



Welcome to Outdoor Adventure Camp 2026!

Every day will bring us closer to nature with hands-on activities including both indoor and outdoor fun.

Our goals for camp are:

1. To provide a safe, supervised, constructive environment for your child.
2. To encourage enjoyment and appreciation of the outdoors through planned activities.
3. To provide your child the opportunity to work and play as a member of a group while expressing their own unique contributions.
4. To develop healthy habits, a sense of fair play, respect for the world of nature, property and others.

There will be one Camp Director who will be your main point of contact throughout the summer. Counselors vary week to week based on availability and enrollment numbers. We have a variety of returning and new camp counselors!

Contact Information:

OAC Cell Phone Number: (224) 374-2218

Email Address: youth7@mppd.org

Friendship Park Conservatory Phone Number: 847-298-3500

Friendship Park Conservatory Address: 395 W Algonquin Rd, Des Plaines, IL 60016

General Details:

- Camp runs 9:30 AM-12:00 PM, Monday/Wednesday/Friday or Tuesday/Thursday

Registration

- Register online through your WebStore account
- Weekly format - you **MUST** register for each week that you need. Campers **do not** get automatically enrolled from one week to the next, and there is **no auto billing**
- Waitlist: If you see "waitlist," please fully checkout (click Finalize Purchase) and you will receive a receipt for \$0. This will hold your child's spot. In the event of an opening, the District will contact you for payment.
- Registration for each week of camp closes a week in advance. Please see below for exact details.
- Camp Ratios will be between 1:8 and 1:10
- Please see the brochure for camp registration codes. Options are only M/W/F or T/TH. **There are no day switches.**

Registration deadlines / Refund/Cancellation Policy

Please see the chart below for specific registration and cancellation deadlines.

There will be no refunds/credits given after the listed dates. You are able to cancel on your Webstore account. If the “Unenroll” option does not appear, the cancellation period has ended for that week. There will not be any exceptions to this policy (however doctor’s notes, family hardships, school related reasons, etc. will be considered on a case by case basis).

Camp Week of	Register By: *This is the very last day to register, if spots are available. All spots may be filled before this deadline*	Cancellation / Refund / Credit deadline *Date listed, by 12:00 noon
June 8-12	June 1, 2026	June 5, 2026
June 15-19	June 8, 2026	June 12,2026
June 22-26	June 15, 2026	June 19, 2026
July 6-10	June 29, 2026	July 3, 2026
July 13-17	July 6, 2026	July 10, 2026
July 20-24	July 13, 2026	July 17, 2026
July 27-31	July 20, 2026	July 24, 2026
August 3-7	July 27, 2026	July 31, 2026

What to bring to Camp Daily – Please label all Personal Items with camper’s first and last name!

- Personal Backpack with all daily necessary supplies
- Water Bottle
- Snack (peanut free)
- Sunscreen - We recommend spray sunscreen as well as the face stick sunscreen
- Bug Spray (optional)
- Hat (optional)
- Smile!

Weekly calendars will be emailed home. Please review them with your camper to get them excited for the listed activities! Dress up days / special activities / special snacks will also be listed, so please make sure to read carefully so you do not miss any important information!

ePACT

The Mt. Prospect Park District's Childcare programs will be utilizing a platform called ePACT. Overall, ePACT is a cloud based, Emergency Health Record, automation platform, which is HIPAA compliant. Health/allergy/medication forms, waivers, authorized pick up information, sign in/out, will all be done now using ePACT.

Staff will carry Park District issued devices such as iPhones and/or iPads, in order to ensure access to critical information anywhere and any time during camp hours.

Parent/Guardian Responsibility:

- Register for camp online through the Mt. Prospect Park District Webstore
- A month or two before camp begins, those who are registered will receive an ePACT invite
- Accept the invite and create your free account. Or, login if you have an existing ePACT account
- Fill out the form (per camper) and submit
- This form is then populated on the ePACT dashboard for staff to utilize
- **ALL INFORMATION MUST BE COMPLETED BEFORE THE CHILD CAN BEGIN PARTICIPATION!** Staff will deny entry into the program without the ePACT documents being completed in their entirety.
- Please note: You can make updates within ePACT at any time. We no longer have paper forms and staff can only view a child's emergency information via this software. Whatever you need to update/check (authorized pick up, life jacket, etc), you will now do fully on your own using ePACT).
 - Park District administrators do not have the authority to make any updates on your ePact profile. Any changes **MUST** be made by the account holders.
- There will also no longer be paper sign in and out sheets, and everything will be electronic, using ePACT. All those who are dropping off and picking up, must be listed in your account. There will be drop down menus and those listed will be the only ones to choose from.

If you do not have an ePACT account for your child at the time of registration, you will receive an invite to the platform shortly after you register. **All ePACT information MUST be completed the Friday before your child is set to begin camp.**

[Additional ePACT Information can be found here.](#)

Attendance

If your camper is unable to attend camp due to illness, vacation or other reasons, please send an email to youth7@mppd.org and/or Livia Pereira at lpereira@mppd.org. Please state your child's name, and the dates they will not be attending.

If your child attends camp with any symptoms of illness or is not feeling well during camp, we ask that they be picked up immediately to maintain a healthy and safe environment for all campers and staff.

Campers will generally be grouped into 2 age groups: ages 5-7 and ages 8-12 years old. Some rotations will be separated, and larger group activities will be done as a whole group.

Drop off / Pick up / Authorized Pick Up

Drop off: please park in a parking spot, walk into the campsite, and sign your child in. Campers are not allowed to sign themselves in. Do not park in the fire lanes!

Pick up: please park in a parking spot, walk indoors, go to the camp room, and sign out your camper. **An**

Identification Card must be presented at pick up, until the staff becomes familiar with the families. Please be patient with this! Staff will cross reference the authorized pick up list to the ID. Any changes in those authorized must be submitted via ePACT. Verbal and or emails with changes will not be accepted. All of this must be documented in ePACT.

At all times, please remember to use caution while driving in the parking lots and follow the appropriate speed limit.

On your ePACT portal, at least one parent/legal guardian and one authorized pick up/emergency contact, including phone numbers, must be entered. You may also upload their photographs to ePACT. These people should be authorized to pick up your child whether it's an emergency or not, within 15 minutes. The day camp staff will not release any child to an adult whose name is not in your camper's portal. All information entered will be taken as current unless updated by a parent. Therefore, if there are any changes in your child's medical information or those authorized to pick up your child, you must update ePACT right away. There will be no verbal and/or written consents.

Proper Clothing

Campers should be dressed in play clothes that can get dirty. Daily activities involve playing outdoors, making crafts using a variety of messy materials, and large group play.

PROPER FOOTWEAR IS REQUIRED. Gym shoes, rubber soled shoes or outdoor sandals are a must, and socks are strongly encouraged. Flip flops, plastic jelly shoes, crocs, or bare feet are not considered proper footwear.

Food & Drink

All campers must bring a snack (not a full meal) & water bottle labeled with their first and last name. The snack break will occur around 10:30/11:00 AM, and last about 15 minutes. Snacks are not to be shared.

Behavior/Discipline

As with any large group of children, rules of discipline must be reinforced by camp staff and parents/guardians. Please review this information with your camper so that he/she is aware of the consequences of their behavior. Below is a list of some of the **unacceptable behavior** not to be tolerated at camp that may result in a **CONDUCT REPORT OR DISMISSAL**.

- Bullying / Teasing
- Swearing
- Leaving the group without permission
- Imminent physical harm
- Biting or any other method of physical harm / aggression
- Stealing
- Destruction of property
- Derogatory remarks about other campers' appearance or abilities
- Constant antagonizing of other campers
- Disrespect towards a counselor
- Any behaviors the camp director warrants as inappropriate in a camp setting

First offense will result in a verbal warning. The second offense results in a one day suspension. Third offenses result in removal from the program. The Mt. Prospect Park District reserves the right to dismiss a child from its programs at any time if inappropriate behavior by the child warrants it.

For more minor offenses, campers will first receive a verbal warning, followed by a break from the daily activities and a parent phone call, as determined by camp staff. Parents will be notified at the time of pick up if any of these behaviors occur during the camp day.

Children are entitled to a pleasant and harmonious environment in camp. All must follow the guidelines set for good behavior. This will allow us to work with all children in a positive environment. We rely on parents and caregivers to partner with us and take an active role in enforcing our safety and courtesy rules. If a child's actions violate Mt. Prospect Park District Control Ordinance, appropriate action will be taken.

Medical/Disability

It is the responsibility of the parent or guardian to notify and inform the Park District of any medical condition or disability. The Park District does not employ any nurses, doctors or other staff who are licensed, certified, or trained to provide medical diagnoses or care to patrons. We are generally able to assist with the self-administration of medication (reviewing each particular request on a case-by-case basis), but we do not allow staff to diagnose medical situations or perform invasive or complex emergency procedures.

Any medication, including Epi Pens or Inhalers, (over the counter or prescription) will need to be kept in the possession of the staff in the camp first aid bag. This will travel everywhere with the camper.

Proper Permission to Dispense forms must also be completed (and reviewed prior to the camper starting, to ensure it is a reasonable accommodation) on your camper's ePACT account. Epi-Pens and Inhalers will require a secondary form on ePACT. Please remember to take back your medication at the end of the summer / last camp attendance day.

ADA and Special Accommodations

The Mt. Prospect Park District has a cooperative agreement with Northwest Special Recreation Association. This team of therapeutic recreation professionals provides inclusion assistance for park district programs. If you would like to consider additional support for your child, please contact Livia Pereira. If the staff feel support is needed for a child, they will have a conversation with the parent/guardian to set up at time for an observation from NWSRA.

In order to best serve our Summer Camp 2026 families, NWSRA and the Mt. Prospect Park District strongly encourage that any NWSRA Inclusion requests for the season are submitted before May 1, 2026. Please contact Livia Pereira at lpereira@mppd.org if you would like to request a one-on-one aide for your camper.

Emergency Procedures In Case of Injury

For any child who is injured, the Mt. Prospect Camp Staff will provide basic first aid on minor injuries. If a child is injured and requires more than basic first aid, the following first steps will be taken:

1. Call 911
2. Attempts to contact a parent or guardian.
3. Attempts to contact an emergency contact(s) listed.
4. If necessary, the child will be transported to an emergency facility by ambulance, accompanied by a staff member.

The names of 2 people other than a parent or guardian must be listed with phone numbers. Staff will not release any child to an adult that does not appear on ePAC. Please update any changes to authorized persons or medical information as soon as possible.

General Illnesses/Accidents

If your child has a contagious illness; such as head lice or pink eye, this information may be

anonymously shared with other camp families.

An ill child must be symptom free for 24 hours before returning to camp (i.e. no symptoms for **at least 24 hours**). In some cases (all of those involving a contagious illness), a doctor's note will be required to return to programming. The note must be emailed to Livia at lpereira@mppd.org and approved before the child may return to camp.

We take the sickness of each camper very seriously. If your child becomes sick at camp (i.e. vomiting, fever, diarrhea, etc.) camp staff will contact the parent/guardian or an emergency contact immediately. Please have your emergency contacts be within 15 minutes from camp.

NO SICK CHILD CAN REMAIN AT CAMP!!!

We understand that your child's summer camp may also be your childcare. To help promote a healthy environment, we recommend setting up a "sick day" alternative for your child, before the summer begins.

If your child has an "accident" in which they soiled their undergarments and/or clothing, the parent/caregiver will need to come within 15 minutes to properly clean their child and provide clean personal attire. **The park district staff does not attend to any toileting needs of the campers.**

The Mt. Prospect Park District does not prorate or refund missing/absent day(s) of camp.

Personal Belongings

It is recommended that campers do not bring valuable items to camp, especially toys, trading cards, money & electronics. The Mt. Prospect Park District and its employees are **NOT** responsible for your child's personal belongings. If a camper needs to bring a cell phone to camp it must remain in their backpack. Abuse of cell phones use will result in the cell phone being taken away and presented to the parent at the end of the day. **If parents need to reach their camper for an emergency they must call the appropriate camp phone number.** Please have your child's belongings **clearly labeled** with his/her name. If a camper has possession of any weapon, fireworks or an object that would cause harm, this will result in immediate expulsion from camp.

The Mt. Prospect Park District will not accept responsibility for reimbursing any loss.

Sunscreen / Bug Spray / Weather

Weather permitting, we will be outdoors daily, so please make sure your camper is wearing sunscreen and bug spray before they come to camp. MPPD will not provide sunscreen or apply it to your camper. It is highly recommended that you pack sunscreen and bug spray daily, and campers will be encouraged to apply throughout the day. Campers will not be allowed to share unless they are from the same household.

The Mt. Prospect Park District does not provide sunscreen, nor does the staff directly apply sunscreen to the campers. It is your responsibility to apply sunscreen on your child **prior** to camp and to educate your child on how to apply sunscreen. Please provide your child with a name labeled sunscreen bottle/spray **EACH DAY**. Sharing sunscreen is not permitted. **Check your child's sunscreen throughout the summer to see if they are running low and replace as needed.** Spray sunscreen as well as a face stick are recommended. We do not want campers missing out on activities if they do not have sunscreen!

The activities scheduled depend a great deal on the cooperation of the weather. We will still conduct activities outside in a light drizzle. **Please make sure to label all clothing items when sending rain gear, light jackets, etc.**

Insurance Information

The Mt. Prospect Park District assumes no liability for injuries or accidents that occur at programs, activities, field trips, parks, and facilities. The Park District does not carry medical or hospitalization insurance for program participants. Such insurance would make program and user fees prohibitive. Your individual health care policy must cover all of your medical needs.

We are looking forward to fun adventures with your campers!

Livia Pereira, Youth Program Supervisor

lpereira@mppd.org | (847) 640-1000 x205