

## Regular Board Minutes

4-16-25

APPROVED  
**Mt. Prospect Park District  
Regular Board Meeting2waq  
April 16th, 2025**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, April 16, 2025 at the Central Community Center Facility of the Mt. Prospect Park District.

President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called a Roll Call for the Board.

The following Commissioners were present upon the roll:

Present: Commissioners Murphy, Doherty, Masnica, Massie, Tuczak, Starr, Kurka

Remote: NONE

The following individuals were also in attendance (present or remote) at the meeting:

**Administrative Staff:** Jim Jarog-Executive Director, Jeanette Foley-Executive Assistant, George Giese-Deputy Director, Ruth Yueill-Director of Community Relations & Marketing, Matt Dziubinski-Director of Parks & Planning, Mike Azzaretto-Director of Recreation, Mary Kiaupa-Director of Human Resources and Risk, Jon Zgoda-IT Professional/ Remote Meeting Moderator, Maddy Moon-Community Relations Coordinator, Jeff Langguth-Director of Golf Operations, Linda Zalewski-Aquatics and Fitness Manager

**Professionals:** Tom Hoffman, District Attorney, Lee Howard, CPA, GAI

**Visitors:** Maddie Bobinski, Joseph LaRosa

### **PLEDGE OF ALLEGIANCE**

### **CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA**

President Kurka asked if any Commissioners had any additions or changes to the Regular Meeting Agenda.

There were no changes.

A motion to approve the agenda was made by Commissioner Massie and seconded by Commissioner Masnica.

A voice vote was taken; all were in favor to approve the Regular Meeting Agenda as written and none opposed.

### **APPROVAL OF CONSENT AGENDA**

President Kurka read the following statement: All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the Regular Meeting Agenda.

- A. Approval Of Minutes: Regular Board Meeting, March 19, 2025
- B. Ratification Of Accounts Payable for March 2025 in the amount of \$1,090,872.05

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- C. Ratification Of Payroll for March 2025 in the amount of \$498,155.61
- D. Purchase of 2025 Ford F-250 Pickup Truck in the amount of \$49,334.00, Utilizing SPC Contract #221 From Sutton Ford, Matteson, IL.
- E. Purchase of 2025 Toro Reelmaster 3555-D, In The Amount Of \$84,644.66 (Sourcewell Contract #031121-Ttc) From Reinders, Inc.

President Kurka asked for a motion to approve the Consent Agenda as presented.

### **MOTION**

Commissioner Murphy made the motion to approve the Consent Agenda as presented, seconded by Commissioner Massie.

Commissioner Starr called the Roll:

Ayes: Commissioners Murphy Doherty, Masnica, Massie, Tuczak, Starr, Kurka

Nays: None

Motion Passed

### **PUBLIC COMMENT**

None

### **PARKS FOUNDATION UPDATE**

After everyone wished Director Yueill a happy birthday, she reported that the Parks Foundation is having a great start to fundraising in 2025 with several planned events.

On February 5, they hosted a Galentine's Craft event at the Mt. Prospect Golf Club, where attendees decorated Valentine-themed trays and enjoyed a cash bar and chocolates. Another tray event is set for June 17, with registration starting May 5. Commissioner Tuczak commented that this event was a great way to introduce new people to the Golf Course amenities as many of them had never been there.

On May 8, there will be a Pre-Plant Sale Fundraiser, giving guests a chance to buy homegrown plants before the regular sale.

On June 6, the Foundation will participate in the Longest Toss Competition during the Backyard Bags Tournament, featuring raffles.

Scholarships will be awarded on July 16 at the Park Board meeting, and plans for an annual Summer Cabaret are underway.

Commissioner Masnica asked what cap was for the Plant Sale event. Director Yueill said it will be capped at around 50 and that there was still plenty of space available.

### **NEW BUSINESS**

A. Staff Introduction of Madeline Bobinski, Aquatics Supervisor for the Mt. Prospect Park District. Director Mike Azzaretto introduced Madeline Bobinski and warmly welcomed her to the team. In her role, Madeline will oversee management, staffing and training at RecPlex, Meadows

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and Big Surf. Her leadership will be instrumental in maintaining a high safety standard, improving staff development, and enhancing the overall guest experience at our aquatic facilities.

### **UNFINISHED BUSINESS**

A. Review/Discussion of Draft Ordinance No. 866 Amending Control Ordinance No. 525

Mary Kiaupa presented Ordinance No. 866, the updated and Amended Restated Control Ordinance 525. Recapping, the first version was adopted in 2002 and took effect on January 1, 2003. Over the past year, needed updates and improvements have been made to the Ordinance in order to reflect the current times. The Ordinance has been in review since February 2025 and discussed at the March Board meeting. Staff considers the Control Ordinance as a living and breathing document and we are prepared for changes in the future to reflect newly adopted laws and conditions. Mary thanked Attorney Tom Hoffman for his guidance and counsel and Commissioner Masnica for assisting staff through the review and update process. Also thank you to President Kurka and Commissioner Doherty as well as all commissioners for their time and patience.

Director Jarog restated that changes would be inevitable in the future and we are prepared to update as needed.

President Kurka expressed that he still has some reservations about some of the changes, however Attorney Hoffman helped to put his mind more at ease. He also thanked Mary for her time and effort.

### **ADOPTION ITEMS**

#### **MOTION**

Commissioner Massie moved to adopt Ordinance No. 866 An Ordinance Amending and Restating Ordinance No. 525 of the Mt. Prospect Park District, Being An Ordinance Containing Rules and Regulations For The Government And Protection of Parks And Providing For Suspensions And Fines For The Violation Thereof.

Motion seconded by Commissioner Murphy.

President Kurka called for the roll:

Commissioner Starr called the Roll:

Ayes: Commissioners Murphy, Doherty, Masnica, Massie, Tuczak, Starr, Kurka

Nays: None

Motion Passed

### **APPROVAL ITEMS**

Acceptance of the 2025 Crack Fill, Sealcoating and Striping Bid (Including Alternate #1), In The Amount of \$52,508.37, as Submitted By Patriot Pavement Maintenance.

Director Matt Dziubinski explained to the Board that the scope of the project includes crack filling, seal coating, and striping. The locations that have been identified as part of the 2025 Spring Capital

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Improvement Plan include: Robert T. Jackson Clearwater Park, Einstein Park, RecPlex Parking Lot, Prospect Meadows Park, Kopp Park Pathway, Dara James Park, and the Hill Street Nature Center Parking Lot and Path.

The apparent low bidder for this work is Patriot Pavement Maintenance. Staff contacted references and all responses were positive. Patriot Pavement Maintenance recently performed this type of work at both Glenview and Northbrook Park Districts in 2024. They are familiar with Park District operations and are accommodating with scheduling challenges. The proposed projects are identified in the District's FY-2025 Spring Capital Improvement Plan which has been previously approved by our Board. A breakdown of the associated cost and the previously approved budget amount is listed below.

### **MOTION**

Commissioner Masnica made the motion to approve Acceptance of the 2025 Crack Fill, Sealcoating and Striping Bid (Including Alternate #1), In The Amount of \$52,508.37, as Submitted By Patriot Pavement Maintenance. Seconded by Commissioner Starr.

Commissioner Starr called the Roll:

Ayes: Commissioners Murphy, Doherty, Masnica, Massie, Tuczak, Starr, Kurka

Nays: None

Motion Passed

### **FINANCIAL ADVISOR'S REPORT**

#### **Golf Report**

District CPA Lee Howard presented to the Board:

The first quarter report reflects total expenditure equal to the 2024 first quarter and under budget. On the revenue side, YTD pass sales return and exceed 2024 as predicted however daily fees remain down through March. As a point of reference, last year's comments are below: "The ground hog prediction brings an early weather dividend. Cart rentals and daily fees are up \$57,294. Total revenue is up \$91,319 through March." This year total revenue is down \$30,932 from last year's high point.

#### **Rec Programs**

March YTD Rec program revenues are \$1,234,120, up \$17,530 (1.4%) from last year.

#### **Childcare Programs**

YTD revenues for Childcare programs through March are \$729,963, (down 3%) overall from last year. Kids Klub (down 3%) and Preschool (up 1%). Day Camp registration (down 2%). All three program groups are now separate graphs to better display trends.

#### **RecPlex Facility Report**

YTD revenue for the Recplex facility through March is \$145,424, down \$7,561 or 5% from last year. Although Pass sales are up 7%, building rentals are down 15%.

#### **Pools Report**

RecPlex pool revenues YTD through March (Passes & Lessons) are \$106,948, down \$11,102 or 9% from last year. Lions and Meadows are closed.

#### **Central Programs**

Central program revenue YTD through March are \$111,060, down \$733 from last year.

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### **Central Facility Revenue**

Central facility revenue YTD through March is \$172,838. Facility overall revenue is up \$25,785 or 18% from last year.

Commissioner Massie questioned why Central was up so much? Director Azzaretto responded that a lot of our camps are held out of Central. It is interesting to see the trend of what people are registering for this summer. In general if you combine all of the camps, technically we are up.

### **EXECUTIVE DIRECTOR REPORT**

Director Jarog presented to the Board:

The Referendum Project for Lion's Recreation Center has been rebranded and will now be referred to as "**Moving Forward**".

The Mt. Prospect Park District's second public engagement meeting will be on Thursday, April 24th, from 5:30 to 7:30 pm at the Lions Recreation Center gym. The meeting will share updates on the design team's progress for the proposed Recreation Center, Pool, and Bathhouse, reflecting community input with more focus on aquatic areas. The project schedule will also be discussed. The District's consultants and staff will be present to provide information and answer questions, with no formal presentation planned. A comment box will be available for feedback, and updated designs will be posted on [mppd.org/referendum](http://mppd.org/referendum) after the meeting.

The Illinois NFP Audit and Tax, LLP has been approved to conduct the Annual Audit for Fiscal Years 2024, 2025, and 2026. The audit fieldwork for FY 2024 began today and will take about a week. The Annual Financial Report will be reviewed by the Board at the June 18th, 2025 meeting.

Upcoming meetings include a Regular Board Meeting on Wednesday, May 21, 2025, at 6:30 pm at CCC, featuring the Oath of Office for newly elected Commissioners, the annual meeting for officer appointments and recognition of our outgoing board members.

This year also marks Mt. Prospect Park District's 70th Anniversary. Throughout the year this anniversary will be commemorated in our Community Relations and Marketing.

### **PUBLIC COMMENT**

None

### **COMMENTS/MATTERS FROM COMMISSIONERS**

Commissioner Masnica commented that the Puzzle event and Bingo were really nice events and she looks forward to more in the future. She appreciated the effort to gear some great events toward a variety of age groups in our community.

Commissioner Tuczak thanked the staff and commented that the Mount Melas event was very successful. He also thanked and acknowledged the Police and Fire Department's involvement as well.

Commissioner Starr and everyone present congratulated George Giese on his promotion to Deputy Director.

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**ADJOURNMENT OF REGULAR MEETING**

President Kurka asked for a motion to adjourn the regular meeting.

**MOTION**

Commissioner Starr made a motion to adjourn the regular meeting, second by Commissioner Masnica. A voice vote was taken with all commissioners present in favor and none opposed.

The regular meeting was adjourned at 7:05 pm.

Respectfully submitted,

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William J. Starr, Secretary