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## **MT. PROSPECT PARK DISTRICT**

1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056

Board Packet

October 18, 2023

### **MT. PROSPECT BOARD OF PARK COMMISSIONERS**

President Steve Kurka  
Vice President Tim Doherty  
Secretary Bill Starr  
Treasurer Mike Murphy  
Commissioner Ray Massie  
Commissioner Mary Masnica  
Commissioner Joe Tuczak



## MT. PROSPECT PARK DISTRICT

1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056

### MT. PROSPECT BOARD OF PARK COMMISSIONERS REGULAR MEETING SCHEDULE 2023

The Regular Board Meetings are held at Central Community Center, at 1000 W. Central Road in the Boardroom in Mount Prospect, Illinois at 6:30 p.m. unless otherwise noted.

January 18, 2023

July 19, 2023

February 15, 2023

August 16, 2023

March 15, 2023

September 20, 2023

April 19, 2023

**October 18, 2023**

May 17, 2023

November 15, 2023

June 14, 2023

December 13, 2023

Approved: 11-16-22

\*Please note the underlined dates above (June 14th, August 16th, and October 18th) represent an early start time of 6 PM to accommodate the Efficiency Committee meetings.

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REGULAR BOARD MEETING  
OCTOBER 18, 2023

## **AGENDA**

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1000 W. CENTRAL ROAD  
MOUNT PROSPECT, ILLINOIS 60056

## REGULAR BOARD MEETING

TO: MT. PROSPECT PARK DISTRICT  
BOARD OF COMMISSIONERS  
PRESS  
PUBLIC

FROM: STEVE KURKA, BOARD PRESIDENT

DATE: October 13, 2023

RE: REGULAR PARK BOARD MEETING  
October 18, 2023 at 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82170091001?pwd=NGtrN2FOU1owYmdiOVkxZmNYS3dBQT09>

Meeting ID: 821 7009 1001

Passcode: 338238

Phone: +1 312 626 6799

## **A G E N D A**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- A. \*Approval of Minutes: Regular Board Meeting, September 20, 2023
- B. \*Ratification of Accounts Payable September 2023 In The Amount of \$1,153,969.01
- C. \*Ratification of Payroll September 2023 In The Amount of \$473,998.22

#### APPROVAL OF MINUTES

\*REGULAR BOARD MEETING: September 20, 2022

**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

#### PUBLIC COMMENT

#### NEW BUSINESS

- A. DRAFT FY 2024 Capital List for Park Board Review

#### ADOPTION ITEM

- A. Resolution # 837: A Resolution Determining The Amounts Of Money Exclusive Of Levies For Debt Service And Election Costs Estimated To Be Necessary To Be Raised By Taxation Pursuant To The Proposed Levy Of The Mt. Prospect Park District For The Levy Year 2023.

#### APPROVAL ITEMS

- A. Approval of Beyond Your Base Consulting Agreement for Public Engagement and Pre Referendum Services
- B. Intergovernmental Agreement Between The Village Of Mount Prospect, The Mount Prospect Park District And Mount Prospect School District 57 Regarding The Redevelopment And Use of Improvements to Lions Park

#### ADJOURNMENT TO DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY MEETING

##### A. MEETING # 3 OF THE MT. PROSPECT PARK DISTRICT DECENNIAL COMMITTEE

- Call To Order
- Roll Call
- Changes or Additions To Decennial Committee Meeting Agenda
- Approval of Agenda
- Approval of Decennial Meeting #2 Minutes, August 16, 2023
- Presentation of The Committee
- Public Comment
- Public Survey
- Approval of Report
- Motion To Adjourn the Committee Meeting and to Dissolve the Committee

#### THE COMMITTEE CHAIR DECLARES THE DECENNIAL COMMITTEE MEETING ADJOURNED AND THE COMMITTEE DISSOLVED

#### PRESIDENT RECONVENES REGULAR MEETING AND SECRETARY DOES ROLL CALL

FINANCIAL ADVISOR'S REPORT

RATIFICATION OF ACCOUNTS PAYABLE

\*September 2023

**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

RATIFICATION OF PAYROLL

\*September 2023

**\*PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT OF REGULAR MEETING



# CONSENT AGENDA

October 18, 2023

## Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

\*There will be no separate discussion of these items unless a commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

## This Month's Consent Agenda Items are as follows:

- A. Approval of Minutes: Regular Board Meeting, September 20, 2023
- B. Ratification of Accounts Payable September 2023 in The Amount of \$1,153,969.01
- C. Ratification of Payroll September 2023 in The Amount of \$473,998.22

## SUGGESTED MOTION (Requested by Chair)

- Motion: "I move to approve the Consent Agenda as presented"
- Second
- Roll Call vote (Call the Roll on the pending motion)

\*Prior to asking for the vote to be taken any Commissioner may request the removal of any Consent Agenda item(s), I.E. "I'd like to request the removal of item A. from the Consent Agenda". Any such item will be automatically removed without further discussion or action.

Unapproved Regular Board Minutes  
9-20-23

**Unapproved**  
Mt. Prospect Park District  
Regular Board Meeting

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 20, 2023 at the Central Community Center Facility of the Mt. Prospect Park District. Commissioner Doherty called the meeting to order at 6:30 p.m.

Commissioner Starr called the Roll for the Board  
The following Commissioners were present:

| Roll Call            | Present | Remote | Absent |
|----------------------|---------|--------|--------|
| Commissioner Kurka   |         |        | X      |
| Commissioner Starr   | X       |        |        |
| Commissioner Doherty | X       |        |        |
| Commissioner Massie  | X       |        |        |
| Commissioner Murphy  | X       |        |        |
| Commission Masnica   | X       |        |        |
| Commissioner Tuczak  | X       |        |        |

Administrative Staff/Recreation Staff-Present or Remote

Jim Jarog, Executive Director  
Alicia Brzezinski, Executive Assistant  
Ruth Yueill, Director of Community Relations and Marketing  
George Giese, Director of Administration  
Nick Troy, Director of Recreation  
Matt Dziubinski, Director of Parks & Planning  
Jon Zgoda, IT Professional/ Remote Meeting Moderator  
Jeff Langguth, Director of Golf Operations  
Mary Kiaupa, Human Resource & Risk Manager

Professionals

Tom Hoffman, District Attorney  
Lee Howard, CPA, GAI

Visitors

Paul Hanley, Beyond Your Base Consulting Services  
Aaron Gold, Spear Financial

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

Commissioner Doherty asked Commissioners if they had any changes or additions to the agenda. There were none.



Unapproved Regular Board Minutes  
9-20-23

APPROVAL OF AGENDA

Commissioner Doherty asked for a motion to approve the agenda as presented. Commissioner Starr made the motion, seconded by Commissioner Murphy. A voice vote was taken. All were in favor and none opposed.

APPROVAL OF CONSENT AGENDA

Commissioner Doherty asked for a motion to approve the consent agenda as presented. Commissioner Massie moved to approve the Consent Agenda as presented, seconded by Commissioner Starr.

APPROVAL ITEMS

- A. \*Approval of Minutes: Special Board Meeting, August 16, 2023
- B. \*Approval of Minutes: Regular Board Meeting, August 16, 2023
- C. \*Ratification of Accounts Payable August 2023 In The Amount of \$780,977.19
- D. \*Ratification of Payroll August 2023 In The Amount of \$478,712.20

Commissioner Starr called the Roll

| Roll Call            | YEA | NAY | ABSENT |
|----------------------|-----|-----|--------|
| Commissioner Kurka   |     |     | X      |
| Commissioner Starr   | X   |     |        |
| Commissioner Doherty | X   |     |        |
| Commissioner Massie  | X   |     |        |
| Commissioner Murphy  | X   |     |        |
| Commission Masnica   | X   |     |        |
| Commissioner Tuczak  | X   |     |        |

Motion Passed

PUBLIC COMMENT

None

NEW BUSINESS

- A. Beyond Your Base Consulting Services / Board Presentation and Discussion

George Giese, Director of Administration, provided some background to the meeting with a brief summary of the significant capital needs identified in the Comprehensive Master Plan, as well as the Board Retreat that took place in February to discuss them. He then introduced the Board to Paul Hanley, the Managing Director from Beyond Your Base Consulting Services.

## Unapproved Regular Board Minutes 9-20-23

Mr. Hanley was invited to discuss his firm's services and experiences with other park districts and units of local government in the area.

To begin, Mr. Hanley described his overall goal, which is to find out what the taxpayers want and determine whether or not it matches with what the taxing body is trying to accomplish.

A pamphlet was given to the Board explaining his firm's public engagement process. The process is broken down into four steps. The first three steps are funded by the Park District, whereas the final step, if applicable, is funded by a Campaign Committee.

The first step is called "needs assessment" and involves a voter analysis, the creation of a Citizen Task Force to vet proposals, assembly of supporting information, and development of a core message.

Once a Citizen Task Force is assembled, there will be two Task Force meetings in the first phase. The first meeting provides an introduction to the District where planning efforts and funding needs are discussed. In the second meeting, the Task Force reviews and discusses proposed solutions in order to develop recommendations.

Following this, the process proceeds to step two. Step two is called "public information program" and involves ongoing communications with Board and District employees, the creation and distribution of informational letters/attachments, a mailed newsletter, community outreach presentations, the generation of informational video(s), website/social media engagement, and the development of a preliminary ballot question.

Step three is called "opinion/research" and consists of a mailed survey, a hybrid poll, a third Task Force meeting, a follow-up with the Board and if pursued, the preparation of a ballot question. The Task Force would make a formal recommendation to the Executive Director, who then makes a recommendation to the Park Board on whether to proceed. The Park Board must approve a resolution to officially move onward to the final phase.

If pursued, step four consists of the "campaign." The campaign involves fundraising and various efforts, including the generation of a supporter database, website/social media engagement, informational materials, community events, presentations, signage, direct mail, canvassing, and more. Importantly, these efforts are funded by a Campaign Committee and not the Park District.

Mr. Hanley recommended that the District come up with two plans: Plan A and Plan B.

Plan A is a plan that the District thinks the voters would support and Plan B is a different plan/option to be tested with the public.

Mr. Hanley suggested hiring an architect to create drawings to present to the taxpayers.

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He explained when it comes to referendums, it boils down to these questions: “what’s the problem?”, “what’s the solution?”, “what’s the cost?”, “why is it urgent?”, and “what’s the value added?”

The floor was then opened to the Board for questions.

Commissioner Starr asked if after polling and results come in, would there be another plan of action if the results do not show support to the District?

Mr. Hanley responded yes, we have the option to either wait or modify the plan if necessary. Paul further explained that he will be upfront and honest about where the District stands based on the data collected.

Commissioner Tuczak asked what the drop dead date is to get this on the November 2024 ballot.

Mr. Hanley responded that a resolution must be adopted by August 2024 to make the November 2024 ballot.

Commissioner Tuczak asked if this would affect other municipal entities, their ballots and if we would be competing against them.

Mr. Hanley recommended contacting other public entities to determine if they will also be on the ballot.

Commissioner Mary Masnica asked how many Citizen Task Force meetings will be held.

Mr. Hanley responded that the Citizen Task Force meets four times. The sub committees helping to formulate the plan and may meet more often.

Commissioner Tuczak asked if the Task Force was responsible for setting up the campaign.

Mr. Hanley responded that the Task Force is not there to form the Campaign Committee. Instead, their purpose is to vet the plan to be brought forth. With that said, that doesn’t mean they cannot advocate for the plan and help with the campaign in the later stages. They can advocate but it shouldn’t be their main objective as a Task Force member. He did not recommend having elected officials considered as part of the task force.

Commissioner Starr wanted to ensure the Task Force would represent the demographics of the Park District.

Mr. Hanley responded that, yes, it would in a perfect world. He added that you also want people who have a large following in the community. As examples, he suggested a prominent realtor, an insurance agent in town, healthcare providers, religious leaders and the like. Overall, you

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want reasonable Task Force members that will challenge the Park District on the ideas presented.

Commissioner Doherty asked if the poll or survey would be more generic in questions and detail, or more specific to individual components of each potential project.

Mr. Hanley stated the survey would represent details of projects and ask the public to rate individual items for their importance. He added that projects need to be what voters support.

Executive Director Jim Jarog then confirmed with Mr. Hanley that the District could elect to stop the process at any time during his services and he confirmed that yes that was the case and the District would only be responsible for the services rendered up to that point.

Jarog then asked if there was a consensus from the Board for the Beyond Your Base proposal to be brought forth to the October 18th meeting for Board consideration.

The Commissioners present were in favor of bringing a proposal to the October meeting for further consideration by the Board.

### UNFINISHED BUSINESS

#### A. Speer Financial Series 2023 Bond Sale Results

Aaron Gold from Speer Financial presented the Bond Sale Results for the District's Annual Roll over bonds.

Specifically, these are the District's general obligations, limited tax bond series 2023A and the District's taxable general obligation limited tax park bond series 2023B.

There was a competitive sale held where 6 bids were received for 2023A, where the lowest bid was Park Ridge Community Bank. The anticipated closing date is on October 4th, 2023 that has a 1 year issue with a final maturity date of December 15th, 2024.

The Series 2023B was issued as taxable bonds and will close in two weeks and also has a final maturity within one year.

\$1.93 million of the net proceeds will be used to make the upcoming payments due on the District's outstanding alternate revenue bonds. \$236,000 remaining in net new money will be available to support the annual capital initiatives of the District.

Mr. Gold recommended the District's general obligation limited tax park bond series 2023A be awarded to Park Ridge Community Bank at net interest cost of 4.74%.

He then further recommended that the District's general obligation limited tax park bond taxable series 2023B be awarded to the District's corporate fund at a net interest rate of 5.42%.

Commissioner Tuczak asked if the bond series were rated.

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Mr. Gold responded by informing the Board that a private placement was held with competitive bidding, so there would have been significant additional costs for the rating.

ADOPTION ITEMS

- A. **ORDINANCE NO. 835:** AN ORDINANCE PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$2,500,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2023, OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF DISTRICT LAND AND FACILITIES, FOR THE PAYMENT OF CERTAIN OUTSTANDING OBLIGATIONS OF SAID PARK DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASERS THEREOF.

Attorney Tom Hoffman explained the purpose of the Ordinance and explained that if they wished to adopt the Ordinance # 835 that they make the suggested motion as provided on his memo to the Board.

Commissioner Masnica made a motion to adopt Ordinance No. 835, being an Ordinance providing for the issue of \$2,200,780.00 General Obligation Limited Tax Park Bonds, Series 2023, of the Mt. Prospect Park District, Cook County, Illinois, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

Seconded by Commissioner Murphy. There was no further discussion.

Commissioner Starr called the Roll

| Roll Call            | YEA | NAY | ABSENT |
|----------------------|-----|-----|--------|
| Commissioner Kurka   |     |     | X      |
| Commissioner Starr   | X   |     |        |
| Commissioner Doherty | X   |     |        |
| Commissioner Massie  | X   |     |        |
| Commissioner Murphy  | X   |     |        |
| Commission Masnica   | X   |     |        |
| Commissioner Tuczak  | X   |     |        |

Motion Passed

- B. **ORDINANCE NO. 836:** PURSUANT TO SECTION 8-22 OF THE PARK DISTRICT CODE ( 70 ILCS 1205/8-22), THE BOARD OF PARK COMMISSIONERS OF THE MOUNT PROSPECT PARK DISTRICT HAS REVIEWED STAFF'S REPORT FINDING THAT THE PROPERTY IS NO LONGER NECESSARY, USEFUL TO OR FOR THE

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BEST INTEREST OF THE DISTRICT AND RECOMMENDING TO SELL OR OTHERWISE CONVEY IN ANY OF THE FOLLOWING MANNERS:TRADE-IN, SALE, OR OTHERWISE CONVEY, OR DISPOSE, IN SUCH MANNER(S) AND AT SUCH PRICES AS THE EXECUTIVE DIRECTOR SHALL IN HIS SOLE DISCRETION DETERMINE.

Matt Dziubinski, Director of Parks & Planning explained the District's staff puts together a sale surplus list that gets an ordinance number assigned to it per Park District code.

Commissioner Starr asked how the District markets the sale.

Matt informed the Board that in 2016 the District started to use GovDeals which is an online auction service that municipalities participate in and anyone from the public can bid on.

Commissioner Murphy asked how much revenue we can expect from these sales.

Matt estimated the District may make between \$8,000 and \$10,000 for the 16 items being auctioned.

Commissioner Murphy asked if the Executive Director had the authority to approve the sale of these items without having to come before the Board.

Attorney Hoffman clarified that it was required for the Board to adopt this Ordinance to sell the suggested Park District property that was no longer needed.

There were no further questions.

Commissioner Starr made the motion to adopt Ordinance No. 836 Pursuant to Section 8-22 of the Park District Code ( 70 ILCS 1205/8-22), the Board of Park Commissioners of the Mt. Prospect Park District has reviewed staff's report finding that the property is no longer necessary, useful to or for the best interest of the District and recommending to sell or otherwise convey in any of the following manners: trade-in, sale, or otherwise convey, or dispose, in such manner(s) and at such prices as the Executive Director shall in his sole discretion determine.

Seconded by Commissioner Murphy.

Commissioner Starr called the Roll

| Roll Call            | YEA | NAY | ABSENT |
|----------------------|-----|-----|--------|
| Commissioner Kurka   |     |     | X      |
| Commissioner Starr   | X   |     |        |
| Commissioner Doherty | X   |     |        |
| Commissioner Massie  | X   |     |        |
| Commissioner Murphy  | X   |     |        |
| Commission Masnica   | X   |     |        |

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Commissioner Tuczak X

Motion Passed

APPROVAL ITEMS

- A. Second Amendment to the Amended and Restated IGA with Mount Prospect School District 57

Executive Director Jim Jarog explained the proposed Second Amendment provides clarification on each agency's equitable contributions towards the Lions Park playground portion of the proposed phase 1 project.

Commissioner Massie made the motion to approve Second Amendment to the Amended and Restated IGA with Mount Prospect School District 57, seconded by Commissioner Starr.

Commissioner Starr called the Roll

| Roll Call            | YEA | NAY | ABSENT |
|----------------------|-----|-----|--------|
| Commissioner Kurka   |     |     | X      |
| Commissioner Starr   | X   |     |        |
| Commissioner Doherty | X   |     |        |
| Commissioner Massie  | X   |     |        |
| Commissioner Murphy  | X   |     |        |
| Commission Masnica   | X   |     |        |
| Commissioner Tuczak  | X   |     |        |

Motion Passed

FINANCIAL ADVISOR'S REPORT

Lee Howard, CPA and the District's Financial Advisor shared the following information with the Board.

GOLF REPORT

Course revenues through August of \$1,729,951 were up 15% over last year. This contributed to a YTD net of \$508,640.

POOLS REPORT

Total revenue for the three pools at the end of August is \$648,472. Through August, the two outdoor pools are showing the net cost of operations at \$70,665. Although the two outdoor pools are closed, bills for expenses will continue to be received.

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RECPLEX FACILITY REPORT

Recplex facility revenues through August were \$321,007. 144% of the 2022 YTD. REC PROGRAMS Recreation program revenues through August were \$1,816,180, an 18% increase over 2022 year to date.

CHILD CARE PROGRAMS

Within Rec Programs above, Child Care Programs, (Kids Klub, Day Camp and Preschool combined) account for roughly half of that revenue through August or \$838,072. Day Camps are up 34%. Kids Klub and Preschool programs are up 19% and 46% respectively.

DEPARTMENTAL EXPENDITURES

Departmental expenditures are tracking according to plan. With one exception, Central Programs which are 104% of budget, all departments are under 67% of budget, August being 67% through the year. Within Central Programs expenditures, the contractual instructors line item takes the department over budget at 117%. This is not a problem when viewed in relation to the related department revenue which is 142% of budget.

EXECUTIVE REPORT

Executive Director Jarog shared the following information with the Board

**Employee Appreciation Lunch 2023**

The Mt. Prospect Park District's 2023 Employee Appreciation Lunch took place on Wednesday, September 20th at the Mt. Prospect Golf Club. Lunch was provided to both Full and Part-Time employees in appreciation for their efforts throughout the past year. This event was sponsored by the Mt. Prospect Park District, the Leadership Team, and the Employee Committee. Executive Director Jarog thanked staff and proceeded to state that the District is extremely proud of our employees and everything that they do for our residents and the District throughout the year!

**Partnership Agreement Review**

In December 2001, the Mt. Prospect Park District entered into a cooperative agreement with the River Trails and Prospect Heights Park Districts. Through this partnership agreement, residents of the Mt. Prospect Park District are entitled to utilize partner park district facilities and participate in programs offered at our partner districts at resident rates.

In August of 2017, the previously approved agreement was reviewed and revised slightly to include annual reviews and price changes as necessary which would not require additional Board approval. Additionally, it was also clarified that Seasonal brochures and other publications would contain Partner Resident Agreement information for all three Partner Park Districts.



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It has been six years since the last revisions have been recommended by the partnership. Because of this Staff feels it is once again time to meet with the Partnership to discuss the agreement as a whole and provide any necessary recommendations to our respective boards for their consideration and approval. Staff has begun the preliminary review process and hope to have recommendations to our respective boards within the coming months. A draft of the proposed changes will be shared with our Board as soon as they are available.

### **Illinois Bike Path Grant**

Staff was notified last week that the Mt. Prospect Park District has received preliminary approval for our March of 2023 submission to the Illinois Bike Path Grant program. The project submitted re-paves the Highlines West walking path area from Algonquin to Linneman roads. The estimated project amount submitted was \$275,000 for new pavement and benches along this section of path. Upon final approval, IDNR's funded portion of the project would be \$137,500 (50%). Staff anticipates a formal approval letter and agreement for the project within the next few weeks. Once formally approved, this grant funding along with our previously acquired grant proceeds and donations will bring our total amount of additional non-bond funding for FY2023 to \$1,788,750.

### **Upcoming Meeting Reminders:**

Regular Board Meeting - Wednesday, October 18, 2023 - \*6:00 pm CCC

**\*Please note the 6pm early start to accommodate the third decennial committee meeting.**

### PUBLIC COMMENT

None

### COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Massie asked Executive Director Jim Jarog if paving will be done at Melas Park.

Jim explained the grant is for the Highlines West area and is not associated with the path system at Melas Park.

Commissioner Starr thanked all staff for their attention to detail on the reports and board packets. He also thanked full time staff for filling in after hours for part time staff that may not always be available.

Commissioner Doherty complimented the new Emerson Park renovation and thanked staff for their hard work and for attending the ribbon cutting ceremony.

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9-20-23

ADJOURNMENT OF REGULAR MEETING

Commissioner Doherty asked for a motion to adjourn the regular meeting.

Commissioner Starr motioned to adjourn the meeting, seconded by Commissioner Massie.

A voice vote was taken with all in favor and none opposed.

The meeting was officially adjourned at 7:35PM.

Respectfully submitted,

---

William J. Starr, Secretary

**ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT**  
**September-23**

**ACCOUNTS PAYABLE**

Suggested Motion: I move to ratify September Accounts Payable Checks and EFT's in the amount of \$ 1,153,969.01 as listed on the Check Register.

| <u>CHECK DATE</u> |                               | <u>CHECK #'S</u>                        |        |
|-------------------|-------------------------------|---|--------|
| 9/1-9/10/2023     | \$ 288,847.70                 | 201604-201670                           | Checks |
|                   |                               | <i>201671-201672-VOID Printer Error</i> |        |
| 9/11-9/17/2023    | \$ 149,822.23                 | 201673-201718                           | Checks |
| 9/18-9/24/2023    | \$ 146,826.71                 | 201719-201726                           | Checks |
| 9/25-9/30/2023    | \$ 568,472.37                 | 201727-201770                           | Checks |
| <b>TOTAL AP</b>   | <b><u>\$ 1,153,969.01</u></b> | <b>Checks and EFT's</b>                 |        |

**PAYROLL**

Suggested Motion: I move to ratify September Payroll Checks and Direct Deposits in the amount of \$ 473,998.22 as listed on this report.

| <u>CHECK DATE</u> |                             | <u>CHECK #'S</u>                  |  |
|-------------------|-----------------------------|-----------------------------------|--|
| 9/1/2023          | \$ 152,389.21               | 52413-52646                       | DD Notification                            |
|                   | \$ 4,691.89                 | 1035512581-                       | Checks                                     |
|                   |                             | 1035512592                        |  |
|                   |                             | 52647-52651                       | <i>Taxes, Transfers &amp; Garnishments</i> |
| 9/15/2023         | \$ 151,187.96               | 52652-52890                       | DD Notification                            |
|                   | \$ 4,705.24                 | 1035678492-                       | Checks                                     |
|                   |                             | 1035678513                        |  |
|                   |                             | 52891-52895                       | <i>Taxes, Transfers &amp; Garnishments</i> |
| 9/29/2023         | \$ 155,834.10               | 52896-53148                       | DD Notification                            |
|                   | \$ 5,189.82                 | 1035843795-                       | Checks                                     |
|                   |                             | 1035843813                        |  |
|                   |                             | 53149-53153                       | <i>Taxes, Transfers &amp; Garnishments</i> |
| <b>TOTAL P/R</b>  | <b><u>\$ 473,998.22</u></b> | <b>Checks and Direct Deposits</b> |  |

**\*\*Paper check numbers will not be sequential between check runs; account managed by payroll service provider.**

# **Mt. Prospect Park District** **Payroll Summary**

Pay Period Ending 8/27/2023  
Check Date 9/1/2023

|           | # Hours  | # Employees | Gross Pay  | Avg<br>Hrs/Emp | Avg<br>Hrly Rate |
|-----------|----------|-------------|------------|----------------|------------------|
| Total     | 8,986.00 | 246         | 218,894.64 | 37             | 24               |
| Full Time |          | 58          |            |                |                  |

Pay Period Ending 9/10/2023  
Check Date 9/15/2023

|           | # Hours  | # Employees | Gross Pay  | Avg<br>Hrs/Emp | Avg<br>Hrly Rate |
|-----------|----------|-------------|------------|----------------|------------------|
| Total     | 8,722.50 | 261         | 217,595.86 | 33             | 25               |
| Full Time |          | 57          |            |                |                  |

Pay Period Ending 9/24/2023  
Check Date 9/29/2023

|           | # Hours  | # Employees | Gross Pay  | Avg<br>Hrs/Emp | Avg<br>Hrly Rate |
|-----------|----------|-------------|------------|----------------|------------------|
| Total     | 9,204.75 | 272         | 221,916.47 | 34             | 24               |
| Full Time |          | 57          |            |                |                  |

Mt. Prospect Park District  
**MEMORANDUM**



**To:** Board of Park Commissioners  
**From:** George Giese, Director of Administration  
**Date:** October 18, 2023  
**Re:** Draft Capital List Fall 2023  
**C:** Jim Jarog, Executive Director

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**Summary & Background:**

Historically, October offers the first review of the Draft Capital List following the successful closure of fall bond issuances. In this year's list, staff have identified "Annual" capital items in Fund 73, as well as capital items in Fund 97 which represented projects on the 5-Year Capital Improvement Plan. Anticipated funding sources such as ADA and Paving & Lighting funds have been included alongside capital sources, as well, though importantly these monies are appropriated as part of the annual budget process. They are included in each year's list to give a more comprehensive look at total project budgets.

There are several capital funding sources for this year's list, as detailed below. Starting first with the "Annual" list in Fund 73:

- \$160,002 in uncommitted funds from prior issuances, representing leftover monies available for repurposing.
- \$1 million in funding from the spring 2022 issuance that was set aside and made available for this fall's list.
- \$236,482 in funding from the recently-approved bond sale.

Total: \$1,396,484 in Fund 73 funding

**Annual Capital Highlights:**

- A new playground at Weller Creek has been budgeted for as part of this year's list, following previous conversations with the Park Board. This site was identified as an opportunity for development throughout Master Plan discussions. In addition, Owen Playground has also been budgeted for replacement.
- Following September's Board Meeting, staff has tentatively budgeted for a potential public engagement effort with Paul Hanley's firm, Beyond Your Base. The \$225,000 budget listed in the Draft Capital List encompasses the proposed cost of BYB's services (\$75,000), as well as other expenses such as the hybrid poll, public mailings, survey costs, and professional services for designs/renderings. These expenses are contingent upon Board approval of BYB's proposal at the October meeting.
- Currently, our Internal Service Fund is budgeted for \$100,000, a significant reduction from annual capital lists in recent years. A contingency amount for overages/unanticipated needs has also been included to offer flexibility in 2024.

Fund 97 "5-Year CIP" Projects:

As a reminder, the Park District pursued a larger bond issuance in spring 2022 to get ahead of rapidly rising interest rates. While the Master Plan shifted priorities and projects since then, these funds are still available for projects.

Utilizing these funds, staff have budgeted for needed infrastructure projects including the Central Community Center roof, Walter Cook Maintenance Facility roof, and the Meadows Pool liner. Additionally, this list includes two exciting improvement opportunities at RecPlex in the racquetball court conversion, and the splash pad/turf project. The splash pad/turf project is in lieu of the Kopp Park turf concept originally proposed, which ballooned in projected cost from \$2 to \$4 million over a short time frame. The Park District's capital request for the splash pad/turf equates to \$500,000, with \$2 million in "Other" funding representing Cloud HQ's proposed contribution. Behind the scenes, staff have engaged the services of Nicholas & Associates to further develop this project, which would significantly transform the currently underutilized space in front of RecPlex.

Following review and discussion at the October Board Meeting, the Draft Capital List is modified, as needed, and brought back for consideration for approval at the November Meeting.

**Recommendation:**

**None at this time - for discussion only.**

| Capital Request Description                         | Division              | Capital Fund<br>FY 2024 - 73 and 97 | Total (All)<br>\$7,621,785 | Total Capital<br>\$5,261,785 | P&L<br>\$100,000 | ADA<br>\$260,000 | Other<br>\$2,000,000 |
|---|-----------------------|-------------------------------------|----------------------------|------------------------------|------------------|------------------|----------------------|
| Credit Card Terminals (Processor Conversion)        | Administration        | FY 2024 (Fund 73)                   | \$20,000                   | \$20,000                     |                  |                  |                      |
| Paging Systems (CCC & RP)                           | Administration        | FY 2024 (Fund 73)                   | \$30,000                   | \$30,000                     |                  |                  |                      |
| CONTINGENCY - Overages and Unanticipated Needs      | Executive             | FY 2024 (Fund 73)                   | \$42,984                   | \$42,984                     |                  |                  |                      |
| Public Engagement Budget                            | Executive             | FY 2024 (Fund 73)                   | \$225,000                  | \$225,000                    |                  |                  |                      |
| CCC - Paver Concrete Replacement & Sealcoat         | Parks & Planning      | FY 2024 (Fund 73)                   | \$40,000                   | \$30,000                     |                  | \$10,000         |                      |
| Owen - Playground                                   | Parks & Planning      | FY 2024 (Fund 73)                   | \$280,000                  | \$224,000                    |                  | \$56,000         |                      |
| Weller Creek Playground (NEW)                       | Parks & Planning      | FY 2024 (Fund 73)                   | \$365,000                  | \$292,000                    |                  | \$73,000         |                      |
| Tennant Floor Machines (2)                          | Parks & Planning      | FY 2024 (Fund 73)                   | \$26,000                   | \$26,000                     |                  |                  |                      |
| CCC Interior LED Conversion                         | Parks & Planning      | FY 2024 (Fund 73)                   | \$20,000                   | \$20,000                     |                  |                  |                      |
| Refurbished Forklift                                | Parks & Planning      | FY 2024 (Fund 73)                   | \$16,500                   | \$16,500                     |                  |                  |                      |
| Rough Mower 4500D                                   | Parks & Planning      | FY 2024 (Fund 73)                   | \$98,000                   | \$98,000                     |                  |                  |                      |
| Trim Mower (2008 Toro Z-Master #2)                  | Parks & Planning      | FY 2024 (Fund 73)                   | \$25,000                   | \$25,000                     |                  |                  |                      |
| Truck #8 (2006 Chevy K2500 PU)                      | Parks & Planning      | FY 2024 (Fund 73)                   | \$70,000                   | \$70,000                     |                  |                  |                      |
| Truck #33 (2003 Chevrolet K2500 PU)                 | Parks & Planning      | FY 2024 (Fund 73)                   | \$65,000                   | \$65,000                     |                  |                  |                      |
| Friendship Park Scoreboards (3)                     | Parks & Planning      | FY 2024 (Fund 73)                   | \$17,000                   | \$17,000                     |                  |                  |                      |
| Paving & Sealcoating Budget                         | Parks & Planning      | FY 2024 (Fund 73)                   | \$100,000                  |                              | \$100,000        |                  |                      |
| RecPlex Gym & PlayPlex Improvements                 | Recreation            | FY 2024 (Fund 73)                   | \$40,000                   | \$40,000                     |                  |                  |                      |
| RecPlex Furniture                                   | Recreation            | FY 2024 (Fund 73)                   | \$15,000                   | \$15,000                     |                  |                  |                      |
| Fitness Equipment                                   | Recreation            | FY 2024 (Fund 73)                   | \$50,000                   | \$40,000                     |                  | \$10,000         |                      |
| Internal Service Fund                               | Internal Service Fund | FY 2024 (Fund 73)                   | \$100,000                  | \$100,000                    |                  |                  |                      |
| RecPlex Racquetball Court Conversion                | Parks & Planning      | FY 2024 (Fund 97-CIP)               | \$552,301                  | \$441,301                    |                  | \$111,000        |                      |
| RecPlex Turf & Splash Pad                           | Parks & Planning      | FY 2024 (Fund 97-CIP)               | \$2,500,000                | \$500,000                    |                  |                  | \$2,000,000          |
| CCC - Roof Replacement                              | Parks & Planning      | FY 2024 (Fund 97-CIP)               | \$2,000,000                | \$2,000,000                  |                  |                  |                      |
| Meadows Pool - Pool Liner Replacement, Inlets, Tile | Parks & Planning      | FY 2024 (Fund 97-CIP)               | \$465,000                  | \$465,000                    |                  |                  |                      |
| WCMPF - Main Roof Overlay                           | Parks & Planning      | FY 2024 (Fund 97-CIP)               | \$459,000                  | \$459,000                    |                  |                  |                      |

| Fund 73 Annual Capital Funding Sources |                     |
|--|---------------------|
| Uncommitted                            | \$ 160,002          |
| \$1 million set-aside                  | \$ 1,000,000        |
| Speer Rollover                         | \$ 236,482          |
| <b>Total Annual Funds Available</b>    | <b>\$ 1,396,484</b> |
| <b>Total Annual Capital Projects</b>   | <b>\$ 1,396,484</b> |
| <b>Remaining:</b>                      | <b>\$ -</b>         |

| Fund 97 Capital Funding Sources       |                     |
|---------------------------------------|---------------------|
| Uncommitted                           | \$ 3,865,301        |
| <b>Total 97 Funds Available</b>       | <b>\$ 3,865,301</b> |
| <b>Total Fund 97 Capital Projects</b> | <b>\$ 3,865,301</b> |
| <b>Remaining:</b>                     | <b>\$ -</b>         |



# MEMORANDUM

---

To: Board of Park Commissioners

From: Tom Hoffman, Park District Attorney

Date: October 18, 2023

Re: **Truth in Taxation Resolution No. 837**

Cc: Jim Jarog, Executive Director  
Lee Howard, CPA, Governmental Accounting, Inc.  
George Giese, Director of Administration

## **SUMMARY & BACKGROUND:**

The Truth in Taxation Act requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by the tax levy upon the taxable property in its district.

Prior to the adoption of the proposed levy of the Mt. Prospect Park District for the levy year 2023, the Board is required to adopt this Resolution which provides estimated levy amounts for the various funds (which comprise the “aggregate levy” of the District, as defined by PTELL) for which property taxes are levied.

Attorney Tom Hoffman and Lee Howard, CPA, Governmental Accounting, Inc. will be on hand to answer any questions the Board may have.

## **DOCUMENTS ATTACHED:**

- **2023 Tax Levy Worksheet**
- **Truth in Taxation Resolution No. 837**
- **2022 Levy Extension Results**

## **RECOMMENDATION:**

**MOVE TO ADOPT RESOLUTION NO. 837, A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2023.**



**RESOLUTION NO. 837**

**MT. PROSPECT PARK DISTRICT**

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY  
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS  
ESTIMATED  
TO BE NECESSARY TO BE RAISED BY TAXATION  
PURSUANT TO THE PROPOSED LEVY OF THE  
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2023**

\* \* \*

WHEREAS, the Truth in Taxation Law requires not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Mt. Prospect Park District and the Board of Commissioners thereof as follows:

Section 1: The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Mt. Prospect Park District for the levy year 2023, are as follows:

|  |                |
|--|----------------|
| General Corporate Fund.....                      | \$ 2,786,282   |
| Recreation Fund .....                            | 1,811,250      |
| Conservatory Fund.....                           | 858,400        |
| Paving and Lighting Fund.....                    | 106,791        |
| Illinois Municipal Retirement Fund.....          | 572,730        |
| Social Security Fund.....                        | 513,014        |
| Liability Insurance Fund.....                    | 1,132,750      |
| Special Recreation for the Handicapped Fund..... | <u>754,326</u> |
| TOTAL  | \$8,535,543    |

Section 2: The estimated amount extended upon the levy of the preceding year, exclusive of amounts for debt service and election costs, is \$8,130,618.

Section 3: The estimate made in Section 1 of this Resolution is less than 105 percent of the estimated amount extended upon the levy of the park district, exclusive of amounts levied for debt service and election costs, for the preceding year.

PASSED: This 18th day of October, 2023.  
APPROVED: This 18th day of October, 2023.  
RECORDED: This 18th day of October, 2023.

VOTES: AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
President  
Mt. Prospect Park District  
Cook County, Illinois

ATTEST:

\_\_\_\_\_  
Secretary  
Mt. Prospect Park District  
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS    )  
                                  ) SS.  
COUNTY OF COOK    )

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

**RESOLUTION NO. 837**

**MT. PROSPECT PARK DISTRICT**

**A RESOLUTION DETERMINING THE AMOUNTS OF MONEY  
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS  
ESTIMATED  
TO BE NECESSARY TO BE RAISED BY TAXATION  
PURSUANT TO THE PROPOSED LEVY OF THE  
MT. PROSPECT PARK DISTRICT FOR THE LEVY YEAR 2023**

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 18th day of October, 2023, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 18th day of October, 2023.

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Secretary  
Mt. Prospect Park District  
Cook County, Illinois

(SEAL)

**MT PROSPECT PARK DISTRICT**  
**2023 PROPOSED TAX LEVY WORKSHEET**  
As of October 10, 2023

| <b>FUND</b>      | 2021<br>Extension | 2022<br>Levy Request | 2022<br>Extension | Ext./Ext.<br>%<br>Inc. | 2023<br>Levy Request | Levy/Ext.<br>%<br>Inc. | 2023<br>Levy + L&C | Est. 2023<br>Extension | Ext./Ext.<br>%<br>Inc. |
|------------------|-------------------|----------------------|-------------------|------------------------|----------------------|------------------------|--------------------|------------------------|------------------------|
| Corporate        | 2,460,266         | 2,610,100            | 2,810,121         | 14.22%                 | 2,786,282            | -0.85%                 | 2,869,870          | 2,757,433              | -1.87%                 |
| Recreation       | 1,772,080         | 1,725,000            | 1,696,287         | -4.28%                 | 1,811,250            | 6.78%                  | 1,865,588          | 1,769,808              | 4.33%                  |
| Insurance        | 793,100           | 832,750              | 857,733           | 8.15%                  | 1,132,750            | 32.06%                 | 1,166,733          | 1,166,733              | 36.03%                 |
| Imrf             | 710,700           | 746,200              | 768,586           | 8.14%                  | 572,730              | -25.48%                | 589,912            | 589,912                | -23.25%                |
| Fica             | 489,250           | 489,250              | 503,928           | 3.00%                  | 513,014              | 1.80%                  | 528,404            | 528,404                | 4.86%                  |
| Nwsra            | 733,459           | 736,350              | 740,708           | 0.99%                  | 754,326              | 1.84%                  | 776,956            | 776,956                | 4.89%                  |
| Paving& Lighting | 91,682            | 124,612              | 92,588            | 0.99%                  | 106,791              | 15.34%                 | 109,994            | 109,994                | 18.80%                 |
| Conservatory     | 803,400           | 842,100              | 867,363           | 7.96%                  | 858,400              | -1.03%                 | 884,152            | 884,152                | 1.94%                  |
| Total            | 7,853,937         | 8,106,362            | 8,337,314         | 6.15%                  | 8,535,542            | 2.38%                  | 8,791,609          | 8,583,392              | 2.95%                  |
|                  |                   | 3.21%                |                   |                        | 2.38%                |                        |                    |                        |                        |
| Bonds            | 3,450,264         | 3,450,265            | 3,622,776         | 5.00%                  | 3,622,778            | 0.00%                  | 3,803,917          | 3,803,917              | 5.00%                  |
| Total            | 11,304,201        | 11,556,627           | 11,960,090        | 5.80%                  | 12,158,320           | 1.66%                  | 12,595,526         | 12,387,309             | 3.57%                  |

**E.A.V.**

**E.A.V. Inc.**

**Allowed CPI**

|               |               |       |     |       |
|---------------|---------------|-------|-----|-------|
| 2023 Estimate | 2,223,658,483 | 1.7%  | '22 | 5.00% |
| 2022 E.A.V.   | 2,186,488,184 | 19.2% | '22 | 5.00% |
| 2021 E.A.V.   | 1,833,646,800 | -7.2% | '21 | 1.40% |
| 2020 E.A.V.   | 1,975,432,038 | 1.5%  | '20 | 2.30% |
| 2019 E.A.V.   | 1,945,499,549 | 18.2% | '19 | 1.90% |
| 2018 E.A.V.   | 1,645,671,872 | -1.3% | '18 | 2.10% |
| 2017 E.A.V.   | 1,667,332,206 | 0.9%  | '17 | 2.10% |
| 2016 E.A.V.   | 1,653,232,261 | 17.5% | '16 | 0.70% |
| 2015 E.A.V.   | 1,406,791,767 | -2.7% | '15 | 0.80% |

**New Growth**

**% of EAV**

|                |            |      |
|----------------|------------|------|
| 2023 Estimate  | 13,341,951 | 0.6% |
| 2022 New Prop. | 18,122,811 | 0.8% |
| 2021 New Prop. | 11,501,134 | 0.6% |
| 2020 New Prop. | 6,573,806  | 0.3% |
| 2019 New Prop. | 9,583,636  | 0.5% |
| 2018 New Prop. | 14,082,762 | 0.9% |
| 2017 New Prop. | 8,849,941  | 0.5% |
| 2016 New Prop. | 41,973,009 | 2.5% |
| 2015 New Prop. | 7,811,684  | 0.6% |

**MT PROSPECT PARK DISTRICT  
2022 LEVY EXTENSION RESULTS**

Acct 410300

| <b>FUND</b>      | <b>2023<br/>Budget</b> | <b>Actual<br/>Extension</b> | <b>Capped (less)<br/>than Est.</b> |             |
|------------------|------------------------|-----------------------------|------------------------------------|-------------|
| Corporate        | 2,531,841              | 2,810,121                   | 278,280                            | PA 102-0519 |
| Recreation       | 1,659,379              | 1,696,287                   | 36,908                             | Capped Less |
| Insurance        | 857,733                | 857,733                     | 0                                  |             |
| Imrf             | 768,586                | 768,586                     | 0                                  |             |
| Fica             | 503,928                | 503,928                     | 0                                  |             |
| Nwsra            | 758,441                | 740,708                     | (17,733)                           | EAV         |
| Paving& Lighting | 106,464                | 92,588                      | (13,876)                           | EAV         |
| Conservatory     | 867,363                | 867,363                     | 0                                  |             |
| Bonds            | 3,622,778              | 3,622,776                   | (2)                                |             |
| Total            | <u>11,676,513</u>      | <u>11,960,090</u>           | <u>283,577</u>                     |             |

Mt. Prospect Park District  
**MEMORANDUM**



To: Board of Park Commissioners  
From: George Giese, Director of Administration  
Date: October 18, 2023  
Re: Beyond Your Base Engagement Agreement  
C: Jim Jarog, Executive Director

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**Summary & Background**

Paul Hanley of Beyond Your Base, a consulting group of Wight & Company, presented to the Park Board at the September meeting, summarizing his firm's experiences and processes for engaging the public. Beyond Your Base specializes in conducting needs assessments, public opinion research and other pre-referendum services for governmental agencies, including other park and school districts in our immediate area. With the host of needs and capital projects identified by the Comprehensive Master Plan, Beyond Your Base offers potential assistance in facilitating an in-depth, multistage process to explore the Park District's available projects and funding opportunities, while evaluating whether they align with resident needs.

At the conclusion of the discussion, the Park Board supported the opportunity to consider a proposal from Beyond Your Base in October. As such, a proposal has been submitted for review.

Echoing September's discussion, the Park District may terminate any proposed agreement at any stage in the process and only owe for services rendered to date. As outlined in Mr. Hanley's presentation, an approved agreement with Beyond Your Base would begin with a needs assessment, including the creation of a Citizen Task Force to vet any proposed ideas. The needs assessment phase would be followed by the stages of public information program and opinion research. Ultimately, the first three phases of the process are intended to engage the public and seek input on proposed projects before any decisions are made with regard to a question on the ballot for the November 2024 election. Such a decision would be months away, as late as August 2024, and would depend on the findings of Beyond Your Base's process as well as recommendations from the Citizen Task Force, Executive Director and Board approval.

In preparation for a potential agreement, Park District staff have tentatively budgeted for Beyond Your Base's proposal in its Draft Capital List, in addition to other anticipated expenditures such as mailings and a hybrid poll. This funding is contingent upon Park Board approval.

**Recommendation**

**Move to approve the Engagement Agreement for Public Engagement Services between Beyond Your Base and the Mt. Prospect Park District in the amount of \$75,000, as listed.**

August 30, 2023

Mr. Jim Jarog  
Executive Director  
Mt. Prospect Park District  
1000 West Central Road  
Mt. Prospect, IL 60056

**Mt. Prospect Park District  
Engagement Agreement for Public Engagement Services**

Dear Mr. Jarog:

Beyond Your Base ("BYB"), a consulting group of Wight & Company, is pleased to submit this Public Engagement Services Agreement ("Agreement") to assist Mt. Prospect Park District ("District") with public engagement and public opinion research services.

The Agreement is presented in five parts:

- UNDERSTANDING
- SCOPE OF SERVICES
- SCHEDULE
- COMPENSATION
- OTHER TERMS

**UNDERSTANDING**

BYB understands that the District is considering addressing its highest priority capital facility needs. As part of its planning efforts, the District seeks to engage BYB to help organize, manage, and lead a process to share information with and seek input from district residents regarding a funding proposal that may appear on the November 2024 ballot.

**SCOPE OF SERVICES**

BYB will provide the District with the following services:

- **Voter Analysis and Voter Identification.** Identify likely voters based on historical voting records for a November 2024 election (needed for future public opinion research) and prepare voter analysis and assemble necessary lists for future informational mailings and a mail survey.

- **Timeline and Budget.** Develop a community engagement timeline and budget.
- **Proposals.** Assist the District in defining proposals to share and test with a Citizen Task Force.
- **Kick-Off Meeting.** Conduct a virtual kick-off meeting/training session for the District's staff to discuss the proposed public engagement strategy, timeline, assignments, and possible proposals to vet with a Citizen Task Force.
- **Frequently-Asked-Questions Document and Fact Sheets.** Prepare FAQ document and fact sheet to be posted on the District's website to help inform residents about the funding proposal.
- **Citizen Task Force.** Provide guidance in developing a list of possible Citizen Task Force members and prepare an invite letter, agendas, and PowerPoint presentations for the Task Force meetings. Assist in facilitating a maximum three in-person and/or virtual task force meetings.
- **Informational Mailers.** Develop two informational mailers to inform registered voters within the district about the planning efforts completed to date, capital facility needs, and proposed solutions, as well as a follow-up mailer. Services include issue framing, messaging, copywriting, graphic design, and oversight of print and mail.
- **Earned Media.** Review press releases associated with the District's planning efforts and proposal(s), if pursued.
- **Presentation.** Develop a PowerPoint presentation to be used for informational meetings and/or webinars.
- **Social Media.** Review information related to the Project to be posted on the District's website and other social media.
- **Informational Video(s).** Provide input on informational videos, if pursued, including reviewing outlines and scripts.
- **Mail Survey.** Develop a mail survey to gather public input from all registered voter households within the District regarding the funding proposal. Services include preparing survey questions and a fact sheet to accompany the survey, graphic design, oversight of print and mail, oversight of data entry, analysis of results, and presentation of results to the Citizen Task Force and Board of Commissioners, either in person or virtually. BYB will also prepare an online version of the survey, with a QR code link on the printed version.



- **Hybrid Poll.** Assist in gathering information for a hybrid poll and provide input on all poll questions.
- **Ballot Question.** Provide input on the District's ballot question, if pursued.

### **Third-Party Consultant:**

BYB proposes the District directly engage **Public Opinion Strategies** (Jim Hobart, Principal) to conduct a hybrid poll.

### **SCHEDULE**

BYB is prepared to start work on this engagement as soon as October 2, 2023, unless the District seeks to initiate this engagement sooner.

### **COMPENSATION**

BYB proposes to conduct the above scope of services at a fixed cost of Seventy-Five Thousand Dollars (\$75,000.00), with said fee billed in four invoices, each in the amount of Eighteen Thousand Seven Hundred Fifty Dollars (\$18,750.00), on/about January 31, 2024, March 29, 2024, May 31, 2024, and August 30, 2024, with said invoices to be paid within 30 days of receipt.

#### *Reimbursable Expenses*

The District will be responsible for all expenses related to the public engagement services including printing, mailing, and postage of direct mailers to registered voter households; printing, mailing, and postage of mail surveys to registered voter households, including postage and other postal fees associated with survey reply envelopes; mail survey crosstabs; voter data needed to conduct a voter analysis and mailing lists needed for the mail survey; copies; overnight shipping costs; and hybrid poll.

#### *Travel Expenses*

The District will be responsible for travel-related expenses, including airfare at coach rate, parking, local transportation, and lodging for Paul Hanley of BYB.

#### *No Agency or Graphic Design Fees*

BYB will not charge an agency service fee or a separate fee for graphic design services.

### **OTHER TERMS**

1. **No Advocacy Related Services.** The parties expressly understand and agree that this Agreement is not intended to and does not encompass or include any advocacy related services in connection with any future campaigns. Accordingly, as part of the Public Engagement Services, BYB will not provide any such advocacy services to, or for the benefit of, the District under or pursuant to this Agreement.

2. **No Limitation of Services.** It is expressly understood and agreed that BYB will not unreasonably limit its work to the steps outlined herein but will extend its services as necessary to ensure that all appropriate services for, or related to, the community engagement efforts are provided to or on behalf of the District in a professional and satisfactory manner. If District requests are deemed to be excessive or fall outside the scope of services outlined, BYB will notify the District before providing such services it feels may require additional compensation.
3. **Related Professional Services.** This Agreement for public policy and engagement services is separate and apart from any other professional services the District may deem necessary. The District retains flexibility in working with other planning/design firms, engineering firms, construction contractors/professionals, financial advisors, or other professional consultants.
4. **Termination.** The District, at its sole discretion, may terminate this Agreement at any time by providing a written notice of termination. At the termination of this Agreement, the District shall provide earned compensation and reimburse BYB such reasonable costs and expenses incurred to the date of such termination, of which payment shall be in full satisfaction of all claims against the District under this Agreement.

Thank you for the opportunity to assist Mt. Prospect Park District on this important initiative. Upon signature of this Agreement, please return one original signed copy to Wight & Company, c/o John Flodin, 2500 North Frontage Road, Darien, IL 60561.

Respectfully submitted,

**BEYOND YOUR BASE  
A CONSULTING GROUP OF  
WIGHT & COMPANY**



Paul Hanley  
Managing Director

**This Area of Agreement Purposely Left Blank**

**On behalf of Mt. Prospect Park District**

---

Accepted/Signature

---

Printed Name

---

Title

---

Date



# MEMORANDUM

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To: Board of Park Commissioners

From: Jim Jarog, Executive Director

Date: October 18, 2023

Re: Intergovernmental Agreement Between The Village Of Mount Prospect, The Mount Prospect Park District And Mount Prospect School District 57 Regarding The Redevelopment And Use of Improvements to Lions Park

C: George Giese, Director of Administration  
Matt Dziubinski, Director of Parks and Planning

## **SUMMARY & BACKGROUND:**

Staff has worked closely with the Village of Mount prospect to bring forth the proposed Intergovernmental Agreement Between The Village Of Mount Prospect, The Mount Prospect Park District And Mount Prospect School District 57. This agreement will allow for the future disbursement of Community Development Block Grant funding of \$191,000 and TIF funding of \$59,000 for a total contribution of \$250,000. These funds will be payable to the Mt Prospect Park District at the conclusion of the anticipated phase 1 Lions Park Upgrades. The Lions Phase 1 project is currently targeted for completion by the fall of 2024. Attorney Tom Hoffman has reviewed this document and has no objections.

## **BUDGET IMPACT**

The anticipated funding from the Village of Mount Prospect includes CDBG (\$191,000) and TIF (\$59,000) for a total anticipated Village of Mount Prospect funding of \$250,000.

## **DOCUMENTS ATTACHED**

Exhibit Copy of the Intergovernmental Agreement Between The Village Of Mount Prospect, The Mount Prospect Park District And Mount Prospect School District 57 Regarding The Redevelopment And Use of Improvements to Lions Park

## **RECOMMENDATION:**

**MOVE TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT, THE MOUNT PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57 REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS TO LIONS PARK**

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT, THE MOUNT PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57 REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS TO LIONS PARK**

This Intergovernmental Lease Agreement (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 (“Effective Date”), by and between the Village of Mount Prospect, an Illinois home rule municipal corporation (hereinafter referred to as “Village”), the Mount Prospect Park District, an Illinois unit of local government (hereinafter referred to as “Park District”), and Mount Prospect School District 57, an Illinois public school district (hereinafter referred to as “School District”) (collectively “Parties”) to set forth terms for the redevelopment and use of recreational and athletic facilities at Lions Park, a public park that is owned and operated by the Park District. “Lions Park” as used herein shall not refer to or incorporate “Lions Park School” owned and operated by the School District and which is located adjacent to Lions Park.

**RECITALS:**

**WHEREAS**, Article VII, Section 10, of the Constitution of the State of Illinois, Ill. Const., art. VII, sec.10(a), provides that in furtherance of the exercise of their powers, units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not otherwise prohibited; and

**WHEREAS**, Chapter 5, Illinois Compiled Statutes, Act 220, Section 1, *et seq.*, titled the “Intergovernmental Cooperation Act,” provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised jointly with another unit of local government; and

**WHEREAS**, the Parties are units of government within the meaning of the 1970 Constitution of the State of Illinois, Article VII, Section 10, having the power and authority to enter into an intergovernmental agreement; and

**WHEREAS**, the Village believes it is in the best interests of its residents to promote the redevelopment and/or reconditioning of athletic and recreational facilities at Lions Park which is owned and operated by the MPPD by providing funding for the project; and

**WHEREAS**, pursuant to the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (hereinafter referred to as the “Act”), the Village is engaged in efforts to make improvements within its Prospect/Main Tax Increment Financing District (hereinafter referred to as the “TIF”) within the Village limits, in which existing conditions permit such area to be classified as a "conservation area" or “blighted area” as required by the Act; and

**WHEREAS**, pursuant to the TIF, the Village seeks to allocate funds to the Park District for use in redeveloping and/or reconditioning the athletic and recreational facilities at Lions Park (the “Project”) to the benefit of Mount Prospect residents living in the vicinity of the park; and

**WHEREAS**, the Village can use Community Block Grant Development (“CBGD”) to help with the redevelopment and/or reconditioning of Lions Park athletic and recreational facilities; and

**WHEREAS**, the Park District and the School District also will contribute funds for the Project; and

**WHEREAS**, in exchange for providing funding for the Project, the Village believes these improved facilities should be readily available for the use of Mount Prospect citizens residing in the vicinity to Lions Park; and

**WHEREAS**, the Parties have determined that it is in their best interest to enter into an agreement that sets forth their obligations pertaining to the Project and the use of the athletic and recreational facilities at Lions Park;

**NOW, THEREFORE,** in consideration of the mutual agreements, obligations and covenants set forth in this Agreement, and upon the further consideration stated in the foregoing Recitals, it is agreed by the Board of Trustees of the Village of Mount Prospect, Cook County, Illinois, the Board of Commissioners of the Mt. Prospect Park District, Cook County, Illinois, and the Mount Prospect School District 57 Board of Education on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, as follows:

**Section 1. Incorporation.** The above Recitals are incorporated by reference into this Section 1 as though fully set forth herein.

**Section 2. Funding The Project.** The Village shall contribute \$250,000 to the funding for the Project with these funds allocated as follows: (1) \$59,000 from the TIF and (2) \$191,000 from CDBG funds. This Village funding shall be sent to the Park District as it will be responsible for the administration of the construction contracts for the Project. Additionally, the Park District and the School District shall contribute mutually agreed upon funding for the Project.

**Section 3. Availability of Lions Park Athletic and Recreational Facilities to the General Public.** The Parties recognize and agree that after completion of the Project the athletic and recreational facilities at Lions Park, the MPPD shall make these facilities readily available for the use and enjoyment of the general public at no charge. To that end, the Parties shall work together to establish a schedule that opens up the Lions Park athletic and recreational facilities to the general public at no charge while also accommodating the use of these facilities by community organizations that depend on access to and use of the Lions Park resources. Such use includes but is not limited to the School District's use of Lions Park pursuant to its intergovernmental agreement with the Park District as amended by the Second Amendment to the Amended and Restated IGA. Nothing in this Agreement is intended to abridge or otherwise limit the use set forth in such intergovernmental agreement between the School District and the Park District.

**Section 4. Term.** This Agreement shall have a term of 10 years that shall automatically renew for an additional ten-year term unless terminated by consent of the Parties.

**Section 5. General Provisions.**

**5.1. Governing Law and Venue.** This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois. Any claim, suit, action or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County, Illinois, and all the Parties consent to the personal and subject matter jurisdiction of said Circuit Court and waive any claim that venue therein is not proper.

**5.2. Modification of the Agreement.** This Agreement shall not be modified, altered, or amended in any way except in writing agreed upon by all the Parties.

**5.3. Notices.** All written notices made pursuant to this Agreement shall be directed to the specified individuals at the addresses set forth below by any of the following means: personal service, overnight courier or first-class mail, postage pre-paid.

TO MOUNT PROSPECT PARK DISTRICT:

Mr. Jim Jarog  
Executive Director  
Mount Prospect Park District  
1000 West Central Road  
Mount Prospect, Illinois 60056

TO THE VILLAGE OF MOUNT PROSPECT:

Mr. Michael J. Cassady  
Village Manager  
Village of Mount Prospect  
50 South Emerson Street  
Mount Prospect, Illinois 60056

TO SCHOOL DISTRICT 57:

Dr. Mary Gorr  
Superintendent  
701 West Gregory Street  
Mount Prospect, Illinois 60056



**5.4. Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes and replaces any and every other prior or contemporaneous agreement, negotiation, understanding, commitments and/or other writings with respect to the subject matter herein.

**IN WITNESS WHEREOF**, the Village of Mount Prospect, the Mount Prospect Park District and School District 57 have caused this Agreement to be executed by their respective officials on the dates indicated.

VILLAGE OF MOUNT PROSPECT

MOUNT PROSPECT PARK DISTRICT

\_\_\_\_\_  
Paul Wm. Hoefert  
Mayor

\_\_\_\_\_  
Jim Jarog  
Executive Director

This \_\_\_\_ day of \_\_\_\_\_, 2023

This \_\_\_\_ day of \_\_\_\_\_, 2023

ATTEST:

ATTEST:

\_\_\_\_\_  
Karen Agoranos  
Mount Prospect Village Clerk

\_\_\_\_\_  
Alicia Brzezinski  
Executive Assistant

MOUNT PROSPECT SCHOOL DISTRICT 57

\_\_\_\_\_  
Dr. Mary Gorr  
Superintendent

This \_\_\_\_ day of \_\_\_\_\_, 2023

ATTEST:

\_\_\_\_\_

Mt. Prospect Park District  
**MEMORANDUM**



**To:** Board of Park Commissioners  
**From:** George Giese, Director of Administration  
**Date:** October 18, 2023  
**Re:** Decennial Committee on Local Government Efficiency - Meeting #3  
**C:** Jim Jarog, Executive Director

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**Summary & Background:**

As required by Public Act 102-1088, the Mt. Prospect Park District has formed a Committee on Local Government Efficiency, and October 18th will serve as the Committee's final of three required meetings. Meeting #3 will focus on the themes of Efficiency, Transparency and Recommendations.

As a reminder, the Committee is considered a public body and is subject to the provisions of the Freedom of Information Act (FOIA) and the Open Meetings Act (OMA). An opportunity for public comment will be offered following an informational presentation at each meeting. At the conclusion of each meeting, a survey will be distributed to any interested attendees in order to solicit feedback and input. Following approval of the Committee's Efficiency Report, a copy will be sent to Cook County as required. The Efficiency Committee will be dissolved following approval and submission of the Efficiency Report, and the process will repeat every ten years thereafter.

Meeting minutes for the third and final meeting will be prepared for Park Board approval in November, as the Committee itself will be dissolved following approval of the Efficiency Report.

**Topics and Documents to be Summarized and Discussed in Meeting #3:**

- Efficiencies - Industry groups, purchasing cooperatives, non-tax revenues, grants, volunteers and youth employment
- Transparency - MPPD.org resources including financial reports, FOIA, required postings and opportunities for public feedback
- Recommendations - Challenges with scheduling, unfunded mandates and other opportunities for efficiency

**Recommendation:**

**Motion #1: Move to approve the Efficiency Report for the Mt. Prospect Park District for submission to Cook County for the year 2023.**

**Motion #2 (After Approval Consideration): Move to adjourn this meeting of the Decennial Committee on Local Government Efficiency and dissolve the Committee.**

**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY MEETING #2**  
**1000 W. CENTRAL ROAD**  
**MOUNT PROSPECT, ILLINOIS 60056**

**DATE: August 16, 2023**

Meeting # 2 of the Decennial Committee of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, August 16, 2023 at Central Community Center Facility of said Park District.

Chairman George Giese called the meeting to order at 6:15 p.m.

Commissioner Starr called the Roll for the Committee.

The following members were present upon roll:

| Roll Call   | Present | Remote | Absent |
|---|---------|--------|--------|
| Commissioner Kurka                                | X       |        |        |
| Commissioner Starr                                | X       |        |        |
| Commissioner Doherty                              | X       |        |        |
| Commissioner Massie                               | X       |        |        |
| Commissioner Murphy                               | X       |        |        |
| Commission Masnica                                | X       |        |        |
| Commissioner Tuczak                               | X       |        |        |
| Resident Member Bill Klicka                       |         |        | X      |
| Resident Member Shirley Klicka                    |         |        | X      |
| Executive Director Jim Jarog                      | X       |        |        |
| Director of Administration George Giese, Chairman | X       |        |        |

Chairman George Giese reviewed the following items with the committee:

**CHANGES OR ADDITIONS TO DECENNIAL COMMITTEE MEETING AGENDA**

None

**APPROVAL OF AGENDA**

George Giese asked for a motion to approve the agenda. So moved by Commissioner Starr and seconded by Commissioner Murphy.

| Roll Call   | Yay | Nay | Absent |
|---|-----|-----|--------|
| Commissioner Kurka                                | X   |     |        |
| Commissioner Starr                                | X   |     |        |
| Commissioner Doherty                              | X   |     |        |
| Commissioner Murphy                               | X   |     |        |
| Commissioner Massie                               | X   |     |        |
| Commission Tuczak                                 | X   |     |        |
| Commissioner Masnica                              | X   |     |        |
| Resident Member Bill Klicka                       |     |     | X      |
| Resident Member Shirley Klicka                    |     |     | X      |
| Executive Director Jim Jarog                      | X   |     |        |
| Director of Administration George Giese, Chairman | X   |     |        |

## UNAPPROVED

Motion Passed

### APPROVAL OF MINUTES

Decennial Meeting #1, June 14, 2023

George Giese asked for a motion to approve the minutes. So moved by Commissioner Starr and seconded by Commissioner Murphy.

| Roll Call   | Yay | Nay | Absent |
|---|-----|-----|--------|
| Commissioner Kurka                                | X   |     |        |
| Commissioner Starr                                | X   |     |        |
| Commissioner Doherty                              | X   |     |        |
| Commissioner Murphy                               | X   |     |        |
| Commissioner Massie                               | X   |     |        |
| Commission Tuczak                                 | X   |     |        |
| Commissioner Masnica                              | X   |     |        |
| Resident Member Bill Klicka                       |     |     | X      |
| Resident Member Shirley Klicka                    |     |     | X      |
| Executive Director Jim Jarog                      | X   |     |        |
| Director of Administration George Giese, Chairman | X   |     |        |

Motion Passed

### PRESENTATION OF THE COMMITTEE

George Giese began his presentation by focusing on the services and partnerships of the District, highlighting the facilities we provide, parks we maintain, programs we run and how many patrons we serve.

The Community Relations & Marketing Department created a 2 page infographic chart which was featured in George's report and will also be in the final report. The chart lists the District's mission, vision, 27 parks and acreage, 9 miles of trails and paths, facilities and square footage, pools along with visits and passes sold. He explained the law requires the District to gather data with regard to its efficiencies.

There were over 19,000 program registrations and over 114,000 recreation facility scans which represent patrons coming in for various activities on a daily basis.

George highlighted a statistic where the District paid 518 employees for the 2022 calendar year, and 83% of those employees live within the bounds of Mount Prospect, Des Plaines, Arlington Heights and Elk Grove, or the four towns served by the Park District. This statistic supports the notion of the Park District being a community organization comprised of members from its very community.

Continuing onto partnerships, Mt. Prospect Park District, River Trails Park District and Prospect Heights Park District formed a 3 for 1 agreement making programs and most facilities offered by the 3 districts available to residents of the others at no additional cost.

George then explained the MPPD is a part of the NWSRA as one of 17 partnered districts. A membership in a special recreation association is necessary in order to levy a tax for the ADA fund. Through the ADA fund the District is able to fund important accessibility projects, improvements to better serve individuals with disabilities in the community.

Additionally, NWSRA provides important inclusion services to participants of the District programs and in return, the District provides NWSRA with access to our facilities. The Golf Course hosts a rotating golf tournament to benefit the Special Leisure Services Foundation which is the fund raising of NWSRA.

## UNAPPROVED

Separately, CCC is the home of a NWSRA Pursuit, which is a program that provides services to individuals with disabilities ages 21 and older throughout the year.

George then moved on to the subsection in his report that explains lease agreements with the Metropolitan Water Reclamation District and ComEd. In both cases, the District leases land for recreation purposes that would otherwise be unavailable to it.

In terms of intergovernmental agreements, of which IGA's are encouraged and permitted under the Illinois Constitution, he highlighted several in his report.

George included an additional subsection on affiliate contractual recreation agreements.

Bill and Shirley Klicka arrived at the meeting at 6:25 p.m.

George opened the floor for discussion.

Commissioner Starr suggested adding the ongoing and wonderful relationship between the District and the Veteran's Organization to his report.

George then stated the next meeting will be held on October 18th at 6:00 p.m. At that time he will have a final draft of the Efficiency Report ready for review and approval at that meeting.

There are no further comments by the Committee.

### PUBLIC COMMENT

None

### PUBLIC SURVEY

Chairman Giese then stated that there were public surveys available at the back of the room if anyone wished to fill them out.

### MOTION TO ADJOURN THE DECENNIAL COMMITTEE MEETING at 6:28 p.m.

Reconvene Special Meeting of the Park Board

Motion to adjourn the Decennial Committee Meeting and reconvene the Special Meeting, so moved by Commissioner Starr and seconded by Commissioner Masnica.

| Roll Call   | Yay | Nay | Absent |
|---|-----|-----|--------|
| Commissioner Kurka                                | X   |     |        |
| Commissioner Starr                                | X   |     |        |
| Commissioner Doherty                              | X   |     |        |
| Commissioner Massie                               | X   |     |        |
| Commissioner Murphy                               | X   |     |        |
| Commission Masnica                                | X   |     |        |
| Commissioner Tuczak                               | X   |     |        |
| Resident Member Bill Klicka                       | X   |     |        |
| Resident Member Shirley Klicka                    | X   |     |        |
| Executive Director Jim Jarog                      | X   |     |        |
| Director of Administration George Giese, Chairman | X   |     |        |

Motion Passed

UNAPPROVED

Respectfully submitted,

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William J. Starr, Secretary



## Financial Advisors Report – September

### 2023 DETERMINATION OF LEVY

This year's levy is again limited by the tax caps to the lesser of the CPI or 5% of the previous year's aggregate extension. The second-installment tax bills will be issued in early November with a due date of December 1<sup>st</sup>. Last year's extension was received last week to start the 2023 determination planning process.

### GOLF REPORT

Course revenues through September of \$1,975,124 were up 13% over last year. This contributed to a YTD net of \$585,532.

### POOLS REPORT

Total revenue for the three pools at the end of September is \$691,123.

The two outdoor pools through September (the 2023 season) had gross revenues of \$321,852. This was \$42,762 better than budget.

### RECPLEX FACILITY REPORT

Recplex facility revenues through September were \$356,078. 143% of the 2022 YTD.

### REC PROGRAMS

Recreation program revenues through September were \$1,967,458, an 18% increase over 2022 year to date.

### CHILD CARE PROGRAMS

Within Rec Programs above, Child Care Programs, (Kids Klub, Day Camp and Preschool combined) account for roughly half of that revenue through September or \$908,341.

Day Camps are up 34%. Kids Klub and Preschool programs are up 20% and 48% respectively.

### DEPARTMENTAL EXPENDITURES

Departmental expenditures are tracking according to plan. The one exception is Central Programs which are 119% of budget, with September being 75% through the year. Within Central Programs expenditures, Youth Athletics programming has taken off resulting in expenditures over budget at 136% and related revenue also exceeding budget at 153%.



**MOUNT PROSPECT PARK DISTRICT  
YTD SUMMARY - ALL FUNDS  
For Nine Months Ended 9/30/23**

| ACCOUNT NAMES                  | 2019<br>Actual | 2022<br>Actual | 2023<br>Actual | 2023<br>Budget        | % Change<br>from 22 | % Change<br>from 19 |
|--------------------------------|----------------|----------------|----------------|-----------------------|---------------------|---------------------|
| BALANCE, Beginning - January 1 | 5,418,454      | 11,670,630     | 20,399,494     | Operating<br>+Capital |                     |                     |
| REVENUES:                      |                |                |                |                       |                     |                     |
| PROPERTY TAXES                 | 10,031,878     | 5,925,942      | 5,797,575      | 11,676,513            | -2%                 | -42%                |
| REPLACEMENT TAXES              | 129,999        | 424,695        | 386,405        | 505,000               | -9%                 | 197%                |
| RENTAL                         | 557,651        | 677,711        | 816,069        | 869,770               | 20%                 | 46%                 |
| PASSES /USER FEES              | 714,404        | 620,983        | 766,150        | 756,970               | 23%                 | 7%                  |
| DAILY /USER FEES               | 1,014,375      | 1,303,507      | 1,448,526      | 1,420,057             | 11%                 | 43%                 |
| PROGRAM FEES                   | 2,919,248      | 2,290,649      | 2,776,789      | 3,014,220             | 21%                 | -5%                 |
| CONCESSION SALES               | 156,809        | 77,729         | 104,593        | 79,097                | 35%                 | -33%                |
| CORP SPONSORS & GRANTS         | 37,621         | 22,803         | 106,271        | 21,000                | n/a                 | n/a                 |
| OTHER                          | 173,121        | 49,997         | 64,302         | 94,393                | 29%                 | -63%                |
| INTEREST                       | 21,086         | 4,259          | 152,630        | 15,893                | 3484%               | 624%                |
| INT PROJ CHARGES               | 327,930        | 310,000        | 100,000        | 100,000               | -68%                | -70%                |
| BOND PROCEEDS - New Capital    | 0              | 8,427,385      | 0              | 0                     | n/a                 | n/a                 |
| BOND PROCEEDS - REFI Rate      | 0              | 0              | 0              |                       | n/a                 | n/a                 |
| BOND PROCEEDS - REFI Annual    | 0              | 0              | 0              | 1,938,237             | n/a                 | n/a                 |
| TOTAL REVENUE                  | 16,084,122     | 20,135,660     | 12,519,310     | 20,491,150            | -38%                | -22%                |
| without bonds                  |                | 11,708,275     | 12,519,310     |                       | -38%                | -22%                |
| EXPENDITURES:                  |                |                |                |                       |                     |                     |
| FULL TIME SALARIES             | 2,621,545      | 2,881,890      | 3,009,253      | 4,261,492             | 4%                  | 15%                 |
| PART TIME SALARIES             | 1,955,223      | 1,563,982      | 1,854,721      | 2,599,671             | 19%                 | -5%                 |
| EMPLOYEE BENEFITS              | 1,175,221      | 1,159,858      | 1,146,368      | 1,616,100             | -1%                 | -2%                 |
| CONTRACTUAL SERVICES           | 891,479        | 726,883        | 1,014,791      | 1,459,954             | 40%                 | 14%                 |
| COMMODITIES                    | 799,842        | 743,738        | 777,223        | 1,265,743             | 5%                  | -3%                 |
| CONCESSIONS                    | 91,519         | 51,456         | 70,129         | 54,289                | 36%                 | -23%                |
| UTILITIES                      | 586,072        | 539,239        | 588,361        | 933,992               | 9%                  | 0%                  |
| INSURANCE                      | 451,867        | 444,034        | 433,152        | 605,000               | -2%                 | -4%                 |
| NW SPECIAL REC                 | 348,820        | 295,807        | 363,308        | 462,080               | 23%                 | 4%                  |
| RETIREMENT                     | 791,089        | 862,708        | 814,169        | 1,272,514             | -6%                 | 3%                  |
| SALES TAX                      | 13,240         | 7,687          | 10,015         | 4,420                 | 30%                 | -24%                |
| DEBT SERVICE:                  |                |                |                |                       |                     |                     |
| BONDS - Short Term             | 51,425         | 17,184         | 37,549         | 3,450,263             | n/a                 | -27%                |
| BONDS - LONG TERM              | 218,578        | 160,590        | 318,497        | 1,938,237             | 98%                 | 46%                 |
| BONDS - CALLED                 |                | 0              | 0              |                       | n/a                 | n/a                 |
| CAPITAL PROJECTS:              |                |                |                |                       |                     |                     |
| FROM BOND FUNDS - New Capit    | -              | -              | -              | -                     | n/a                 | n/a                 |
| FROM BOND FUNDS - Carryover    | 840,816        | 1,325,312      | 401,153        | -                     | -70%                | -52%                |
| ACCESSIBILITY - ADA            | 94,947         | 398,281        | 611,851        | 1,272,000             | n/a                 | 544%                |
| GOV DEALS                      | -              | 34,720         | 26,444         | 20,000                | n/a                 | #DIV/0!             |
| CONSERVATORY                   | -              | -              | 42,748         | 110,000               | n/a                 | n/a                 |
| PAV & LIGHT FUND               | 20,261         | 31,042         | 1,023,158      | 229,070               | 3196%               | 4950%               |
| TOTAL EXPENDITURE              | 10,951,944     | 11,244,411     | 12,542,890     | 21,554,825            | 12%                 | 15%                 |
| REVENUE OVER(UNDER)            | 5,132,178      | 8,891,249      | (23,580)       | (1,063,675)           |                     |                     |
| BALANCE, Ending                | 10,550,632     | 20,561,879     | 20,375,914     |                       |                     |                     |





**MT PROSPECT PARK DISTRICT  
DEPARTMENTAL EXPENDITURE ANALYSIS  
FOR THE 9 MONTHS ENDED 9-30-23**

75% OF CALENDAR YEAR

| FUND / Department      | '23 Y.T.D.<br>Actual | 2023<br>Budget | Y.T.D. as %<br>of '23 Budget | '22 Y.T.D.<br>Actual | Y.T.D. % of<br>'22 Y.T.D. | Projected<br>2023 | Proj % of<br>'23 Bud | % Inc '23 Bud<br>Over '22 Bud |
|------------------------|----------------------|----------------|------------------------------|----------------------|---------------------------|-------------------|----------------------|-------------------------------|
| <b>GENERAL FUND</b>    |                      |                |                              |                      |                           |                   |                      |                               |
| Administration         | 664,699              | 989,318        | 67%                          | 650,072              | 102%                      | 858,730           | 87%                  | 2%                            |
| Maintenance            | 899,709              | 1,316,569      | 68%                          | 763,655              | 118%                      | 1,193,100         | 91%                  | 19%                           |
| Motor Pool             | 173,265              | 258,802        | 67%                          | 192,338              | 90%                       | 239,439           | 93%                  | 7%                            |
| Buildings              | 192,397              | 275,495        | 70%                          | 208,888              | 92%                       | 232,916           | 85%                  | -19%                          |
| Studio at Melas        | 12,328               | 27,250         | 45%                          | 10,344               | 2892%                     | 19,910            | 73%                  | -39%                          |
| Total                  | 1,942,399            | 2,867,434      | 68%                          | 1,825,298            | 106%                      | 2,537,748         | 89%                  | 6%                            |
| <b>RECREATION FUND</b> |                      |                |                              |                      |                           |                   |                      |                               |
| Administration         | 835,205              | 1,256,630      | 66%                          | 706,971              | 118%                      | 1,068,052         | 85%                  | 16%                           |
| Big Surf               | 167,557              | 244,522        | 69%                          | 182,653              | 92%                       | 193,936           | 79%                  | 12%                           |
| Meadows Pool           | 255,776              | 350,130        | 73%                          | 237,067              | 108%                      | 293,827           | 84%                  | 11%                           |
| Recplex Pool           | 333,081              | 537,626        | 62%                          | 333,640              | 100%                      | 447,862           | 83%                  | 6%                            |
| Golf Course            | 1,389,592            | 1,845,426      | 75%                          | 1,165,294            | 119%                      | 1,825,142         | 99%                  | 6%                            |
| Concessions            | 7,118                | 11,780         | 60%                          | 9,666                | 74%                       | 11,172            | 95%                  | -76%                          |
| Lions Center           | 150,011              | 229,035        | 65%                          | 70,067               | 214%                      | 198,058           | 86%                  | 129%                          |
| Recplex Center         | 734,858              | 1,144,497      | 64%                          | 659,369              | 111%                      | 966,504           | 84%                  | 4%                            |
| Rec Programs           | 1,130,469            | 1,511,095      | 75%                          | 871,444              | 130%                      | 1,462,077         | 97%                  | 19%                           |
| Central Programs       | 154,237              | 129,353        | 119%                         | 49,892               | 309%                      | 283,484           | 219%                 | 92%                           |
| Central Road           | 454,749              | 654,143        | 70%                          | 405,832              | 112%                      | 597,099           | 91%                  | 16%                           |
| Total                  | 5,612,653            | 7,914,237      | 71%                          | 4,691,895            | 120%                      | 7,312,864         | 92%                  | 13%                           |



75.0% of Calendar Year

Mount Prospect Park District

2023 Budget vs. Actual

For the Nine Months September 30, 2023

|                           | Eight Months     |                  | September      |                | Year to Date     |                  | YTD              | % of        | Annual           | % of        |
|---------------------------|------------------|------------------|----------------|----------------|------------------|------------------|------------------|-------------|------------------|-------------|
|                           | Budget           | Actual           | Budget         | Actual         | Budget           | Actual           | LastYr           | Last Yr     | Budget           | Budget      |
| <b>REVENUES:</b>          |                  |                  |                |                |                  |                  |                  |             |                  |             |
| RENTALS                   | 277,272          | 304,275          | 56,277         | 53,622         | 333,549          | 357,897          | 319,873          | 112%        | 379,000          | 94%         |
| PASSES /USER FEES         | 214,000          | 240,331          | -              | -              | 214,000          | 240,331          | 212,317          | 113%        | 214,000          | 112%        |
| DAILY /USER FEES          | 921,751          | 1,070,080        | 174,047        | 182,992        | 1,095,798        | 1,253,072        | 1,148,618        | 109%        | 1,279,075        | 98%         |
| PROGRAM FEES              | 69,689           | 78,202           | 5,347          | 175            | 75,036           | 78,377           | 71,293           | 110%        | 84,051           | 93%         |
| MERCHANDISE SALES         | 40,478           | 58,097           | 7,734          | 10,168         | 48,212           | 68,265           | 56,119           | 122%        | 55,255           | 124%        |
| OTHER                     | (42,788)         | (21,034)         | (8,331)        | (1,784)        | (51,119)         | (22,818)         | (61,586)         | 37%         | (65,000)         | 35%         |
| <b>TOTAL REVENUE</b>      | <b>1,480,402</b> | <b>1,729,951</b> | <b>235,074</b> | <b>245,173</b> | <b>1,715,476</b> | <b>1,975,124</b> | <b>1,746,634</b> | <b>113%</b> | <b>1,946,381</b> | <b>101%</b> |
| 2022                      |                  | 1,507,258        |                | 239,376        |                  | 1,746,634        |                  |             | 1,983,841        | 88%         |
| <b>EXPENDITURES:</b>      |                  |                  |                |                |                  |                  |                  |             |                  |             |
| FULL TIME SALARIES        | 468,950          | 448,091          | 77,934         | 66,499         | 546,884          | 514,590          | 485,441          | 106%        | 696,481          | 74%         |
| PART TIME SALARIES        | 220,314          | 215,823          | 56,189         | 48,236         | 276,503          | 264,059          | 230,881          | 114%        | 347,739          | 76%         |
| FRINGE BENEFITS           | 242,129          | 199,095          | 24,819         | 21,344         | 266,948          | 220,439          | 197,014          | 112%        | 318,755          | 69%         |
| CONTRACTUAL SERVICES      | 71,959           | 66,112           | 13,518         | 9,424          | 85,477           | 75,536           | 67,891           | 111%        | 107,306          | 70%         |
| COMMODITIES               | 157,240          | 189,319          | 27,294         | 6,256          | 184,534          | 195,575          | 171,705          | 114%        | 237,120          | 82%         |
| MERCHANDISE               | 27,084           | 52,334           | 8,136          | 6,527          | 35,220           | 58,861           | 39,398           | 149%        | 40,555           | 145%        |
| UTILITIES                 | 53,790           | 46,337           | 13,359         | 9,008          | 67,149           | 55,345           | 54,395           | 102%        | 93,050           | 59%         |
| SALES TAX/OTHER           | 1,859            | 4,200            | 1,412          | 987            | 3,271            | 5,187            | 4,312            | 120%        | 4,420            | 117%        |
| <b>TOTAL EXPENDITURES</b> | <b>1,243,325</b> | <b>1,221,311</b> | <b>222,661</b> | <b>168,281</b> | <b>1,465,986</b> | <b>1,389,592</b> | <b>1,251,037</b> | <b>111%</b> | <b>1,845,426</b> | <b>75%</b>  |
| 2022                      |                  | 1,058,491        |                | 192,546        |                  | 1,251,037        |                  |             | 1,576,274        | 79%         |
| REVENUE OVER(UNDER) EXP   | 237,077          | 508,640          | 12,413         | 76,892         | 249,490          | 585,532          | 495,597          |             | 100,955          |             |



### GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by yr:

| 2021   |         |           | 2022      |         |           | 2023      |         |           | YTD   | Annual                 |  |
|--------|---------|-----------|-----------|---------|-----------|-----------|---------|-----------|---|------------------------|--|
| Month  | YTD     |           | Month     | YTD     |           | Month     | YTD     |           | Actual  | Budget                 |  |
| Jan    | (1,249) | (1,249)   | Jan       | (4,592) | (4,592)   | Jan       | (4,238) | (4,238)   | Revenue<br>Expenditures<br>Full Time<br>Part Time<br>Benefits<br>Contractual<br>Commodities<br>Utilities<br><br>Net | 1,975,124<br>1,946,381 |  |
| Feb    | 152,739 | 151,490   | Feb       | 151,220 | 146,628   | Feb       | 161,321 | 157,083   |   |                        |  |
| Mar    | 120,569 | 272,059   | Mar       | 36,818  | 183,446   | Mar       | 52,182  | 209,265   |   |                        |  |
| April  | 230,970 | 503,029   | April     | 171,193 | 354,639   | April     | 247,792 | 457,057   |   |                        |  |
| May    | 270,595 | 773,624   | May       | 249,605 | 604,244   | May       | 313,152 | 770,209   |   |                        |  |
| June   | 288,911 | 1,062,535 | June      | 301,067 | 905,311   | June      | 328,356 | 1,098,565 |   |                        |  |
| July   | 300,838 | 1,363,373 | July      | 298,167 | 1,203,478 | July      | 324,079 | 1,422,644 |   |                        |  |
| Aug    | 299,164 | 1,662,537 | Aug       | 303,779 | 1,507,257 | Aug       | 307,307 | 1,729,951 |   |                        |  |
| Sept   | 249,577 | 1,912,114 | Sept      | 239,377 | 1,746,634 | Sept      | 245,173 | 1,975,124 |   |                        |  |
| Oct    | 158,886 | 2,071,000 | Oct       | 175,918 | 1,922,552 | Oct       | -       | -         |   |                        |  |
| Nov    | 49,140  | 2,120,140 | Nov       | 66,137  | 1,988,689 | Nov       | -       | -         |   |                        |  |
| Dec    | (4,266) | 2,115,874 | Dec       | (4,848) | 1,983,841 | Dec       | -       | -         |   |                        |  |
| Budget |         |           | 1,892,550 |         |           | 1,966,278 |         |           | 1,946,381   |                        |  |

Mount Prospect Park District  
**GOLF COURSE**  
thru September

|                             | 2020             | 2021             | 2022             | 2023             | Change From<br>2022 | Change From<br>2021 |
|-----------------------------|------------------|------------------|------------------|------------------|---------------------|---------------------|
| <b>REVENUES:</b>            |                  |                  |                  |                  |                     |                     |
| RENTALS                     | 261,596          | 341,368          | 319,873          | 357,898          | 12%                 | 5%                  |
| PASSES /USER FEES           | 180,255          | 221,825          | 212,317          | 240,331          | 13%                 | 8%                  |
| DAILY /USER FEES            | 1,086,250        | 1,276,610        | 1,148,617        | 1,253,072        | 9%                  | -2%                 |
| PROGRAM FEES                | 51,195           | 72,520           | 71,293           | 78,377           | 10%                 | 8%                  |
| MERCHANDISE SALES           | 34,444           | 48,631           | 56,119           | 68,265           | 22%                 | 40%                 |
| OTHER                       | (33,228)         | (48,840)         | (61,586)         | (22,818)         | -63%                | -53%                |
| <b>TOTAL REVENUE</b>        | <b>1,580,512</b> | <b>1,912,114</b> | <b>1,746,633</b> | <b>1,975,125</b> | <b>13%</b>          | <b>3%</b>           |
| <br>% of Budget             | <br>101%         | <br>101%         | <br>89%          | <br>101%         |                     |                     |
| <b>EXPENDITURES:</b>        |                  |                  |                  |                  |                     |                     |
| FULL TIME SALARIES          | 414,965          | 467,248          | 399,829          | 514,590          | 29%                 | 10%                 |
| PART TIME SALARIES          | 175,800          | 203,443          | 230,881          | 264,059          | 14%                 | 30%                 |
| FRINGE BENEFITS             | 205,782          | 208,389          | 197,014          | 220,439          | 12%                 | 6%                  |
| CONTRACTUAL SERVICES        | 67,982           | 45,976           | 67,891           | 75,536           | 11%                 | 64%                 |
| COMMODITIES                 | 134,408          | 155,576          | 171,705          | 195,575          | 14%                 | 26%                 |
| MERCHANDISE                 | 29,349           | 28,830           | 39,398           | 58,861           | 49%                 | 104%                |
| UTILITIES                   | 56,179           | 55,030           | 54,395           | 55,345           | 2%                  | 1%                  |
| SALES TAX/OTHER             | 2,651            | 2,994            | 4,312            | 5,187            | 20%                 | 73%                 |
| <b>TOTAL EXPENDITURES</b>   | <b>1,087,116</b> | <b>1,167,486</b> | <b>1,165,425</b> | <b>1,389,592</b> | <b>19%</b>          | <b>19%</b>          |
| <br>% of Budget             | <br>64%          | <br>68%          | <br>67%          | <br>75%          |                     |                     |
| <br>REVENUE OVER(UNDER) EXP | <br>493,396      | <br>744,628      | <br>581,208      | <br>585,533      |                     |                     |
| <br>BUDGET REVENUE          | <br>1,560,592    | <br>1,892,550    | <br>1,966,278    | <br>1,946,381    |                     |                     |
| BUDGET EXPENSE              | 1,686,603        | 1,711,076        | 1,741,320        | 1,845,426        |                     |                     |

**MOUNT PROSPECT PARK DISTRICT**  
**GOLF COURSE Department by Function**  
**For Nine Months Ended 9-30-2023**

| ACCOUNT NAMES               |           | ADMIN/<br>PRO SHOP | MAINT.    | MERCH<br>SALES | DRIVING<br>RANGE | LESSONS | EVENTS  | GOLF<br>COMMUNITY<br>CENTER |
|-----------------------------|-----------|--------------------|-----------|----------------|------------------|---------|---------|-----------------------------|
| TOTALS                      |           |                    |           |                |                  |         |         |                             |
| REVENUES:                   |           |                    |           |                |                  |         |         |                             |
| RENTAL                      | 357,898   | 357,898            | -         | -              | -                | -       | -       | -                           |
| PASSES /USER FEES           | 240,331   | 240,331            | -         | -              | -                | -       | -       | -                           |
| DAILY /USER FEES            | 1,253,072 | 1,113,705          | -         | -              | 139,367          | -       | -       | -                           |
| PROGRAM FEES                | 78,377    | 650                | -         | -              | -                | 67,127  | 10,600  | -                           |
| MERCHANDISE SALES           | 68,265    | -                  | -         | 68,265         | -                | -       | -       | -                           |
| OTHER                       | (22,818)  | (22,818)           | -         | -              | -                | -       | -       | -                           |
| SPONSORSHIPS                | -         | -                  | -         | -              | -                | -       | -       | -                           |
| TOTAL REVENUE               | 1,975,124 | 1,689,765          | -         | 68,265         | 139,367          | 67,127  | 10,600  | -                           |
| % of Budget                 | 101%      | 100%               | n/a       | 124%           | 118%             | 99%     | 68%     | n/a                         |
| EXPENDITURES:               |           |                    |           |                |                  |         |         |                             |
| FULL TIME SALARIES          | 514,590   | 197,074            | 255,361   | -              | -                | 12,840  | -       | 49,316                      |
| PART TIME SALARIES          | 264,059   | 114,763            | 131,606   | -              | -                | 15,050  | -       | 2,640                       |
| FRINGE BENEFITS             | 220,439   | 41,666             | 151,294   | -              | -                | 2,163   | -       | 25,316                      |
| CONTRACTUAL SERVICES        | 75,536    | 25,604             | 24,943    | -              | -                | 13,962  | -       | 11,028                      |
| COMMODITIES                 | 197,575   | 10,981             | 156,498   | 219            | 7,854            | 4,179   | 8,157   | 9,686                       |
| MERCHANDISE                 | 56,861    | -                  | -         | 56,861         | -                | -       | -       | -                           |
| UTILITIES                   | 55,345    | 13,013             | 21,559    | -              | -                | -       | -       | 20,773                      |
| SALES TAX                   | 5,187     | -                  | -         | 5,187          | -                | -       | -       | -                           |
| TOTAL EXPENDITURES          | 1,389,592 | 403,100            | 741,262   | 62,268         | 7,854            | 48,194  | 8,157   | 118,758                     |
| % of Budget                 | 75%       | 76%                | 72%       | 137%           | 97%              | 116%    | 54%     | 68%                         |
| REVENUE OVER(UNDER) EXP     | 585,532   | 1,286,665          | (741,262) | 5,997          | 131,513          | 18,933  | 2,443   | (118,758)                   |
| CHANGE FROM LAST YR + ( - ) |           |                    |           |                |                  |         |         |                             |
| REVENUE                     | 228,491   | 187,837            | -         | 12,146         | 21,128           | 2,619   | 4,760   | -                           |
| EXPENDITURES                | 224,298   | (21,532)           | 213,262   | 18,558         | 76               | 6,973   | 7,413   | (451)                       |
| NET                         | 4,192     | 209,369            | (213,262) | (6,412)        | 21,052           | (4,354) | (2,653) | 451                         |
| % CHANGE FROM LAST YEAR     |           |                    |           |                |                  |         |         |                             |
| REVENUE                     | 13        | 13                 | n/a       | 22             | 18               | 4       | n/a     | n/a                         |
| EXPENDITURES                | 19        | (5)                | 40        | 42             | 1                | 17      | n/a     | (0)                         |

**MT Prospect Park District  
Golf Course  
Green Fees**

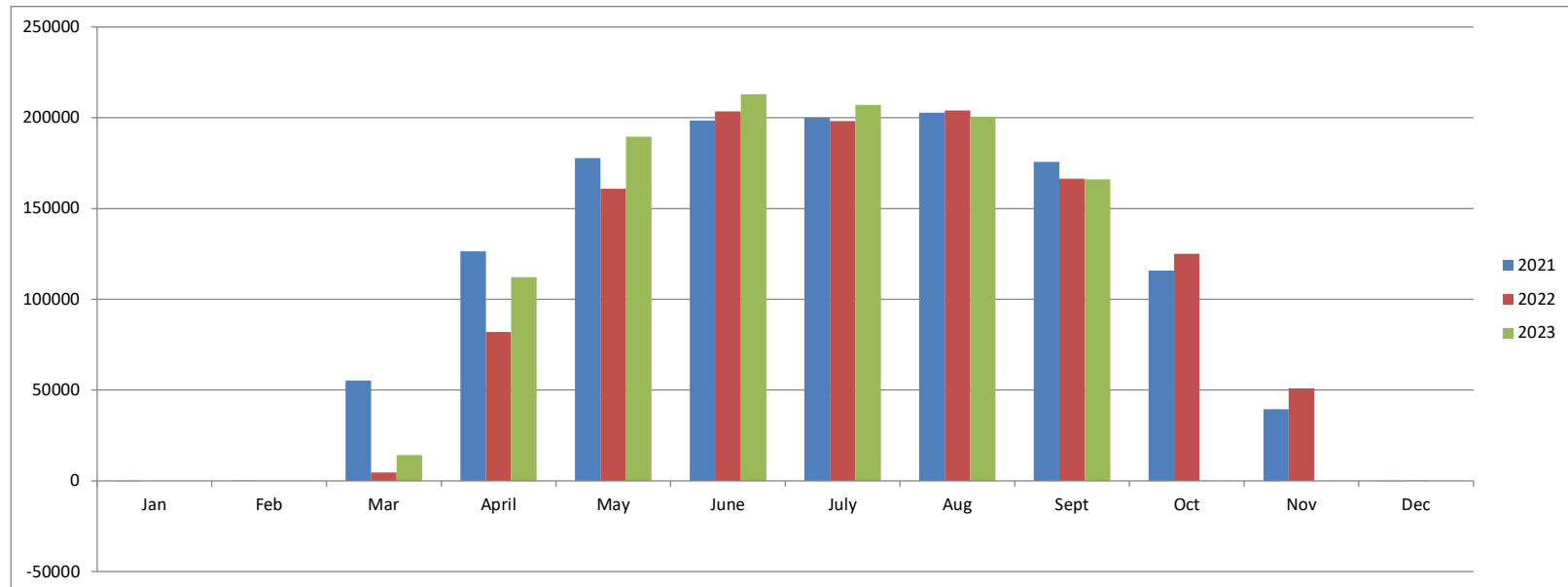
Revenue Recap by yr:

|       | <b>2021</b> |           |
|-------|-------------|-----------|
|       | Month       | YTD       |
| Jan   | (152)       | (152)     |
| Feb   | 9           | (143)     |
| Mar   | 55,256      | 55,114    |
| April | 126,468     | 181,582   |
| May   | 177,810     | 359,392   |
| June  | 198,574     | 557,966   |
| July  | 200,113     | 758,078   |
| Aug   | 202,866     | 960,944   |
| Sept  | 175,648     | 1,136,592 |
| Oct   | 115,903     | 1,252,495 |
| Nov   | 39,394      | 1,291,889 |
| Dec   | (110)       | 1,291,779 |

|       | <b>2022</b> |           |
|-------|-------------|-----------|
|       | Month       | YTD       |
| Jan   | -           | -         |
| Feb   | -           | -         |
| Mar   | 4,717       | 4,717     |
| April | 82,012      | 86,729    |
| May   | 160,831     | 247,560   |
| June  | 203,453     | 451,013   |
| July  | 198,166     | 649,178   |
| Aug   | 204,039     | 853,217   |
| Sept  | 166,487     | 1,019,704 |
| Oct   | 125,022     | 1,144,726 |
| Nov   | 50,849      | 1,195,576 |
| Dec   | 47          | 1,195,622 |

|       | <b>2023</b> |           |
|-------|-------------|-----------|
|       | Month       | YTD       |
| Jan   | -           | -         |
| Feb   | -           | -         |
| Mar   | 14,168      | 14,168    |
| April | 112,214     | 126,381   |
| May   | 189,551     | 315,932   |
| June  | 212,846     | 528,779   |
| July  | 207,148     | 735,927   |
| Aug   | 200,626     | 936,553   |
| Sept  | 166,148     | 1,102,701 |
| Oct   | -           | 1,102,701 |
| Nov   | -           | 1,102,701 |
| Dec   | -           | 1,102,701 |

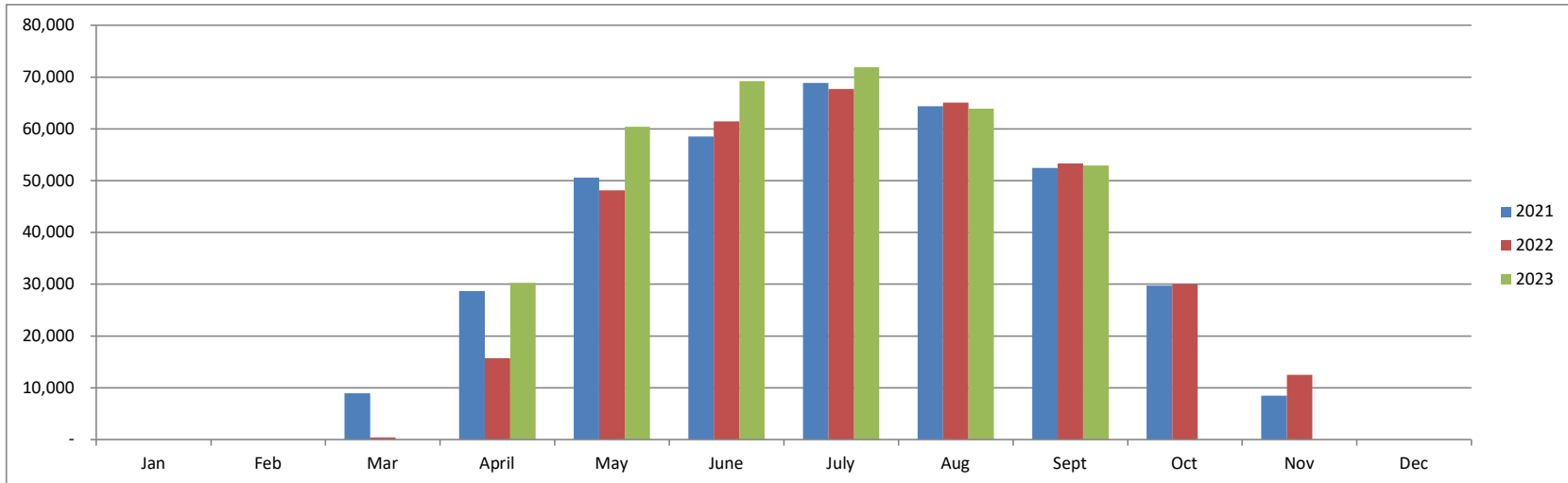
|           |           |
|-----------|-----------|
| 21 Budget | 1,195,000 |
| 22 Budget | 1,165,000 |
| 23 Budget | 1,150,500 |



# **Mount Prospect Park District Golf Course Power Cart Rental**

Revenue Recap by yr:

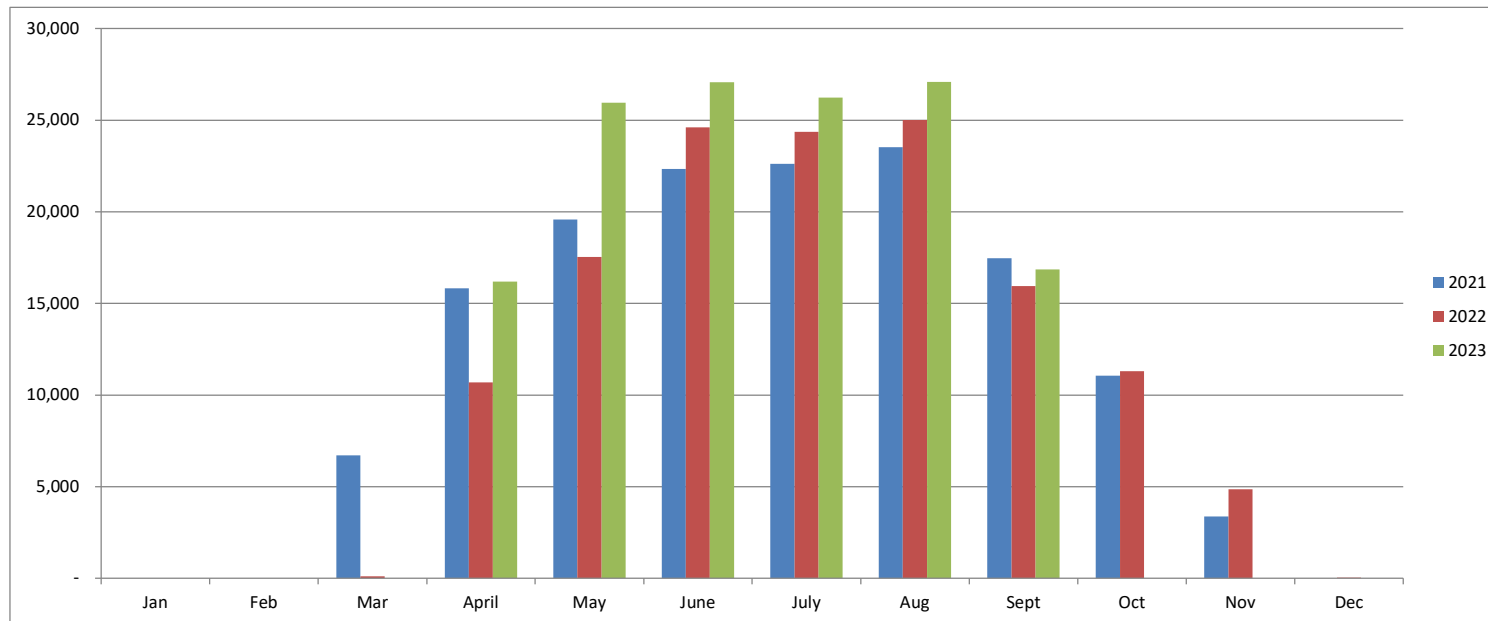
| 2021  |        |         | 2022  |        |         | 2023  |        |         |           |         |
|-------|--------|---------|-------|--------|---------|-------|--------|---------|-----------|---------|
|       | Month  | YTD     |       | Month  | YTD     |       | Month  | YTD     |           |         |
| Jan   | 0      | 0       | Jan   | 0      | 0       | Jan   | 0      | 0       | 21 Budget | 315,000 |
| Feb   | 0      | 0       | Feb   | 0      | 0       | Feb   | 0      | 0       | 22 Budget | 361,600 |
| Mar   | 8,982  | 8,982   | Mar   | 424    | 424     | Mar   | -      | -       | 23 Budget | 370,000 |
| April | 28,707 | 37,689  | April | 15,697 | 16,121  | April | 30,264 | 30,264  |           |         |
| May   | 50,604 | 88,293  | May   | 48,155 | 64,276  | May   | 60,382 | 90,646  |           |         |
| June  | 58,554 | 146,847 | June  | 61,486 | 125,762 | June  | 69,197 | 159,843 |           |         |
| July  | 68,881 | 215,728 | July  | 67,682 | 193,444 | July  | 71,931 | 231,774 |           |         |
| Aug   | 64,359 | 280,087 | Aug   | 65,065 | 258,509 | Aug   | 63,892 | 295,665 |           |         |
| Sept  | 52,469 | 332,556 | Sept  | 53,372 | 311,880 | Sept  | 52,932 | 348,597 |           |         |
| Oct   | 29,771 | 362,327 | Oct   | 30,075 | 341,955 | Oct   | -      | -       |           |         |
| Nov   | 8,482  | 370,809 | Nov   | 12,516 | 354,471 | Nov   | -      | -       |           |         |
| Dec   | -      | 370,809 | Dec   | -      | 354,471 | Dec   | -      | -       |           |         |



# **Mount Prospect Park District Golf Course Driving Range Revenue**

Revenue Recap by yr:

| 2021  |        |         | 2022  |        |         | 2023  |        |         |           |         |
|-------|--------|---------|-------|--------|---------|-------|--------|---------|-----------|---------|
|       | Month  | YTD     |       | Month  | YTD     |       | Month  | YTD     |           |         |
| Jan   | -      | -       | Jan   | -      | -       | Jan   | -      | -       | 21 Budget | 110,000 |
| Feb   | -      | -       | Feb   | -      | -       | Feb   | -      | -       | 22 Budget | 114,300 |
| Mar   | 6,712  | 6,712   | Mar   | 96     | 96      | Mar   | -      | -       | 23 Budget | 118,000 |
| April | 15,821 | 22,533  | April | 10,690 | 10,786  | April | 16,186 | 16,186  |           |         |
| May   | 19,574 | 42,107  | May   | 17,535 | 28,321  | May   | 25,949 | 42,135  |           |         |
| June  | 22,338 | 64,446  | June  | 24,600 | 52,921  | June  | 27,072 | 69,206  |           |         |
| July  | 22,610 | 87,056  | July  | 24,360 | 77,280  | July  | 26,228 | 95,434  |           |         |
| Aug   | 23,526 | 110,581 | Aug   | 25,008 | 102,289 | Aug   | 27,088 | 122,523 |           |         |
| Sept  | 17,460 | 128,042 | Sept  | 15,950 | 118,239 | Sept  | 16,844 | 139,367 |           |         |
| Oct   | 11,042 | 139,084 | Oct   | 11,295 | 129,534 | Oct   | -      | -       |           |         |
| Nov   | 3,373  | 142,457 | Nov   | 4,866  | 134,400 | Nov   | -      | -       |           |         |
| Dec   | -      | -       | Dec   | 35     | 134,435 | Dec   | -      | -       |           |         |





# **MT PROSPECT PARK DISTRICT PROGRAM REVENUE**

Revenue Recap by yr:

| 2021   |         |           | 2022    |         |           | 2023      |         |           | YTD          | Annual    |           |
|--------|---------|-----------|---------|---------|-----------|-----------|---------|-----------|--------------|-----------|-----------|
| Month  | YTD     |           | Month   | YTD     |           | Month     | YTD     |           | Actual       | Budget    |           |
| Jan    | 136,317 | 136,317   | Jan     | 163,615 | 163,615   | Jan       | 186,710 | 186,710   | Revenue      | 1,967,458 | 2,318,700 |
| Feb    | 158,740 | 295,057   | Feb     | 208,904 | 372,519   | Feb       | 210,814 | 397,524   |              |           |           |
| Mar    | 95,172  | 390,229   | Mar     | 339,191 | 711,710   | Mar       | 493,884 | 891,408   |              |           |           |
| April  | 273,709 | 663,938   | April   | 221,329 | 933,039   | April     | 266,955 | 1,158,363 | Expenditures | 596,116   | 804,276   |
| May    | 177,481 | 841,419   | May     | 164,467 | 1,097,506 | May       | 155,429 | 1,313,792 |              |           |           |
| June   | 131,487 | 972,906   | June    | 93,069  | 1,190,575 | June      | 111,517 | 1,425,309 |              |           |           |
| July   | 115,293 | 1,088,199 | July    | 107,505 | 1,298,080 | July      | 127,645 | 1,552,954 | Contractual  | 301,069   | 365,848   |
| Aug    | 186,881 | 1,275,080 | Aug     | 239,418 | 1,537,498 | Aug       | 263,226 | 1,816,180 |              |           |           |
| Sept   | 125,032 | 1,400,112 | Sept    | 128,019 | 1,665,517 | Sept      | 151,278 | 1,967,458 |              |           |           |
| Oct    | 175,554 | 1,575,666 | Oct     | 148,068 | 1,813,585 | Oct       | -       | 1,967,458 | Commodities  | 233,285   | 340,971   |
| Nov    | 140,957 | 1,716,623 | Nov     | 161,479 | 1,975,064 | Nov       | -       | 1,967,458 |              |           |           |
| Dec    | 113,279 | 1,829,902 | Dec     | 157,425 | 2,132,489 | Dec       | -       | 1,967,458 |              |           |           |
| Budget |         |           | 977,635 |         |           | 2,318,700 |         |           | Net          |           |           |
|        |         |           |         |         |           |           |         |           | 1,130,470    |           |           |
|        |         |           |         |         |           |           |         |           | 1,511,095    |           |           |
|        |         |           |         |         |           |           |         |           | 836,988      |           |           |
|        |         |           |         |         |           |           |         |           | 807,605      |           |           |

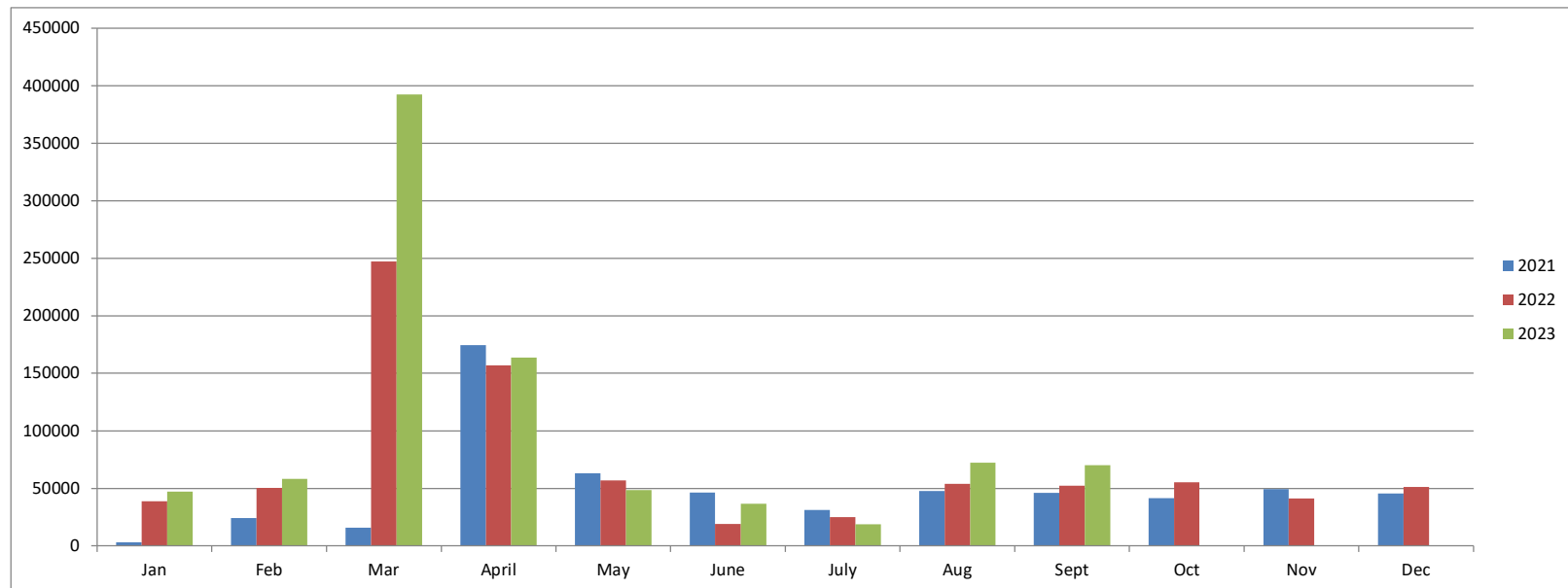
MOUNT PROSPECT PARK DISTRICT  
PROGRAMS Department by Function  
For Nine Months Ended 9-30-23

| ACCOUNT NAMES                      |           | YOUTH/<br>CHILD CARE | ATHLETICS<br>ADULT | YOUTH    | FITNESS | SPECIAL<br>EVENTS | ARTS    | BASEBALL |
|------------------------------------|-----------|----------------------|--------------------|----------|---------|-------------------|---------|----------|
| TOTALS                             |           |                      |                    |          |         |                   |         |          |
| REVENUES:                          |           |                      |                    |          |         |                   |         |          |
| PROGRAM FEES                       | 2,001,804 | 923,396              | 59,845             | 440,061  | 120,485 | 18,541            | 307,768 | 131,708  |
| RECV'D 2022                        | 43,770    |                      |                    |          |         |                   |         | 43,770   |
| CHILD CARE                         | (1,476)   | (1,476)              |                    |          |         |                   |         |          |
| VISA/MC CHARGES                    | (32,871)  | (13,579)             |                    | (9,105)  |         |                   | (7,084) | (3,103)  |
| TOTAL REVENUE                      | 2,011,228 | 908,341              | 59,845             | 430,956  | 120,485 | 18,541            | 300,684 | 172,375  |
| % of Budget                        | 87%       | 85%                  | 112%               | 81%      | 115%    | 87%               | 83%     | 99%      |
| EXPENDITURES:                      |           |                      |                    |          |         |                   |         |          |
| PART TIME SALARIES                 | 596,116   | 343,233              | 4,248              | 30,634   | 74,219  | 350               | 140,575 | 2,857    |
| CONTRACTUAL SERVICES               | 301,069   | 66,939               | 20,820             | 141,359  | 7,645   | 21,556            | 578     | 42,171   |
| COMMODITIES                        | 233,285   | 26,591               | 9,740              | 73,956   | 2,545   | 8,900             | 42,019  | 69,534   |
| UTILITIES                          | -         |                      |                    |          |         |                   |         |          |
| TOTAL EXPENDITURES                 | 1,130,469 | 436,764              | 34,807             | 245,949  | 84,410  | 30,806            | 183,172 | 114,563  |
| % of Budget                        | 75%       | 75%                  | 74%                | 70%      | 89%     | 56%               | 79%     | 77%      |
| REVENUE OVER(UNDER) EXP            | 880,758   | 471,577              | 25,038             | 185,007  | 36,075  | (12,265)          | 117,513 | 57,813   |
| <b>\$ CHANGE FROM 2022 + ( - )</b> |           |                      |                    |          |         |                   |         |          |
| REVENUE                            | 347,931   | 207,593              | 18,395             | 32,559   | 37,982  | 6,457             | 42,223  | 2,722    |
| EXPENDITURES                       | 259,025   | 139,332              | 6,949              | 49,938   | 19,843  | 15,731            | 13,277  | 13,954   |
| NET                                | 88,906    | 68,261               | 11,446             | (17,379) | 18,138  | (9,274)           | 28,946  | (11,232) |
| <b>% CHANGE FROM 2022</b>          |           |                      |                    |          |         |                   |         |          |
| REVENUE                            | 21        | 30                   | 44                 | 8        | 46      | 53                | 16      | 2        |
| EXPENDITURES                       | 30        | 47                   | 25                 | 25       | 31      | 104               | 8       | 14       |

## MT Prospect Park District CHILD CARE PROGRAMS REVENUE

Revenue Recap by yr:

| 2021  |               |                | 2022  |               |                | 2023  |               |                  |
|-------|---------------|----------------|-------|---------------|----------------|-------|---------------|------------------|
|       | Month         | YTD            |       | Month         | YTD            |       | Month         | YTD              |
| Jan   | 3,044         | 3,044          | Jan   | 38,678        | 38,678         | Jan   | 47,284        | 47,284           |
| Feb   | 24,063        | 27,107         | Feb   | 50,364        | 89,042         | Feb   | 58,331        | 105,615          |
| Mar   | 15,941        | 43,048         | Mar   | 247,266       | 336,308        | Mar   | 392,528       | 498,143          |
| April | 174,367       | 217,415        | April | 157,086       | 493,394        | April | 163,747       | 661,890          |
| May   | 63,011        | 280,426        | May   | 57,031        | 550,425        | May   | 48,605        | 710,495          |
| June  | 46,304        | 326,730        | June  | 19,000        | 569,425        | June  | 36,654        | 747,149          |
| July  | 31,090        | 357,820        | July  | 24,939        | 594,364        | July  | 18,601        | 765,749          |
| Aug   | 47,673        | 405,493        | Aug   | 53,955        | 648,319        | Aug   | 72,322        | 838,072          |
| Sept  | 46,116        | 451,609        | Sept  | 52,429        | 700,748        | Sept  | 70,269        | 908,341          |
| Oct   | 41,490        | 493,099        | Oct   | 55,183        | 755,931        | Oct   | -             | 908,341          |
| Nov   | 49,387        | 542,486        | Nov   | 41,162        | 797,093        | Nov   | -             | 908,341          |
| Dec   | 45,598        | 588,084        | Dec   | 51,214        | 848,307        | Dec   | -             | 908,341          |
|       | <b>Budget</b> | <b>253,780</b> |       | <b>Budget</b> | <b>846,630</b> |       | <b>Budget</b> | <b>1,070,049</b> |



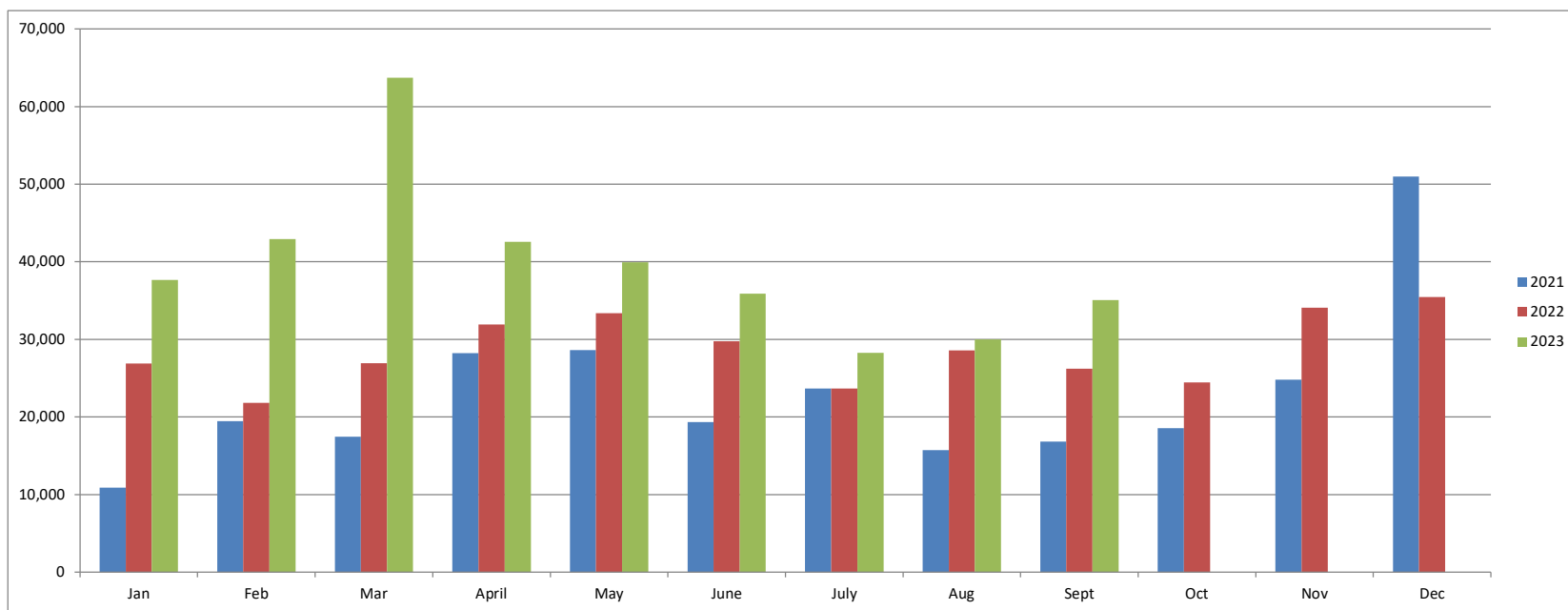
**MOUNT PROSPECT PARK DISTRICT**  
**CHILD CARE PROGRAMS**  
For Nine Months Ended September 30, 2023

| ACCOUNT NAMES            |                |                |                  |               |                | 75% of Fiscal Year |             |
|--------------------------|----------------|----------------|------------------|---------------|----------------|--------------------|-------------|
|                          | YTD            |                | 2023             | 2023          |                | % of               | % of        |
|                          | 2021           | 2022           | Budget           | Month         | YTD            | Budget             | 2022        |
| <b>REVENUES:</b>         |                |                |                  |               |                |                    |             |
| Kids Klub                | 74,902         | 201,035        | 366,660          | 45,560        | 240,349        | 66%                | 120%        |
| Day Camp                 | 303,290        | 415,679        | 520,071          | 3,540         | 557,341        | 107%               | 134%        |
| Preschool                | 73,531         | 84,034         | 183,318          | 22,625        | 124,230        | 68%                | 148%        |
| VISA/MC Charges          |                |                |                  | (1,456)       | (13,579)       | n/a                | n/a         |
| <b>Total</b>             | <b>451,723</b> | <b>700,748</b> | <b>1,070,049</b> | <b>70,269</b> | <b>908,341</b> | <b>85%</b>         | <b>130%</b> |
| <b>EXPENDITURES:</b>     |                |                |                  |               |                |                    |             |
| Part Time Salaries       | 116,727        | 251,158        | 467,759          | 27,571        | 343,233        | 73%                | 137%        |
| Contractual Services     | 6,431          | 30,411         | 80,494           | 10,046        | 66,939         | 83%                | 220%        |
| Commodities              | 5,719          | 16,542         | 34,790           | 1,501         | 26,591         | 76%                | 161%        |
| <b>Total</b>             | <b>128,877</b> | <b>298,111</b> | <b>583,043</b>   | <b>39,117</b> | <b>436,764</b> | <b>75%</b>         | <b>339%</b> |
| <b>SURPLUS (DEFICIT)</b> | <b>322,846</b> | <b>402,637</b> | <b>487,006</b>   | <b>31,152</b> | <b>471,577</b> |                    |             |



Revenue Recap by yr:

| 2021   |        |         | 2022    |        |         | 2023    |        |         |              | YTD       | Annual    |
|--------|--------|---------|---------|--------|---------|---------|--------|---------|--------------|-----------|-----------|
| Month  | YTD    |         | Month   | YTD    |         | Month   | YTD    |         |              | Actual    | Budget    |
| Jan    | 10,891 | 10,891  | Jan     | 26,889 | 26,889  | Jan     | 37,676 | 37,676  | Revenue      | 356,078   | 337,401   |
| Feb    | 19,470 | 30,361  | Feb     | 21,829 | 48,718  | Feb     | 42,910 | 80,586  | Expenditures |           |           |
| Mar    | 17,464 | 47,825  | Mar     | 26,927 | 75,645  | Mar     | 63,747 | 144,333 | Full Time    | 201,719   | 300,195   |
| April  | 28,230 | 76,055  | April   | 31,919 | 107,564 | April   | 42,598 | 186,931 | Part Time    | 184,027   | 273,896   |
| May    | 28,642 | 104,697 | May     | 33,368 | 140,932 | May     | 39,927 | 226,858 | Benefits     | 107,802   | 154,915   |
| June   | 19,365 | 124,062 | June    | 29,760 | 170,692 | June    | 35,904 | 262,762 | Contractual  | 35,203    | 60,055    |
| July   | 23,686 | 147,748 | July    | 23,665 | 194,357 | July    | 28,240 | 291,002 | Commodities  | 45,498    | 101,676   |
| Aug    | 15,720 | 163,468 | Aug     | 28,590 | 222,947 | Aug     | 30,005 | 321,007 | Utilities    | 160,609   | 253,760   |
| Sept   | 16,839 | 180,307 | Sept    | 26,224 | 249,171 | Sept    | 35,071 | 356,078 |              | 734,858   | 1,144,497 |
| Oct    | 18,561 | 198,868 | Oct     | 24,478 | 273,649 | Oct     | -      | -       | Net          | (378,780) | (807,096) |
| Nov    | 24,819 | 223,687 | Nov     | 34,093 | 307,742 | Nov     | -      | -       |              |           |           |
| Dec    | 50,983 | 274,670 | Dec     | 35,449 | 343,191 | Dec     | -      | -       |              |           |           |
| Budget |        |         | 161,356 |        |         | 240,086 |        |         | 337,401      |           |           |





# REVENUE REPORT

## September 2023

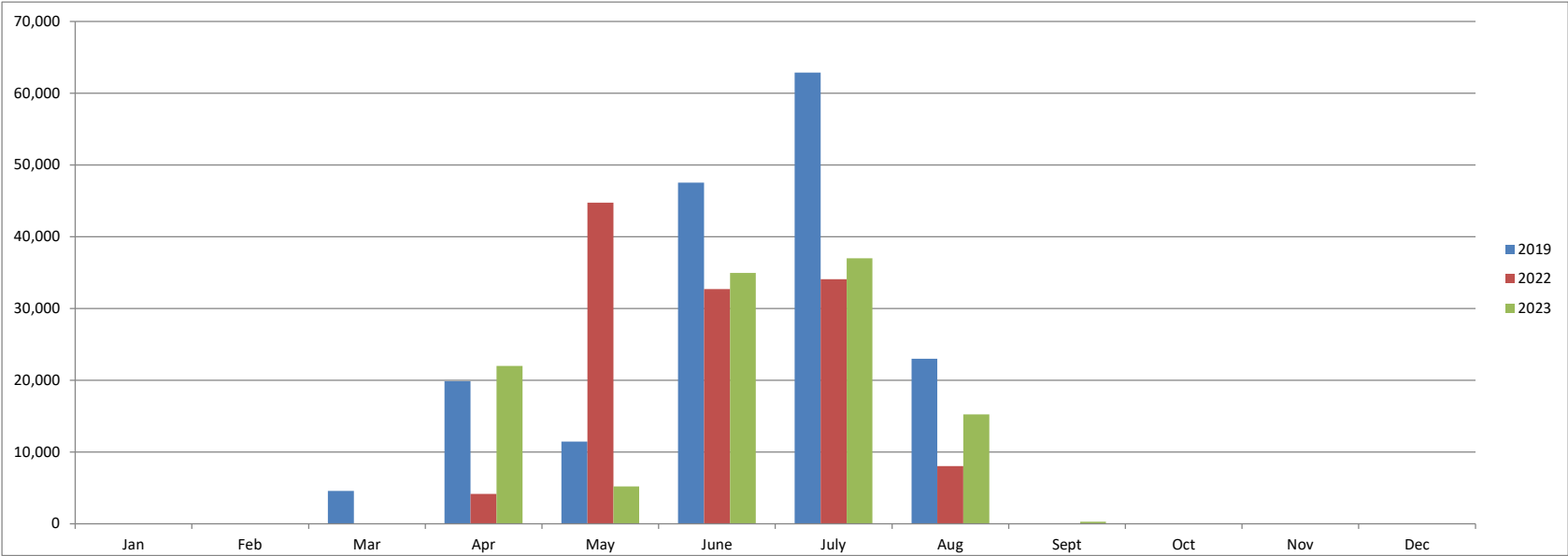
|                     |  | MONTH   |        | YEAR to DATE |         | Up (Down) |          |
|---------------------|--|---------|--------|--------------|---------|-----------|----------|
|                     |  | This    | Last   | This         | Last    | Change    | % Change |
| RENTALS             |  |         |        |              |         |           |          |
| Building Rental     |  | 11,451  | 5,548  | 64,385       | 41,956  | 22,429    | 53%      |
| Total               |  | 11,451  | 5,548  | 64,385       | 41,956  | 22,429    | 53%      |
| PASS SALES          |  |         |        |              |         |           |          |
| All Facility        |  | -       |        | -            | -       | -         | #DIV/0!  |
| Gym & Track         |  | 1,449   | 1,113  | 17,415       | 901     | 16,514    | 1834%    |
| Fitness             |  | 21,742  | 16,890 | 211,010      | 160,897 | 50,114    | 31%      |
| Total               |  | 23,191  | 18,003 | 228,425      | 161,797 | 66,628    | 41%      |
| DAILY FEES          |  |         |        |              |         |           |          |
| All Facility        |  | -       | -      | -            | -       | -         | #DIV/0!  |
| Gym & Track         |  | 3,758   | 2,906  | 41,449       | 26,426  | 15,024    | 57%      |
| Fitness             |  | 518     | 382    | 6,703        | 4,339   | 2,364     | 54%      |
| Racquetball         |  | 143     | 176    | 2,870        | 1,476   | 1,394     | 94%      |
| Total               |  | 4,419   | 3,464  | 51,022       | 32,241  | 18,781    | 58%      |
| PROGRAM FEES        |  |         |        |              |         |           |          |
| Special Programs    |  | (3,997) | (732)  | 11,941       | 15,398  | (3,457)   | n/a      |
| Total               |  | (3,997) | (732)  | 11,941       | 15,398  | (3,457)   | n/a      |
| CONCESSIONS         |  |         |        |              |         |           |          |
| Merchandise         |  | 192     | 94     | 1,111        | 554     | 557       | 101%     |
| Vending             |  | 314     | 753    | 4,266        | 3,201   | 1,065     | n/a      |
| Total               |  | 506     | 847    | 5,377        | 3,755   | 1,622     | 43%      |
| OTHER               |  |         |        |              |         |           |          |
| Visa Charges / OvSt |  | (499)   | (980)  | (5,073)      | (6,000) | 927       | -15%     |
| TOTAL               |  | 35,071  | 26,150 | 356,078      | 249,147 | 106,931   | 43%      |



|                             | 2020           | 2021           | 2022           | 2023           | Change From<br>2022 | Change From<br>2021 |
|-----------------------------|----------------|----------------|----------------|----------------|---------------------|---------------------|
| <b>REVENUES:</b>            |                |                |                |                |                     |                     |
| RENTALS                     | 19,706         | 75,390         | 41,956         | 64,385         | 53%                 | -15%                |
| PASSES /USER FEES           | 117,809        | 96,399         | 161,781        | 228,425        | 41%                 | 137%                |
| DAILY /USER FEES            | 14,076         | 4,803          | 32,281         | 51,022         | 58%                 | 962%                |
| PROGRAM FEES                | 2,126          | 7,138          | 15,398         | 11,941         | -22%                | 67%                 |
| MERCHANDISE & VENDING       | 5,265          | 1,339          | 3,755          | 5,377          | 43%                 | 302%                |
| OTHER/visa                  | (3,422)        | (4,761)        | (6,000)        | (5,073)        | -15%                | 7%                  |
| <b>TOTAL REVENUE</b>        | <b>155,560</b> | <b>180,308</b> | <b>249,171</b> | <b>356,077</b> | <b>43%</b>          | <b>97%</b>          |
| <br>% of Budget             | <br>33%        | <br>112%       | <br>104%       | <br>106%       |                     |                     |
| <b>EXPENDITURES:</b>        |                |                |                |                |                     |                     |
| FULL TIME SALARIES          | 150,901        | 234,242        | 165,840        | 201,719        | 22%                 | -14%                |
| PART TIME SALARIES          | 109,513        | 130,805        | 172,747        | 184,027        | 7%                  | 41%                 |
| FRINGE BENEFITS             | 81,575         | 117,162        | 103,252        | 107,802        | 4%                  | -8%                 |
| CONTRACTUAL SERVICES        | 26,799         | 21,413         | 40,086         | 35,203         | -12%                | 64%                 |
| COMMODITIES                 | 38,031         | 26,695         | 33,840         | 44,715         | 32%                 | 68%                 |
| MERCHANDISE                 | 1,118          | 217            | 404            | 783            | n/a                 | n/a                 |
| UTILITIES                   | 139,964        | 143,142        | 143,200        | 160,609        | 12%                 | n/a                 |
| <b>TOTAL EXPENDITURES</b>   | <b>547,901</b> | <b>673,676</b> | <b>659,369</b> | <b>734,858</b> | <b>11%</b>          | <b>9%</b>           |
| <br>% of Budget             | <br>48%        | <br>63%        | <br>60%        | <br>64%        |                     |                     |
| <br>REVENUE OVER(UNDER) EXP | <br>(392,341)  | <br>(493,368)  | <br>(410,198)  | <br>(378,781)  |                     |                     |
| <br>BUDGET REVENUE          | <br>467,240    | <br>161,356    | <br>240,086    | <br>337,401    |                     |                     |
| BUDGET EXPENSE              | 1,136,761      | 1,068,362      | 1,108,169      | 1,144,497      |                     |                     |

# **MOUNT PROSPECT PARK DISTRICT BIG SURF POOL**

| Revenue Recap by yr: |        |         |             |        |         |             |        |         |              |                  |
|----------------------|--------|---------|-------------|--------|---------|-------------|--------|---------|--------------|------------------|
| <b>2019</b>          |        |         | <b>2022</b> |        |         | <b>2023</b> |        |         | YTD          | Annual           |
| Month                | YTD    |         | Month       | YTD    |         | Month       | YTD    |         | Actual       | Budget           |
| Jan                  | 0      | 0       | Jan         | 0      | 0       | Jan         | 0      | 0       |              |                  |
| Feb                  | 0      | 0       | Feb         | 0      | 0       | Feb         | 0      | 0       |              |                  |
| Mar                  | 4,561  | 4,561   | Mar         | -      | -       | Mar         | -      | -       | Revenue      | 114,585          |
| April                | 19,866 | 24,427  | April       | 4,132  | 4,132   | April       | 21,978 | 21,978  | Expenditures |                  |
| May                  | 11,449 | 35,876  | May         | 44,751 | 48,883  | May         | 5,212  | 27,190  | Full Time    | 45,262           |
| June                 | 47,551 | 83,427  | June        | 32,705 | 81,588  | June        | 34,928 | 62,118  | Part Time    | 63,927           |
| July                 | 62,873 | 146,300 | July        | 34,065 | 115,653 | July        | 36,981 | 99,099  | Benefits     | 20,179           |
| Aug                  | 22,979 | 169,279 | Aug         | 7,998  | 123,651 | Aug         | 15,225 | 114,324 | Contractual  | 3,731            |
| Sept                 | -      | 169,279 | Sept        | -      | 123,651 | Sept        | 261    | 114,585 | Commodities  | 28,187           |
| Oct                  | -      | 169,279 | Oct         | -      | 123,651 | Oct         | -      | -       | Utilities    | 6,271            |
| Nov                  | -      | 169,279 | Nov         | -      | 123,651 | Nov         | -      | -       | Net          | 167,557          |
| Dec                  | -      | 169,279 | Dec         | -      | 123,651 | Dec         | -      | 114,585 |              | (52,972)         |
| <b>Budget</b>        |        |         | <b>2022</b> |        |         | <b>2023</b> |        |         |              | <b>244,522</b>   |
|                      |        |         |             |        |         |             |        |         |              | <b>(136,882)</b> |



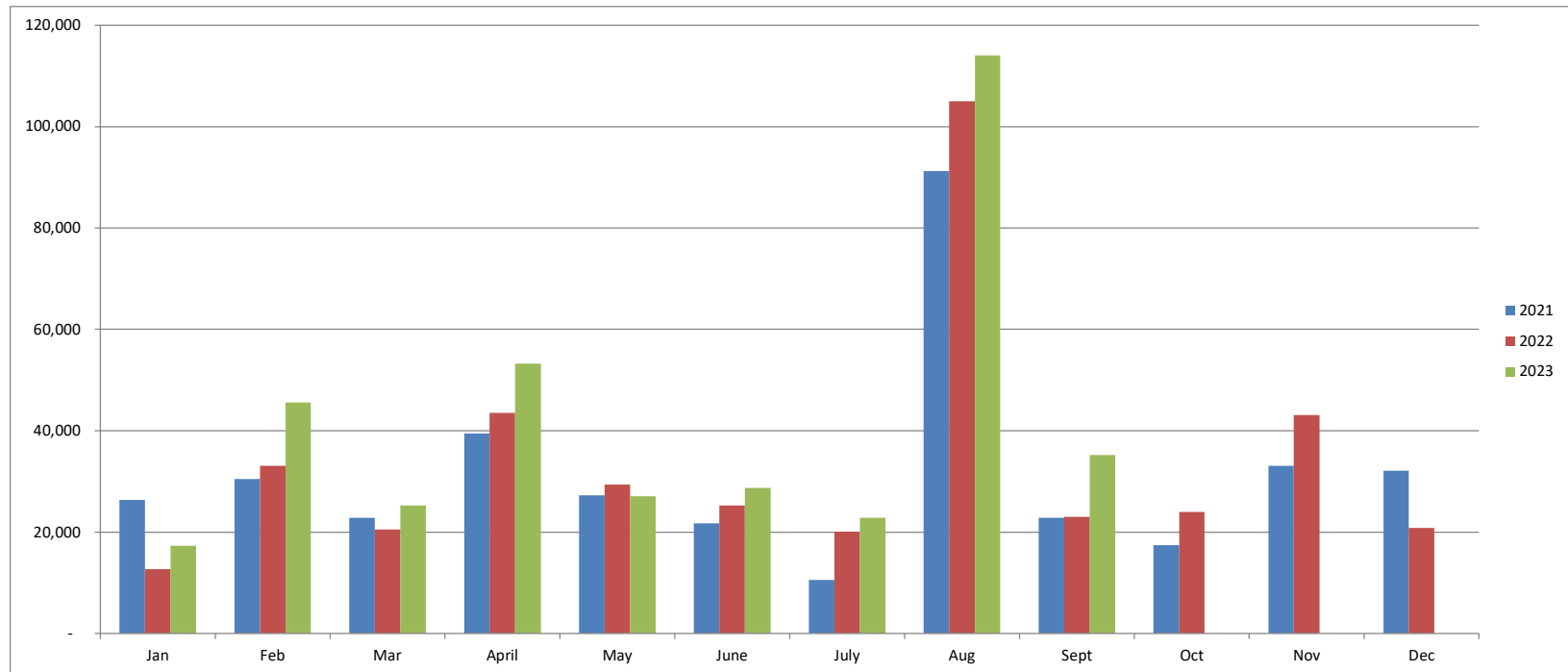




# **MT PROSPECT PARK DISTRICT RECPLEX POOL REVENUE**

Revenue Recap by yr:

| <b>2021</b>   |        |         | <b>2022</b>    |         |         | <b>2023</b>    |         |         |                | YTD     | Annual    |
|---------------|--------|---------|----------------|---------|---------|----------------|---------|---------|----------------|---------|-----------|
| Month         | YTD    |         | Month          | YTD     |         | Month          | YTD     |         |                | Actual  | Budget    |
| Jan           | 26,365 | 26,365  | Jan            | 12,671  | 12,671  | Jan            | 17,312  | 17,312  | Revenue        | 369,271 | 362,146   |
| Feb           | 30,463 | 56,827  | Feb            | 33,061  | 45,732  | Feb            | 45,585  | 62,897  | Expenditures   |         |           |
| Mar           | 22,818 | 79,645  | Mar            | 20,539  | 66,271  | Mar            | 25,264  | 88,161  | Full Time      | 64,799  | 114,874   |
| April         | 39,421 | 119,066 | April          | 43,508  | 109,779 | April          | 53,246  | 141,407 | Part Time      | 182,881 | 262,740   |
| May           | 27,270 | 146,336 | May            | 29,366  | 139,145 | May            | 27,094  | 168,501 | Benefits       | 26,553  | 38,714    |
| June          | 21,735 | 168,071 | June           | 25,275  | 164,420 | June           | 28,716  | 197,217 | Commodities    | 18,494  | 56,548    |
| July          | 10,585 | 178,656 | July           | 20,106  | 184,526 | July           | 22,817  | 220,034 | Utilities      | 40,353  | 64,750    |
| Aug           | 91,222 | 269,878 | Aug            | 104,997 | 289,523 | Aug            | 114,023 | 334,057 |                | 333,080 | 537,626   |
| Sept          | 22,842 | 292,720 | Sept           | 22,998  | 312,521 | Sept           | 35,214  | 369,271 | Net            | 36,191  | (175,480) |
| Oct           | 17,443 | 310,163 | Oct            | 24,024  | 336,545 | Oct            | -       | -       |                |         |           |
| Nov           | 33,079 | 343,242 | Nov            | 43,095  | 379,640 | Nov            | -       | -       |                |         |           |
| Dec           | 32,147 | 375,389 | Dec            | 20,803  | 400,443 | Dec            | -       | -       |                |         |           |
| <b>Budget</b> |        |         | <b>131,000</b> |         |         | <b>359,038</b> |         |         | <b>362,146</b> |         |           |



Mount Prospect Park District  
**REC PLEX POOL**  
thru September

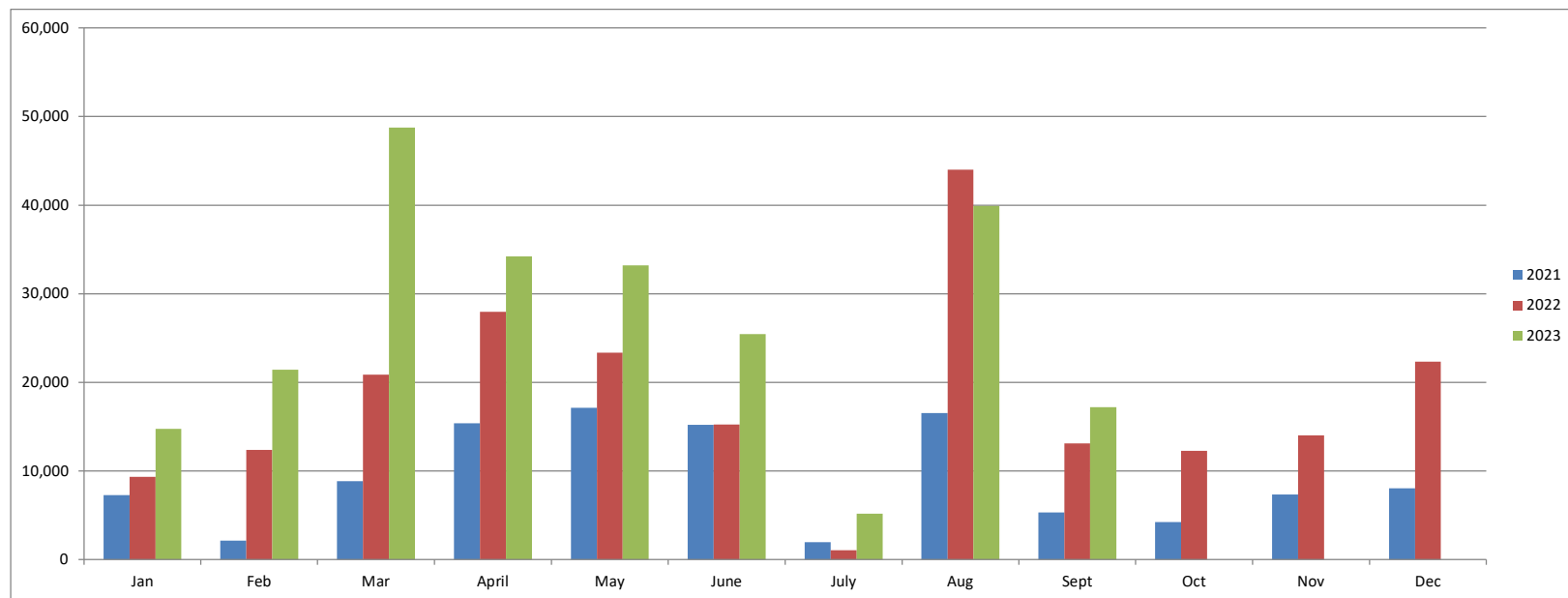
|                             | 2020           | 2021           | 2022           | 2023           | Change From<br>2022 | Change From<br>2021 |
|-----------------------------|----------------|----------------|----------------|----------------|---------------------|---------------------|
| <b>REVENUES:</b>            |                |                |                |                |                     |                     |
| BUILDING RENTAL             | 60             | 6,175          | 25             | -              | n/a                 | -100%               |
| PASSES /USER FEES           | 22,953         | 46,719         | 64,958         | 86,234         | 33%                 | 85%                 |
| DAILY /USER FEES            | 2,505          | 3,103          | 3,237          | 3,442          | 6%                  | 11%                 |
| PROGRAM FEES                | 115,875        | 236,723        | 244,301        | 289,246        | 18%                 | 22%                 |
| VISA/MC CHARGES             | -              | -              | -              | (9,651)        | n/a                 | n/a                 |
| <b>TOTAL REVENUE</b>        | <b>141,393</b> | <b>292,720</b> | <b>312,521</b> | <b>369,271</b> | <b>18%</b>          | <b>26%</b>          |
| <br>% of Budget             | <br>30%        | <br>223%       | <br>87%        | <br>102%       |                     |                     |
| <b>EXPENDITURES:</b>        |                |                |                |                |                     |                     |
| FULL TIME SALARIES          | 76,629         | 63,621         | 94,393         | 64,799         | -31%                | 2%                  |
| PART TIME SALARIES          | 105,316        | 139,917        | 149,058        | 182,881        | 23%                 | 31%                 |
| FRINGE BENEFITS             | 17,039         | 21,496         | 21,343         | 26,553         | 24%                 | 24%                 |
| CONTRACTUAL SERVICES        | 3,899          | 3,819          | 4,592          | -              | n/a                 | n/a                 |
| COMMODITIES                 | 17,331         | 15,709         | 27,571         | 18,494         | -33%                | 18%                 |
| UTILITIES                   | 33,122         | 34,884         | 36,684         | 40,353         | 10%                 | 16%                 |
| SALES TAX/OTHER             |                |                |                |                |                     |                     |
| <b>TOTAL EXPENDITURES</b>   | <b>253,336</b> | <b>279,446</b> | <b>333,641</b> | <b>333,080</b> | <b>0%</b>           | <b>19%</b>          |
| <br>% of Budget             | <br>45%        | <br>59%        | <br>66%        | <br>62%        |                     |                     |
| <br>REVENUE OVER(UNDER) EXP | <br>(111,943)  | <br>13,274     | <br>(21,120)   | <br>36,191     |                     |                     |
| <br>BUDGET REVENUE          | <br>472,791    | <br>131,000    | <br>359,038    | <br>362,146    |                     |                     |
| BUDGET EXPENSE              | 561,842        | 476,503        | 508,519        | 537,626        |                     |                     |



## PROGRAM REVENUE

Revenue Recap by yr:

| 2021          |        |         | 2022          |        |         | 2023           |        |         | YTD          | Annual  |
|---------------|--------|---------|---------------|--------|---------|----------------|--------|---------|--------------|---------|
| Month         | YTD    |         | Month         | YTD    |         | Month          | YTD    |         | Actual       | Budget  |
| Jan           | 7,255  | 7,255   | Jan           | 9,333  | 9,333   | Jan            | 14,753 | 14,753  | Revenue      | 240,091 |
| Feb           | 2,130  | 9,385   | Feb           | 12,370 | 21,703  | Feb            | 21,434 | 36,187  |              |         |
| Mar           | 8,853  | 18,238  | Mar           | 20,870 | 42,573  | Mar            | 48,726 | 84,913  |              |         |
| April         | 15,397 | 33,635  | April         | 27,967 | 70,540  | April          | 34,198 | 119,111 |              |         |
| May           | 17,148 | 50,783  | May           | 23,351 | 93,891  | May            | 33,190 | 152,301 | Expenditures | 181,569 |
| June          | 15,223 | 66,006  | June          | 15,257 | 109,148 | June           | 25,436 | 177,737 | Part Time    |         |
| July          | 1,956  | 67,962  | July          | 1,032  | 110,180 | July           | 5,202  | 182,939 | Contractual  |         |
| Aug           | 16,544 | 84,506  | Aug           | 44,018 | 154,198 | Aug            | 39,929 | 222,868 | Commodities  |         |
| Sept          | 5,330  | 89,836  | Sept          | 13,120 | 167,318 | Sept           | 17,223 | 240,091 |              |         |
| Oct           | 4,210  | 94,046  | Oct           | 12,256 | 179,574 | Oct            | -      | -       |              |         |
| Nov           | 7,328  | 101,374 | Nov           | 14,000 | 193,574 | Nov            | -      | -       |              |         |
| Dec           | 8,069  | 109,443 | Dec           | 22,353 | 215,927 | Dec            | -      | -       | Net          |         |
| <b>Budget</b> |        |         | <b>50,250</b> |        |         | <b>98,386</b>  |        |         |              |         |
|               |        |         |               |        |         | <b>181,569</b> |        |         |              |         |





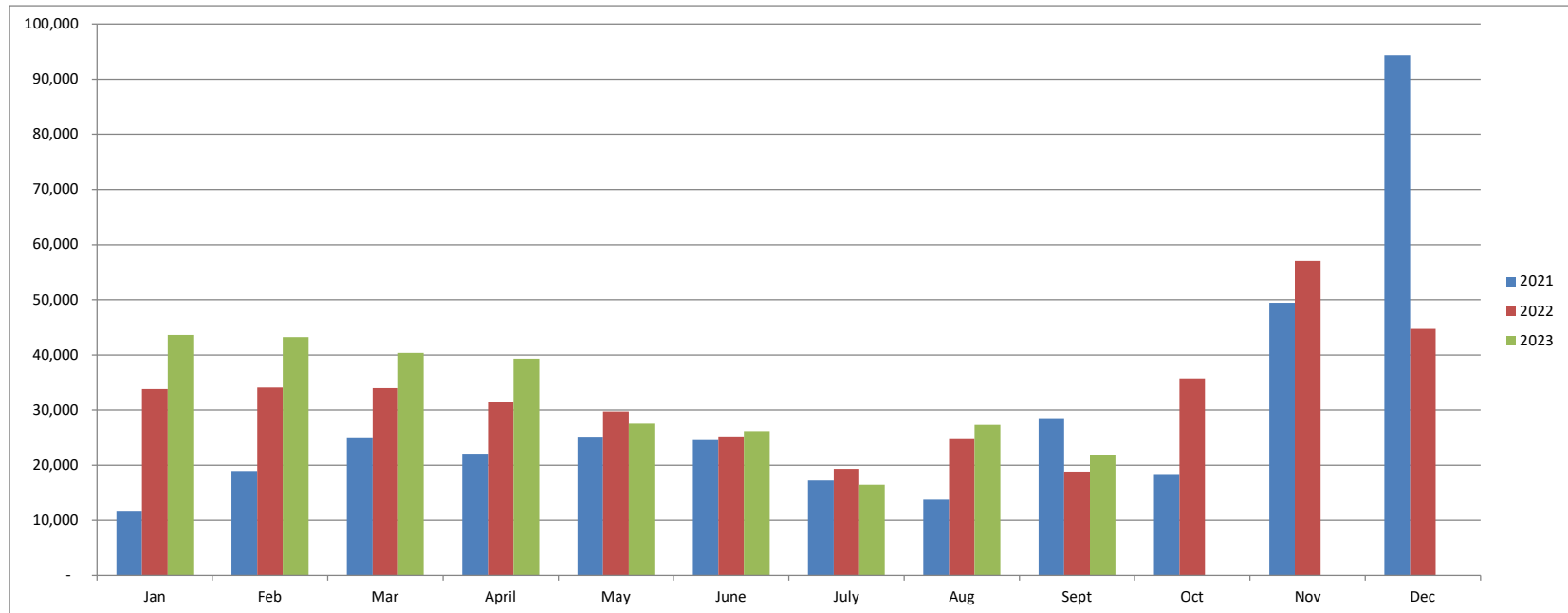
**PROGRAMS Department by Function**  
**Month Ended 9-30-23**

| ACCOUNT NAMES               |          | YOUTH      | ATHLETICS |
|-----------------------------|----------|------------|-----------|
|                             | TOTALS   | CHILD CARE | YOUTH     |
| REVENUES:                   |          |            |           |
| PROGRAM FEES                | 243,462  | 42,682     | 200,780   |
| CHILD CARE                  | -        |            |           |
| VISA/MC CHARGES             | (3,372)  |            | (3,372)   |
| TOTAL REVENUE               | 240,091  | 42,682     | 197,409   |
| <br>                        |          |            |           |
| % of Budget                 | 132%     | 85%        | 150%      |
| EXPENDITURES:               |          |            |           |
| PART TIME SALARIES          | 22,683   | 22,683     | -         |
| CONTRACTUAL SERVICES        | 130,747  | 56         | 130,691   |
| COMMODITIES                 | 807      | 807        | -         |
| TOTAL EXPENDITURES          | 154,237  | 23,546     | 130,691   |
| <br>                        |          |            |           |
| % of Budget                 | 119%     | 71%        | 136%      |
| <br>                        |          |            |           |
| REVENUE OVER(UNDER) EXP     | 85,854   | 19,136     | 66,718    |
| <br>                        |          |            |           |
| CHANGE FROM LAST YR + ( - ) |          |            |           |
| REVENUE                     | 72,773   | 10,040     | 62,733    |
| EXPENDITURES                | 104,345  | 2,558      | 101,787   |
| NET                         | (31,572) | 7,482      | (39,054)  |
| <br>                        |          |            |           |
| % CHANGE FROM LAST YEAR     |          |            |           |
| REVENUE                     | 43       | 31         | 47        |
| EXPENDITURES                | 209      | 12         | 352       |



Revenue Recap by yr:

| 2021   |        |         | 2022   |        |         | 2023   |        |         | YTD          | Annual    |
|--------|--------|---------|--------|--------|---------|--------|--------|---------|--------------|-----------|
| Month  | YTD    |         | Month  | YTD    |         | Month  | YTD    |         | Actual       | Budget    |
| Jan    | 11,539 | 11,539  | Jan    | 33,815 | 33,815  | Jan    | 43,595 | 43,595  |              |           |
| Feb    | 18,945 | 30,484  | Feb    | 34,070 | 67,886  | Feb    | 43,217 | 86,812  |              |           |
| Mar    | 24,874 | 55,358  | Mar    | 33,990 | 101,876 | Mar    | 40,378 | 127,190 | Revenue      | 285,842   |
| April  | 22,071 | 77,429  | April  | 31,380 | 133,256 | April  | 39,299 | 166,489 | Expenditures |           |
| May    | 25,010 | 102,438 | May    | 29,757 | 163,013 | May    | 27,570 | 194,059 | Full Time    | 154,721   |
| June   | 24,551 | 126,989 | June   | 25,220 | 188,233 | June   | 26,149 | 220,208 | Part Time    | 137,910   |
| July   | 17,209 | 144,198 | July   | 19,324 | 207,557 | July   | 16,447 | 236,655 | Benefits     | 53,906    |
| Aug    | 13,779 | 157,978 | Aug    | 24,722 | 232,279 | Aug    | 27,302 | 263,957 | Contractual  | 40,596    |
| Sept   | 28,365 | 186,343 | Sept   | 18,839 | 251,118 | Sept   | 21,885 | 285,842 | Commodities  | 18,863    |
| Oct    | 18,211 | 204,553 | Oct    | 35,748 | 286,866 | Oct    | -      | -       | Utilities    | 48,753    |
| Nov    | 49,431 | 253,985 | Nov    | 57,059 | 343,925 | Nov    | -      | -       |              | 454,749   |
| Dec    | 94,374 | 348,359 | Dec    | 44,711 | 388,636 | Dec    | -      | -       | Net          | (168,907) |
| Budget |        |         | Budget |        |         | Budget |        |         |              | 654,143   |
|        |        |         |        |        |         |        |        |         |              | (299,286) |





## REVENUE REPORT

### September 2023

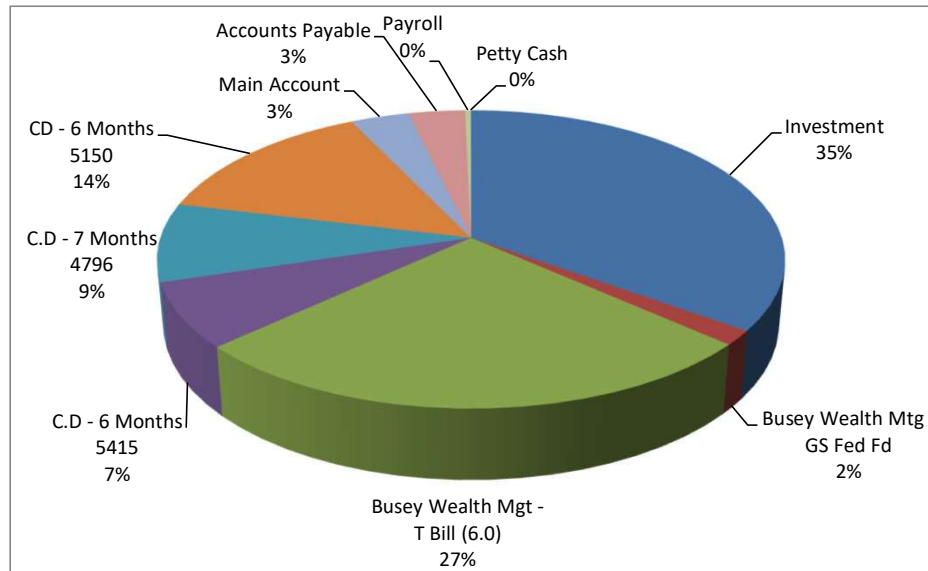
|                       | MONTH  |        | YEAR to DATE |         |         | Up/(Down) |
|-----------------------|--------|--------|--------------|---------|---------|-----------|
|                       | This   | Last   | This         | Last    | Change  | % Change  |
| RENTALS               |        |        |              |         |         |           |
| Building Rental       | 9,390  | 7,854  | 145,656      | 123,580 | 22,076  | 18%       |
|                       | 9,390  | 7,854  | 145,656      | 123,580 | 22,076  | 18%       |
| PASS SALES            |        |        |              |         |         |           |
| Gym Pass              | 161    | -      | 1,935        | -       | 1,935   | n/a       |
| Fitness               | 7,886  | 5,826  | 76,713       | 57,803  | 18,910  | 33%       |
|                       | 8,047  | 5,826  | 78,648       | 57,803  | 18,910  | 33%       |
| DAILY FEES            |        |        |              |         |         |           |
| Gym Fees              | 819    | 548    | 11,126       | 13,903  | (2,777) | -20%      |
| Fitness Center        | 286    | 157    | 1,985        | 1,638   | 347     | 21%       |
|                       | 1,105  | 705    | 13,111       | 15,541  | (2,430) | -16%      |
| PROGRAM FEES          |        |        |              |         |         |           |
| Youth Leagues         | 2,190  | 2,020  | 5,212        | 4,540   | 672     | 15%       |
| Special Programs      | 1,509  | 2,469  | 43,730       | 36,520  | 7,210   | 20%       |
|                       | 3,699  | 4,489  | 48,942       | 41,060  | 7,882   | 19%       |
| CONCESSIONS           |        |        |              |         |         |           |
| Merchandise           | 28     | 74     | 1,880        | 1,614   | 266     | 16%       |
| Vending               | 71     | 628    | 2,165        | 2,164   | 1       | n/a       |
|                       | 99     | 702    | 4,045        | 3,778   | 267     | 7%        |
| OTHER                 |        |        |              |         |         |           |
| Visa Charges / OvShrt | (455)  | (737)  | (4,560)      | (4,513) | (47)    | 1%        |
| TOTAL                 | 21,884 | 18,839 | 285,842      | 237,248 | 46,658  | 20%       |

**Mt. Prospect Park District**  
Statement of Account Balances  
As of September 30, 2023

**Busey Bank**

| Accounts                        | Maturity   | Amount    | Rate  | Term      |
|---------------------------------|------------|-----------|-------|-----------|
| Investment                      | n/a        | 7,470,381 | 4.40% | Demand    |
| Busey Wealth Mtg - GS Fed Fd    | n/a        | 339,245   | 4.97% | Demand    |
| Busey Wealth Mgt - T Bill (6.0) | 6/13/2024  | 5,706,681 | 5.14% | 12 Months |
| C.D - 6 Months 5415             | 10/24/2023 | 1,513,787 | 4.40% | 6 Months  |
| C.D - 7 Months 4796             | 1/12/2024  | 1,822,140 | 5.00% | 7 Months  |
| CD - 6 Months 5150              | 8/25/2023  | 3,001,635 | 4.40% | 12 Months |
| Main Account                    | n/a        | 741,901   | 1.19% | Demand    |
| Accounts Payable                | n/a        | 719,123   | n/a   |           |
| Payroll                         | n/a        | 69,928    | 1.19% |           |
| Petty Cash                      | n/a        | 4,650     | n/a   |           |

Total Funds 21,389,471





**MT. PROSPECT PARK DISTRICT  
PROPERTY TAX  
MONTH ENDING  
9/30/23**

| <u>Tax Yr.</u> | <u>Property Tax<br/>Jan. 1 - Dec. 31</u> | <u>Assessed<br/>Valuation</u> | <u>Rate</u> |
|----------------|--|-------------------------------|-------------|
| 2015           | 9,580,252                                | 1,406,791,767                 | 0.681       |
| 2016           | 9,820,200                                | 1,653,232,361                 | 0.594       |
| 2017           | 10,145,281                               | 1,667,332,206                 | 0.609       |
| 2018           | 10,417,103                               | 1,645,671,872                 | 0.633       |
| 2019           | 10,641,495                               | 1,945,499,549                 | 0.547       |
| 2020           | 10,945,316                               | 1,975,432,038                 | 0.554       |
| 2021           | 11,313,601                               | 1,833,646,800                 | 0.617       |

Tax Monies Received from January 1, 2023 through September 30, 2023 totals:  
\$6,183,980 (of this total \$386,405 is Replacement Tax).

|           | <b>Type</b> | <b>2023 Taxes</b> | <b>2022 Taxes</b> |
|-----------|-------------|-------------------|-------------------|
| January   | R           | 81,211            | 55,928            |
| January   |             | 2,421,341         | 3,234             |
| February  |             | 31,198            | 1,389,125         |
| March     | R           | 40,229            | 73,245            |
| March     |             | 2,761,313         | 4,273,734         |
| April     | R           | 63,914            | 86,591            |
| April     |             | 3,058,300         | 207,745           |
| May       | R           | 103,699           | 115,933           |
| May       |             |                   | -                 |
| June      |             | 114,497           | 31,082            |
| July      | R           | 83,835            | 83,469            |
| July      |             |                   | 21,023            |
| August    | R           | 13,517            | 9,529             |
| August    |             | 231,824           | -                 |
| September |             |                   | -                 |
| October   | R           |                   | 112,419           |
| October   |             |                   | -                 |
| November  |             |                   | -                 |
| December  |             |                   | 2,622,119         |
| December  | R           |                   | 36,815            |
| TOTAL     |             | 9,004,878         | 9,121,990         |



# Executive Director

Board Report October 18, 2023

## Annual Capital Improvement Project List FY 2024

A draft of the District's proposed FY 2024 Annual Capital Requests was presented tonight for the Board's first review and input. Staff will incorporate any feedback received from Commissioners during tonight's meeting and return for the Board's final review and consideration at the November 15th Regular Board Meeting. Once the list of 2024 capital projects has been approved, account codes will be created and staff will begin project implementation shortly thereafter.

## Mt. Prospect Park District FY 2024 Budget Process

The first draft of the District's FY 2024 budget will be presented to the Board at the November 15th Regular Board meeting. As the District continues to improve on previously declining programming and revenue we must also support our staffing and increasing operational expenses. The forthcoming budget will strive to keep up with the extremely competitive employment marketplace as well as another State of Illinois minimum wage increase to \$14.00 per hour as of January 1st, 2024. Our FY 2024 budget estimates will be adjusted accordingly to reflect these conditions. Staff is currently in the process of itemizing projected revenues and expenses for next year's budget. The first draft of our proposed FY 2024 budget will be presented to our Board at the November 15th Regular Board meeting for review and discussion.

## Mt. Prospect Park District's Comprehensive Master Plan Update

The District's Comprehensive Master Plan was previously approved by our Board at the November 16th, 2023 Regular Board Meeting. At that time staff was asked by Commissioners to update the Board from time to time on the District's progress and plan implementation. In an effort to satisfy that request staff is planning to provide our Board with a plan update as part of the December 13th, 2023 Regular Board meeting.

## Upcoming Board Meeting Reminders for 2023:

- Regular Board Meeting: Wednesday, November 15, 2023, @ 6:30 PM
  - *First Draft FY 2024 Budget Presentation & Review*
  - *Approval of 2024 Capital Projects*
- Regular Board Meeting: Wednesday, December 13, 2023, @ 6:30 PM



# Golf Operations Report

## News & Updates:

- Despite September being cool and rainy, revenue still came in \$10,000 over the budgeted amount of \$235,000. The YTD revenue surplus is now \$260,000 and expenses are \$77,000 below budget, giving the golf course an overall \$337,000 budget surplus. This puts us on track to hit an unprecedented \$2.2M in revenue for the season.

### October 2023 (January 1, 2023 through September 30, 2023)

| Golf Rounds              | 2021          | 2022          | 2023          | Variance '22 to '23 |
|--------------------------|---------------|---------------|---------------|---------------------|
| Paid Resident Rounds     | 4,507         | 3,919         | 4,271         | 352                 |
| Paid Non-Resident Rounds | 27,697        | 25,328        | 27,447        | 2,119               |
| Annual Membership Rounds | <u>4,961</u>  | <u>4,598</u>  | <u>5,052</u>  | <u>454</u>          |
| <b>Total Rounds</b>      | <b>37,165</b> | <b>33,845</b> | <b>36,770</b> | <b>2,925</b>        |

\*2021 rounds were during COVID when most everything else was shut down. 2019 was our previous record round and revenue year prior to Covid with 29,073 rounds through September.

- Prospect High School just finished their season and it was very successful. The girls team finished 3rd in Regionals and advanced to Sectionals where they finished 9th. The boys team won their Regional at Old Orchard and then advanced to Sectionals, which was held here at the Mt. Prospect Golf Club. They then won their Sectional for the first time since 1975 advancing to the State Championship. Cole Bielecki placed first out of all 112 golfers in Sectionals, shooting a career low 68! At the State Championship, the boys finished 3rd behind New Trier and Hinsdale Central. Not too bad considering 192 schools started in Regionals and Prospect beat 189 of them. This was also the first since they placed top 3 in state since 1975.

## Maintenance:

- Fall aerification of the greens took place on Tuesday, October 10th. Due to the lack of organic matter in our greens we once again solid tined the greens. Later this month we will aerify tees and slice our fairways.
- Staff has begun to repair worn areas throughout the course with crushed red granite and aluminum edging. So far the 9th and 13th tees, 6th green and 2nd bridge crossing have been completed with more areas to come.
- Staff has been filling low sand volume bunkers throughout the course; this process will continue throughout the fall along with bunker edging.
- Staff has had very little free time away from continuously mowing the rough that really popped after the large amount of rain that fell in September and the cooler night time temperatures.



## Recreation Division

### Aquatics:

Linda Zalewski, Aquatics Manager

Pete Nocchi, Aquatics Supervisor

- The first session of fall swim lessons began on September 5th with 279 swimmers enrolled with total revenue of \$28,353. In 2022, there were a total of 231 swimmers enrolled and total revenue of \$24,76. Staff continue to only program group lesson offerings to be able to serve more young swimmers in our community.
- The second fall session of swim lessons begins on October 30th. Staffing efforts look promising so we continue to clear waitlists.
- In addition to scheduled swim lessons, the Park District offers private swim lessons with instructors and coaches outside of the scheduled program times. In the month of September, 58 private lessons were taught for a total revenue of \$2,072.
- The Sharks 2023-2024 Swim Team season begins on October 2nd. To prepare the swimmers for the winter season, staff ran a three week Stay Swimming program. There were a total of 62 swimmers enrolled and total revenue of \$4,040.
- AquaFit Unlimited had a total of 79 active members in September with 73 of those on a recurring monthly membership. Total revenue for AquaFit in September was \$5,598.
- Staff added a new Aquafit instructor to the team to add a new offering of Aqua Yoga on Mondays and Fridays. Patrons are loving the new addition to the schedule!

### Athletics:

Brad Wessel, Athletics Manager

Adam Trzaska, Athletics Supervisor

- The Athletic Department interviewed 10 candidates for the full time Athletics Supervisor position. Adam Trzaska accepted the position and is expected to begin on Monday, October 9. Welcome Adam!
- Patriots Travel Basketball tryouts began on Monday, October 2 and continued on Saturday, October 7. There are a total of 97 players registered to tryout for our Patriots Travel Basketball teams between 3rd - 5th grades (compared to 80 registered in 2022).
- Staff has been working with Health Performance Institute to set up Baseball & Softball clinics later this fall and scheduling for Patriots Baseball team training beginning in January 2024.
- The 2023 tennis program concluded on October 5th. Thank you to our dedicated instructors throughout the entirety of the season!
- We Got Game's Fall 1 session is underway with 145 participants. Registration is ongoing for the Fall 2 session starting in November.



- Fall soccer picture day took place at the RecPlex on September 24th with Culvers giving away coupons for a free concrete mixer.
- Staff met with Mike Steele from Elite Soccer club to discuss future rental opportunities at Melas Park.
- Fall Adult Basketball Leagues tipped off during the week of September 10. In total, there are 16 teams registered (over 2 days/nights of league play) and has generated \$13,200 in revenue. This program has continued to grow as in the last 3 fall seasons, the league has had 12 teams (\$8,100 in revenue) in 2022, 14 teams (\$9,100 in revenue) in 2021 and 9 teams (\$5,850 in revenue) in 2019.

**Early Childhood & Youth Programs:**

Kristina Winans, Early Childhood & Youth Manager

Amy Heinrichs, Early Childhood Supervisor

- September marks the start of Preschool! New year, new logo! Classes began with a soft opening of Meet & Greet, Parent Meetings, short classes with parents, followed by short classes without parents, to transition into full classes without parents.
- Enrichment classes are also being offered to extend the Preschool Day: Lunch Bunch, Stay & Play, Rock n Kids, Spanish, Pre-Ballet, Swimming, and Kidnastics.
- Current Preschool Enrollment (as of 10/2) is 123 participants.

|                                  |             |
|----------------------------------|-------------|
| Almost 3's M/W                   | 8 / 12 max  |
| Almost 3's T/TH                  | 11 / 12 max |
| Almost 3's Friday (new offering) | 7 / 12 max  |
| 3's MWF                          | 12 / 15 max |
| 3's T/TH                         | 11 / 15 max |
| PreK Lions MWF (new)             | 13 / 15 max |
| PreK RPX MWF                     | 19 / 20 max |
| PreK RPX T/TH                    | 17 / 20 max |
| Multi-Age / Stay and Play MWF    | 8 / 20 max  |
| Multi-Age / Stay and Play T/TH   | 17 / 20 max |



- Amy & Kristina met with the PreK Lead Teacher to discuss afternoon preschool/enrichment for the 24/25 school year. We are very pleased with the amount of registration received for the 23/24 school year, and are budgeting/planning appropriately for next school year.
- Kids Klub began on August 17. Current Enrollment (as of 10/2) is as follows:

| School       | AM Enrollment | PM Enrollment |
|--------------|---------------|---------------|
| Brentwood    | 8             | 20            |
| Devonshire   | 13            | 16            |
| Forest View  | 10            | 24            |
| John Jay     | 6             | 7             |
| Robert Frost | 8             | 19            |

- KinderKlub began on August 18. Current enrollment (as of 10/2) is as follows:

|                    |  |
|--------------------|--|
| KinderKlub AM - 18 | Includes 1 Westbrook preschooler (in RPX PreK)               |
| KinderKlub PM - 21 | Includes 5 Westbrook preschoolers (in RPX Multi/Stay & Play) |

- We are continuing to interview for PM Kids Klub Supervisors, but are happy to have filled our Lunch Bunch Assistant positions.
- Full time staff continue to drive the lunch time bus route due to lack of staff.
- First Off School Special for the year was on September 25. Campers visited Jump Zone/Sky High in Niles, followed by activities at RecPlex. Amy drove and assisted for the day due to limited staff availability. 25 participants were registered for this day off program.
- In House Tot Classes: Nature Navigators running with 7 participants; Ready Set Play running with 12 participants; Fall Fun running with 10 participants (this is a new mini series of seasonal fun classes); Tiny Hands and Feet running with 6 participants (also a new offering). Our Early Childhood Instructor Jill Flaherty has done an excellent job bringing back tot classes to MPPD!
- Rock n Kids: Tot Rock 11 participants; Kid Rock I 12 participants
- Computer Explorers (contractual) - Robot Engineers with 5 MPPD participants



- Trick or Treat Trail planning is underway! As of 10/2, there are 300 registrations. The event was a great success with 421 participants.

### **Facilities**

Brian Hecker, Central Community Center Manager

- Open Pickleball participation for September was 293, revenue was \$1,445.
  - (\$705 for the 10/20 pass + \$77 drop-in fees. There is a 50/30/20 split w/ RecPlex & Lions for the 10/20 punch pass in revenue.)
  - 2022: 129 = \$510
  - There will be a Non-Resident increase for the fall
- Fall Pickleball classes have 56 registrations for a revenue of \$3,690.
  - 2022: 26 = \$1,550
  - Classes are held at CCC and Lions
- Turf Revenue through September is up 17k from the same timeframe in 2022.
  - Turf hourly fees will increase in September. This is the first increase since we opened the turf in October 2021.
- Karate has 155 participants for the Fall session, revenue is \$33,673.64
  - 2022 - 159 = \$31,276.04
- Hot Shots has 175 participants for Fall registration with a revenue of \$18,033.
  - 2022 - 280 registrations = \$29,865.26
- Canine Commons had 21 registrations in September with a revenue of \$1,000
  - 2022 - 20 registrations = \$1,000
- CCC Monthly Fire Extinguisher report and AED check was completed
- Full-Time staff continue to fill in for shifts as needed when a part-time employee's shift cannot be filled for facility supervision and custodial duties.
- Interior front doors were replaced

| <u>CCC Facility Rentals</u> | <u>September 2023</u> | <u>September 2022</u> |
|-----------------------------|-----------------------|-----------------------|
| CCC Turf                    | \$2,975.00            | \$3,525.00            |
| Batting Cages               | n/a                   | n/a                   |
| CCC Gym/Room                | \$6,415.00            | \$4,329.00            |

\*Timing of monthly payments should be considered when comparing month to month.



Ann Zimmerman, Conservatory & Visual Arts Manager Conservatory FPC

- Facility hosted 14 rentals in September and received 53 inquiries for future rentals.
- Beverage revenue was \$1,579.80 for September compared to \$1,541.90 for September 2022.
- The Fishing Derby 9/9/23 was overflowing with fish and participants this year. We were full with 120 registrations! The Mount Prospect Police Department partnered with the Park District this year and were on sight to lend a hand and fishy stories.
- *Daddy Daughter Date Night-An Evening in Paris* 9/15/23 was a huge success. We were full with 103 attendees and another 33 on the waitlist. Dinner, special french themed desserts, photos, an Eiffel Tower Craft, Balloon arrangements, berets for the girls, dancing, and great weather all made for a perfect night!
- We hosted weekday rentals in September as well as weekend rentals.
- Full-Time staff continues to fill in weekday rentals and evening rentals and with programs when there is no staff to cover, including assisting with rental setups and takedowns.
- Monthly Fire Extinguisher report and AED check was completed.

| <u>Facility Rentals</u> | <u>September 2023</u> | <u>September 2022</u> |
|-------------------------|-----------------------|-----------------------|
| FPC                     | \$7,813.40            | \$5,215.70            |

\*Timing of monthly payments should be considered when comparing month to month.

#### Art Studio

- Fall classes began mid September for both adults and children. Instructors have been difficult to hire, so we are making due with current staff and full time staff filling in where they are able.
- The Art Studio hosted two Birthday parties in September with \$350 in revenue.
- Monthly Fire Extinguisher report and AED check was completed.

Toria Smith, Lions Recreation Center Manager & Performing Arts  
Performing Arts

- The Fall dance term began the first week of September and registration is at 634 participants totalling \$93,150 in revenue which is up from \$87,320 in 2022. We will once again be offering Jump In dance registration in October to all dancers to join our fall term after they complete their early fall activities.
- We are very excited to announce Taylor Danan as the newest dance instructor on our Mt. Prospect School of Classical Ballet and Studio Impulse faculty. Taylor joins the





## Mt. Prospect Park District

## Board Report October 2023

- faculty of Studio Impulse as she finishes her Dance Education degree from Illinois State University. She is presently a student teacher at Barrington High School in dance and physical education and working with BHS's Orchesis Dance Company. For all four years at Illinois State, Taylor performed with ISU's Dance Theater company, and was a choreographer and was responsible for campus outreach efforts with ISU's Dance Association.
- Our performing dance companies made several appearances in September. Impulse Dance Ensemble and Ballet Expressions performed at downtown Mt. Prospect's Oktoberfest and the Lemons of Love 5k at Lions Park.
- Mt. Prospect Community Band resumed rehearsals in September and are preparing for their Fall concert in November.

### Lions Recreation Center

- As of October 6th, both Lions' program and rental revenue have surpassed the annual revenue for the past ten years!
- Lions now offers Beginner Pickleball 2 class on Monday and Wednesday mornings. All classes are full.
- Free Senior Walking is being offered Tuesday mornings from 9:30-12. Ruth Yueill and Nick Troy are on the Village Aging in Place Committee and were happy to mention the return of this program.
- Breakaway Basketball continues regular rentals of the Lions gym throughout the weeknight evenings. Internal program offerings will begin next month.
- Full-Time staff continue to fill in for shifts as needed when a part-time employee's shift cannot be filled for facility supervision.
- Facility improvements are beginning at Lions. The meeting room is receiving a new look with paint and updated lighting. This space will continue to be offered as a rental room for small meetings as well as small birthday parties.

| <u>Lions Facility Rentals</u> | <u>September 2023</u> | <u>September 2022</u> |
|-------------------------------|-----------------------|-----------------------|
| Gym Rentals                   | \$4,240               | \$497                 |

\*Timing of monthly payments should be considered when comparing month to month.

### RecPlex & Fitness

Mike Azzaretto, Recreation Division Manager

Tim Sullivan, Fitness Supervisor

- Mt. Melas Jr. took place on Friday, September 22nd with 137 children and 47 parents for a total of 184 participants. Moving to a Friday evening earlier in the fall



- certainly helped participation as we had 103 participants in 2022. Thank you to all staff for volunteering and to Commissioner Starr for coming out to support! Staff are looking forward to the larger Mt. Melas event in the spring on April 13th!
- Staff met with KI Furniture to budget and replace wood benches throughout the building. Staff are looking at more modern furniture that will be more comfortable and aesthetically pleasing.
- The weight room flooring project began on Monday, October 9th. Equipment has been moved to Studio 201 for members to continue using while the weight room is shut down. The project is anticipated to be completed by September 23rd.
- The fall Healthy Lecture Series was on Wednesday, October 4th. James Stoll from PT Solutions presented “Breaking the Cycle: Thriving through Minor Injuries in Active Adults” to our members.
- Fitness in the Park took place inside Lions Recreation Center on Sunday, September 17th due to the rain. Staff continued to offer this as a free event for the community with hopes to gain a few new members. Participants received a great workout and Park District giveaways. The event had a total of 113 participants enrolled.
- An updated fall group fitness schedule began on 9/25. Staff offered two new weekly class offerings: LIIT (Low Intensity Interval Training) & Circuit Crazy. Both offered by two newly hired Group Fitness Instructors.
- Staff hired a new Personal Trainer who is registered for the HMHB (Healthy Minds Healthy Bodies) workshop taking place at Harper College on Nov. 3-4th. By having a certified personal trainer on staff specific to serving injured veterans, we will be able to offer the HMHB Veteran program in full at the Mt. Prospect Park District!
- At this point, we are on pace to exceed 2019 fitness membership revenue.

| <u>RecPlex Revenues</u>   | <u>September 2023</u> | <u>September 2022</u> |
|---------------------------|-----------------------|-----------------------|
| RecPlex Rentals           | \$11,451.25           | \$5,547.50            |
| RecPlex Open Gym          | \$3,758               | \$2,905.50            |
| Fitness Memberships       | \$38,749              | \$29,987              |
| Personal Training/Massage | \$5,808               | \$5,599               |

\*Timing of monthly payments should be considered when comparing month to month.



## Administration & Human Resources Report

### News & Updates:

- **Debt Payment Reminders in October:** Looking ahead at the October AP Check Register, bond payments were processed for the Park District's 2014A, 2014B, 2017B, 2019C and 2022A issuances. The sum of principal and interest for these bonds amounted to \$1,619,740.26, which will be included in next month's ratification of accounts payable. This is on schedule with the District's annual payment process.
- **FY 2024 Budget:** As of end of business on October 6th, operational budget sheets have been submitted for entry and first round review. Staff will be evaluating accounts in the coming weeks in preparation for the November Board Meeting, where a high-level summary of the budget is presented to the Park Board. The process continues all the way into March where final approval is requested with the Budget and Appropriation Ordinance. While pandemic budgets underwent significant changes between November and March, thankfully such changes are not anticipated for FY 2024 and staff is looking forward to November's discussion with the Board.
- **Security Cameras and Paging Systems:** As part of broader efforts to prioritize facility safety and security, IT has been working with staff to identify security camera needs. Nineteen new cameras will be installed at RecPlex, among other improvements, and four new cameras will be brought online at Lions Recreation Center. In addition, efforts to revamp the paging systems at both RecPlex and Center Community Center have begun. The scope of the work is still being determined, as much of the wiring and equipment will need to be replaced. Finally, IT kicked off conversations with AT&T to discuss options for alarm and fax lines throughout the District, which currently utilize a service that will be sunsetted at some point in the future. More information to come in future updates on these projects, but thanks to Jon Zgoda and Joe Hoffman for staying on top of the Park District's diverse IT needs.

### H.R. by the Numbers: September 2023

|  |           |
|--|-----------|
| <b>New-Hires:</b>  | <b>12</b> |
| <b>Payroll Changes</b> (to update employment status, pay-rate, or job-class):    | <b>56</b> |
| <b>Criminal Background Checks</b> (including new-hires, volunteers and coaches): | <b>25</b> |
| <b>Reportable Injuries</b> - Total for 2023:                                     | <b>8</b>  |
| <b>Unemployment Claims</b> (new claims):   | <b>0</b>  |



## Parks & Planning Division

### Administrative Updates:

- A bid notice for the Lions Park Phase #1 has been published. Bids are due back November 1st, on or before 2:00 PM.
- The Village of Mount Prospect has approved the permitting for the ComEd bike path project from Algonquin to Linneman Rd. Most recently, we also received notice that we are 1 of 13 2023 IDNR Bike Path Grant recipients. This will be a 2024 spring project.
- The weather has delayed the application of color coating on the Friendship Park tennis and pickleball courts. All prep work and crack repair is complete.
- Gerardo Zaldivar has accepted the position as Project Manager. He has worked at the park district for over 10 years in the Grounds department helping us with playgrounds, small projects, and overall maintenance of our parks.

### Buildings:

- Rewired thermostat on RTU #1 at CCC to allow for 2 stages of heating.
- Began district wide winterization including both outdoor pools.
- Began the installation of cameras at the Friendship Park concession building.
- Performed quarterly preventative maintenance on all roof top units, motors, and air handlers.
- Replaced a section of domestic hot water piping at CCC. Replaced damaged ceiling tiles.

### Fleet Services:

- Replaced watering hose on truck #10.
- Replaced center wheel bearing and spindle on Kromer paint machine.
- Repaired a ground wire on the starting circuit on Toro 3040 groomer.
- Repaired wiring and weatherpack connector on the Skyjack 4626 platform extension circuit.
- Diagnosed and repaired emergency flashers on Jacobsen HR9016T. Replaced flasher switch.

### Grounds & Greenhouse:

- Installed new wind screening at Clearwater tennis & pickleball courts.
- Made repairs to the Melas irrigation system. Performed aeration at Melas and MSD fields.
- Held two fall planter classes at the Greenhouse.
- Planted a donation tree at Lions. Installed memorial plaques at Melas and Friendship benches.
- Prepared for special events at: Emerson Park, Clearwater (Fishing Derby), and Mt Melas Jr.

**Work Orders & Park Permits:** At the time of this report, there have been approximately 56 internal work order requests for the month of September submitted and 41 park permits requests for 2023.



## Community Relations & Marketing

Please support the upcoming Parks Foundation Creature Feature Movie Night on Friday, October 20. All proceeds benefit the *Regreen the Parks* Tree Campaign. A “circle” for six is \$30 and includes unlimited popcorn, craft and a big bucket of candy treats!

In support of Hispanic Heritage month, the Foundation has chosen to show “Coco”, a joyful family story that explains the holiday of “Dia De Los Muertos” - the honoring of loved ones who have passed away.

Bundle up with blankets and sleeping bags for a night under the stars! The kid-friendly raffle is loaded with toys and admissions tailored to family fun. Purchase your “ticket” for six at mppd.org or in person at CCC or RecPlex.

The Winter 2023/24 Program Guide arrives online November 3 (viewing only) and Monday, November 6 for program registration. Winter programs run through early February 2024.



CR&M has just learned that both Novak & Parker and @Properties have again signed sponsorship agreements with the District for 2024. These \$5,000 packages include full vendor access at all Monday/Thursday Summer concerts as well as any/all District events. Laura Parisi and Kelly Janowiak from @ Properties are great partners, always mentioning the great work of the District via their social media. We appreciate the value of their continued support.

In addition to these large scale sponsors, please note the community partners/vendors that ran table games at the October 7 Trick or Treat Trail. The number grows each year and greatly reduces our staff costs. Thanks to:

- Texas Roadhouse / Dr. Pollina, Pediatric Dentist / Chokshi-Fillipone Law
- Bear Family McDonalds / Youth Service MP Library / Parks Foundation
- Mathnasium / Bach to Rock / @ Properties / Green White / Junior Women's Club
- PT Solutions / Lions Club

Please note the annual Veteran’s Day Ceremony will take place on Saturday, November 11 at the Lions Recreation Center. All are welcome. Ceremony begins at 10:30am.




## **Upcoming Programs/Registrations/Events**

- Friday, October 20: Parks Foundation Creature Feature Movie Night, 6:00-9:00 PM, Veterans Memorial Bandshell
- Sunday, October 22: Monster Mash, 1:00-3:00 PM, Art Studio
- Friday, November 3: Winter 2023 Online Program Guide available for viewing only
- Saturday, November 4: Family Open Paint Day, 1:00-3:00 PM, Art Studio
- Monday, November 6: Winter Registration begins
- Sunday, November 12: Thanks for Thanksgiving Crafts, 1:00-3:30 PM, Art Studio
- Monday, November 20: 3v3 Indoor Thanksgiving Soccer Tournament, 12:00-5:00 PM, Central Community Center Turf
- Tuesday, November 21: 3v3 Indoor Thanksgiving Soccer Tournament, 12:00-5:00 PM, Central Community Center Turf
- Wednesday, November 29: Winter Planter, 6:15-7:30 PM, Friendship Park Conservatory



# OCTOBER 2023

## Community Relations & Marketing



### October 2023

#### Creature Feature Movie Night - Coco

**Celebrating Día de los Muertos & Hispanic Heritage Month**

The Parks Foundation presents...Coco!

Join us for the Creature Feature Outdoor Movie Night on Friday, October 20 at the Veterans Memorial Bandshell. Festivities begin at 6:00 PM and include a large kid-friendly raffle and a Día de los Muertos craft. The movie begins at 7:00 PM.


Purchase a \$30 ticket for your group (up to 6 people) and enjoy a big bucket of treats and FREE popcorn while watching Coco under the stars! Raffle tickets can be purchased on-site.

All proceeds benefit the Parks Foundation - the fundraising arm of the Mt. Prospect Park District.

[Register Here](#)

### Trick or Treat Trail is TOMORROW

**Get your costumes ready!**



**Saturday, October 7**  
**Lions Recreation Center**

Enjoy a fun-filled trail of Halloween games and treats! Pick up your bag at check-in and continue gathering prizes, coupons and candy at each station. Then step outside for more seasonal fun!

Online registration is closed -  
Limited walk-up registration available:  
**9:45-10:30 AM**



**Meet Volunteer Spotlight BJ Lindstrom**

Lindstrom coaches both of his daughter in softball and supports their soccer and basketball teams as well. BJ's coaching philosophy is simple: Do what it takes to get the kids to come back and play next season! Celebrate the successes and learn from the failures and have fun while learning the basics of the game.

\*Coaching has offered me a way to get involved in the community. I grew up playing park district sports which accounts for... [See more](#)



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mtprospectgc • Giveaway Closed



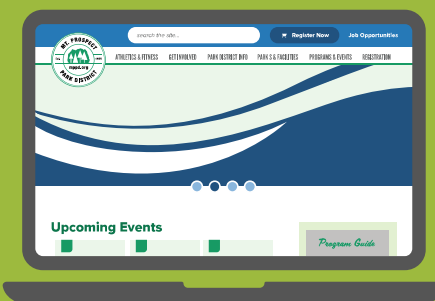
### MOST ENGAGING SOCIAL MEDIA POSTS

Fish Stocking Reel (232,936 Views) • Fall Golf Giveaway Contest  
Volunteer Spotlight - BJ Lindstrom  
Emerson Park Opening Ceremony Album  
First Week of Fall Dance • National Coaches Day

### RESULTS

#### October E-newsletter

Open Rate 49%    Click Rate 1%



Page views to our website over the previous 30 days | **31,254**

### MOST VIEWED PAGES

RecPlex • Friendship Park Conservatory  
Trick or Treat Trail 2023 • RecPlex Pool  
Events Archive (Calendar) • Program Guides  
Memberships • Central Community Center  
Group Fitness



**Fall Program Guide**  
**Views 33,138**



**An Evening In PARIS**  
*Daddy Daughter Date Night*  
*Bonjour!*

Friday, Sep. 15 ♥ 5:30-8:00 PM ♥ Ages 4-12 With Dad

Enjoy an enchanted evening as the Conservatory is transformed into a Parisian paradise! Dads, grandpas, uncles and father figures are all welcome. Escort your charming little mademoiselles and dance the night away. A wonderful opportunity for daughters to connect with their special someone. Don't miss out on an evening of dancing, photographs, dinner (Paris themed desserts), games and crafts. Create memories that last a lifetime! Register early, the event fills quickly.

**Resident \$25 Non-Resident \$30**  
 Register each attendee by Sep. 12 at 3:00 PM ♥ Register online at [mppd.org](http://mppd.org) with code 46506 or call 847-298-3500

**FRIENDSHIP PARK CONSERVATORY**  
 395 W. Algonquin Rd., Des Plaines



## DADDY DAUGHTER DATE NIGHT



## MT. MELAS JR. ADVENTURE RUN

**MT. MELAS JR. ADVENTURE RUN**  
 FRIDAY, SEP. 22  
 AGES 5-12

Two young boys wearing race bibs and medals are shown in the foreground.

**Test Your Limits and Conquer Your Obstacles—1.5 Mile Run**  
 Featuring hill elevation and both grass/concrete terrain  
 Run, Climb, Jump, Push, Pull and Crawl Your Way to the Finish Line  
 → **Early Bird Deadline Sep. 4 \$20 → Sep. 5-20 \$25 → Day Of \$30**

Registration closes Sep. 20 and reopens for day of registration.  
 Not a chip timed event • Medals awarded to all finishers • Race or crime • Obstacles not mandatory  
 Ages 5-7 must be accompanied by an age 13+ runner with a \$0 registration fee. Use code 46526 (bib and medal only).

847-640-1000 | [mppd.org](http://mppd.org)

**Melas Park**  
 1500 W. Central Rd.  
 5:00-5:30 PM 46523  
 5:30-6:00 PM 46524  
 6:00-6:15 PM 46525

**TRICK OR TREAT TRAIL**

**SATURDAY, OCT. 7**

8:45-9:30 AM 46536  
 9:45-10:30 AM 46537  
 10:45-11:30 AM 46538  
 11:45-12:30 PM 46539

**Lions Recreation Center**  
 411 S. Maple St.

**Fee \$10**  
 Register Each Child  
 Suggested Ages 3-9 • Adults Free  
 No Day of Registration

Enjoy a fun-filled trail of Halloween games and treats! Pick up your bag at check-in and continue gathering prizes, coupons and candy at each station. Wear your costume and enjoy posing with some of your favorite characters! Then step outside for more seasonal fun. Time slot indicates time allotted for indoor activities. Spend unlimited time outdoors once you are completed with the indoor trail.  
[mppd.org](http://mppd.org) | 847-640-1000



## TRICK OR TREAT TRAIL