	2022	2023	Change From 2022	Change From 2021
<b>REVENUES:</b>						
RENTALS	143,680	221,994	199,402	238,911	20%	8%
PASSES /USER FEES	178,346	221,615	211,770	240,296	13%	8%
DAILY /USER FEES	617,639	857,110	737,133	842,366	14%	-2%
PROGRAM FEES	48,020	64,178	61,773	73,411	19%	14%
MERCHANDISE SALES	21,635	33,513	38,351	47,051	23%	40%
OTHER	(23,207)	(35,037)	(44,950)	(19,390)	-57%	-45%
<b>TOTAL REVENUE</b>	<b>986,113</b>	<b>1,363,373</b>	<b>1,203,479</b>	<b>1,422,645</b>	<b>18%</b>	<b>4%</b>
 % of Budget	 63%	 72%	 61%	 73%		
<b>EXPENDITURES:</b>						
FULL TIME SALARIES	333,183	366,808	292,054	395,326	35%	8%
PART TIME SALARIES	108,808	141,225	142,202	166,020	17%	18%
FRINGE BENEFITS	167,852	171,727	161,056	175,945	9%	2%
CONTRACTUAL SERVICES	46,796	35,877	51,941	51,135	-2%	43%
COMMODITIES	87,113	143,437	122,525	166,329	36%	16%
MERCHANDISE	26,937	27,090	29,771	51,963	75%	92%
UTILITIES	38,645	42,554	38,663	36,950	-4%	-13%
SALES TAX/OTHER	1,185	1,966	1,469	3,160	115%	61%
<b>TOTAL EXPENDITURES</b>	<b>810,519</b>	<b>930,684</b>	<b>839,681</b>	<b>1,046,828</b>	<b>25%</b>	<b>12%</b>
 % of Budget	 48%	 54%	 48%	 57%		
 REVENUE OVER(UNDER) EXP	 175,594	 432,689	 363,798	 375,817		
 BUDGET REVENUE	 1,560,592	 1,892,550	 1,966,278	 1,946,381		
BUDGET EXPENSE	1,686,603	1,711,076	1,741,320	1,845,426		

**MOUNT PROSPECT PARK DISTRICT  
GOLF COURSE Department by Function  
For Seven Months Ended 7-31-2023**

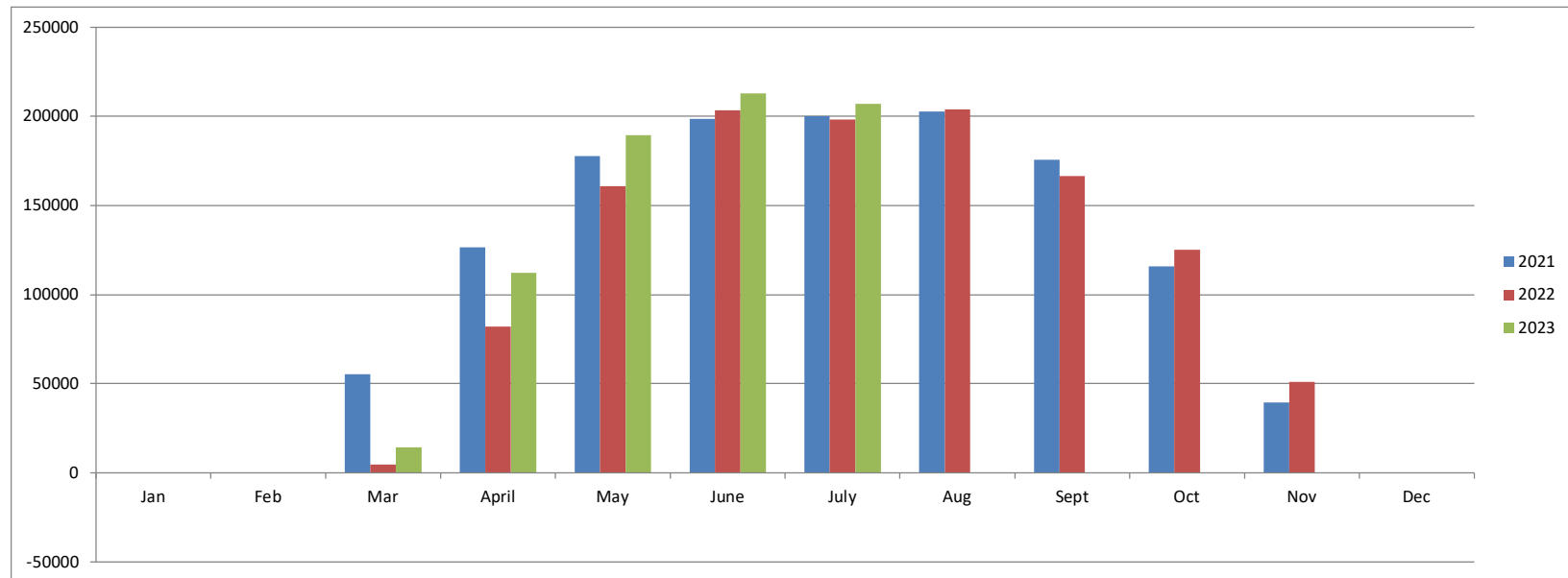
ACCOUNT NAMES		ADMIN/ PRO SHOP	MAINT.	MERCH SALES	DRIVING RANGE	LESSONS	EVENTS	GOLF COMMUNITY CENTER
TOTALS								
REVENUES:								
RENTAL	238,911	238,911	-	-	-	-	-	-
PASSES /USER FEES	240,296	240,296	-	-	-	-	-	-
DAILY /USER FEES	842,366	746,931	-	-	95,434	-	-	-
PROGRAM FEES	73,411	650	-	-	-	62,936	9,825	-
MERCHANDISE SALES	47,051	-	-	47,051	-	-	-	-
OTHER	(19,390)	(19,390)	-	-	-	-	-	-
SPONSORSHIPS	-	-	-	-	-	-	-	-
TOTAL REVENUE	1,422,644	1,207,399	-	47,051	95,434	62,936	9,825	-
% of Budget	73%	71%	n/a	85%	81%	93%	63%	n/a
EXPENDITURES:								
FULL TIME SALARIES	395,326	166,376	186,843	-	-	3,132	-	38,975
PART TIME SALARIES	166,020	70,557	84,063	-	-	9,700	-	1,700
FRINGE BENEFITS	175,945	33,782	120,210	-	-	1,720	-	20,233
CONTRACTUAL SERVICES	51,135	20,206	18,738	-	-	8,078	-	4,114
COMMODITIES	166,329	9,650	132,250	219	7,854	4,109	5,472	6,775
MERCHANDISE	51,963	-	-	51,963	-	-	-	-
UTILITIES	36,950	9,437	14,075	-	-	-	-	13,439
SALES TAX	3,160	-	-	3,160	-	-	-	-
TOTAL EXPENDITURES	1,046,828	310,008	556,178	55,343	7,854	26,739	5,472	85,235
% of Budget	57%	58%	54%	121%	97%	64%	36%	49%
REVENUE OVER(UNDER) EXP	375,816	897,391	(556,178)	(8,292)	87,580	36,197	4,353	(85,235)
CHANGE FROM LAST YR + ( - )								
REVENUE	219,167	180,380	-	8,700	18,154	3,728	8,205	-
EXPENDITURES	207,147	(742)	178,599	24,103	76	1,670	5,472	(2,030)
NET	12,019	181,122	(178,599)	(15,403)	18,078	2,058	2,733	2,030
% CHANGE FROM LAST YEAR								
REVENUE	18	18	n/a	23	23	6	n/a	n/a
EXPENDITURES	25	(0)	47	77	1	7	n/a	(2)



# **MT Prospect Park District Golf Course Green Fees**

Revenue Recap by yr:

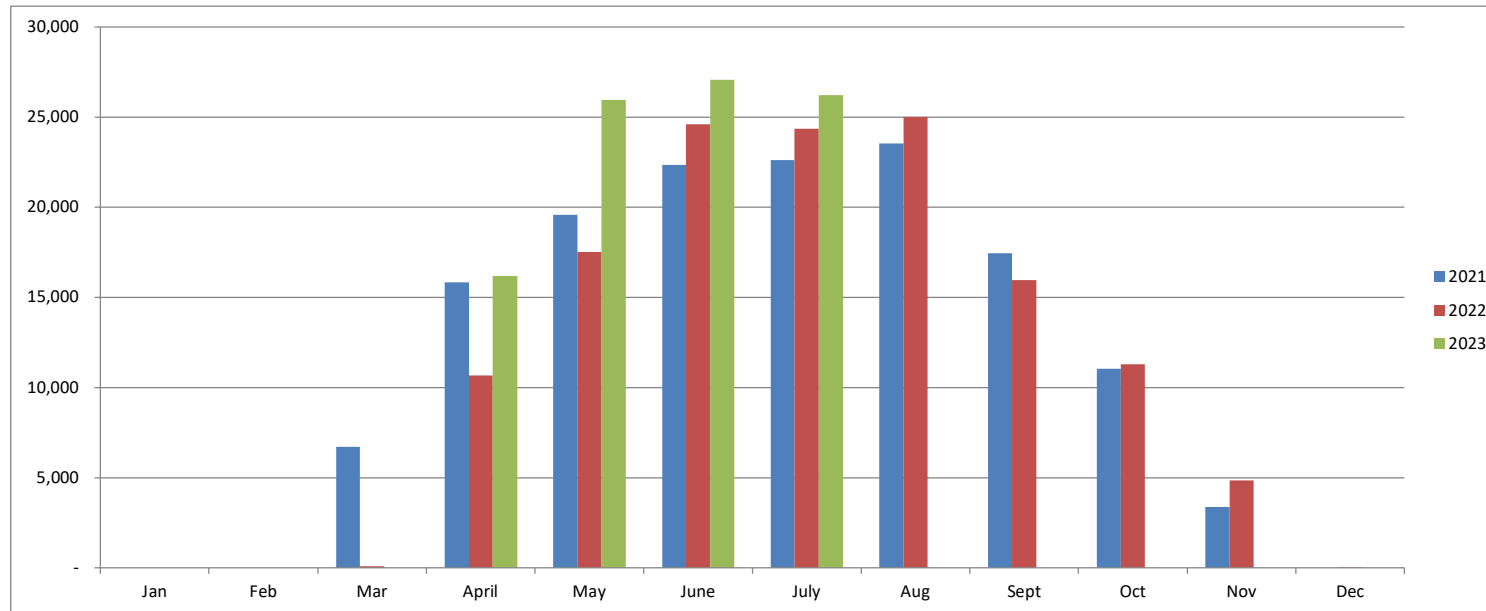
2021			2022			2023				
	Month	YTD		Month	YTD		Month	YTD		
Jan	(152)	(152)	Jan	-	-	Jan	-	-	21 Budget	1,195,000
Feb	9	(143)	Feb	-	-	Feb	-	-	22 Budget	1,165,000
Mar	55,256	55,114	Mar	4,717	4,717	Mar	14,168	14,168	23 Budget	1,150,500
April	126,468	181,582	April	82,012	86,729	April	112,214	126,381		
May	177,810	359,392	May	160,831	247,560	May	189,551	315,932		
June	198,574	557,966	June	203,453	451,013	June	212,846	528,779		
July	200,113	758,078	July	198,166	649,178	July	207,148	735,927		
Aug	202,866	960,944	Aug	204,039	853,217	Aug	-	735,927		
Sept	175,648	1,136,592	Sept	166,487	1,019,704	Sept	-	735,927		
Oct	115,903	1,252,495	Oct	125,022	1,144,726	Oct	-	735,927		
Nov	39,394	1,291,889	Nov	50,849	1,195,576	Nov	-	735,927		
Dec	(110)	1,291,779	Dec	47	1,195,622	Dec	-	735,927		



# **Mount Prospect Park District Golf Course Driving Range Revenue**

Revenue Recap by yr:

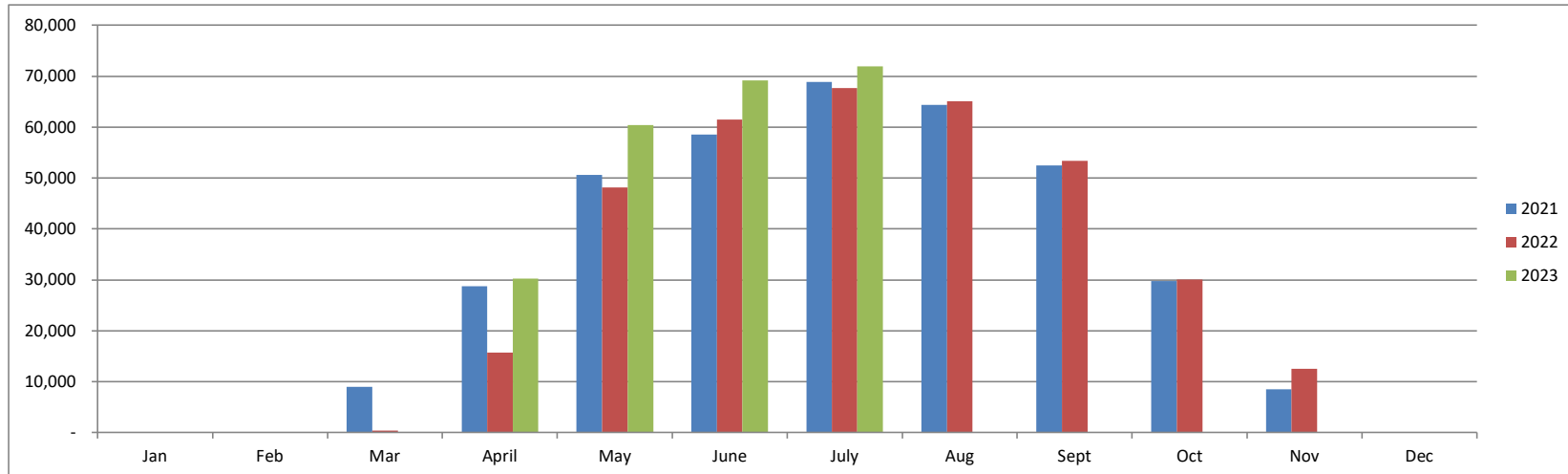
2021			2022			2023				
	Month	YTD		Month	YTD		Month	YTD		
Jan	-	-	Jan	-	-	Jan	-	-	21 Budget	110,000
Feb	-	-	Feb	-	-	Feb	-	-	22 Budget	114,300
Mar	6,712	6,712	Mar	96	96	Mar	-	-	23 Budget	118,000
April	15,821	22,533	April	10,690	10,786	April	16,186	16,186		
May	19,574	42,107	May	17,535	28,321	May	25,949	42,135		
June	22,338	64,446	June	24,600	52,921	June	27,072	69,206		
July	22,610	87,056	July	24,360	77,280	July	26,228	95,434		
Aug	23,526	110,581	Aug	25,008	102,289	Aug	-	-		
Sept	17,460	128,042	Sept	15,950	118,239	Sept	-	-		
Oct	11,042	139,084	Oct	11,295	129,534	Oct	-	-		
Nov	3,373	142,457	Nov	4,866	134,400	Nov	-	-		
Dec	-	-	Dec	35	134,435	Dec	-	-		



**Mount Prospect Park District  
Golf Course  
Power Cart Rental**

Revenue Recap by yr:

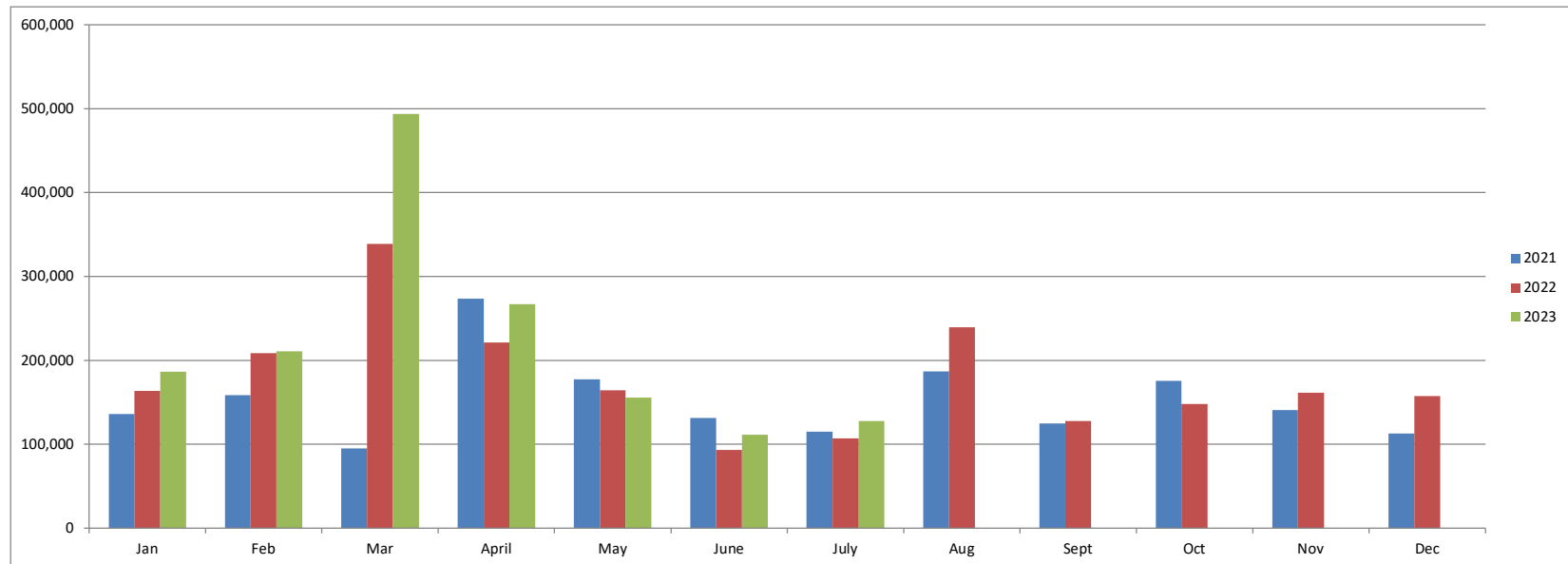
2021			2022			2023				
Month	YTD		Month	YTD		Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	21 Budget	315,000
Feb	0	0	Feb	0	0	Feb	0	0	22 Budget	361,600
Mar	8,982	8,982	Mar	424	424	Mar	-	-	23 Budget	370,000
April	28,707	37,689	April	15,697	16,121	April	30,264	30,264		
May	50,604	88,293	May	48,155	64,276	May	60,382	90,646		
June	58,554	146,847	June	61,486	125,762	June	69,197	159,843		
July	68,881	215,728	July	67,682	193,444	July	71,931	231,774		
Aug	64,359	280,087	Aug	65,065	258,509	Aug	-	-		
Sept	52,469	332,556	Sept	53,372	311,880	Sept	-	-		
Oct	29,771	362,327	Oct	30,075	341,955	Oct	-	-		
Nov	8,482	370,809	Nov	12,516	354,471	Nov	-	-		
Dec	-	370,809	Dec	-	354,471	Dec	-	-		



# **MT PROSPECT PARK DISTRICT PROGRAM REVENUE**

Revenue Recap by yr:

<b>2021</b>			<b>2022</b>			<b>2023</b>				YTD	Annual
Month	YTD		Month	YTD		Month	YTD			Actual	Budget
Jan	136,317	136,317	Jan	163,615	163,615	Jan	186,710	186,710	Revenue	1,552,954	2,318,700
Feb	158,740	295,057	Feb	208,904	372,519	Feb	210,814	397,524	Expenditures		
Mar	95,172	390,229	Mar	339,191	711,710	Mar	493,884	891,408	Part Time	424,259	804,276
April	273,709	663,938	April	221,329	933,039	April	266,955	1,158,363	Contractual	200,217	365,848
May	177,481	841,419	May	164,467	1,097,506	May	155,429	1,313,792	Commodities	194,302	340,971
June	131,487	972,906	June	93,069	1,190,575	June	111,517	1,425,309		818,778	1,511,095
July	115,293	1,088,199	July	107,505	1,298,080	July	127,645	1,552,954	Net	734,176	807,605
Aug	186,881	1,275,080	Aug	239,418	1,537,498	Aug	-	1,552,954			
Sept	125,032	1,400,112	Sept	128,019	1,665,517	Sept	-	1,552,954			
Oct	175,554	1,575,666	Oct	148,068	1,813,585	Oct	-	1,552,954			
Nov	140,957	1,716,623	Nov	161,479	1,975,064	Nov	-	1,552,954			
Dec	113,279	1,829,902	Dec	157,425	2,132,489	Dec	-	1,552,954			
<b>Budget</b>			<b>977,635</b>			<b>1,990,273</b>			<b>2,318,700</b>		



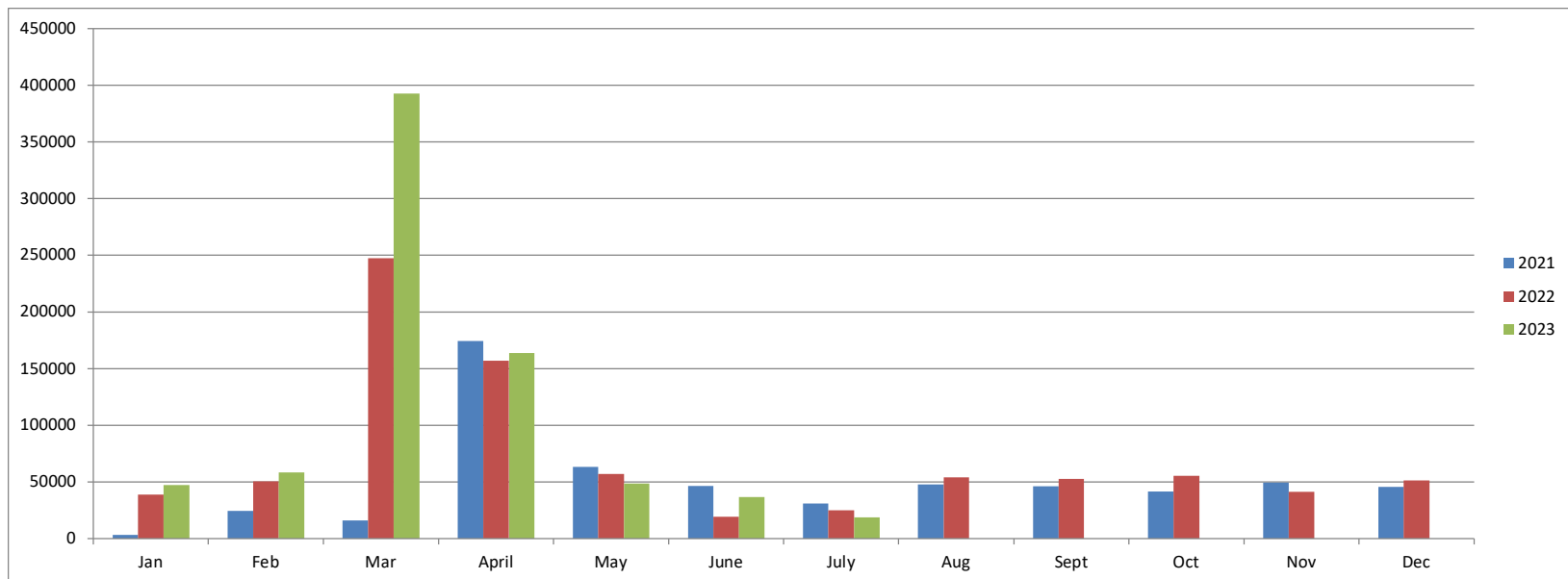
MOUNT PROSPECT PARK DISTRICT  
PROGRAMS Department by Function  
For Seven Months Ended 7-31-23

ACCOUNT NAMES		YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	BASEBALL
TOTALS								
REVENUES:								
PROGRAM FEES	1,579,932	777,803	48,295	361,895	96,632	12,198	197,391	85,718
RECV'D 2022	43,770							43,770
CHILD CARE	(1,476)	(1,476)						
VISA/MC CHARGES	(25,502)	(10,578)		(7,016)			(5,518)	(2,391)
TOTAL REVENUE	1,596,724	765,750	48,295	354,879	96,632	12,198	191,874	127,097
% of Budget	69%	72%	91%	67%	92%	57%	53%	73%
EXPENDITURES:								
PART TIME SALARIES	424,259	234,944	2,880	22,625	55,853	406	105,499	2,052
CONTRACTUAL SERVICES	200,217	22,649	14,448	101,519	4,449	17,341	-	39,811
COMMODITIES	194,302	13,637	3,969	69,269	1,815	6,592	40,163	58,858
UTILITIES	-							
TOTAL EXPENDITURES	818,779	271,231	21,296	193,413	62,117	24,338	145,662	100,721
% of Budget	54%	47%	45%	55%	65%	44%	63%	68%
REVENUE OVER(UNDER) EXP	777,945	494,519	26,999	161,466	34,514	(12,140)	46,211	26,376
<b>\$ CHANGE FROM 2022 + ( - )</b>								
REVENUE	298,643	171,386	18,170	49,484	34,348	3,594	34,219	(12,557)
EXPENDITURES	159,918	58,473	2,529	53,914	15,176	11,426	6,106	12,294
NET	138,725	112,912	15,641	(4,430)	19,172	(7,832)	28,113	(24,852)
<b>% CHANGE FROM 2022</b>								
REVENUE	23	29	60	16	55	42	22	(9)
EXPENDITURES	24	27	13	39	32	88	4	14

## MT Prospect Park District CHILD CARE PROGRAMS REVENUE

Revenue Recap by yr:

2021			2022			2023		
	Month	YTD		Month	YTD		Month	YTD
Jan	3,044	3,044	Jan	38,678	38,678	Jan	47,284	47,284
Feb	24,063	27,107	Feb	50,364	89,042	Feb	58,331	105,615
Mar	15,941	43,048	Mar	247,266	336,308	Mar	392,528	498,143
April	174,367	217,415	April	157,086	493,394	April	163,747	661,890
May	63,011	280,426	May	57,031	550,425	May	48,605	710,495
June	46,304	326,730	June	19,000	569,425	June	36,654	747,149
July	31,090	357,820	July	24,939	594,364	July	18,601	765,749
Aug	47,673	405,493	Aug	53,955	648,319	Aug	-	765,749
Sept	46,116	451,609	Sept	52,429	700,748	Sept	-	765,749
Oct	41,490	493,099	Oct	55,183	755,931	Oct	-	765,749
Nov	49,387	542,486	Nov	41,162	797,093	Nov	-	765,749
Dec	45,598	588,084	Dec	51,214	848,307	Dec	-	765,749
	<b>Budget</b>	<b>253,780</b>		<b>Budget</b>	<b>846,630</b>		<b>Budget</b>	<b>1,070,049</b>



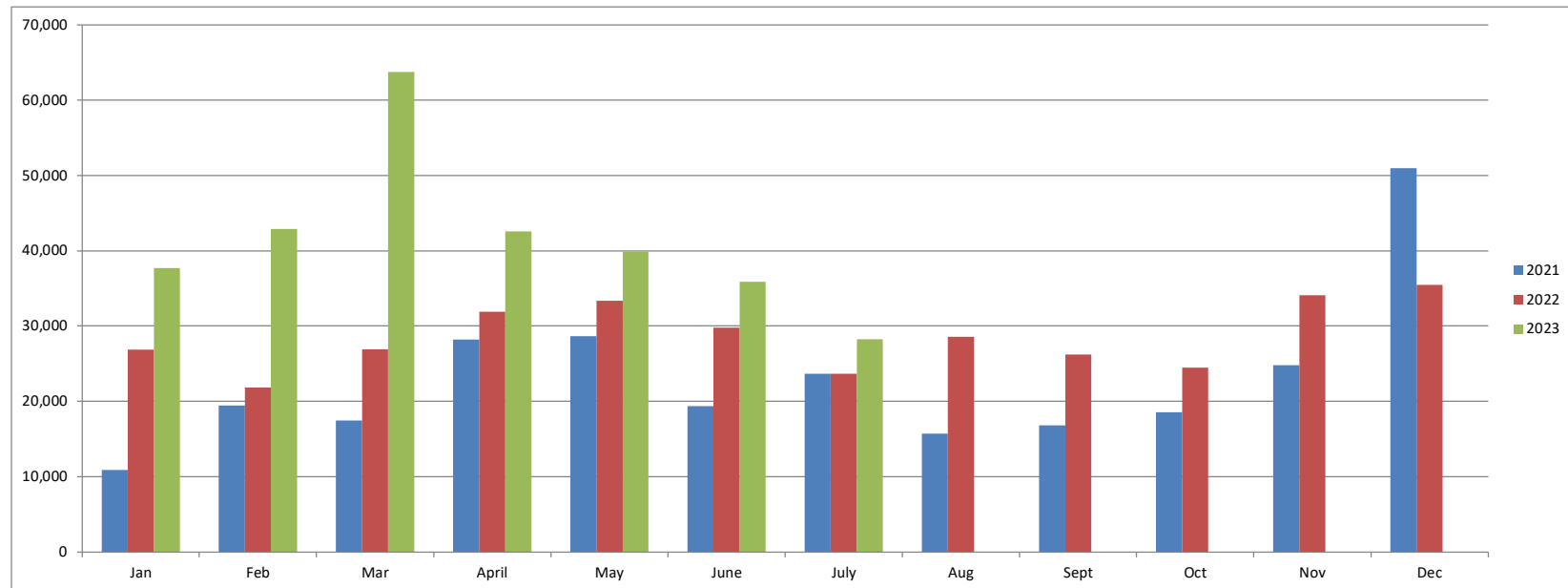
**MOUNT PROSPECT PARK DISTRICT**  
**CHILD CARE PROGRAMS**  
For Seven Months Ended July 31, 2023

ACCOUNT NAMES						58% of Fiscal Year	
	YTD		2023	2023		% of	% of
	2021	2022	Budget	Month	YTD	Budget	2022
<b>REVENUES:</b>							
Kids Klub	13,559	123,485	366,660	18,244	151,323	41%	123%
Day Camp	299,140	411,736	520,071	-666	552,189	106%	134%
Preschool	45,121	59,143	183,318	610	72,815	40%	123%
VISA/MC Charges				(1,739)	(10,578)	n/a	n/a
<b>Total</b>	<b>357,820</b>	<b>594,364</b>	<b>1,070,049</b>	<b>16,449</b>	<b>765,750</b>	<b>72%</b>	<b>129%</b>
<b>EXPENDITURES:</b>							
Part Time Salaries	81,149	187,599	467,759	74,881	234,944	50%	125%
Contractual Services	5,781	16,926	80,494	7,111	22,649	28%	134%
Commodities	3,127	8,232	34,790	3,044	13,637	39%	166%
<b>Total</b>	<b>90,056</b>	<b>212,757</b>	<b>583,043</b>	<b>85,036</b>	<b>271,231</b>	<b>47%</b>	<b>301%</b>
<b>SURPLUS (DEFICIT)</b>	<b>267,763</b>	<b>381,607</b>	<b>487,006</b>	<b>(68,588)</b>	<b>494,519</b>		



Revenue Recap by yr:

2021			2022			2023				YTD	Annual
Month	YTD		Month	YTD		Month	YTD			Actual	Budget
Jan	10,891	10,891	Jan	26,889	26,889	Jan	37,676	37,676	Revenue	291,002	337,401
Feb	19,470	30,361	Feb	21,829	48,718	Feb	42,910	80,586	Expenditures		
Mar	17,464	47,825	Mar	26,927	75,645	Mar	63,747	144,333	Full Time	152,843	300,195
April	28,230	76,055	April	31,919	107,564	April	42,598	186,931	Part Time	135,526	273,896
May	28,642	104,697	May	33,368	140,932	May	39,927	226,858	Benefits	86,178	154,915
June	19,365	124,062	June	29,760	170,692	June	35,904	262,762	Contractual	26,663	60,055
July	23,686	147,748	July	23,665	194,357	July	28,240	291,002	Commodities	35,967	101,676
Aug	15,720	163,468	Aug	28,590	222,947	Aug	-	-	Utilities	111,542	253,760
Sept	16,839	180,307	Sept	26,224	249,171	Sept	-	-		548,719	1,144,497
Oct	18,561	198,868	Oct	24,478	273,649	Oct	-	-	Net	(257,717)	(807,096)
Nov	24,819	223,687	Nov	34,093	307,742	Nov	-	-			
Dec	50,983	274,670	Dec	35,449	343,191	Dec	-	-			
Budget			161,356			240,086			337,401		





# RecPlex

## REVENUE REPORT

### July 2023

		MONTH		YEAR to DATE		Up (Down)	
		This	Last	This	Last	Change	% Change
RENTALS							
Building Rental		2,940	6,779	48,629	31,071	17,558	57%
	Total	2,940	6,779	48,629	31,071	17,558	57%
PASS SALES							
All Facility		(209)	(8,664)	-	(91)	91	-100%
Gym & Track		1,584	-	14,328	(202)	14,530	-7208%
Fitness		22,093	22,769	166,309	125,892	40,417	32%
	Total	23,468	14,105	180,637	125,599	55,038	44%
DAILY FEES							
All Facility		(61)	10	-	20	(20)	-100%
Gym & Track		4,399	2,999	33,767	20,227	13,540	67%
Fitness		844	428	5,575	3,459	2,116	61%
Racquetball		283	108	2,569	1,178	1,391	118%
	Total	5,465	3,545	41,911	24,884	17,027	68%
PROGRAM FEES							
Special Programs		(3,856)	(362)	19,743	14,599	5,144	n/a
	Total	(3,856)	(362)	19,743	14,599	5,144	n/a
CONCESSIONS							
Merchandise		175	40	852	441	411	93%
Vending		74	265	3,274	2,137	1,137	n/a
	Total	249	305	4,126	2,578	1,548	60%
OTHER							
Visa Charges / OvSt		(596)	(707)	(4,044)	(4,375)	331	-8%
	TOTAL	27,669	23,665	291,002	194,357	96,646	50%



	2020	2021	2022	2023	Change From 2022	Change From 2021
<b>REVENUES:</b>						
RENTALS	16,524	67,261	31,071	48,629	57%	-28%
PASSES /USER FEES	99,489	72,502	125,599	180,637	44%	149%
DAILY /USER FEES	13,810	3,404	24,884	41,911	68%	1131%
PROGRAM FEES	2,126	7,334	14,599	19,743	35%	169%
MERCHANDISE & VENDING	4,817	656	2,578	4,126	60%	529%
OTHER/visa	(2,388)	(3,409)	(4,375)	(4,044)	-8%	19%
<b>TOTAL REVENUE</b>	<b>134,378</b>	<b>147,748</b>	<b>194,356</b>	<b>291,002</b>	<b>50%</b>	<b>97%</b>
 % of Budget	 29%	 92%	 81%	 86%		
<b>EXPENDITURES:</b>						
FULL TIME SALARIES	117,282	182,888	134,267	152,843	14%	-16%
PART TIME SALARIES	83,567	103,262	135,402	135,526	0%	31%
FRINGE BENEFITS	66,159	96,592	84,415	86,178	2%	-11%
CONTRACTUAL SERVICES	22,200	16,148	24,979	26,663	7%	65%
COMMODITIES	31,571	23,446	24,149	35,564	47%	52%
MERCHANDISE	958	217	286	403	n/a	n/a
UTILITIES	97,029	115,130	105,033	111,542	6%	n/a
<b>TOTAL EXPENDITURES</b>	<b>418,766</b>	<b>537,683</b>	<b>508,531</b>	<b>548,719</b>	<b>8%</b>	<b>2%</b>
 % of Budget	 37%	 50%	 46%	 48%		
 REVENUE OVER(UNDER) EXP	 (284,388)	 (389,935)	 (314,175)	 (257,717)		
 BUDGET REVENUE	 467,240	 161,356	 240,086	 337,401		
BUDGET EXPENSE	1,136,761	1,068,362	1,108,169	1,144,497		

# **MOUNT PROSPECT PARK DISTRICT BIG SURF POOL**

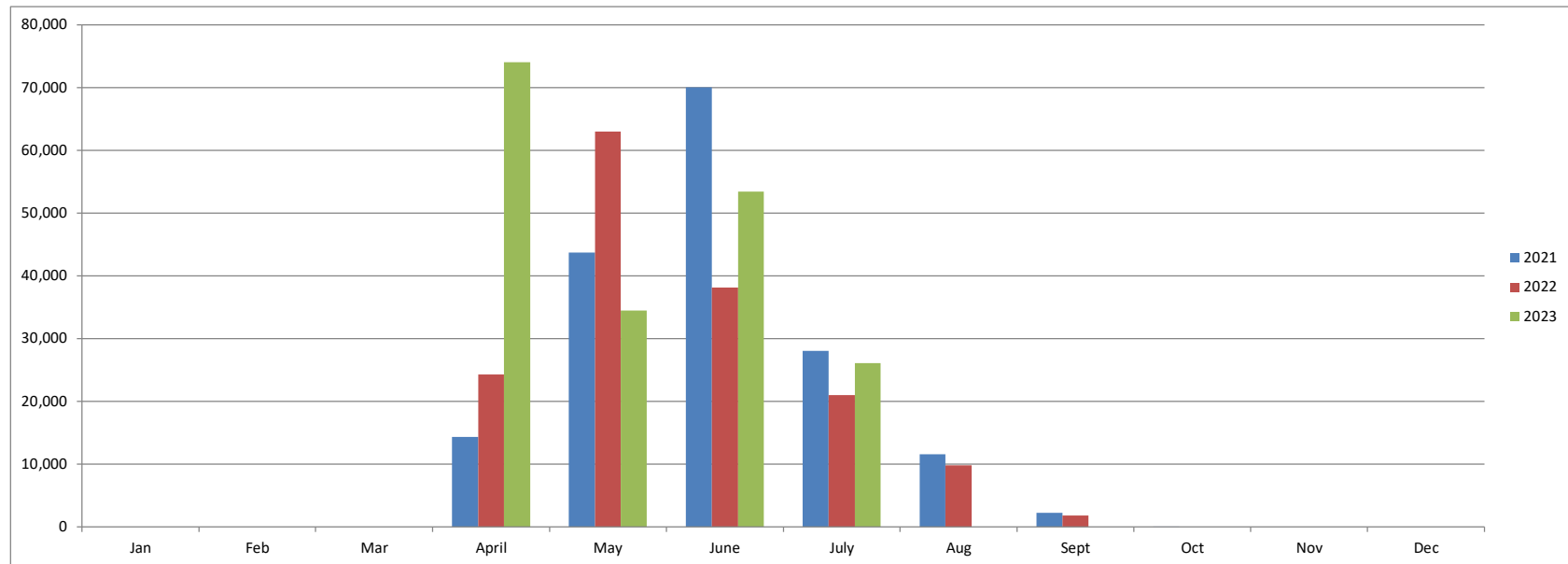
Revenue Recap by yr:

2019			2022			2023			YTD	Annual
	Month	YTD		Month	YTD		Month	YTD	Actual	Budget
Jan	0	0	Jan	0	0	Jan	0	0		
Feb	0	0	Feb	0	0	Feb	0	0	Revenue	99,099
Mar	4,561	4,561	Mar	-	-	Mar	-	-	Expenditures	107,640
April	19,866	24,427	April	4,132	4,132	April	21,978	21,978	Full Time	35,941
May	11,449	35,876	May	44,751	48,883	May	5,212	27,190	Part Time	40,727
June	47,551	83,427	June	32,705	81,588	June	34,928	62,118	Benefits	16,267
July	62,873	146,300	July	34,065	115,653	July	36,981	99,099	Contractual	3,606
Aug	22,979	169,279	Aug	7,998	123,651	Aug	-	-	Commodities	25,832
Sept	-	169,279	Sept	-	123,651	Sept	-	-	Utilities	3,631
Oct	-	169,279	Oct	-	123,651	Oct	-	-	Net	126,004
Nov	-	169,279	Nov	-	123,651	Nov	-	-		(26,905)
Dec	-	169,279	Dec	-	123,651	Dec	-	99,099		(136,882)
Budget	168,500			86,466			107,640			



Revenue Recap by yr:

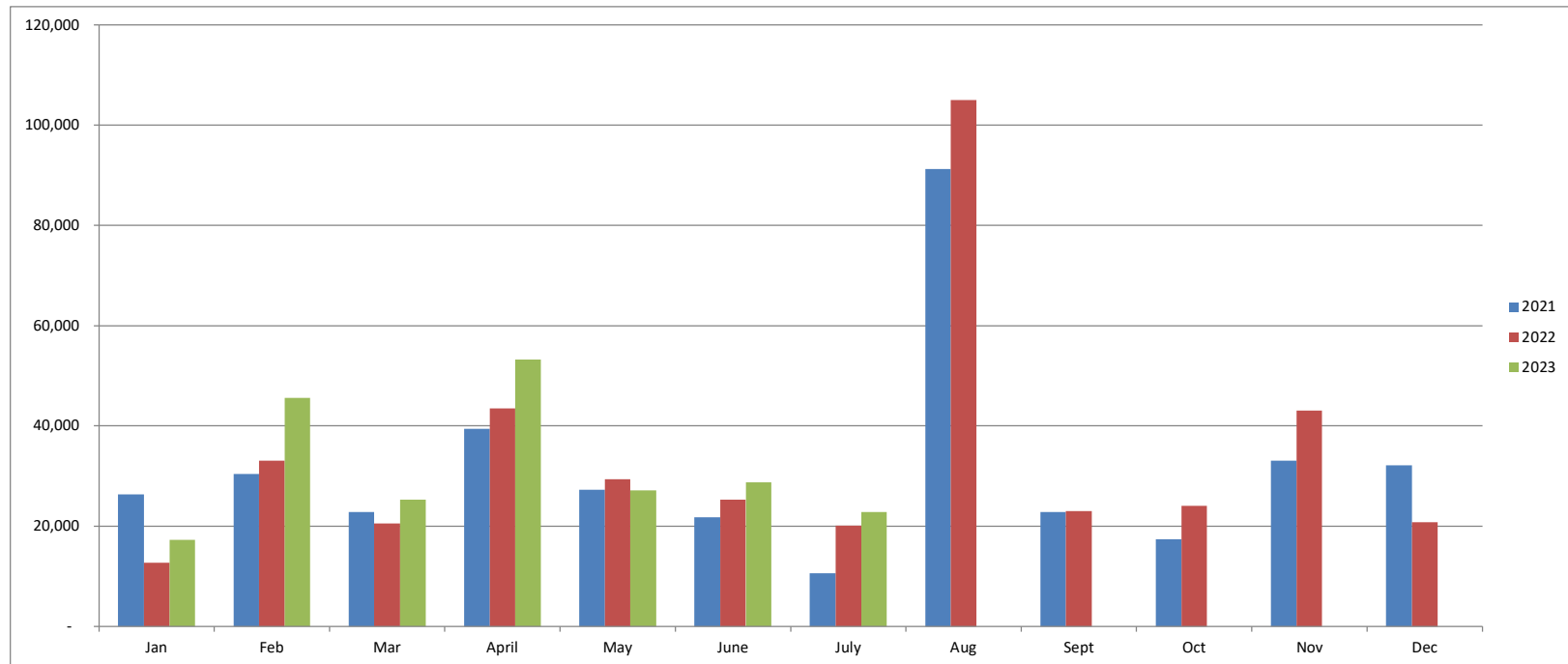
2021			2022			2023			YTD Actual	Annual Budget
Month	YTD		Month	YTD		Month	YTD			
Jan	-	-	Jan	-	-	Jan	-	-		
Feb	-	-	Feb	-	-	Feb	-	-		
Mar	-	-	Mar	-	-	Mar	-	-		
April	14,283	14,283	April	24,234	24,234	April	74,003	74,003	Revenue	187,987
May	43,683	57,966	May	62,974	87,208	May	34,456	108,459	Expenditures	171,450
June	70,056	128,022	June	38,172	125,380	June	53,411	161,870	Full Time	29,933
July	28,070	156,092	July	20,988	146,368	July	26,117	187,987	Part Time	74,075
Aug	11,538	167,630	Aug	9,782	156,150	Aug	-	187,987	Benefits	10,153
Sept	2,214	169,844	Sept	1,796	157,946	Sept	-	187,987	Contractual	2,627
Oct	45	169,889	Oct	-	157,946	Oct	-	187,987	Commodities	19,259
Nov	-	169,889	Nov	-	157,946	Nov	-	187,987	Utilities	16,350
Dec	-	169,889	Dec	-	157,946	Dec	-	187,987		152,397
										350,130
										35,590
										(178,680)
Budget	77,300			137,891			171,450			



# **MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE**

Revenue Recap by yr:

2021			2022			2023			YTD	Annual	
	Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	26,365	26,365	Jan	12,671	12,671	Jan	17,312	17,312	Revenue	220,034	362,146
Feb	30,463	56,827	Feb	33,061	45,732	Feb	45,585	62,897			
Mar	22,818	79,645	Mar	20,539	66,271	Mar	25,264	88,161			
April	39,421	119,066	April	43,508	109,779	April	53,246	141,407	Expenditures	49,651	114,874
May	27,270	146,336	May	29,366	139,145	May	27,094	168,501			
June	21,735	168,071	June	25,275	164,420	June	28,716	197,217	Full Time	141,784	262,740
July	10,585	178,656	July	20,106	184,526	July	22,817	220,034	Part Time	21,149	38,714
Aug	91,222	269,878	Aug	104,997	289,523	Aug	-	-	Benefits	13,558	56,548
Sept	22,842	292,720	Sept	22,998	312,521	Sept	-	-	Commodities	27,804	64,750
Oct	17,443	310,163	Oct	24,024	336,545	Oct	-	-	Utilities	253,946	537,626
Nov	33,079	343,242	Nov	43,095	379,640	Nov	-	-	Net	(33,912)	(175,480)
Dec	32,147	375,389	Dec	20,803	400,443	Dec	-	-			
Budget	131,000		359,038		362,146						



Mount Prospect Park District  
**REC PLEX POOL**  
thru July

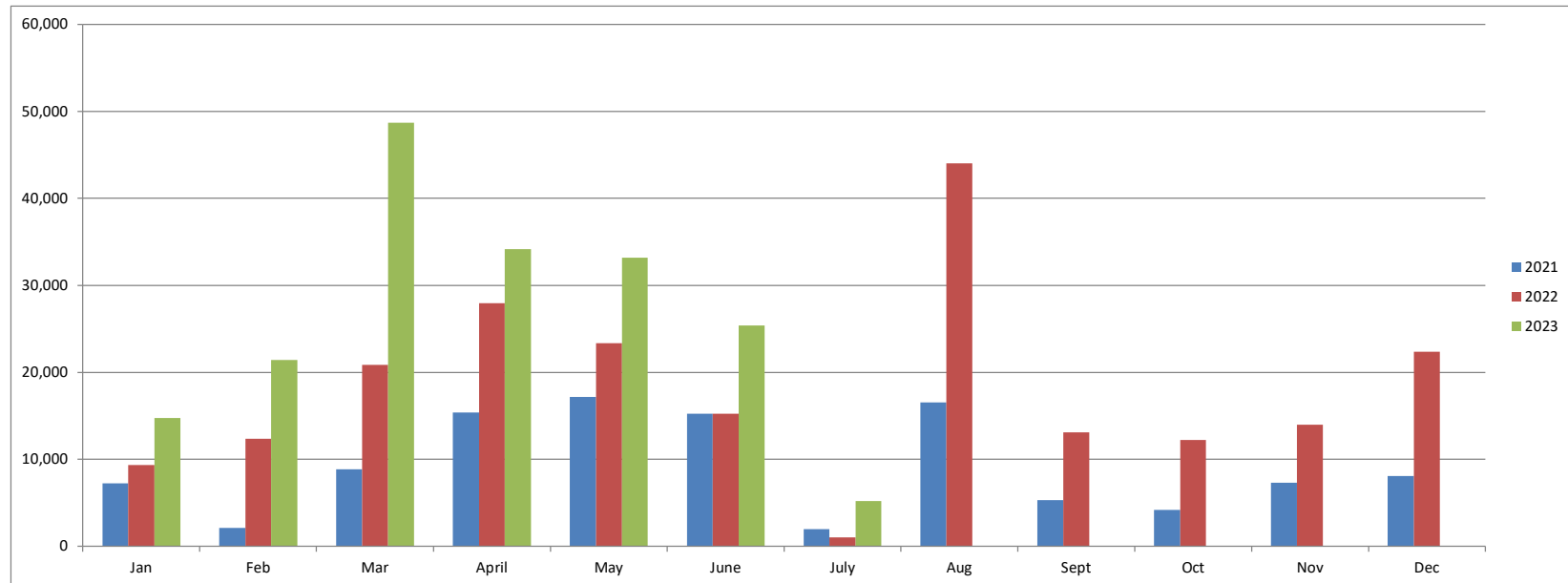
	2020	2021	2022	2023	Change From 2022	Change From 2021
<b>REVENUES:</b>						
BUILDING RENTAL	35	6,000	25	-	n/a	-100%
PASSES /USER FEES	23,093	34,498	50,368	67,357	34%	95%
DAILY /USER FEES	2,017	2,512	2,712	2,945	9%	17%
PROGRAM FEES	45,095	135,646	131,421	157,250	20%	16%
VISA/MC CHARGES	-	-	-	(7,517)	n/a	n/a
<b>TOTAL REVENUE</b>	<b>70,240</b>	<b>178,656</b>	<b>184,526</b>	<b>220,035</b>	<b>19%</b>	<b>23%</b>
 % of Budget	 15%	 136%	 51%	 61%		
<b>EXPENDITURES:</b>						
FULL TIME SALARIES	61,271	49,822	70,917	49,651	-30%	0%
PART TIME SALARIES	80,519	114,225	120,338	141,784	18%	24%
FRINGE BENEFITS	14,244	17,637	17,423	21,149	21%	20%
CONTRACTUAL SERVICES	2,135	2,265	2,279	-	n/a	n/a
COMMODITIES	12,813	11,375	20,598	13,558	-34%	19%
UTILITIES	22,692	27,329	26,339	27,804	6%	2%
SALES TAX/OTHER						
<b>TOTAL EXPENDITURES</b>	<b>193,674</b>	<b>222,653</b>	<b>257,894</b>	<b>253,946</b>	<b>-2%</b>	<b>14%</b>
 % of Budget	 34%	 47%	 51%	 47%		
<b>REVENUE OVER(UNDER) EXP</b>	<b>(123,434)</b>	<b>(43,997)</b>	<b>(73,368)</b>	<b>(33,911)</b>		
 BUDGET REVENUE	 472,791	 131,000	 359,038	 362,146		
BUDGET EXPENSE	561,842	476,503	508,519	537,626		



## PROGRAM REVENUE

Revenue Recap by yr:

2021			2022			2023			YTD	Annual
	Month	YTD		Month	YTD		Month	YTD	Actual	Budget
Jan	7,255	7,255	Jan	9,333	9,333	Jan	14,753	14,753	Revenue	182,939
Feb	2,130	9,385	Feb	12,370	21,703	Feb	21,434	36,187		
Mar	8,853	18,238	Mar	20,870	42,573	Mar	48,726	84,913		
April	15,397	33,635	April	27,967	70,540	April	34,198	119,111	Expenditures	
May	17,148	50,783	May	23,351	93,891	May	33,190	152,301	Part Time	15,908
June	15,223	66,006	June	15,257	109,148	June	25,436	177,737	Contractual	65,158
July	1,956	67,962	July	1,032	110,180	July	5,202	182,939	Commodities	678
Aug	16,544	84,506	Aug	44,018	154,198	Aug	-	-		81,744
Sept	5,330	89,836	Sept	13,120	167,318	Sept	-	-	Net	129,353
Oct	4,210	94,046	Oct	12,256	179,574	Oct	-	-		101,195
Nov	7,328	101,374	Nov	14,000	193,574	Nov	-	-		52,216
Dec	8,069	109,443	Dec	22,353	215,927	Dec	-	-		
Budget	50,250			98,386			181,569			





**PROGRAMS Department by Function**  
**Month Ended 7-31-23**

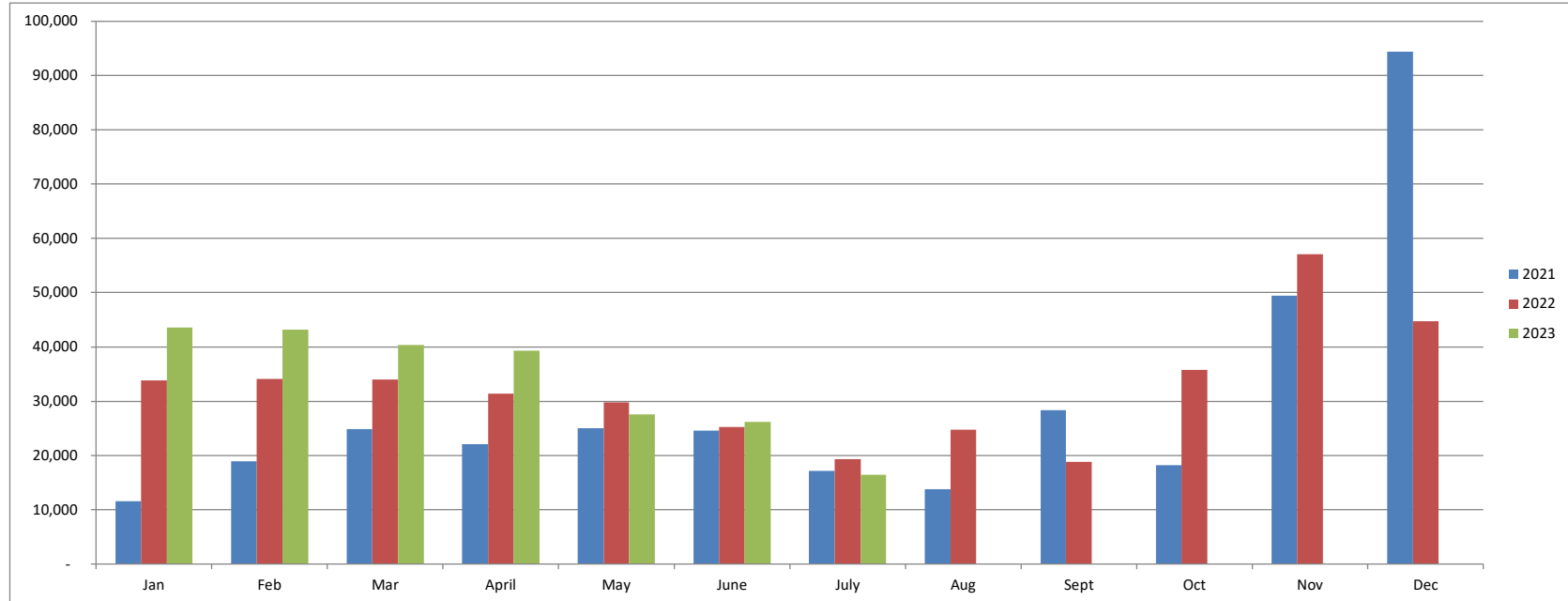
ACCOUNT NAMES		YOUTH	ATHLETICS
	TOTALS	CHILD CARE	YOUTH
REVENUES:			
PROGRAM FEES	185,565	35,273	150,292
CHILD CARE	-		
VISA/MC CHARGES	(2,626)		(2,626)
TOTAL REVENUE	182,939	35,273	147,666
% of Budget	101%	70%	113%
EXPENDITURES:			
PART TIME SALARIES	15,908	15,908	-
CONTRACTUAL SERVICES	65,158	56	65,102
COMMODITIES	678	678	-
TOTAL EXPENDITURES	81,743	16,641	65,102
% of Budget	63%	50%	68%
REVENUE OVER(UNDER) EXP	101,196	18,632	82,564
CHANGE FROM LAST YR + ( - )			
REVENUE	72,760	8,488	64,272
EXPENDITURES	36,350	153	36,198
NET	36,409	8,335	28,074
% CHANGE FROM LAST YEAR			
REVENUE	66	32	77
EXPENDITURES	80	1	125





Revenue Recap by yr:

2021			2022			2023			YTD	Annual	
	Month	YTD		Month	YTD		Month	YTD	Actual	Budget	
Jan	11,539	11,539	Jan	33,815	33,815	Jan	43,595	43,595	Revenue	236,655	354,857
Feb	18,945	30,484	Feb	34,070	67,886	Feb	43,217	86,812			
Mar	24,874	55,358	Mar	33,990	101,876	Mar	40,378	127,190	Expenditures		
April	22,071	77,429	April	31,380	133,256	April	39,299	166,489	Full Time	115,834	200,232
May	25,010	102,438	May	29,757	163,013	May	27,570	194,059	Part Time	106,602	188,708
June	24,551	126,989	June	25,220	188,233	June	26,149	220,208	Benefits	42,983	78,253
July	17,209	144,198	July	19,324	207,557	July	16,447	236,655	Contractual	28,795	57,269
Aug	13,779	157,978	Aug	24,722	232,279	Aug	-	-	Commodities	13,097	50,329
Sept	28,365	186,343	Sept	18,839	251,118	Sept	-	-	Utilities	35,337	79,352
Oct	18,211	204,553	Oct	35,748	286,866	Oct	-	-		342,648	654,143
Nov	49,431	253,985	Nov	57,059	343,925	Nov	-	-	Net	(105,993)	(299,286)
Dec	94,374	348,359	Dec	44,711	388,636	Dec	-	-			
Budget		162,957			258,974			354,857			





## REVENUE REPORT July 2023

	MONTH		YEAR to DATE			Up/(Down)
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	7,788	6,331	125,173	107,825	17,348	16%
	7,788	6,331	125,173	107,825	17,348	16%
PASS SALES						
Gym Pass	1,592	-	1,592	-	1,592	n/a
Fitness	7,859	7,988	60,257	45,210	15,047	33%
	9,451	7,988	61,849	45,210	15,047	33%
DAILY FEES						
Gym Fees	(740)	706	9,194	12,874	(3,680)	-29%
Fitness Center	146	240	1,463	1,103	360	33%
	(594)	946	10,657	13,977	(3,320)	-24%
PROGRAM FEES						
Youth Athletic Camps	(695)	2,550	-	13,080	(13,080)	0%
Youth Leagues	-	-	602	590	12	n/a
Special Programs	457	1,558	38,341	26,656	11,685	44%
	(238)	4,108	38,943	40,326	(1,383)	-3%
CONCESSIONS						
Merchandise	56	82	1,780	1,495	285	19%
Vending	-	193	1,875	1,536	339	n/a
	56	275	3,655	3,031	624	21%
OTHER						
Visa Charges / OvShrt	(544)	(532)	(3,621)	(3,291)	(331)	10%
TOTAL	15,918	19,115	236,655	207,077	27,986	14%

**MT. PROSPECT PARK DISTRICT  
PROPERTY TAX  
MONTH ENDING  
7/31/23**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2015	9,580,252	1,406,791,767	0.681
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633
2019	10,641,495	1,945,499,549	0.547
2020	10,945,316	1,975,432,038	0.554
2021	11,313,601	1,833,646,800	0.617

Tax Monies Received from January 1, 2023 through July 31, 2023 totals:  
\$8,759,537 (of this total \$372,888 is Replacement Tax).

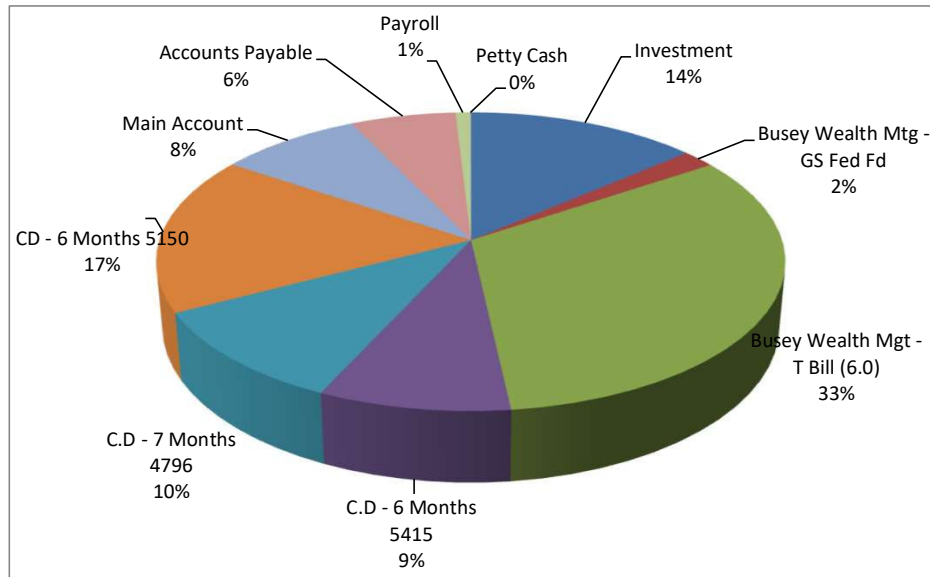
	<b>Type</b>	<b>2023 Taxes</b>	<b>2022 Taxes</b>
January	R	81,211	55,928
January		2,421,341	3,234
February		31,198	1,389,125
March	R	40,229	73,245
March		2,761,313	4,273,734
April	R	63,914	86,591
April		3,058,300	207,745
May	R	103,699	115,933
May			-
June		114,497	31,082
July	R	83,835	83,469
July			21,023
August	R		9,529
August			-
September			-
October	R		112,419
October			-
November			-
December			2,622,119
December	R		36,815
<b>TOTAL</b>		<b>8,759,537</b>	<b>9,121,990</b>

**Mt. Prospect Park District**  
Statement of Account Balances  
As of July 31, 2023

**Busey Bank**

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	2,397,748	4.40%	Demand
Busey Wealth Mtg - GS Fed Fd	n/a	339,245	4.97%	Demand
Busey Wealth Mgt - T Bill (6.0)	6/13/2024	5,706,681	5.14%	12 Months
C.D - 6 Months 5415	10/24/2023	1,513,787	4.40%	6 Months
C.D - 7 Months 4796	1/12/2024	1,822,140	5.00%	7 Months
CD - 6 Months 5150	8/25/2023	3,001,635	4.40%	12 Months
Main Account	n/a	1,475,781	1.19%	Demand
Accounts Payable	n/a	1,088,105	n/a	
Payroll	n/a	155,430	1.19%	
Petty Cash	n/a	4,650	n/a	

Total Funds 17,505,202





# Executive Director

Board Report August 2023

## **Capital Planning**

The capital planning and budgeting process for FY 2024 has officially begun. Over the coming months staff will prioritize capital requests and itemize revenue/expense budgets. The Park Board will get their first look at the 2024 capital list in October with the Board's consideration for approval in November. The first look at the FY 2024 draft budget will occur in November, allowing time for final adjustments to occur before the Boards final consideration and approval at the March 2024 Board meeting.

## **Lions Park Phase 1 Improvements / Playground Update**

Staff has now completed a 90% construction document review and budget exercise for the Lions Park phase #1 project. Next steps will include a first round permit review with the Village of Mount Prospect and Metropolitan Water Reclamation District (MWRD). Staff continues to work towards bringing this project to bid by mid-September 2023. A copy of the most recent 90% drawings and budget projections for this project are available for the Board's review within the Board's shared drive folder.

Staff has also been working closely with School District 57 and Attorney Hoffman, to establish an amendment to our existing IGA. The goal is to clearly identify the financial responsibilities for each parties' respective portions of the project. Staff hopes to bring this amendment to the board for their review and consideration in the near future once the draft document is acceptable to both parties.

## **Friendship Park Improvements**

Work continues to progress at Friendship Park. The soil stabilization is now complete for the new pickleball courts. The bench pads, fitness pad, and shelter pad were poured the week of August 1st. Staff anticipates the new paving to begin within the next two weeks, weather permitting. This will be followed by the fence work. Overall, the project is progressing nicely and the contractor has been very responsive to our District.

## **Emerson Park Playground Update**

The Emerson Park playground equipment installation has been completed. The remaining sitework includes concrete for benches, installation of site furnishings, and a new park sign. Staff hopes to have the entire project completed and playground open within the next two

weeks. The Park District will be hosting a ribbon cutting ceremony at the park in early September. Staff will share the details and exact date in the near future.

### **District Staffing Update / Employee Referral Program**

As discussed at the July Board meeting the job market continues to pose significant challenges for our District. In an effort to help with this situation the District will once again implement the Employee Referral Program. The 2023 Employee Referral Program will run through November 30, 2023 and possibly longer if the need exists.

Employee referrals for the following open positions may be eligible for a referral bonus:

- Lifeguard/Swim Instructor (part-time) - \$200
- Art Studio Instructor (part-time) - \$200
- Buildings Maintenance Laborer (part-time) - \$200
- Grounds Maintenance Laborer (part-time) - \$200
- Golf Course Maintenance Greensperson (part-time/IMRF) - \$300
- Custodian (part-time/IMRF) - \$300
- Buildings Maintenance Technician (full-time) - \$500
- Grounds Maintenance Laborer (full-time) - \$500
- Park Planner (full-time) - \$500

If you would like to learn more about this program please reach out to Mary Kiaupa, HR and Risk manager for our District. We are hopeful this program will help to bring forth qualified candidates to fill some of the currently available positions for our District.

### **Upcoming Meeting Reminders**

Regular Board Meeting - Wednesday, September 20, 2023 – 6:30 pm

\*Regular Board Meeting – Wednesday, October 18, 2023 – 6:00 pm  
(6 pm start time as this meeting will include Decennial Committee meeting # 3)



## Golf Operations Report

**August 2023 (January 1, 2023 through July 31, 2023)**

<b>Golf Rounds</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Variance '22 to '23</b>
Paid Resident Rounds	3,342	2,643	3,171	528
Paid Non-Resident Rounds	19,050	16,910	18,821	1,911
Annual Membership Rounds	<u>3,504</u>	<u>3,276</u>	<u>3,785</u>	<u>509</u>
<b>Total Rounds</b>	<b>25,896</b>	<b>22,829</b>	<b>25,777</b>	<b>2,948</b>

**\*2021 rounds were during COVID when most everything else was shut down. 2019 was our previous record rounds and revenue year prior to Covid with 19,785 rounds through July.**

Despite over 7" of rain and the 7th wettest July in 153 years, the course still produced the record revenue of \$323,000 with \$290,000 budgeted for 2023.

The Club Championship took place the week of July 31st-August 6th. The Junior Event took place on Monday, with a record number of juniors participating at 61. The 18 hole Senior Event took place on Tuesday with 21 participants, which was the most since the renovation in 2015. The 36 hole Men's Event took place on Saturday and Sunday with 58 participants and the 18 hole Women's Event took place on Sunday with 14 participants. This is the most participants for the Women's Event in at least 15 years!

The Club Championship was moved to October because of Covid restrictions and staff moved it back to August this year, which seemed to be received very well with the participants. Congratulations to Amanda Stein for winning the Ladies 18 hole event with a score of 80 and Danny Wojtowicz for winning the men's 36 hole event with a two day score of 146. Congratulations to all of our other winners. It was a great week for Mt. Prospect Golf Club!

Prospect High School Tryouts began on Monday, August 7th with 44 boys and 29 girls trying out. 24 kids will be kept for each team. The season will run through the first week of October concluding on October 6th and 7th with the State Finals.

### Maintenance Operations

Normal summer wear had started to take its toll on the course. Heavy rains caused some of the lower areas in the greens to begin showing symptoms of an anaerobic situation called "Black Layer" to combat this issue we "vented" the greens using bayonet knife style tines to add the needed oxygen and gas exchange in the soil profile to promote healthy strong turf. This process causes minimal damage to the putting surface and is completely healed in less than a week and a stronger healthier green to make it through the remainder of the summer is the result.



We unfortunately lost a couple of large trees, one Linden between 13 and 14 and one Honeylocust on the 14th hole during one of the storms. Clean up of the course was extensive.

We cut down the 'Common Reed Grass', and the 'Cattails', that impede the sightlines from the 18th tee. Moving forward we will treat these areas with herbicide to combat the aggressive growth of these species.

Disease pressure is at a season high right now. The fortunate thing is the majority of the affected turf is 'Poa Annua' an undesirable invasive species that does not perform well during temperature extremes. Luckily our bentgrass plants have reached maturity and are outperforming the 'Poa' moving into the diseased scared areas. We will continue to regularly apply products to combat the formation of fungal diseases on the desired bent grass but will happily allow mother nature to take out some of the 'Poa'.





## Recreation Division

### Recreation Staff Updates

The past year has brought tremendous rebound and growth to the Recreation Division. Aquatics, Early Childhood/Youth, Fitness and RecPlex rentals continue to increase in participation and revenue despite ongoing staffing challenges. The District is fortunate to have dedicated employees who have worked extremely hard in these areas to get the District back on track. In many areas we are stronger now than we were prior to Covid. It is important that we continue to focus on these key areas moving forward. To do so we will need to restructure some of the areas of responsibility associated with these positions. Below are the realigned areas of responsibility for these individuals:

- Kristina Winans - Early Childhood & Youth Manager
- Linda Zalewski - Aquatics Manager
- Pete Nocchi - Aquatics Supervisor

With these updates, we have also posted the position of RecPlex Manager (full-time, exempt), who will oversee the RecPlex Fitness Center, group fitness classes, personal training and massage.

### Aquatics:

**Linda Zalewski, Aquatics Manager**

**Pete Nocchi, Aquatics Supervisor**

- Outdoor Pool Passes have seen another record for sales this year. As of August 4th, we had sold 1,853 for a total revenue of \$128,507. In 2022, we sold 1,806 for a total revenue of \$124,020.
- Big Surf closes August 6th after another fun-filled season!
- Postseason pool hours began August 7<sup>th</sup> with Meadows Pool open Tuesday evenings, as well as Saturday and Sundays.
- Staff were able to offer a third summer session of swim lessons due to increased staffing levels.
- Movie Night at Meadows Pool was held on Thursday, August 3rd with a showing of Finding Dory. Pass holders were free with discounts for their friends as a pool pass benefit. The event brought in \$716 in revenue with 149 patrons in attendance.
- Meadows Pool hosted the NISC Divisional Swim Meet on July 26th. A total of 310 patrons were in attendance with over \$1,500 in revenue earned. Multiple food trucks were on site as well as a t-shirt vendor. The Mt. Prospect Sharks won the meet and their division!



**Athletics:**

**Brad Wessel, Athletics Manager**

**Tim Sullivan, Athletics Supervisor**

- The first annual Patriots Day was held on Sunday, July 9 at Lions Park. Both 14u teams were scheduled to play at Lions West followed by a special presentation for the players. Additionally, MPPD Volunteer Awards were handed out to Dan Gadow (for his service in the Softball program) and Vic Rose (for his service in the baseball program).
- 2024 Patriots Baseball Tryouts were held on Tuesday, July 25 and Sunday, July 30 at Meadows & Lions Parks. With the changes to this program, there are 187 participants registered to tryout (42 more than last year tryouts). Staff also added tryouts for the 8u level which is new for 2024.
- Fall Baseball & Softball League registration ended on Friday, July 14. Currently, there are 433 participants registered (six less than 2022). The seasonal Coach's Meeting was held on Thursday, July 27 at Lions Rec Center.
- Spring/Summer Adult Leagues (16" Softball, 14" Coed Softball & Basketball) will be wrapping up in early to mid-August. Fall Registration for Adult Leagues is ongoing.
- Youth Soccer registration closed on July 26th with 626 participants. An increase of 16 from the 2022 fall season.
- Soccer practices are scheduled to start the third week of August with games starting the weekend of September 9th and 10th.
- Fall field rentals have begun with a number of recurring soccer and lacrosse rentals across various parks in the community.
- We Got Game summer programming is nearing its conclusion with 342 total participants and over \$58,000 in revenue. An increase of 9 participants and over \$5,000 from the 2022 summer.
- This fall, the Mount Prospect community athletes have plenty of opportunities to recreate with our leagues/programs; baseball/softball, soccer and new 3 v 3 basketball (at Lions), along with MP Football.

**Early Childhood & Youth Programs:**

**Kristina Winans, Early Childhood & Youth Manager**

**Amy Heinrichs, Early Childhood Supervisor**

- Camp registration began March 1. As of 8/1/23, there are 3,262 registrations, totaling \$556,846. This exceeds ALL previous years of revenue. In 2019, day camp revenue was \$487,251.
- Day Camp Night was Wednesday, July 19. Campers enjoyed a night of fun and games



along with a counselor dunk tank, ninja obstacle course bounce house, face paint, tattoos, hula hoop & limbo contests on the bandshell, and an Art Studio craft. Sponsors Dr. Pollina and Bach to Rock were in attendance, along with Efred Vega, the balloon artist. Hubby's Hot Dogs and Kona Ice were available for purchase!

- The weather has been hit or miss for our day campers, but they have enjoyed swimming at Big Surf and RecPlex, visiting outside water parks, arcades, Bowling, walking to Capannari's, Action Territory, a Chicago Dogs baseball game, and more!
- Current total Preschool Enrollment is 102 families.
  - Enrichment options are being added to extend our preschool students' days: Stay & Play, Rock n Kids, I Speak Spanish, Pre-Ballet
- Current total KinderKlub Enrollment is 33 families.
- Current total Kids Klub Enrollment is 90 families.
- Stay and Play formally Trekkers has 10 families enrolled.
- Amy met with lead Preschool teachers on 7/25 to discuss the 2023-2024 school year.
- Billing began for Kids Klub/KinderKlub on 7/14, as they go back to school mid-August.
- Tot Rock is running with 12 participants, and Kid Rock I is running with 13 participants.
- Beginning FUN-gineering ran with 3 MPPD participants, held at RTPD
- Creative Writing has 1 MPPD participant - Zoom class ran by Language in Action
- LEGO camps are again a hit! Pokémon class for 5–7-year-olds filled up within days of registration opening 3/1. They were able to add a second instructor and the class ran with 23 participants. The older kids section for 7-12 year old's ran with 8 participants.

## **Facilities**

### **Brian Hecker, Central Community Center Manager**

- CCC Open Pickleball player participation for July was 197 totaling \$625 (\$560 for the 10/20 pass + \$65 drop-in fees. There is a 50/30/20 split w/ Rec Plex & Lions for the 10/20 punch pass in revenue.)
  - 2022: 84 = \$480
- CCC Open Gym = \$51
- Turf Revenue through July is up 15k from the same timeframe in 2022.
  - Turf hourly fees will increase in September. This is the first increase since we opened the turf in October 2021.
- Karate has 142 participants for the Summer session with a revenue of \$24,375.75
  - 2022 - 149 = \$23,420
- Hot Shots has 501 participants for Summer registration with a revenue of \$70,141.52



- Classes were able to move inside as they used the Turf due to the 4th of July carnival at Melas. There were no cancellations.
- 2022 - 228 registrations = \$31,105.95
- Canine Commons had 15 registrations in July with a revenue of \$675.
  - 2022 - 16 registrations = \$725
- CCC Monthly Fire Extinguisher report and AED check was completed
- Robo Think has 71 registrations for summer with a revenue of \$14,755.
- Full-Time staff continue to fill in for shifts as needed when a part-time employee cannot fill-in for facility supervision and custodial duties.
- Facility flooring improvements have started:
  - Facility carpeting was replaced
  - Locker room carpeting was replaced with vinyl flooring
  - Island seating at checkpoint area was removed

<u>CCC Facility Rentals</u>	<u>July 2023</u>	<u>July 2022</u>
CCC Turf	\$1,862.50	\$3,135
Batting Cages	\$0	n/a
CCC Gym/Room	\$5,925	\$3,530

\*Timing of monthly payments should be considered when comparing month to month.

**Ann Zimmerman, Conservatory & Visual Arts Manager**  
**Friendship Park Conservatory**

- Facility hosted 9 rentals in June and received 61 inquiries for future rentals.
- Beverage revenue was \$4,062.40 for July compared to \$1,949.60 for July 2022.
- We hosted weekday rentals in July as well as weekend rentals.
- Outdoor Adventure Camps continued to be full every week in July. We added 4 weeks of Tuesday/Thursday sessions this summer based on parent requests. Waitlists are accommodated wherever possible.
- Butterfly Fun was so much fun no one wanted to leave the Conservatory! Kudos to Chris Merkel for bringing all her butterfly knowledge and the Art Studio for the fun butterfly crafts!
- Adult programming, Botanical Drawing for a 3-week evening session was held at the Conservatory with Instructor Christina Lovering. Her Nature Inspired Collage class at the end of June was also well attended!
- We continue to attempt to hire a weekend rental host to support rentals.



- Full-Time staff continues to fill in weekday rentals and evening rentals and with programs when there is no staff to cover.
- Monthly Fire Extinguisher report and AED check was completed.

<u>FPC Facility Rentals</u>	<u>July 2023</u>	<u>July 2022</u>
FPC	\$6,859	\$4,062.40

\*Timing of payments/deposits should be considered when comparing month to month.

#### Art Studio

- Secured additional Dollhouses for the DIY Dollhouse Workhouse that were on backorder since October! We made 13 little people very happy “it was the best class we have ever taken”.
- Summer classes are full and making lots of happy memories for many smiling faces.
- Art Studio staff worked the booth with Marketing at the Mt. Prospect Block Party providing free plaster crafts, tattoos and butterfly coffee filter crafts!
- The Art Studio hosted one Birthday party in July with \$400 in revenue.

#### **Toria Smith, Lions Recreation Center Manager & Performing Arts Performing Arts**

- Mt. Prospect Community Band wrapped up their summer concert series on July 31.
- On July 24, our ballet company, Ballet Expressions, joined MPCB for their Disney themed concert. The dancers performed two dances to Lions King and The Incredibles during the family friendly concert.
- The Summer dance term wrapped up at the end of July with makeup classes taking place the first week of August.
- Performing Arts staff met with the Marketing team in June to discuss our plan for our 2023-24 season. Amy Hubert presented the team with social media post ideas that our dancers were excited about as well as pictures that have been taken over the years.
- Kids on Stage summer session classes ended on July 26 and will culminate in their performance on Friday, August 4. The 17 students will be performing *The Fastest Thimble in the West* and all students will have a speaking role.

#### Lions Recreation Center

- Facility rental revenue through July is up 19k from the same timeframe in 2022. Also, through July we are up 8k from 2019.
- Lions hosted National Night Out on August 1 held outside at Lions Memorial



Bandshell. The event was well attended by the community and we look forward to hosting more community events at our centrally located venue.

- Breakaway Basketball's 3v3 Get Better League is now offered through the District. The Get Better League is the perfect setup for any player who truly wants to GET BETTER! The GBL is a 3v3 style league where teams of 7 players will practice once a week with games on Saturdays. Coaching is done by Breakaway Basketball staff to provide the participants with the best learning opportunities.

<u>Lions Facility Rentals</u>	<u>July 2023</u>	<u>July 2022</u>
Gym Rentals	\$1,050	\$150

\*June's Breakaway Basketball gym rental payment is for June and July, paid in June.

#### RecPlex & Fitness

##### **Mike Azzaretto, Recreation Division Manager**

- The weight room completed phase one of renovations in July including painting the ceiling grid, new ceiling tiles, and updated LED lighting. Staff have received many compliments on the progress so far. Phase 2 begins September 11 and includes a new layout of equipment, addition of a half rack/platform, and rubber flooring.
- New LED lighting is being installed throughout the first floor. The commons area was completed in July.
- An ADA push button has been installed on the west entrance doors. This is great since NWSRA drop offs happen at this entrance as well.
- The flooring project from the ramp to the locker rooms began August 3rd. For safety, the ramp will have carpet tiles and once it flattens, LVT plank tiles will be installed. These are the same plank tiles as recently installed in the children's wing for consistency throughout the building.
- Two new volleyball standards and nets were purchased for a total of 4 courts of volleyball to be played simultaneously.
- Blood drive was held on July 26. Their goal was 18 units and ended the day with a total of 20 units!



<u>RecPlex Revenues</u>	<u>July 2023</u>	<u>July 2022</u>
RecPlex Rentals	\$2,940	\$6,778.75
RecPlex Open Gym	\$4,399	\$2,999
Fitness Memberships	\$38,543	\$30,785
Personal Training/Massage	\$6,347	\$5,705

\*Timing of monthly payments should be considered when comparing month to month.



## Administration & Human Resources Report

### News & Updates:

- Credit Card Processor Update: Since Park Board approval of the change in credit card processors in May, work has been ongoing to complete prerequisite programming to officially implement the switch. This project has 4 phases (the first of which was recently completed):
  - Phase 1: Switch all current credit card processing from Payeezy Global Gateway API to Payroc API (completed, not yet released).
  - Phase 2: Migrate the current stored payment cards to Payroc's Secure Token service (in development).
  - Phase 3: Migrate WebStore checkout procedure to Payroc's Hosted Payment Capture service.
  - Phase 4: Migrate all magnetic stripe readers to EMV terminals.
  - We do not have an anticipated date of completion at this time, though important progress has been made in this effort and additional updates will be detailed in future reports. These updates are in addition to the regular, always-ongoing enhancements being made to the Park District's registration system. Many thanks to Jon Zgoda and Joe Hoffman for their efforts in behind the scenes programming and preparation.
- Other Updates:
  - IT is working with Maintenance to install point-to-point antennas and security cameras at Friendship Park due to issues in the park, as well as additional building automation and control systems.
  - Looking ahead, Administration has released FY 2024 budget sheets for the next round of budgeting. Typically, the budget process begins to ramp up as the busy summer season winds down. Many thanks to the Park District's Accounts Payable Assistant, Anna Kristen, for helping to prepare our numerous budget sheets.

### H.R. by the Numbers: July 2023

<b>New-Hires:</b>	<b>18</b>
<b>Payroll Changes</b> (to update employment status, pay-rate, or job-class):	<b>36</b>
<b>Criminal Background Checks</b> (including new-hires, volunteers and coaches):	<b>26</b>
<b>Reportable Injuries</b> - Total for 2023:	<b>9</b>
<b>Unemployment Claims</b> (new claims):	<b>1</b>





## Parks & Planning Division

### Administrative Updates:

- Construction at Emerson Park is nearing completion. We expect to be done by August 7th. An official ribbon cutting ceremony will take place in the near future.
- Work continues to progress at Friendship Park. Bench pads, fitness pad, and shelter pad were poured the week of August 1st. Asphalt paving is scheduled to begin by mid-August.
- Lions Park Phase #1 construction document review is complete. Next steps include a first round permit review with the Village and MWRD. We are expecting to bid in mid September.
- Staff has worked on several LED lighting projects this month including the entire Walter Cook Maintenance Facility, the free weight room at RecPlex, and first floor lighting at RecPlex. Benefits include: lower energy consumption, reduced maintenance, and full lighting control.

### Buildings:

- Replaced the chlorine supply line at Meadows pool.
- Rebuilt valve assembly for the slop sink at Walter Cook Maintenance Facility.
- Replaced the high pressure limit switch on CCC RTU #10.
- Repaired a broken basketball hinge bracket at RecPlex.
- Removed the block seating at CCC checkpoint in preparation for the new flooring.

### Fleet Services:

- Installed a solar charger on CZ20 trailer #1 for the trailer breakaway system.
- Replaced pump valves on the Kromer athletic field paint machine.
- Replaced 4 auxiliary hydraulic hose on the John Deere 260 skid steer.
- Replaced headlights on the Carryall utility cart #1 and installed a new wire harness.
- Removed and replaced the right rear axle bearing on the beverage cart.

### Grounds & Greenhouse:

- Installed new soccer goals at the MSD field 5 and 6 and painted new field dimensions.
- Added playground mulch to Sunrise, Owen, Hill street, and Countryside playgrounds.
- Modified the baseball infield at Lions East to accommodate for Colt baseball.
- Replaced the Meadows baseball catch basin and jetted the french drain system.
- Cleaned up storm damage around the district and trimmed bushes at the Golf Course.

**Work Orders & Park Permits:** At the time of this report, there have been approximately 36 internal work order requests for the month of July submitted and 35 park permits requests for 2023.



## Community Relations & Marketing

The Fall 2023 Program Guide is available for viewing and registration as of Monday, August 7, 2023. The cover photo showcases the District dance program as September is the traditional start to the year-long dance curriculum.

The first few pages feature fall events such as the Annual Fishing Derby, Fitness in the Park, An Evening in Paris (Dad-Daughter Date Night), Mt. Melas Junior Adventure Run, Trick or Treat Trail and the Parks Foundation Creature Features Movie Night.

The Summer Festival of Music, featuring the Mt. Prospect Community Band and the Thursday Hometown Concert Series were both a great success! The July 13 concert welcoming home American Idol, Lee DeWyze, was attended by approximately 3,000 residents with other Thursday concerts averaging 500+. The Veterans Memorial Bandshell is solidifying its reputation as THE place to enjoy quality live music in Mount Prospect. CR&M is already in discussions with bands for 2024 along with attempting to feature local food trucks as part of the regular Thursday Series.

The very successful National Night Out with the Mount Prospect Police Department took place on Tuesday, August 1 at Lions Park. Thank you to the Recreation staff for volunteering their evening hours to run bounce houses and information booths. The 56 Artisan Fix is another partner event held on Saturday, August 19 from noon to five at Lions Memorial Park. The event features 50 Arts and Crafts vendors, live bands on stage and a variety of food trucks.

The District, via the CR&M and Recreation teams, has also participated in the July Village Block Party, Lions Club 4th Festival, Kickin' it With the Cops, Summer Storytime Series with the Mount Prospect Library and more. We have also donated dozens of golf foursome baskets to community partners such as: Lemons of Love, SLSF, Junior Women, Village Special Event Commission, Historical Society, Saint Raymond Picnic, Westbrook Fundraiser and D214 boosters.

## Upcoming Programs/Registrations/Events

- Saturday, August 19: 56 Artisan Fix, 12:00-5:00 PM, Veterans Memorial Bandshell
- Saturday, August 26: Impulse Dance Ensemble Auditions, Lions Rec Center





- Sunday, August 27: MLB, Pitch, Hit and Run, 10:00 AM-2:00 PM, Lions Park Baseball Field
- Sunday, August 27: Dance Season Premiere Party, 12:00-3:00 PM, Lions Rec Center
- Tuesday, September 5: Fall Open Pickleball Hours Begin, RecPlex, CCC & Lions Rec Center
- Wednesday, September 6: First Day of Preschool Classes, RecPlex, CCC & Lions Rec Center
- Wednesday, September 6: Adult Dance Classes Begin, RecPlex & Lions Rec Center
- Saturday, September 9: Fishing Derby, 8:00-11:00 AM, Clearwater Park
- Friday, September 15: Daddy Daughter Date Night, 5:30-8:00 PM, Friendship Park Conservatory
- Sunday, September 17: Free Fitness In The Park, 8:30-11:20 AM, Veterans Memorial Bandshell
- Sunday, September 17: Family Open Paint Day, 1:00-3:00 PM, Art Studio
- Wednesday, September 20: Fall Planter, 6:00-7:15 PM, Friendship Park Conservatory
- Friday, September 22: Mt. Melas Jr. Adventure Run, 5:00-8:00 PM, Melas Park
- Saturday, September 23: Fall Planter, 10:00-11:15 AM, Friendship Park Conservatory

# AUGUST 2023

## Community Relations & Marketing



# August 2023

### Preview the Fall Guide Now!

Celebrate the season with your favorite programs, classes and events!

- Take a free dance class and learn about our dance program at the **Dance Season Premiere Party**
- Grab your fishing pole and register for the **Annual Fishing Derby** at Clearwater Park
- Attend **Free Fitness in the Park** to experience our **Group Fitness Program**
- Test your limits at the **Mt. Melas Jr. Adventure Run** - now designed with kids in mind!
- Enjoy a fun-filled trail of games and treats at the annual **Trick or Treat Trail**
- Support the Parks Foundation with a ticket to **Creature Feature**



Fall Registration begins **Monday, August 7 at 12:01 AM!**

[Preview the Fall Guide](#)

### Become A Park Pal Today!



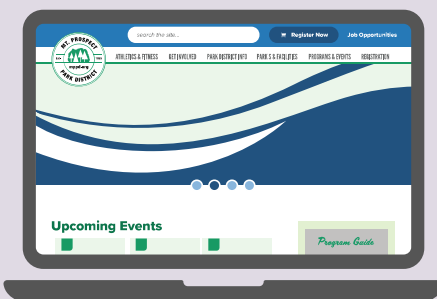
Just as every autumn leaf makes a beautiful impact with its color, shape and texture, so does every generous effort to keep our parks both clean and safe. Park Pals invites ALL of our residents to be a part of this worthy goal. We must protect our parks for current and future generations.

Stop by RecPlex or Central Community Center to pick up a free bag containing a park map, trash bags and rubber gloves. Head to your favorite park and

## RESULTS

### June E-newsletter

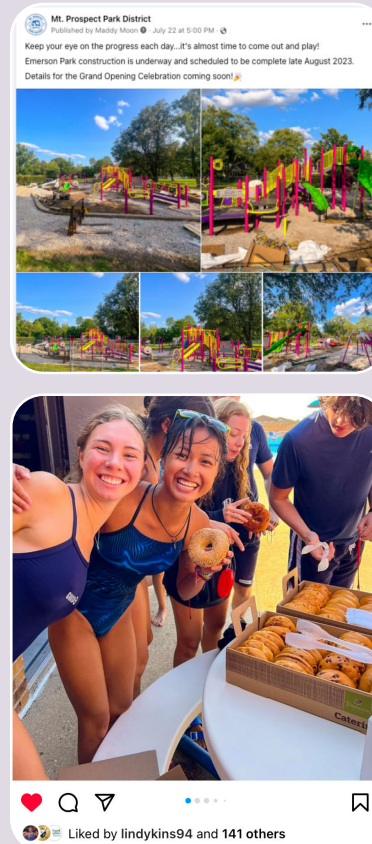
Open Rate 49% Click Rate 4%



Page views to our website over the previous 30 days | **46,164**

### MOST VIEWED PAGES

Big Surf Pool • Meadows Pool • RecPlex  
Summer Concert Series • Program Guides  
RecPlex Pool • Friendship Park Conservatory  
Pool Fun Days 2023 • Events • Registration FAQ's



## MOST ENGAGING SOCIAL MEDIA POSTS

Lee DeWyze Concert Photos • Emerson Park Update  
Sharks Swim Team Wins! • PT Summer Staff Appreciation  
Parks Foundation Scholarship Winners  
Impulse Dance Ensemble Barbie Reel



**Summer  
Program Guide**  
Page 82  
Views 51,886





# SUMMER POOLS

## Summer POOLS

SWIM • SURF • SUN

**Summer Passes**  
**\$75** per Individual Resident  
**\$85** per Individual Non-Resident

**Daily Fees** R \$10 NR \$12  
 Pass and Daily Fee required for children age 3 & older

**MEADOWS YOUTHCENTER**  
 1401 W. Gregory St.  
 847-577-4495

**BIG Surf**  
 411 S. Maple St.  
 847-253-7873

**Memorial Day Weekend** May 27 - May 29 11:00 AM - 5:00 PM

**May 28 - Aug. 6**  
 Monday-Friday 9:00 AM - 4:30 PM 7:00 - 9:00 PM (Family Float)  
 Wednesday 9:00 AM - 5:00 PM  
 Saturday & Sunday 11:00 AM - 5:00 PM

**4th of July** 11:00 AM - 5:00 PM

**\*Pool Closes at 3:30 PM on Wednesday, June 14, July 5, 12 & 19 for swim meets.**  
**July 26** Closed for Independence event  
**Aug. 3** Closed at 4:00 PM for Meadows Movie Night

**Aug. 3 - Aug. 6** First-come, first-served, which might end after Aug. 5  
**Labor Day Weekend** Sep. 2 - Sep. 4 11:00 AM - 5:00 PM

**4th of July** Closed

## Finding Dory Meadows Movie Night

Thursday, Aug. 3 | 6:30-10:00 PM  
**Free for Pass Holders**  
 Each Pass Holder may bring one friend for \$5  
**Non-Pass Holders \$10 NR \$12**  
 Summer is not over yet! Spend an evening at Meadows Pool with family and friends! Kick back and relax as we show "Finding Dory." Bring your own noodles--no other floats allowed in the water. Movie begins at dark. No outside food allowed, concessions available for purchase. \$3 for non-swimmers to bring.

## Family Float Nights at Meadows

Monday-Friday 7:00-9:00 PM  
 Bring a float from home and lounge in the water! Enjoy 2 hours of relaxation with pool noodles and small inflatable floats. (Water wings, snorkels and flippers are never permitted in the pool.)

## Pool Fun Days

**STAR SPANGLED SPLASH**  
 Come dressed in Red, White & Blue for patriotic games!

**WE'VE GOT THE SCOOP**  
 We at SCRAM for **SCRAM**! Contest! First 50 guests get a free treat!

**CHRISTMAS IN JULY**  
 HO! HO! HO! Music, games, chili-dog and a treasure hunt!

**POOL OBSTACLE RELAYS**  
 Race your fellow pool friends on land and in the water!

**CHALK ART**  
 Colorful Creations enhance the pool deck! Come draw with us!

**Weather**  
 When the temperature falls below 65 degrees or when storms threaten safety, the pool will close. For the most current information, 847-660-1000.

**Safety Notice**  
 Children under age 10 must be accompanied by an adult age 17+. Non-swimmers under age 10 must be accompanied by an adult in the water.

MEADOWS		BIG SURF	
JUNE 30	JULY 3	JUNE 14	JUNE 13
JULY 14	JUNE 13	JULY 20	JUNE 25
JULY 20	JUNE 25	JUNE 22	JUNE 7
JUNE 22	JUNE 7	JUNE 26 & 27	JULY 11

SWIM • SURF • SUN



## Mount Prospect National Night Out

Bravery • Compassion • Professionalism • Competence • Integrity • Dedication

Strengthening our community by supporting police-neighborhood relationships

**Tuesday, August 1**  
**5:30-8:30 PM**

Veterans Memorial Bandshell  
 411 S. Maple Street, Mount Prospect

For more info, call 847-640-1000 or visit [mountprospect.org/police](http://mountprospect.org/police)

Buy dinner and dessert at one of our tasty food vendors  
 Crime Scene Evaluation  
 Law Enforcement Vehicles  
 Community Emergency Response Team  
 Prize Wheel & Give-Aways  
 Bounce House  
 Balloon Animals  
 The Amazing Gary Magic Show 5:30-6:15 PM  
 J.G. Reptile Show 6:30-7:15 PM  
 Live Music From "Six on Sunday" 7:30-8:30 PM

**#BringTheNeighborhood**



# NATIONAL NIGHT OUT