

APPROVED
Mt. Prospect Park District
Regular Board Meeting
June 18, 2025

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, June 18, 2025 at the Central Community Center Facility of the Mt. Prospect Park District.

President Doherty opened the meeting by honoring the late Board Commissioner William "Bill" Klicka, who passed away on Sunday, May 25, 2025, at the age of 81. Bill Klicka was the longest-serving Commissioner in the history of the Mt. Prospect Park District, dedicating 28 years to the role from April 25, 1995, to May 17, 2023.

During his extensive tenure, Bill was instrumental in numerous achievements that benefited the residents, including the new greenhouse for Friendship Conservatory, the Central Community Center facility, the Walt Cook Maintenance Facility, and the renovation of the Mt. Prospect Golf Course.

Beyond his contributions to the Park District, Bill and his wife Shirley were actively involved with the Waycinden Baseball Association in Des Plaines for 32 years. This organization served thousands of children over five decades, offering recreational baseball opportunities to all ages. Bill also enjoyed outdoor activities such as hunting, fishing, and attending baseball games.

Bill Klicka will forever be a cherished part of the Mt. Prospect Park District family. Those who attended his wake or funeral and spoke with his wife Shirley or heard his son's eulogy know how much this Park District meant to Bill and his family.

Everyone present observed a moment of silence in his memory.

President Doherty called the meeting to order at 6:35 p.m.

Commissioner Masnica called the Roll:

The following Commissioners were present upon the roll:

Present: Commissioners Masnica, Tuczak, Murphy, Nicholas, Lowen and Doherty

Absent: Commissioner Starr: **(Arrived at the meeting at 6:47 p.m.)**

The following individuals were also in attendance (present or remote) at the meeting:

Administrative Staff: Jim Jarog-Executive Director, Jeanette Foley-Executive Assistant, George Giese-Deputy Director, Ruth Yueill-Director of Community Relations & Marketing, Matt Dziubinski-Director of Parks & Planning, Mike Azzaretto-Director of Recreation, Mary Kiaupa-Director of Human Resources and Risk, Jon Zgoda-IT Professional/ Remote Meeting Moderator, Maddy Moon-Community Relations Coordinator, Jeff Langguth-Director of Golf Operations.

Professionals: Tom Hoffman-District Attorney, Lee Howard-CPA GAI, Sean Dorsey-Director of Public Works Village of Mount Prospect, Matt Lawrie-Engineer for Mt. Prospect, Abdlluah Khan-CPA Partner Illinois NFP Audit & Tax LLP

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Visitors and others in attendance:
Kyle Slesicki

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

President Doherty asked if any Commissioners had any additions or changes to the Regular Meeting Agenda.

There were no changes.

MOTION

A motion to approve the agenda was made by Commissioner Nicholas and seconded by Commissioner Murphy .

A voice vote was taken; all were in favor to approve the Regular Meeting Agenda as written and none opposed.

Motion passed

APPROVAL OF CONSENT AGENDA

President Doherty read the following statement:

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the Regular Meeting Agenda.

- A. Approval Of Minutes: Regular Board Meeting, May 21, 2025.
- B. Ratification Of Accounts Payable for May 2025 in the amount of \$1,143,339.26.
- C. Ratification Of Payroll for May 2025 in the amount of \$559,951.65.
- D. Appointment of NWSRA Member district representatives for the period beginning June 19, 2025 through June 30, 2026. Jim Jarog to serve as the Mt. Prospect Park District's Primary Representative and for George Giese to serve as an Alternate Representative to the NWSRA Board.

President Doherty asked for a motion to approve the Consent Agenda as presented.

MOTION

Commissioner Murphy made the motion to approve the Consent Agenda as presented, seconded by Commissioner Masnica.

Commissioner Masnica called the Roll:

Ayes: Commissioners Masnica, Tuczak, Murphy, Nicholas, Lowen, and Doherty

Absent: Commissioner Starr

Nays: None

Motion Passed

PUBLIC COMMENT

None

COMMISSIONER RECOGNITION

Executive Director Jim Jarog stated that the Mt. Prospect Park District formally recognized Commissioner Michael Murphy for 10 years of service as Park District Commissioner for the Mt. Prospect Park District. Mike has faithfully served as a commissioner for the District since April 29th of 2015. In May of 2020, Mike was appointed Treasurer and he held that position for five years. The District thanks Mike for his 10 years of service to our community and the residents of the Mt. Prospect Park District. President Doherty presented him with his award.

Commissioner Murphy reflected on his ten years, noting how quickly the time had passed. He acknowledged the significant work accomplished during the last 10 years as reflected in the Resolutions passed for Steve Kirka and Ray Massie at the May Meeting. Expressing admiration for Steve and Ray, he stated it was difficult to imagine serving on the Board for as long as they had. Looking ahead, he voiced optimism for the Park District's future, particularly the building plans resulting from the Referendum. He emphasized that it is a great time for the Park District and concluded by thanking the staff for their dedication.

NEW BUSINESS

Draft Fund Balance Policy Review and Discussion

Deputy Director George Giese presented to the Board. He has had the opportunity to review the Policy with a few of the Board members. Ahead of our Bond Referendum later this fall, it was advised that we have the Board consider a formalized Fund Balance Policy. In the past there has always been a process for which Fund Balance is reviewed as part of the budget, month to month reports and especially for the year end audit which will be reviewed later tonight. A Fund Balance Policy will codify our existing practices and put them into a formal policy. Lee Howard, CPA GAI spearheaded this for the District and will explain in more detail.

Lee Howard addressed the Board to explain the purpose of the Policy. He emphasized that this Bond Issue is the largest ever sold. Historically, the District has successfully maintained and improved its Bond Rating. This Policy offers additional assurance to the rating agency that the District will not allow its Fund Balances to decline. It formally demonstrates to external groups the Board's specific commitment and influence, which aids in maintaining a high rating. Mr. Howard further elaborated on the reasons and processes to the Board, stressing the objective of upholding the District's high standards.

Commissioner Nicholas asked what our current rating is. Lee answered that the District is AA+ strong.

Commissioner Tuczak inquired if the current standard aligns with GFOA guidelines and is comparable to neighboring districts. Lee confirmed his belief that the standard maintained is comparable to strong neighboring districts.

APPROVAL ITEMS

Approval of the Reciprocal Agreement with the Arlington Heights Park District

Mike Azzaretto, Director of Recreation, presented to the Board. The Arlington Ridge Center opened in 2020. During its initial construction, an agreement was established allowing Arlington Heights Park District members to utilize facilities at RecPlex. This arrangement required members to purchase a membership at the resident rate. The new proposed agreement stems from their upcoming construction project, which includes an addition to their existing building and locker room construction. This phase necessitates the closure of their indoor pool. While outdoor pools are available, an indoor option for lap swimming is desired by their residents. This agreement would grant their members access to RecPlex during specified non-peak hours, which would be provided

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by us. Subsequently, upon the agreement's conclusion, they would compensate MPPD with a daily fee per visit. For MPPD, this presents an opportunity to generate additional revenue.

Commissioner Tuczak asked if they had provided any estimate as to how many people may be using our facility. Director Mike said they are expecting that most of the members will be using their outside pool facilities and stated it would be difficult to estimate. However, he does not foresee an overwhelming number of people.

Commissioner Masnica asked if this might displace our campers at any point. Director Mike clarified that camp swim would remain unaffected. Lap swimmers would have access to a limited number of lanes during this period, available on a first-come, first-served basis.

MOTION

Commissioner Murphy made a motion to approve the 2025 Reciprocal Agreement between the Mt. Prospect Park District and the Arlington Heights Park District for the period of June 23rd, 2025 through September 30th, 2025, seconded by Commissioner Nicholas.

A voice vote was taken. All were in favor.

Motion passed.

Commissioner Starr arrived at the meeting

Approval of the Annual Comprehensive Financial Report - FY 2024

Deputy Director George Giese presented to the Board. Typically June is the month wherein we bring forth the prior year's audit. Abdullah Khan, CPA Partner of our auditing firm, CPA, Partner, Illinois NFP Audit & Tax LLP is here to present to the Board.

Mr. Khan reported that the District's accounting and finance numbers are excellent, with no adjustments needed. The audit results were positive, continuing a trend from the past three years, indicating the District's strong financial condition.

MOTION

Commissioner Starr made a motion to approve the Fiscal Year 2024 Annual Comprehensive Financial Report as presented, seconded by Commissioner Murphy.

A voice vote was taken. All were in favor.

Motion passed.

Approval of the Melas-Meadows IGA Between the Village of Mount Prospect and the Mt. Prospect Park District.

Executive Director Jim Jarog presented to the Board. At the July 17, 2024 Board meeting, Sean Dorsey, Director of Public Works for Mount Prospect and Matt Lowery, Village Engineer, provided an update to the Board regarding the Village's efforts to construct a pedestrian bridge. The Board authorized staff to work with the Village to develop an Intergovernmental Agreement. This Agreement is being brought forth to the Board tonight for consideration. This Agreement is necessary to allow the bridge landing points to exist on Park District owned and leased property. If approved the "IGA" would allow the Village to proceed with construction of the Melas to Meadows Pedestrian Bridge. This project would allow for the safe passage of pedestrian traffic between the two parks and would also provide an ADA accessible route of travel between the two parks. The Village has secured grants for funding approximately 80% of the project. The MPPD has not been

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asked to contribute any funds to this project. The proposed timeline allows for substantial completion by the end of 2026.

Sean Dorsey, Director of Public Works and Matt Lawrie, Village Engineer presented. Mr. Dorsey expressed thanks to the Board and staff for working with the Village. Design plans were shown to the Board members.

Commissioner Tuczak praised the project as an excellent addition to the Village. He inquired about Union Pacific's involvement and their agreement with the project.

Sean Dorsey outlined the key stakeholders involved in the project: IDOT, as owners of the Northwest Highway right-of-way; the railroad, owning their right-of-way; and the Water Reclamation District of Chicago, who owns Melas Park. The Village of Mount Prospect is the primary lessee of Melas Park. All essential parties have been actively involved and are currently reviewing the plans. A brief discussion then took place concerning the outfield fencing for the playing field. Executive Director Jim Jarog added that this bridge project, which has been in development since approximately 2010, will be a crucial addition for public safety.

MOTION

Commissioner Lowen made a motion to approve the Intergovernmental Agreement with the Village of Mount Prospect allowing for the Construction of the Bridge between Melas and Meadows Park, seconded by Commissioner Starr.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Murphy, Nicholas, Lowen, Starr and Doherty

Nays: None

Motion passed.

FINANCIAL ADVISOR'S REPORT

Lee Howard CPA, GAI presented: The 2024 annual audit has been completed and presented. This year was notable for the approval of a \$46 million bond by voters and an unexpected tort judgment impacting the District.

Key Points

- Audit Recommendations: Read the Transmittal Letter (p. vii) and Management Discussion and Analysis (p. 4) for key insights.
- Golf Report: Total revenue is \$860,225, a slight increase, with expenditures at \$773,151, also up 6%. The new sales tax on rentals is beginning to make its way into the figures as golf cart rentals are part of the Golf Club revenue.
- Recreation Programs: Revenues are \$1,559,878, an increase of 4.5%. Childcare programs overall revenue is \$852,563, up 2%.
- Recplex Facility: Revenue is \$248,605, up 3%, driven by increased pass sales and building rentals.
- Pools Report: Combined pool revenues of \$320,686 have decreased by 2%.
- Central Programs: Revenue decreased by 5% to \$161,642. Central facility revenue increased by 17% to \$236,653.

Conclusion

The financial report shows various trends in revenues and expenditures, with some areas experiencing growth and others declining.

EXECUTIVE DIRECTOR REPORT

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Executive Director Jim Jarog presented to the Board. The Mt. Prospect Park District, established in June 1955, is celebrating 70 years of service this month. Its formation was driven by a community need for recreational spaces, particularly public swimming pools, identified during the hot summer of 1954. Two homeowners' associations successfully campaigned for its creation, leading to a committee's request for \$450,000 in bonds to improve local parks, including the addition of a swimming pool at Lions Park. This parkland was originally a donation from the Mount Prospect Lions Club, honoring World War II veterans.

The District continues its mission to provide excellent parks and recreation experiences. The successful "Mapping Our Future" Strategic Plan and Comprehensive Master Plan led to a \$46.2 million bond referendum in November 2024. These funds will support improvements to the Lions Recreation Center and Big Surf Pool.

During a recent Board meeting, a petition was submitted requesting a diving board for the new Lions Pool. To avoid project delays, staff are investigating the feasibility of adding a diving board at the Meadows pool instead. A consultant has been engaged to conduct a study, with a preliminary review anticipated next month, and updates to be provided to the Board.

There will be a regular Board meeting on July 16, 2025, at 6:30 pm.

PUBLIC COMMENT

Resident Kyle Slesicki addressed the board asking again for consideration in redesigning the new Lions Recreational facility to include a diving board.

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Starr expressed gratitude to all attendees of the Memorial Day Celebration, highlighting its continued success and wonderful execution.

Commissioner Tuczak stated the Foundation hosted another very successful Backyard Bags Tournament Fundraiser. The funds raised go to the Scholarship winners. A new record of 43 feet was set this year.

Commissioner Masnica praised the Spring Market at Friendship Conservatory, highlighting how the event effectively showcased the Conservatory's amenities by utilizing various spaces, including the pavilion's interior and exterior, patio, rental area, and garden. She also complimented the paving project at RecPlex. Regarding new signage at RecPlex, she inquired if it was related to the recent ban on motorized vehicles. Director Matt Dziubinski clarified that while additional signage for the ban is planned for the future, the current signage serves caution and safety purposes.

Commissioner Doherty commented that Champion Court design is a great new design for a space that was no longer being utilized. He thanked those involved in the designing of that new space.

MOTION

President Doherty called for a motion to adjourn to Closed Session.

Motion was made by Commissioner Masnica and seconded by Commissioner Murphy.

CLOSED SESSION SECTION 2(c) (21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06. Section 2(c) -5: The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. And/Or Section 2(c) - 11: Litigation, when an action against,

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affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

A voice vote was taken with all commissioners present in favor and none opposed.

Motion Passed

Adjourned for Closed Session at 7:35 p.m.

Reconvene Regular Meeting

MOTION

Motion was made to reconvene the Regular Meeting by Commissioner Nicholas and seconded by Commissioner Masnica.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Murphy, Nicholas, Starr, Lowen, and Doherty

Nays: None

Motion Passed

Regular Meeting was reconvened at 8:22 p.m.

Recommendation to Approve the Following Closed Session Minutes:

MOTION

Commissioner Nicholas made a motion to approve the content of the following Closed Session Minutes:

December 18, 2024 Section 2c-1 Personnel

December 18, 2024 Section 2c-21 Semi-Annual Review of Minutes Personnel

January 15, 2025 Section 2c-1 Personnel

Motion was seconded by Commissioner Murphy.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Murphy, Nicholas, Starr, Lowen, and Doherty

Nays: None

Motion Passed

Closed Session Minutes to be Made Available for Public Inspection

MOTION

Commissioner Murphy made a motion that it hereby be determined and hereby be reported to the public that the following listed sections of Closed Session Minutes, which no longer require confidential treatment and are available for public inspection. As to all other closed session minutes or portions thereof not yet released for public inspection the need for confidentiality still exists in order to protect the privacy of an individual and/or the public interest.

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Now Available for Public Inspection:

March 20, 2013 Section 2c (1) Personnel

April 24, 2013 Section 2c (1) Personnel

May 22, 2019 Section 2c (8) Security Procedures

July 24, 2019 Section 2c (1) Personnel

April 30, 2020 Section 2c (1) Personnel

Section 2c (8) Security

May 20, 2020 Section 2c (1) Personnel

Section 2c (8) Security

April 20, 2022 Section 2c (1) Personnel

December 18, 2024 Section 2c-1 Personnel

December 18, 2024 Section 2c-21 Semi-Annual Review of Minutes Personnel

January 15, 2025 Section 2c-1 Personnel

Motion Seconded by Commissioner Starr

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Murphy, Nicholas, Starr, Lowen, and Doherty

Nays: None

Motion Passed

MOTION

Motion to adjourn the Regular Meeting made by Commissioner Starr and seconded by Commissioner Murphy.

A voice vote was taken and all were in favor.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

William J. Starr, Secretary