



November 2023

PAYMENT PLAN: HOW TO ENROLL YOUR DANCERS

In order to participate in our payment plan, you need a minimum total balance of \$400. **Fill out one form for each family and use additional forms as necessary. Front Desk staff cannot process payment plan forms.**

- Consult the Mt. Prospect School of Classical Ballet and Studio Impulse class schedule in the Mt. Prospect Park District Winter 2024 Program Guide.
- Select the classes your dancer will participate in for the 2023-2024 curriculum year and fill out the class information on the attached form (code, program name, participant's name, etc.).
- Fill out the Credit Card Payment section and please print the name of the credit card holder beneath the signature line. Please note you cannot pay by check for the split payment option.
- Sign and date the form and return it in an envelope to **RecPlex ONLY**. Please put "**Attention Toria Smith**" on the envelope.
- Your first payment of 50% of the total will be processed upon approval of Toria Smith, Lions Rec Center and Performing Arts Manager.
- Your second payment of 25% of the total will be processed February 11th and your third payment of the remaining balance will be processed March 11th.

ALL FORMS MUST BE TURNED INTO RECPLEX BY MONDAY, JANUARY 10th.

Questions regarding the payment plan can be directed to Toria Davis Smith at 847-640-1000 ext 202 or tdavis@mppd.org.

Thank You