

**APPROVED**  
**Mt. Prospect Park District**  
**Regular Board Meeting**  
**July 16, 2025**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, July 16, 2025 at the Central Community Center Facility of the Mt. Prospect Park District.

President Doherty called the meeting to order at 6:30 p.m.

Commissioner Starr called the Roll:

The following Commissioners were present upon the roll:

Present: Commissioners Masnica, Tuczak, Lowen, Nicholas, Starr, Doherty

Remote: Commissioner Murphy (*Planned to attend remotely however technical difficulties at his location unfortunately did not allow him to participate in the meeting after several attempts to connect*) Commissioner Murphy exited the meeting at approximately 6:42 p.m.

Absent: Commissioner Murphy

The following individuals were also in attendance (present or remote) at the meeting:

**Administrative Staff:** Jim Jarog-Executive Director, Jeanette Foley-Executive Assistant, George Giese-Deputy Director, Ruth Yueill-Director of Community Relations & Marketing, Matt Dziubinski-Director of Parks & Planning, Mike Azzaretto-Director of Recreation, Mary Kiaupa-Director of Human Resources and Risk, Jon Zgoda-IT Professional/ Remote Meeting Moderator, Maddy Moon-Community Relations Coordinator, Jeff Langguth-Director of Golf Operations.

**Professionals:** Tom Hoffman-District Attorney - *Arrived to the meeting at 7:05*  
Lee Howard-CPA GAI,

**Visitors and others in attendance:** Scholarship Recipients: Brandon Houghton, Anna Jarog, Emma Little, Laura Kate Waters; Mt. Prospect Parks Foundation representatives, recipient family members and guests: Janice Stone, Gerry Stone, Lynn Jarog, Jennie Jarog, Lisa Cardella, Carole Martz, John Eilering, Lisa Helzing, Cindy Kaempfer, Barb Sabaj.

**PLEDGE OF ALLEGIANCE**

**CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA**

President Doherty asked if any Commissioners had any additions or changes to the Regular Meeting Agenda.

There were no changes.

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### **MOTION**

A motion to approve the agenda was made by Commissioner Starr and seconded by Commissioner Nicholas.

A voice vote was taken; all were in favor to approve the Regular Meeting Agenda as written and none opposed.

Motion passed

### **APPROVAL OF CONSENT AGENDA**

President Doherty read the following statement:

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the Regular Meeting Agenda.

- A. Approval Of Minutes: Regular Board Meeting, June 18, 2025.
- B. Ratification Of Accounts Payable for June 2025 in the amount of \$1,356,586.21
- C. Ratification Of Payroll for June 2025 in the amount of \$699,426.28.
- D. Approval of the First Amendment to Facilities Use Intergovernmental Agreement - 2025 City of DesPlaines Food Truck Round Up

President Doherty asked for a motion to approve the Consent Agenda as presented.

### **MOTION**

Commissioner Masnica made the motion to approve the Consent Agenda as presented, seconded by Commissioner Starr.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Nicholas, Starr and Doherty

Nays: None

Motion Passed

### **PUBLIC COMMENT**

Carol Martz addressed the board, voicing her concerns about the use of golf carts during festivals, particularly regarding the transportation of children, and the associated safety risks. She requested the Park District's support in restricting such use. A primary concern was the absence of seatbelts in the golf carts utilized by the Village of Mount Prospect. Ms. Martz advocated for the implementation of a formal written policy to restrict usage and enforce safety measures, aligning with recommendations provided in the literature she shared with the board. The Board acknowledged her concerns and thanked Ms. Martz for presenting to the Board.

### **PARKS FOUNDATION UPDATE AND SCHOLARSHIPS**

Ruth Yueill, Director of Community Relations and Marketing, presented to the Board. This year, the Robert Cardella Family is sponsoring an additional \$1500 scholarship for five years in

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Robert Cardella's memory, following their 2024 donation to the Weller Creek Playground in his honor.

Janice Stone, President of the Parks Foundation, recognized the generous donors making the scholarships possible. The Foundation Scholarship Winners are Brandon Houghton, Anna Jarog, Emma Little, Laura Kate Waters. Excerpts were read from each of the winning essays, followed by awards and pictures with the recipients, family members and the Foundation members that were present. Congratulations were extended to all of the Scholarship Recipients for 2025.

The Parks Foundation is planning a Fall Tray Decorating Class and a September social event at Friendship Park Conservatory. The Foundation will also participate in the Trick or Treat Trail and Creature Features Movie Night.

***\*At this point of the meeting President Doherty advised the Board that Commissioner Murphy was experiencing technical issues which did not allow for his participation in the meeting and therefore discontinued his attendance at approximately 6:42 p.m.***

### **NEW BUSINESS**

Proposal to Rename Field in Honor of Commissioner William Klicka:

Director of Recreation Mike Azzaretto informed the Board of the proposal to rename a field in honor of William Klicka who passed away on May 25th, 2025. Mr. Klicka served as a Park District Commissioner for 28 years, which is considered to be the District's longest tenured Commissioner. He was also significantly involved with the Waycinden Baseball League for over 30 years, leaving a profound impact on the community's youth. A proposal has been put forth to rename Field 1 at Friendship Park "Klicka Field". Should the Board deem this proposal appropriate, a formal recommendation and supporting documentation will be presented at a future meeting for the Board's consideration and approval.

Commissioners Masnica and Starr, along with President Doherty, expressed their full support for renaming the field to honor William Klicka. Commissioner Masnica highlighted her daughters' enjoyment of the softball league, seeing it as an excellent way to acknowledge his contributions. Commissioner Starr agreed, stating it was a perfect way to recognize Mr. Klicka's community contributions. President Doherty concurred, deeming it a fitting tribute.

Director Azzaretto clarified that the field would be marked with an extension from the scoreboard bearing his name, as well as a plaque positioned behind home plate explaining the rationale for the field's renaming.

Executive Director Jarog indicated that staff would collaborate to develop a final concept for further review by the Board at a future meeting.

### **APPROVAL ITEMS:**

Approval of the Emergency Chiller Repair at Lions Rec Center Utilizing Section 8-1c:

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Director Matt Dziubinski informed the Board of the details relating to the air conditioning system failure at Lions Community Center. Staff and a contractor diagnosed a failed compressor. Replacement of the compressor was determined to be more cost-effective than a rental unit, offering approximately \$7,000 in savings, considering the planned demolition of Lions at the end of the summer season. Despite the unexpected and frustrating nature of the situation, immediate action is required to avoid disruption to summer programming. A discussion occurred regarding potential options for recouping funds at the end of the season, including possibly selling the unit to another municipality or selling it back to the contractor for resale. All possibilities are currently under investigation.

### **MOTION:**

Commissioner Lowen moved to approve the Emergency Compressor Replacement at the Lions Recreation Center in the Amount of \$50,000, as Submitted by Cahill Heating, Cooling, Electric, Plumbing & Sewer Inc., seconded by Commissioner Starr.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Nicholas, Starr and Doherty

Nays: None

Absent: Murphy

Motion Passed

### **ADOPTION ITEMS**

#### **A. Ordinance No. 870, An Ordinance Authorizing And Directing The Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of The Board of Park Commissioners of The Mt. Prospect Park District.**

Executive Assistant Jeanette Foley presented to the Board reading the dates of the Closed Session Minutes eligible for destruction according to Statute 5 ILcs 120/2.06 (c).

### **MOTION:**

Commissioner Tuczak made a motion to adopt Ordinance 870, an Ordinance Authorizing and Directing the Destruction of the Verbatim Audio Recordings of the Board of Park Commissioners of the Mt. Prospect Park District for the Closed Session Meeting Dates of January 18, 2023, February 18, 2023, April 19, 2023, July 19, 2023 and December 13, 2023, seconded by Commissioner Masnica.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Nicholas, Starr and Doherty

Nays: None

Absent: Murphy

Motion Passed

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### **B. Ordinance 871, An Ordinance Adopting A Fund Balance Policy.**

Director George Giese presented the Ordinance to the Board briefly explaining that the District currently did not have a Fund Balance Policy. The District was advised that this is one of the items we should have in place so as to present our district more favorably to the rating agency/investors.

#### **MOTION**

Commissioner Nicholas made a motion to adopt Ordinance 871, Adopting a Fund Balance Policy, seconded by Commissioner Starr.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Nicholas, Starr and Doherty

Nays: None

Absent Murphy

Motion Passed

#### **FINANCIAL ADVISOR'S REPORT**

Lee Howard CPA, GAI presented:

A formal written fund balance policy is recommended for adoption to reassure rating agencies and investors, especially with the District's new \$46 million bond issue.

Golf revenue is up 2% to \$1,194,429, but expenditures are up 4%. Sales tax paid through June is \$15,926, significantly higher than last year due to a new tax on rentals.

Year-to-date Recreation Program revenues are up 7.6% to \$1,626,101. Childcare Program revenues are up 2% to \$851,155 (Kids Klub down 3%, Preschool up 1%, Day Camp registration up 10%). Program groups now have separate graphs.

Replex Facility revenue is up 5% to \$288,618, with pass sales up 8% and building rentals up 4%.

Pools revenue is down 1% to \$473,246, with Swim Programs down 11%.

Central Program revenue is down 8% to \$186,067, mainly due to lower Youth Athletic registrations. Central Facility revenue is up 6% to \$256,703.

#### **EXECUTIVE DIRECTOR REPORT**

On July 1st, the Illinois Department of Natural Resources (IDNR) announced the opening of the 2025 Open Space Land Acquisition and Development (OSLAD) grant cycle, accepting applications until September 30, 2025. A total of \$35 million is available for local government agencies to support projects for parks and open space. The District plans to work with grant consultants to apply for \$600,000 in funding for improvements at Lions Memorial Park, including outdoor game courts and a skate plaza. Recent successful grant awards for the Mt. Prospect Park District includes various amounts for different projects, totaling approximately \$1.8 million.

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Staff will continue seeking more grant opportunities in the future. Director Jarog thanked Directors Giese and Dziubinski for their work on the grant applications. Additionally, staff will prepare a response to a resident's concerns about golf cart usage and safety, sharing it with the Board for feedback before contacting the resident. A reminder for the next regular Board meeting on August 20, 2025, at 6:30 pm.

### **PUBLIC COMMENT**

None

### **COMMENTS/MATTERS FROM COMMISSIONERS**

Commissioner Tuczak questioned if there were any updates on the bridge at Melas Park. Director Jarog updated the Board that the Village of Mount Prospect did present the Intergovernmental Agreement at their Village Board meeting and it was approved. Director Jarog clarified that the Park District is not being asked to contribute any funding toward this project.

Director Giese reported that he and Director Jarog have been collaborating with the village to draft an Intergovernmental Agreement (IGA) to formalize village contributions for the forthcoming referendum projects, specifically the pool and skate plaza. He stated that they are in a favorable position, with only a few details remaining to be discussed. Director Jarog further explained that the Village Manager proposed \$1 million in TIF Funding for the pool and an additional \$500,000 for the skate plaza. Should the skate plaza project proceed, it would be entirely funded by the Village's TIF. The IGA is anticipated to be reviewed at the August 20th Board meeting and then brought forth for Board consideration at the September 17th meeting.

Director Giese also updated the Board regarding the parking requirements imposed by the Village for the new Lions Recreation facility. He noted that discussions are underway to partner with neighboring property owners for potential shared parking arrangements to fulfill these requirements.

Director Ruth Yueill reminded the Board of the ongoing Summer Concert Series and extended an invitation to all to attend the performances at the bandshell. She also announced that Lee DeWise would be available for a brief meet and greet prior to his concert on July 17th.

### **MOTION**

Motion to adjourn the Regular Meeting made by Commissioner Starr and seconded by Commissioner Masnica.

A voice vote was taken and all were in favor.

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

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William J. Starr, Secretary