

# **Ticket Information 2025**

The Mt. Prospect Park District is pleased to announce that we are partnering with Dance Recital Ticketing again this year. You'll be able to select, purchase and print your recital tickets from home!



## Please review the following information

Tuesday, April 8	Patrons receive an email from "no-reply@dancerecitalticketing.com" with a subject line reading "Priority Seating Code for Upcoming Shows." This email includes your family's five-digit, case-sensitive Priority Seating Code and a link to the "A Tangled Ballet" ticket sales Web site.  The email indicates the maximum number of seats your family may request during the Pre-Sale window:  • Families with one dancer performing receive a code allowing for up to 9 tickets  • Families with two dancers performing receive a code allowing for up to 18 tickets  Families may purchase all of their allocated tickets for one performance or
Wadaaaday April O	spread out their ticket allocation across any combination of performances.
Wednesday, April 9 at 10 a.m.	<ul> <li>"A Tangled Ballet" Ticket Pre-Sale begins</li> <li>Log on to the Web site any time during the Pre-Sale window to purchase your tickets.</li> <li>After completing your purchase, you should receive an email from no-reply@dancerecitalticketing.com with a copy of your order receipt.</li> </ul>
Wednesday, April 23 at 10 a.m.	<ul> <li>Open Ticket Sales begin for "A Tangled Ballet"</li> <li>Patrons may purchase tickets for any of the performances with tickets remaining by logging into the Dance Recital Ticketing Web site.</li> <li>There is no ticket limit or Priority Seating Code required during Open Ticket Sales.</li> </ul>
Thursday, May 1 at 9 a.m.	Online ticket sales for "A Tangled Ballet" close  • After 9 a.m., remaining tickets will be available for purchase at the Prairie Center 30 minutes prior to show time on Friday, May 2 and Saturday, May 3. Log on to <a href="www.mppd.org">www.mppd.org</a> for ticket availability information. Do not call the Prairie Center.
Friday, May 2	"A Tangled Ballet" performance at Al Larson Prairie Center  • 6:30 p.m. – Door ticket sales open for 7 p.m. performance
Saturday, May 3	<ul> <li>"A Tangled Ballet" performances at Al Larson Prairie Center</li> <li>10:30 a.m. – Door ticket sales open for 11 a.m. performance</li> <li>1:30 p.m. – Door ticket sales open for 2 p.m. performance</li> </ul>

#### Contacts for questions related to ticket purchases:

- For technical assistance with <u>Priority Seating Codes</u> or the ticketing Web site, please call Dance Recital Ticketing between the hours of 8 a.m. and 9 p.m. Eastern time Monday through Friday and Saturdays and Sundays from 9 a.m.-5 p.m. at 706.550.1416 (choose option 1). Please note that hours flex based on the season, so you may be able to reach someone earlier or later than these published hours, and patrons are encouraged to leave a voicemail and someone will return the call the next day.
- For dancer casting information, contact Amy Hubert (<u>ahubert@mppd.org</u> / 847.640.1000 ext. 207).
- For general questions about the ticketing process, contact Toria Smith via email at <a href="mailto:tdavis@mppd.org">tdavis@mppd.org</a> or phone at 847.640.1000 ext. 202.

#### Ticket pricing information and policies:

• Tickets are \$16 in advance and \$18 at the door.

#### As you prepare your ticket order prior to the start of the Pre-Sale window:

- We recommend double checking your dancer's casting information prior to logging on to the ticketing
   Web site. Casting emails were sent to all dancers cast in only one performance in March.
  - o If you have any questions about casting, please email Amy at <a href="mailto:ahubert@mppd.org">ahubert@mppd.org</a>.
  - o All dancers in Intro to Ballet, Junior 1 and Junior 2 have been cast to dance in one show.
  - o Dancers in Intermediate 1 Ballet and above will perform in all three performances.
  - o All dancers in Intermediate and Advanced classes dance in all three performances.
- If your dancer is cast in only one of the three performances, we STRONGLY ENCOURAGE you to purchase your recital tickets as soon as possible.
- Generally speaking, the first and last performances have the strongest ticket sales. If you have schedule flexibility and your dancer is performing in all three shows, we suggest purchasing tickets for the Saturday 11 a.m. performance.

### Recital Ticketing® Instructions for Buying Tickets

1. For the Mt. Prospect School of Classical Ballet's performances of "A Tangled Ballet," copy and paste the ticketing link into your Internet browser:

Dance Recital

### https://24064.recitalticketing.com/

This same ticketing link will be included in your email with the priority seating code. A window will pop up indicating "A CODE IS REQUIRED," prompting you to enter your five-digit, case sensitive priority seating code. Then click the **APPLY A CODE** button to the right side of the screen.

- 2. Select a show time, by clicking on the **LIVE PERFORMANCE** button located under the date and time of the performance.
- 3. Select any available seat (colored red) from the seating chart by clicking on the seat itself. Seats with a small blue "person" icon are already occupied. Your selected seats will turn white and will be listed in your cart to the right of the chart. Wheelchair accessible seats are blue with the wheelchair access icon and are in row P at the Prairie Center.
- 4. If you are purchasing tickets to another show time, click on the **ADD SEATS FOR ANOTHER SHOW** button under your shopping cart on the right of your screen. Repeat steps 2 & 3 to choose another showtime and then select your seats.
- 5. Click on **CONTINUE TO CHECKOUT** (located under the cart on the right side of the screen).
- 6. To complete your purchase, be sure to Accept the Terms of the Refund Policy which explains that <u>all</u> <u>ticket sales are final</u>. Then click on the CONTINUE TO CONFIRMATION PAGE button located directly below the fields where you entered your credit card information. The final step to complete your purchase is to review your order and then click on the COMPLETE PURCHASE button.
- 7. When you complete your purchase, you will immediately see your receipt on your screen. A copy of your receipt will also be emailed to the email address you entered in your contact details during the checkout process. Click on the green button that reads "Download Tickets" to download and print your tickets immediately. Or click "Mobile eTickets" to present the mobile version of your tickets for entry.

Suggestion: Using a mouse or a tracking pad provides for a more optimal shopping experience than shopping on a mobile device.

#### **Pre-Sale Window FAQs**

Q: I didn't receive an email with a five-digit code for the Pre-Sale window. What should I do? A: Call 847.640.1000 and ask to speak to Toria at extension 202.

Q: I don't have internet access. How can I purchase recital tickets during the Pre-Sale window? A: Call Dance Recital Ticketing direct at 706.550.1416 (choose option 1) with your Priority Seating Code to place your ticket order by phone. Your ticketing experience will be greatly enhanced if you buy them online, however.

Q: The ticketing Web site is not accepting the Priority Seating Code I was emailed. What should I do? A: Double check that you are entering the correct code (Priority Seating Codes are case-sensitive). If you continue to have trouble, call Dance Recital Ticketing direct at 706.550.1416 and choose option 1 for assistance.

Q: I received a Priority Seating Code good for a maximum of 9 tickets. I logged on to the Web site the first day of the Pre-Sale window and only purchased 7 tickets. Two days later, I learned that my parents from Topeka will be able to make the trip to see the performance. Can I use my Priority Seating Code a second time to purchase two more tickets?

A: Yes – your Priority Seating Code will allow you to purchase up to 9 tickets during the entirety of the Pre-Sale window. You can log back into the Web site, re-enter your Priority Seating Code and purchase additional tickets until you reach your maximum. If you run into any problems purchasing additional tickets via the Web site, please call Dance Recital Ticketing at 706.550.1416 (choose option 1).

Q: One of our family members is in a wheelchair. Are there spaces in the theater for wheelchairs?

A: Yes – Wheelchair accessible seats are BLUE and are marked with the wheelchair icon. If you would like to purchase one of these seats, you can click on it to add it to your cart. If you need a wheelchair accessible seat and none are available at the point of your purchase, please call Toria at 847.640.1000 ext. 202.