



## IMPORTANT RECITAL INFORMATION

### **“RADIANCE” PARENT INFO WEEK**

WHEN: Sunday, May 3 - Saturday, May 9 (or otherwise scheduled by instructor)

WHERE: At the dancers' weekly class meeting at RecPlex

### **TAKING YOUR COSTUME HOME - REMINDERS**

When you take your costumes home, they become your responsibility. Please keep track of your costume and all of your accessories. Double-check that your name can be found inside your costume and inside all accessories, headpieces, chokers, and even your shoes! Make sure you have all the parts of your costume after the photo shoot/dress rehearsal and between each performance. If you lose a part of your costume, it is most likely irreplaceable. Let your instructor know if something goes missing, but realize that in most cases, we only have ONE accessory for each dancer.

### **CARING FOR YOUR COSTUME**

When you get home, please take your costume out of the bag immediately and hang it up so you don't come to the photo shoot with wrinkles in your costume! Many times, wrinkles will fall out just by hanging the costume in the bathroom during a hot shower. DO NOT use an iron on your costume!

After you wear your costume, hang it up again so it is ready to go for the next event! You should develop a plan for the care and storage of your accessories. For example, use a Ziplock bag or a large safety pin to secure your costume arm bands or headpiece to the hanger that your costume is stored on.

### **WHEN IN COSTUME**

- Please do not eat or drink! Even water droplets can stain costumes and we do not have extras. If you must eat or drink, change out of your costume entirely or covering yourself with a large button-down shirt.
- If tights are part of your base costume, please do not wear underpants under tights! This can sometimes be different for the younger dancers, however, inevitably, the panty line drifts below the leotard line and the panties can be seen while the child is on stage and it looks very bad. Please prepare your dancer accordingly. Bras or skin-colored leotards should be worn fully under the costume.
- No jewelry, including friendship bracelets, necklaces, watches, etc. Stud earrings are allowed, provided they are crystal, silver or gold only
- No tattoos, body glitter or fingernail polish other than clear
- Be careful with makeup when in costume! Don't allow droplets of foundation to fall on your costume or smudge lipstick on your tights when putting on your shoes!

### **SHOPPING RESOURCES FOR DANCE SUPPLIES**

If you need new tights, ballet slippers, modestly leotards etc., here are a few reliable Websites to consider:  
[www.discountdance.com](http://www.discountdance.com) • [www.allaboutdance.com](http://www.allaboutdance.com) • [www.dancewearsolutions.com](http://www.dancewearsolutions.com)

If you prefer to shop at a retail store:

- Dance 'N Tees (1065 N. Salem, Schaumburg, 847.884.5924)
- Allegro Dance Boutique (104 S. Cook St, Barrington, IL 60010, 847.277.1009 or 2114 Central Street, Evanston 847.733.8460)

# **“RADIANCE” HAIR & MAKEUP DETAILS**

## **Photo Shoot/Dress Rehearsals & Performances** **Hair for Photos/Dress Rehearsal/Performances**

Guys should check in with their instructor for any notes about hair style for performance. Girls' hair should be worn in a low-slicked back ponytail (unless your instructor has a different request due to a headpiece element) with the bangs and wispy hairs slicked back. For performance in particular, it is important the hair looks smooth and neat, so use lots of gel and hairspray to prevent wisps of hair from getting loose.

Of course, some dancers' hair may not work well in a low ponytail. In that case, we request that the dancer have her hair styled in a manner such that it looks neat and will not move into her eyes and face as she dances. It is very distracting to the dancer and the audience will notice a dancer fussing with her hair rather than dancing. If your dancer's hair isn't long enough for a ponytail, an alternative would be to smooth the hair back into a low ponytail or pull the sides back into a half ponytail. Please ask your instructor for options during costume week if you are unsure.

### **Makeup for Photos and Dress Rehearsal**

For photos, young dancers may wear a small amount of makeup at the parent's discretion. Photography lights are bright and most dancers photograph well with a little bit of blush and lipstick.

### **Makeup for Recital Day**

Stage lights are very bright and can make the dancers look pale and wash out a dancer's features, so all dancers should wear makeup for dress rehearsal and on recital day.

- For younger dancers, we recommend lipstick and blush at a minimum (berry tones work best), and possibly light eye makeup in neutral colors (brown in the crease, pink, ivory or coral as a highlight). Apply generously!
- For older dancers, we recommend full stage makeup, including base, eye shadow, eyeliner, mascara, blush and lipstick.
- Avoid lip gloss for photos/stage. Gloss can make lips look like they have a white film on them. Stick with matte colors for the stage.

If you have any questions or need any help with hair or makeup, please don't hesitate to ask your instructor or Amy at [ahubert@mppd.org](mailto:ahubert@mppd.org) or 847.640.1000 ext. 207!

# **“RADIANCE” PHOTO SHOOT**

WHEN: Saturday, May 9  
WHERE: RecPlex, Multi-Purpose Room (second floor)  
CONTACT INFO: ronmckinneyphoto.com • 224-288-3076 • info@ronmckinneyphoto.com

Please have your dancer attend the shoot even if you are not purchasing pictures so all dancers can be in the group photo.

- **BEFORE THE PHOTO SHOOT:** Complete the online form: <https://pci.jotform.com/form/261095608636160> by Friday, May 8 (however, all dancers will be photographed individually, regardless).
- **Please arrive and check-in 15 minutes PRIOR to your scheduled time.** Shortly before the photo shoot time, we will gather all the dancers together in the foyer to make sure everyone is prepared before entering the photo shoot studio. We try very hard to stick to our schedule, and we will move ahead with the photo shoot even if all dancers are not present.
- For the photo shoot, all dancers need to wear their costume, any accessories, footed flesh-colored tights and tap/jazz shoes.
- We respectfully ask that parents remain in the waiting area while instructors coordinate the shoot with staff from Ron McKinney Photography, a photographer that specializes in dance photos. We will work to make sure the students look their best from head to toe when they are photographed.
- For photos, dancers should wear their hair slicked back ponytail. Dancers may makeup at the dancer’s/parent’s discretion. You may wish to apply more makeup after the photo for dress rehearsal (see below).
- Cameras and video cameras are not allowed inside the photo shoot.
- Please see the “RMK Photography – What to Expect” document you were emailed with the photo shoot schedule for full photo shoot details!
- You may request a “sister” or “friend” photo. Please email Amy and/or let your instructor(s) know at the studio. Also, please mention that you’d like to take a sister photo when your dancers check in for the photo shoot.
- Before entering the photo studio, please check to make sure tap and jazz shoe ties are tied.

# **“RADIANCE” DRESS REHEARSALS**

WHEN: Monday, May 18 • Thursday, May 21 • Friday, May 22

WHERE: Forest View Educational Center 2121 S. Goebbert Rd., Arlington Heights

## **Attendance at Dress Rehearsal is MANDATORY!**

- The full “Radiance” Dress Rehearsal schedule will be emailed, posted on the bulletin boards outside each of the dance studios and posted online at <https://www.mppd.org/dance-recital/> early May
- Dancers in ONE dance will only be called for ONE day of photos/dress rehearsal. Dancers in MORE THAN ONE dance may need to attend multiple days of photos/dress rehearsal.
- Dancers should arrive at least **15 minutes** prior to their dress rehearsal time.
- Our dress rehearsal schedule is extremely tight. We will move forward with scheduled photos/rehearsals even if the group is missing dancers so, please **BE READY ON TIME!** If a dancer is missing from dress rehearsal, the class will be called to the theater early to rehearse prior to their first performance.
- Dancers in Intermediate levels and above should allow more time in advance of their scheduled dress rehearsal time slot to warm up. Your instructor will give you an exact call time at your last class meeting.
- Please check in at the Dancer Check-In table in the lobby outside the theater. If you ordered a “Radiance” T-shirt or Studio Impulse sweatshirt, you will be able to sign out your items at check in.
- If you have a long break between rehearsals and opt to leave the theater, please sign out and check back in when you return.

## **NOTES FOR PARENTS AT DRESS REHEARSALS**

- Dress rehearsal is an ideal time to capture candid photos and videos so you can fully enjoy the performance in the moment.
- Food and drinks are **NOT** allowed in the theater. Please eat meals or snacks in the lobby. Dancers may not eat or drink in costume, as spills or stains may ruin the look of your costume. Bring a large button-down shirt to wear over your costume or take your costume off while you eat.
- Please prepare for dress rehearsal as if it **WERE** a performance. It is critical for our instructors to ensure the dancers’ makeup and hair looks good under stage lighting, the costumes and accessories all work, and it is a great opportunity for the families to practice hair and makeup in advance of performance day. Please take time to pack and prepare ahead of time, so that your child can have a great experience as she prepares for performance.

# **“RADIANCE” PERFORMANCES**

WHEN: Saturday, May 23 at 2 p.m. & 6 p.m.

WHERE: Forest View Educational Center, 2121 S. Goebbert Rd., Arlington Heights

• **Dancers should arrive 30 minutes prior to the start of their performance to check in** and get situated back stage. Our show schedule on Saturday, May 23 is extremely tight so please do NOT arrive earlier than 30 minutes prior to showtime.

• In the event that a dancer is sick/absent from their dress rehearsal time block, we may call a class to the theater a little bit earlier to bring the class on stage for a pre-performance rehearsal. Any adjustments to dancer call time or groups needed for a pre-performance rehearsal will be communicated via email.

• All parents except Parent Volunteers must leave the backstage area at least 10 minutes prior to curtain.

• Dancers should not eat or drink while in costume. Bring a large button-down shirt to wear over your costume or take your costume off while you eat.

• Dancers in Junior 3 and above are expected to warm up in advance of each show.

## **IN CASE OF EMERGENCY**

If a dancer is sick on the day of her performance, please call RecPlex at 847.640.1000. Ask the staff to contact Amy Hubert by cell phone immediately and I will call you back. Do NOT leave a message in voicemail at RecPlex.

## **IMPORTANT NOTES FOR DANCERS WITHOUT COSTUME CHANGES**

Dancers should bring:

- o A beach towel to sit on
- o A book or other non-messy activity (books, board games and cards). Leave the tablets, phones and devices at home as the Park District is not responsible for lost or damaged items
- o A bottle of water and a non-messy snack (or meal if you are in more than one show)
- o A large button-down shirt / zip up sweatshirt to cover your costume if you need to eat or drink
- o A Ziplock bag with your name on it and lipstick/blush inside to touch up makeup before you dance

## **IMPORTANT NOTES FOR DANCERS WITH COSTUME CHANGES**

- Please bring your costumes in a laundry basket. Keep your space neat!
- Between rehearsals and performances, check to make sure you have ALL of your costumes organized and ready to go, including all accessories, tights and shoes, especially if you have a quick change.
- You may bring water and healthy snacks backstage to keep you energized, but remember to cover up with a large button-down shirt or take your costume off while you eat.

## **THEATER ETIQUETTE**

- Patrons: Please refrain from entering and exiting the theater during the performances unless absolutely necessary.
- Dancers and patrons: Please be EXTREMELY quiet when you are in the lobby and the areas immediately surrounding the auditorium while the performance is in progress.

## **DANCER DISMISSAL ON PERFORMANCE DAYS**

All rotating dancers (Beginning and some Junior level classes) will be dismissed from the stage after the cast curtain call at the end of each performance. You may then walk to the gym with your dancer to collect her/his belongings.

## **PERFORMANCE DAY VOLUNTEERS**

We are looking for volunteers to help out on recital days backstage in the gym with the dancers during the performances! If you are interested in volunteering, please sign-up here:

<https://www.signupgenius.com/go/60B0B4EADAF2EA5FC1-63155123-radiance#/>

If you volunteer to help backstage, you will not need a ticket to see the show and you will come back stage with you dancer's class to watch them perform from the wing. Once the volunteer schedule has been filled in, you will receive a confirmation email with a job description outlining your role. Please note that all parent volunteers will also need to complete Mt. Prospect Park District's "Volunteer Agreement," in advance of their volunteer time slot. Here is link to the form for your convenience:

<https://forms.gle/r8s3Nz8bRygrrKxk6>

If you have any issues signing up to volunteer via Sign-Up Genius, please let us know. We thank all of our parents in advance for taking time to volunteer and to make an important contribution to the success of our production.

## **"RADIANCE" TICKETING REMINDERS**

- "Radiance" recital ticket Pre-Sale window opens on Wednesday, May 6! During this window, families are limited to five tickets per dancer in their household. On Tuesday, May 5, You should receive an email from "no-reply@drtix.com" with a subject line reading "Priority Seating Code for Upcoming Shows" with your five-digit, case sensitive Priority Seating Code to purchase tickets during the Pre-Sale window at

<https://24195.recitalticketing.com/>

- If you don't see the email with your family's Priority Seating Code, check your spam folder and search your email for "drtix.com" as the first line of defense. If you still don't see the email, please reach out to [tdavis@mppd.org](mailto:tdavis@mppd.org).

- The Pre-Sale ticket window closes Friday, May 15 at 10 a.m. If your dancer performs in only one show, we STRONGLY RECOMMEND purchasing your tickets during the Pre-Sale. If you can't find the email indicating which show your dancer is performing in, please email [ahubert@mppd.org](mailto:ahubert@mppd.org).

- Open Ticket Sales begin Friday, May 15 at 10 a.m. There is no ticket maximum during Open Ticket Sales, and you do not need a Priority Seating Code.

- Open Ticket Sales will close Friday, May 22 at 9 a.m. Any remaining tickets will be sold for \$16 at Forest View Saturday, May 23 starting 30 minutes prior to show time.

## **FINAL NOTES**

- Flowers will be available for purchase on-site at Forest View. Patrons will be able to choose from a single flower or bouquet option.

- Visit <http://www.mppd.org/programs/dance> for schedule updates and additional recital information, email Amy Hubert at [ahubert@mppd.org](mailto:ahubert@mppd.org) or call (847) 640-1000 ext. 207 with any questions.



## **Studio Impulse -- Summer 2026 Dance Classes**

Even though it seems quite early, we want to remind all dancers about the importance of keeping their training going during the summer! We encourage all dancers to participate in summer classes because it is a great time to challenge yourself in the dance studio without the pressures of school and activities. Additionally, the warmer weather is great for your muscles – we always see great progress in dancers who continue their studies during the summer months.

Summer term runs seven weeks starting Monday, June 15. Because we know many of you have plans for travel, camps and more in the summer, we will be happy to work with you to customize a schedule for when you are in town so that your dancer gets the full benefit of the seven weeks.

Please register your dancer for the same level she is currently taking unless requested otherwise by your instructor. If a dancer does not take dance classes from May through mid-September, she will undo much of her progress made during the school year. And be sure to check our Dance Discovery Theater Camps for dancers in Preschool-Fourth Grades. We have three different weeks, each with a super fun theme including *Tangled*, *Wicked*, and *K-Pop Demon Hunters!*

If you have any questions, would like to inquire about enrolling in additional classes or have any scheduling considerations, please contact Amy Hubert at 847.640.1000 ext. 207.

**Thank you in advance  
for your participation & cooperation...  
*Here's to a great performance!***