

APPROVED
Mt. Prospect Park District
Regular Board Meeting
September 17, 2025

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, September 17, 2025 at the Central Community Center Facility of the Mt. Prospect Park District.

President Doherty called the meeting to order at 6:30 p.m.

Commissioner Masnica called the Roll:

The following Commissioners were present upon the roll:

Present: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas, Doherty

Remote: None

Absent: Commissioner Starr

The following individuals were also in attendance (present or remote) at the meeting:

Administrative Staff: Jim Jarog-Executive Director, Jeanette Foley-Executive Assistant, George Giese-Deputy Director, Ruth Yueill-Director of Community Relations & Marketing, Mike Azzaretto-Director of Recreation, Mary Kiaupa-Director of Human Resources and Risk, Jon Zgoda-IT Professional/ Remote Meeting Moderator, Maddy Moon-Community Relations Coordinator, Jeff Langguth-Director of Golf Operations

Professionals: Tom Hoffman-District Attorney
Lee Howard-CPA GAI

Visitors and others in attendance: Aaron Gold, Speer Financial

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

President Doherty asked if any Commissioners had any additions or changes to the Regular Meeting Agenda.

There were no changes.

MOTION:

A motion to approve the agenda was made by Commissioner Masnica and seconded by Commissioner Nicholas.

A voice vote was taken; all were in favor to approve the Regular Meeting Agenda as written and none opposed.

Motion passed

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APPROVAL OF CONSENT AGENDA

President Doherty read the following statement:

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the Regular Meeting Agenda.

- A. Approval Of Minutes: Regular Board Meeting, August 20, 2025.
- B. Ratification Of Accounts Payable for August 2025 in the amount of \$1,227,607.14.
- C. Ratification Of Payroll for August 2025 in the amount of \$1,044,180.68.

President Doherty asked for a motion to approve the Consent Agenda as presented.

MOTION:

Commissioner Nicholas made the motion to approve the Consent Agenda as presented, seconded by Commissioner Murphy.

Commissioner Masnica called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas, and Doherty

Nays: None

Absent: Commissioner Starr

Motion Passed

APPROVAL ITEMS

Approval of Proposed Purchasing Policy Updates

Deputy Director George Giese presented a discussion from the August Regular Meeting on the Park District's Purchasing Policy, specifically regarding updates to the competitive bidding threshold due to a change in the Park Code. Staff collected purchase order data from August 2024 to July 2025. This data supported increasing the supply/materials-only threshold from \$30,000 to \$60,000, as purchases over \$30,000 are rare and often eligible for purchasing co-ops or exemptions.

The proposed Draft Purchasing Policy maintains these new thresholds to align with the Park Code. Additionally, staff proposed increasing the lowest purchase order threshold from \$1,000 to \$2,500 due to rising costs. This change would boost purchasing efficiency by eliminating nearly half of submitted POs (254 out of 532, or 48%) based on the previous year's data, reducing administrative burden while still encouraging cost efficiencies.

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To prevent approval limit compression, staff also proposed adjusting higher approval tiers:

- Purchases up to \$2,500 (Supervisor/Manager Approval)
- Purchases over \$2,500 up to \$5,000 (Division Director Approval)
- Purchases over \$5,000 up to \$15,000 (Deputy Director Approval)
- Purchases over \$15,000 up to \$30,000 for Work/Labor or combined Work/Labor and Supplies/Materials (Executive Director Approval)
- Purchases over \$15,000 up to \$60,000 for Supplies/Materials (Executive Director Approval)

MOTION:

Commissioner Lowen made the motion to approve The Proposed Purchasing Policy as presented, seconded by Commissioner Murphy.

Commissioner Masnica called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas and Doherty

Nays: None

Absent: Commissioner Starr

Motion Passed

ADOPTION ITEMS

Ordinance No. 873:

Sale of \$3,104,415* General Obligation Limited Tax Park Bonds Series 2025 A and B (*preliminary, subject to change) An Ordinance providing for the issue of not to exceed \$3,250,000 General Obligation Limited Tax Park Bonds, Series 2025, for the building, maintaining, improving and protecting of District land and facilities, for the payment of certain outstanding obligations of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof.

Aaron Gold from Speer Financial presented to the Board detailing the issuance process.

MOTION:

Commissioner Nicholas made the motion to adopt Ordinance No. 873, Being: An Ordinance Providing For The Issue Of \$3,104,415 General Obligation Limited Tax Park Bonds, Series 2025, Of The Mt. Prospect Park District, Cook County, Illinois, For The Building, Maintaining, Improving And Protecting Of District Land And Facilities, For The Payment Of Certain Outstanding Obligations Of Said Park District And For The Payment Of The Expenses Incident Thereto, Providing For The Levy Of A Direct Annual Tax To Pay The Principal And Interest On Said Bonds, And Authorizing The Sale Of Said Bonds To The Purchasers Thereof, seconded by Commissioner Murphy.

Commissioner Masnica called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas and Doherty

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Nays: None

Absent: Commissioner Starr

Motion Passed

Commissioner Starr arrived at the meeting at 6:46 p.m.

Ordinance No. 874

An Ordinance connection with issuance of \$46,225,000 General Obligation Park Bonds, Series 2025 C. An Ordinance providing for the issue of not to exceed \$46,225,000 General Obligation Park Bonds, Series 2025C, for the purpose of paying costs of the capital projects approved by referendum at the November 5, 2024, general election, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to Stifel, Nicolaus & Company, Incorporated and Mesirow Financial, Inc.

Aaron Gold, Speer Financial presented to the Board detailing the issuance process for the Bonds.

Commissioner Lowen questioned the timeline. Executive Director Jim Jarog answered that the challenge would be timing. The District had to approve the Ordinances prior. There will be more discussion with Speer Financial to discuss the timing. A brief discussion followed among the Board members and Mr. Gold.

President Doherty stated as follows:

The Board of Commissioners by the November 5, 2024 General Election has been authorized to borrow the sum of \$46,225,000 to build and equip a new community pool complex at Lions Memorial Park to replace the Big Surf Pool, including zero-depth entry, aquatic spray features, water slides and lap lanes; build and equip a new recreation center to replace the Lions Recreation Center, including a walking track, basketball courts and spaces for preschool/early childhood, senior/active adult and other programs; add air conditioning and multisport artificial turf at the RecPlex facility; and improve parking, construct pickleball courts and add an outdoor game area and other site improvements at Lions Memorial Park, such money to be borrowed upon the credit of the Mt. Prospect Park District.

MOTION:

Commissioner Masnica made the motion to adopt Ordinance 874, An Ordinance Providing for the Issue of Not to Exceed \$46,225,000 General Obligation Park Bonds, Series 2025C, of the Mt. Prospect Park District, Cook County, Illinois, for the purpose of Paying Costs of the Capital Projects Approved by Referendum at the November 5, 2024, General Election, Providing for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on said Bonds, and Authorizing the Proposed Sale of Said Bonds to Stifel, Nicolaus & Company Incorporated and Mesirow Financial, Inc. as presented, seconded by Commissioner Murphy.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas, Starr and Doherty

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Nays: None

Motion Passed

Resolution No. 875

A Resolution Approving an Intergovernmental Agreement Between the Village of Mount Prospect and the Mt. Prospect Park District for the Development of an Aquatic Center and Skate Plaza at Lions Memorial Park

Deputy Director George Giese presented to the Board. As reviewed last month, the Draft Intergovernmental Agreement between the Village and Park District formalizes the pledged Village funding (\$1,500,000 in total) toward the new community pool and skate plaza at Lions Memorial Park, with the Village's contribution being provided as reimbursement to the Park District upon completion of the Facilities. Additionally, the IGA clarifies the Village's proposed waiver of all permit and inspection fees, estimated at \$438,148 for building permit fees, \$185,505 for site development fees, plus any fees for parkway trees (\$300 per tree). The Village Board of Trustees adopted a resolution to approve the IGA at the Village's September 2nd meeting, and now the Park Board is being asked to consider the same at tonight's meeting. The Mt. Prospect Park District reiterates its sincere gratitude to Village staff and Board of Trustees for both the proposed funding in support of the upcoming projects as well as the guidance and assistance provided throughout the planning process.

MOTION:

Commissioner Nicholas made the motion to adopt Resolution #875, a resolution approving an intergovernmental agreement between the Village of Mount Prospect and the Mt. Prospect Park District for the development of an Aquatic Center and Skate Plaza at Lions Memorial Park as presented, seconded by Commissioner Starr.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas, Starr and Doherty

Nays: None

Motion Passed

Resolution No. 876

A Resolution certifying and acknowledging that the Mt. Prospect Park District has sufficient funds necessary to complete the pending OSLAD project (Lions Memorial Park Phase 2) within the timeframes specified in said State of Illinois/IDNR OSLAD Manual and will comply with all terms and conditions of the Grant Documents

Following successful initial improvements to Lions Memorial Park, the Mt. Prospect Park District will seek a new IDNR OSLAD grant for the next phase. This application will include a splash pad, pickleball courts, outdoor game area equipment (chess, ping pong, cornhole), basketball court hardware, and various site amenities (shelter, bike racks, benches, picnic tables, seating stones, trash receptacles). These components reflect resident feedback. The estimated budget is \$1,722,277, with OSLAD potentially providing up to \$600,000. The Park Board must adopt Resolution #876, certifying sufficient funding and compliance with grant terms, to accompany the application due by the end of September.

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MOTION:

Commissioner Lowen moved to adopt Resolution #876, a Resolution certifying and acknowledging that the Mt. Prospect Park District has sufficient funds necessary to complete the pending OSLAD project (Lions Memorial Park Phase 2) within the timeframes specified in said State of Illinois/IDNR OSLAD Manual and will comply with all terms and conditions of the Grant Documents, seconded by Commissioner Murphy.

Commissioner Starr called the Roll:

Ayes: Commissioners Masnica, Tuczak, Lowen, Murphy, Nicholas, Starr and Doherty

Nays: None

Motion Passed

FINANCIAL ADVISOR'S REPORT

Lee Howard, CPA, GAI, presented:

County EAV dropped 1% to \$2.2 billion, similar to pre-reassessment years. Golf revenue is up 4% to \$1.88 million, with expenditures up 5% to \$1.41 million. New sales tax paid is \$38,604, significantly up from \$4,420 last year. Rec program revenue is up 8% to \$2.13 million. Childcare program revenue is up 8% to \$990,200 (Kids Klub up 14%, Preschool up 4%, Day Camp up 6%). Recplex revenue is up 7% to \$375,011, with pass sales up 8% and daily fees down \$2,282. Recplex expenditures are up 14% to \$761,097, 60% of the budget. Pool revenue is up 2.5% to \$735,973; swim programs are down 2%. Central program revenue is down 6% to \$231,806 due to youth athletic program registration decline. Central facility revenue is up 13.5% to \$317,229.

EXECUTIVE DIRECTOR REPORT

The Village of Mount Prospect Board approved the Lions Phase 2 project. Staff is now seeking permits, pending Park Board approval on October 15th. Bids were released on September 3rd and are due by October 1st. A mandatory pre-bid meeting was held on September 9th. Demolition is set for October 27th, pending Board acceptance of the lowest responsible bid on October 15th. A groundbreaking ceremony is also being planned.

The 2025 Annual Employee Appreciation Lunch will be held on Thursday, September 25th, from 11:30 AM to 1:30 PM at the Mt. Prospect Golf Club event tent. Lunch will be provided for all employees, followed by an awards ceremony including service pin distribution. This event is a collaboration between the Mt. Prospect Park District, Leadership Team, and Employee Committee, recognizing employee efforts.

Mary Kiaupa briefly explained to the Board the newly passed rules for E-Bikes and Scooters adopted by the Village Board.

Commissioner Nicholas asked how many contractors showed at the pre-bid meeting for Lions. Executive Director Jarog answered that there were about 60-70 contractors.

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The next Regular Board Meeting is Wednesday, October 15, 2025, at 6:30 PM at CCC.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Commissioner Mary Masnica reported on the success of the first annual Barks and Brews event, noting its high attendance across all age groups, the pleasant weather, and the excellent Conservatory setup. She expressed her hope for its continuation, a sentiment echoed by Executive Director Jarog, who mentioned a participating business's interest in returning next year. Commissioner Nicholas also praised the event as a great first-time, puppy-friendly occasion, commending the Conservatory Staff and highlighting the Conservatory's suitability as an event venue.

Commissioner Starr announced that the Veterans Day ceremony on November 11th will be moved to the RecPlex due to the reconstruction of Lions. He thanked Staff for their efforts to keep this event a priority and for taking the necessary steps to move the event forward at a new location.

Commissioner Tuczak reminded everyone about the Parks Foundation's Creature Feature Night on Friday, October 3rd, at Lions, encouraging attendance for a fun-filled evening.

President Doherty spoke about the well-received Food Truck Event at Friendship Park, noting it attracted many local residents who might not have seen the park since its renovation. He shared numerous positive comments about the park and Conservatory's appearance and thanked the staff.

Commissioner Masnica also recognized Kaitlyn Scheid and Natalie DeLorenzo for their efforts in creating beautiful bouquets from the Conservatory's flowers.

MOTION:

Motion to adjourn the Regular Meeting made by Commissioner Starr, and seconded by Commissioner Masnica.

A voice vote was taken and all were in favor.

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

William J. Starr, Secretary